



Board of County Commissioners

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

PUBLIC HEARING AGENDA

NOTICE TO READERS: The Board of County Commissioners' meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Board members to gain a basic understanding, thus eliminating lengthy discussions. Timely action and short discussion on agenda items does not reflect a lack of thought or analysis on the Board's part. An informational packet is available for public inspection in the Board's Office one day prior to the meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Tuesday
August 28, 2018
9:30 AM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOTION TO APPROVE AGENDA

4. AWARDS AND PRESENTATIONS

- A.** 2018 Adams County Fair Recognition
- B.** Funnel Cake 5K Recognition
- C.** 4-H Recognition
- D.** Recognition of the Animal Shelter Team for the Clear the Shelters Event

5. PUBLIC COMMENT

A. Citizen Communication

A total of 30 minutes is allocated at this time for public comment and each speaker will be limited to 3 minutes. If there are additional requests from the public to address the Board, time will be allocated at the end of the meeting to complete public comment. The chair requests that there be no public comment on issues for which a prior public hearing has been held before this Board.

B. Elected Officials' Communication

6. CONSENT CALENDAR

- A.** List of Expenditures Under the Dates of August 13-17, 2018
- B.** Minutes of the Commissioners' Proceedings from August 21, 2018

- C.** Resolution Adopting Policy Regarding Disposal of Personal Identifying Information
(File approved by ELT)
- D.** Resolution Authorizing Community & Economic Development Director to Execute Home Rehab Loan and First Time Homebuyer Loan Subordination, Release, and Foreclosure Documents
(File approved by ELT)
- E.** Resolution Approving the Modified Local Workforce Development and Regional Four Year Plans to Comply with the Workforce Innovation and Opportunity Act of 2014
(File approved by ELT)
- F.** Resolution Approving Right-of-Way Agreement between Adams County and Alexander Family, LLC, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project
(File approved by ELT)
- G.** Resolution Approving Right-of-Way Agreement between Adams County and Mitchell Ronald Espinoza, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project
(File approved by ELT)
- H.** Resolution Approving Right-of-Way Agreement between Adams County and Grace Gospel Publishers, Inc., for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project
(File approved by ELT)
- I.** Resolution Approving Land Lease Agreement between Adams County and HG Hangar One, LLC
(File approved by ELT)
- J.** Resolution Approving Partial Termination and Release of Module 2 Master Premises Lease Agreement and First Amendment
(File approved by ELT)
- K.** Resolution Approving Third Amendment to the Agreement among Adams County, City and County of Broomfield, and the Municipalities of Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster to Establish the North Metro Task Force as a Legal Entity
(File approved by ELT)
- L.** Resolution Approving the Professional Services Agreement between Adams County and Keller Rohrback, LLP, for Legal Services in Opioid Litigation
(File approved by ELT)
- M.** Resolution Authorizing Taxpayers or Their Agents to Elect to be Notified by Electronic Mail during Property Tax Disputes Pursuant to C.R.S. § 39-1-113(5)(b), C.R.S. § 39-8-106(2)(b), and C.R.S. § 39-8-107(2)(b)
(File approved by ELT)
- N.** Resolution Changing the Name of Front Range Airport to Colorado Air and Space Port
(File approved by ELT)

7. NEW BUSINESS

A. COUNTY MANAGER

- 1.** Resolution Approving an Agreement between Adams County and CopyCo Quality Printing Inc., for Countywide Printing Service
(File approved by ELT)

B. COUNTY ATTORNEY

8. LAND USE HEARINGS

A. Cases to be Heard

1. RCU2017-00018 Crown Castle IV
(File approved by ELT)
2. PLN2018-00017 Rocky Mountain Rail Park Metropolitan District
(File approved by ELT)

9. ADJOURNMENT

AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE

County of Adams
Net Warrant by Fund Summary

Fund Number	Fund Description	Amount
1	General Fund	1,069,273.55
4	Capital Facilities Fund	74,000.00
5	Golf Course Enterprise Fund	10,134.48
6	Equipment Service Fund	232,833.49
7	Stormwater Utility Fund	2,626.00
13	Road & Bridge Fund	12,944.00
19	Insurance Fund	112,002.17
24	Conservation Trust Fund	2,700.00
27	Open Space Projects Fund	146,043.15
31	Head Start Fund	5,240.70
35	Workforce & Business Center	4,785.12
50	FLATROCK Facility Fund	330.39
		<u>1,672,913.05</u>

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727004	671987	ADVANTAGE HOOD WORKS LLC	08/13/18	1,900.00
00727005	3020	BENNETT TOWN OF	08/13/18	1,500.00
00727006	433984	BREWER CLAIRE	08/13/18	295.25
00727007	491853	CENTER POINT ENERGY SERVICES R	08/13/18	450.31
00727008	491853	CENTER POINT ENERGY SERVICES R	08/13/18	966.65
00727009	491853	CENTER POINT ENERGY SERVICES R	08/13/18	62.53
00727010	491853	CENTER POINT ENERGY SERVICES R	08/13/18	4,836.52
00727011	735436	CLAYSTONE CONSTRUCTION INC	08/13/18	4,930.00
00727012	426034	RYSKA PAVEL	08/13/18	9.59
00727013	445153	SAUR JESSICA	08/13/18	116.41
00727014	37327	THORNTON CITY OF	08/13/18	5,604.15
00727015	1007	UNITED POWER (UNION REA)	08/13/18	57.46
00727016	1007	UNITED POWER (UNION REA)	08/13/18	519.84
00727017	1007	UNITED POWER (UNION REA)	08/13/18	62.67
00727018	1007	UNITED POWER (UNION REA)	08/13/18	76.49
00727021	20730	UNITED STATES POSTAL SERVICE	08/13/18	1,260.00
00727022	20730	UNITED STATES POSTAL SERVICE	08/13/18	1,260.00
00727023	35877	WEATHERSURE	08/13/18	557.95
00727024	13822	XCEL ENERGY	08/13/18	89.82
00727025	13822	XCEL ENERGY	08/13/18	4,068.83
00727026	13822	XCEL ENERGY	08/13/18	70.83
00727027	13822	XCEL ENERGY	08/13/18	13,992.02
00727028	13822	XCEL ENERGY	08/13/18	112.56
00727029	13822	XCEL ENERGY	08/13/18	61.31
00727030	13822	XCEL ENERGY	08/13/18	44.35
00727033	518015	ADVANCED NETWORK MANAGEMENT IN	08/13/18	1,776.25
00727034	32273	ALL COPY PRODUCTS INC	08/13/18	288.93
00727035	729951	ALL TRAFFIC DATA SERVICES INC	08/13/18	4,500.00
00727036	228213	ARAMARK REFRESHMENT SERVICES	08/13/18	45.10
00727037	322973	ARMORED KNIGHTS INC	08/13/18	1,994.64
00727041	374061	BUTLER SNOW LLP	08/13/18	848.00
00727043	304171	CDPHE	08/13/18	350.00
00727044	304171	CDPHE	08/13/18	155.00
00727047	44645	COLO DEPT OF AGRICULTURE	08/13/18	100.00
00727049	636100	COLOR CORRAL	08/13/18	3,332.85
00727051	274030	COMMUNICATION CONSTRUCTION & E	08/13/18	1,462.50

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727052	40374	COSTAR REALTY INFORMATION INC	08/13/18	2,948.81
00727059	14991	HELTON & WILLIAMSEN PC	08/13/18	803.25
00727061	437558	LANDING PLACE CHURCH	08/13/18	743.50
00727065	85060	MILE HIGH GOLF CARS	08/13/18	8,349.95
00727070	88393	RECRUITING.COM	08/13/18	510.00
00727074	42818	STATE OF COLORADO	08/13/18	1,922.11
00727075	42818	STATE OF COLORADO	08/13/18	924.61
00727076	42818	STATE OF COLORADO	08/13/18	2,880.93
00727077	10619	TAYLOR TRAVIS	08/13/18	150.00
00727078	735155	TAYLOR TROY	08/13/18	150.00
00727079	300982	UNITED SITE SERVICES	08/13/18	340.00
00727080	158184	UTILITY NOTIFICATION CENTER OF	08/13/18	287.10
00727081	28574	VERIZON WIRELESS	08/13/18	301.68
00727097	289574	BONASERA BETHANY	08/15/18	248.00
00727098	737452	BORUP SUSAN	08/15/18	812.77
00727099	486419	HIGH COUNTRY BEVERAGE	08/15/18	5,734.00
00727101	738095	SPRAGUE SHANNON	08/15/18	248.00
00727102	137851	TIERNEY JENNIFER	08/15/18	248.00
00727103	4936	ADAMS COUNTY ECONOMIC DEVELOP	08/15/18	131,516.00
00727104	221351	APEX SYSTEMS GROUP LLC	08/15/18	4,812.21
00727105	22045	AURORA ECONOMIC DEVELOPMENT CO	08/15/18	35,000.00
00727106	293119	BUZEK, VINCE	08/15/18	65.00
00727111	661015	CHP METRO NORTH LLC	08/15/18	3,150.00
00727113	64269	COLUMBIA SANITARY SERVICE INC	08/15/18	10,800.00
00727114	274030	COMMUNICATION CONSTRUCTION & E	08/15/18	1,890.00
00727115	426149	DOUBLEPORT LLC	08/15/18	2,458.32
00727116	370160	EIDE BAILLY LLP	08/15/18	3,850.00
00727118	25579	ENTRAVISION COMMUNICATIONS	08/15/18	7,348.80
00727119	698569	FOREST SEAN	08/15/18	65.00
00727120	293118	GARNER, ROSIE	08/15/18	65.00
00727122	293122	HERRERA, AARON	08/15/18	65.00
00727124	289628	KUSA	08/15/18	16,680.00
00727125	73648	METROWEST NEWSPAPERS	08/15/18	36.17
00727126	45515	OFFICE SCAPES	08/15/18	14,716.51
00727127	33716	OLD VINE PINNACLE ASSOCIATES	08/15/18	800.00
00727128	33716	OLD VINE PINNACLE ASSOCIATES	08/15/18	800.00

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727129	33716	OLD VINE PINNACLE ASSOCIATES	08/15/18	800.00
00727130	39496	PIPER COMMUNICATION SERVICES I	08/15/18	1,728.00
00727131	637390	PLAKORUS DAVID	08/15/18	65.00
00727134	263724	RED HAWK FIRE & SECURITY	08/15/18	1,536.00
00727135	53054	RICHARDSON SHARON	08/15/18	65.00
00727136	181669	RUNBECK ELECTION SERVICES	08/15/18	429.30
00727137	145355	SANITY SOLUTIONS INC	08/15/18	1,800.00
00727138	33604	STATE OF COLORADO	08/15/18	781.48
00727140	385142	THOMPSON GREGORY PAUL	08/15/18	65.00
00727141	37005	TOSHIBA BUSINESS SOLUTIONS	08/15/18	90.00
00727142	1094	TRI COUNTY HEALTH DEPT	08/15/18	1,513.08
00727143	738429	VCA THORNTON ANIMAL HOSPITAL	08/15/18	89.60
00727151	383698	ALLIED UNIVERSAL SECURITY SERV	08/16/18	1,667.70
00727152	689589	ALPHA INSULATION & WATERPROOFI	08/16/18	38,975.00
00727154	221351	APEX SYSTEMS GROUP LLC	08/16/18	6,604.81
00727157	720543	COATINGS INC	08/16/18	104,283.32
00727158	250958	COHEN MILSTEIN SELLERS & TOLL	08/16/18	1,063.13
00727159	42540	DELL MARKETING LP	08/16/18	101,785.68
00727160	669155	EVSTUDIO LLC	08/16/18	605.00
00727162	289637	GENERAL NETWORKS	08/16/18	318.47
00727163	707953	HAMMERS CONSTRUCTION INC	08/16/18	8,485.48
00727165	486419	HIGH COUNTRY BEVERAGE	08/16/18	604.00
00727166	699829	HILL'S PET NUTRITION SALES INC	08/16/18	1,098.00
00727167	79260	IDEXX DISTRIBUTION INC	08/16/18	1,877.98
00727168	675514	IMPROVEMENT ASSURANCE GROUP	08/16/18	1,050.00
00727173	597186	MICHELSON FOUND ANIMALS FOUNDA	08/16/18	1,759.04
00727174	13591	MWI VETERINARY SUPPLY CO	08/16/18	4,702.87
00727175	669732	PATTERSON VETERINARY SUPPLY IN	08/16/18	2,175.64
00727177	422902	ROADRUNNER PHARMACY INCORPORAT	08/16/18	100.95
00727178	181669	RUNBECK ELECTION SERVICES	08/16/18	2,357.45
00727180	28308	SIRIUS COMPUTER SOLUTIONS INC	08/16/18	13,878.01
00727181	66264	SYSTEMS GROUP	08/16/18	10,600.00
00727183	41127	THYSSENKRUPP ELEVATOR CORP	08/16/18	6,514.25
00727184	1094	TRI COUNTY HEALTH DEPT	08/16/18	294,546.00
00727187	338508	WRIGHTWAY INDUSTRIES INC	08/16/18	628.80
00727189	383698	ALLIED UNIVERSAL SECURITY SERV	08/16/18	19,416.14

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727190	726179	BE MEYERS & CO INC	08/16/18	2,514.00
00727191	40942	BI INCORPORATED	08/16/18	3,803.45
00727193	8820091	EON OFFICE PRODUCTS	08/16/18	5,523.16
00727194	77611	KD SERVICE GROUP	08/16/18	667.88
00727195	13988	LIFE LOC INC	08/16/18	3,012.00
00727196	122854	MAILFINANCE	08/16/18	823.12
00727198	32509	NCS PEARSON INC	08/16/18	597.50
00727199	16428	NICOLETTI-FLATER ASSOCIATES	08/16/18	9,880.00
00727200	216245	PUSH PEDAL PULL INC	08/16/18	9,313.50
00727202	472626	SAFEWARE INC	08/16/18	8,575.00
00727204	666214	TYGRET DEBRA R	08/16/18	496.00
00727206	725336	US CORRECTIONS LLC	08/16/18	2,451.00
00727207	24560	WIRELESS ADVANCED COMMUNICATIO	08/16/18	6,519.88
00727209	729766	ALLEGAR SEAN	08/16/18	80.66
00727210	454771	ALLEN BRADLEY	08/16/18	2,500.00
00727211	737628	BOHL DANETTE DACEY	08/16/18	600.00
00727212	13887	BOULDER COUNTY SHERIFF	08/16/18	37.20
00727213	734990	CAMPBELL CRAIG	08/16/18	1,500.00
00727214	52783	CENTER FOR EDUCATION & EMPLOYM	08/16/18	124.95
00727215	37266	CENTURY LINK	08/16/18	100.26
00727216	252174	COLORADO COMMUNITY MEDIA	08/16/18	24.40
00727217	315529	DENVER COUNTY SHERIFF	08/16/18	41.05
00727218	734989	DIGITAL AMBIANCE LLC	08/16/18	1,500.00
00727219	248103	DS WATERS OF AMERICA INC	08/16/18	270.49
00727220	13454	FEDERAL EXPRESS CO	08/16/18	217.55
00727221	737629	GONZALES CYNTHIA R	08/16/18	1,900.08
00727222	100078	HAYES REBECCA A	08/16/18	2,079.00
00727223	546463	JACOBSEN BRITNEY	08/16/18	2,500.00
00727226	734988	LYNXWILER ART & DESIGN	08/16/18	1,500.00
00727227	734987	NATIONAL SCULPTORS GUILD	08/16/18	3,000.00
00727228	486185	OPEN JUSTICE BROKER CONSORTIUM	08/16/18	24,995.00
00727229	192059	POINT SPORTS/ERGOMED	08/16/18	180.00
00727230	44703	QUICKSILVER EXPRESS COURIER	08/16/18	167.64
00727232	736397	SHEARER JASON	08/16/18	17.00
00727233	737627	THAO PETER	08/16/18	400.00
00727235	737630	WELDON WILLIAMS & LICK INC	08/16/18	63.96

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727236	7117	WORLD CONNECTIONS TRAVEL	08/16/18	1,961.00
00727237	628132	ZITO STEVEN	08/16/18	17.00
00727238	626643	ANDERSON RITA	08/16/18	86.00
00727239	56896	CORDOVA KATHERINE	08/16/18	135.00
00727240	613346	DELEON RYAN	08/16/18	119.00
00727241	736584	FERGUSON VALERIE	08/16/18	49.00
00727242	263751	FULLER JAMES	08/16/18	135.00
00727243	506569	HEADLEY JACQUELYN	08/16/18	119.00
00727244	48243	HERMANN EDWARD	08/16/18	70.00
00727245	174342	MALDONADO JEFFREY	08/16/18	70.00
00727246	43239	MALDONADO JEREMY	08/16/18	119.00
00727247	736585	NORBERG ERIC	08/16/18	135.00
00727248	25759	PENTON VERNON L	08/16/18	135.00
00727249	10611	ROTELLO MICHAEL DOMINIC	08/16/18	119.00
00727250	506572	SANDOVAL THANE	08/16/18	135.00
00727251	92844	SCHILLING SUSAN	08/16/18	135.00
00727252	426148	SOUTH CYNTHIA	08/16/18	49.00
00727253	98825	SWINGLE THOMAS	08/16/18	86.00
00727254	82698	THURTELL YVONNE	08/16/18	70.00
00727255	35302	WITTMUS CINDY	08/16/18	49.00
00727256	433987	ADCO DISTRICT ATTORNEY'S OFFIC	08/17/18	618.26
00727258	429551	BISCUITS AND BERRIES CATERING	08/17/18	3,952.00
00727259	105110	CULLIGAN	08/17/18	315.00
00727260	736721	EVANS DEREK W	08/17/18	500.00
00727261	218667	GARCIA SILVIANO	08/17/18	1,500.00
00727262	737608	HALL RYAN	08/17/18	600.00
00727263	737609	HERNANDEZ RUGELO	08/17/18	2,100.00
00727264	13774	NORTH PECOS WATER & SANITATION	08/17/18	40.39
00727265	736940	OGORMAN JR JAMES DONALD	08/17/18	500.00
00727266	262535	RODRIGUEZ CORA GABRIEL	08/17/18	500.00
00727267	36258	SATELLITE SHELTERS INC	08/17/18	2,946.00
00727269	13822	XCEL ENERGY	08/17/18	16.09
00727270	13822	XCEL ENERGY	08/17/18	46.40
00727271	13822	XCEL ENERGY	08/17/18	249.70
00727272	13822	XCEL ENERGY	08/17/18	15.47
00727273	13822	XCEL ENERGY	08/17/18	65.80

County of Adams
Net Warrants by Fund Detail

1 **General Fund**

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
			Fund Total	1,069,273.55

County of Adams
Net Warrants by Fund Detail

4 **Capital Facilities Fund**

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727186	717939	VASWIG PHOTOGRAPHY INCORPORATE	08/16/18	74,000.00
			Fund Total	74,000.00

Net Warrants by Fund Detail

5Golf Course Enterprise Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727150	8579	AGFINITY INC	08/16/18	381.80
00727153	12012	ALSCO AMERICAN INDUSTRIAL	08/16/18	47.49
00727155	13206	C P S DISTRIBUTORS INC	08/16/18	51.87
00727170	11496	L L JOHNSON DIST	08/16/18	262.83
00727172	46175	MASEK GOLF CAR COMPANY	08/16/18	192.76
00727176	152295	POTESTIO BROTHER EQUIPMENT	08/16/18	370.71
00727185	1007	UNITED POWER (UNION REA)	08/16/18	8,460.25
00727188	13822	XCEL ENERGY	08/16/18	366.77
			Fund Total	10,134.48

Net Warrants by Fund Detail

6Equipment Service Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727031	11657	A & E TIRE INC	08/13/18	4,441.88
00727032	295403	ABRA AUTO BODY & GLASS	08/13/18	377.71
00727038	672821	AUTONATION FORD LITTLETON	08/13/18	41,104.00
00727055	346750	FACTORY MOTOR PARTS	08/13/18	7,789.41
00727072	16237	SAM HILL OIL INC	08/13/18	21,779.89
00727082	350373	WEX BANK	08/13/18	3,253.99
00727100	40360	MHC KENWORTH	08/15/18	109,331.00
00727148	11657	A & E TIRE INC	08/16/18	4,683.78
00727149	295403	ABRA AUTO BODY & GLASS	08/16/18	804.46
00727171	494038	LARRY H MILLER FORD LAKEWOOD	08/16/18	29,570.00
00727179	16237	SAM HILL OIL INC	08/16/18	5,810.33
00727224	526990	JB AUTO CLEAN	08/16/18	160.00
00727225	94481	LONGMONT FORD	08/16/18	1,367.33
00727231	593428	RHINEHART OIL CO INC	08/16/18	2,359.71
Fund Total				232,833.49

County of Adams
Net Warrants by Fund Detail

7

Stormwater Utility Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727107	304171	CDPHE	08/15/18	2,626.00
Fund Total				2,626.00

Net Warrants by Fund Detail

13

Road & Bridge Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727164	725691	HARICK INC	08/16/18	994.00
00727169	40395	KUMAR & ASSOCIATES INC	08/16/18	11,950.00
			Fund Total	12,944.00

Net Warrants by Fund Detail

19Insurance Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727048	13297	COLO STATE TREASURER	08/13/18	53,596.33
00727066	61886	NATHAN DUMM & MAYER PC	08/13/18	536.83
00727112	17565	COLO FRAME & SUSPENSION	08/15/18	27,069.17
00727123	738045	HERTZ CORPORATION	08/15/18	4,380.36
00727144	11552	VISION SERVICE PLAN-CONNECTICU	08/15/18	22,695.38
00727145	11552	VISION SERVICE PLAN-CONNECTICU	08/15/18	2,461.65
00727146	11552	VISION SERVICE PLAN-CONNECTICU	08/15/18	301.00
00727161	346750	FACTORY MOTOR PARTS	08/16/18	46.45
00727234	1094	TRI COUNTY HEALTH DEPT	08/16/18	915.00
Fund Total				112,002.17

Net Warrants by Fund Detail

24

Conservation Trust Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727257	449958	ARBORTEC TREE SERVICE INC	08/17/18	2,700.00
			Fund Total	2,700.00

Net Warrants by Fund Detail

27

Open Space Projects Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727050	16566	COMMERCE CITY CITY OF	08/13/18	50,000.00
00727117	669264	ENERGES SERVICES LLC	08/15/18	96,023.15
00727268	1007	UNITED POWER (UNION REA)	08/17/18	20.00
Fund Total				146,043.15

Net Warrants by Fund Detail

31Head Start Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727045	327914	CESCO LINGUISTIC SERVICE INC	08/13/18	108.00
00727108	37266	CENTURY LINK	08/15/18	147.92
00727109	37266	CENTURY LINK	08/15/18	361.08
00727110	37266	CENTURY LINK	08/15/18	127.35
00727121	434213	HAGER MICHAEL	08/15/18	40.88
00727132	727609	PRICE GENEVIEVE	08/15/18	38.04
00727133	129209	RAMIREZ SUSANA	08/15/18	69.92
00727147	51121	WHISENANT ELISA A	08/15/18	70.52
00727156	327914	CESCO LINGUISTIC SERVICE INC	08/16/18	794.49
00727182	41914	TEACHING STRATEGIES INC	08/16/18	3,482.50
			Fund Total	5,240.70

Net Warrants by Fund Detail

35

Workforce & Business Center

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727039	35827	BANKS RACHEL	08/13/18	82.57
00727040	369657	BERNAL JUAN FELIPE	08/13/18	40.33
00727042	35563	CASTILLO YVONNE	08/13/18	13.08
00727046	258669	CLARK RYNE	08/13/18	134.83
00727053	354196	DUKE STEPHANI	08/13/18	47.96
00727054	38689	ELLIS CHARLES	08/13/18	21.80
00727056	369792	FLORES MICHAEL	08/13/18	31.77
00727057	843241	GLASSER NOELLE	08/13/18	37.06
00727058	68923	GONZALEZ JEANETTE	08/13/18	51.23
00727060	281998	KAMMERZELL JODIE	08/13/18	54.97
00727062	553650	MARTINEZ DOMINIC A	08/13/18	208.19
00727063	580067	MCBOAT GREG	08/13/18	10.90
00727064	78254	MEDINA KRISTINA	08/13/18	97.45
00727067	679409	NEWTON JENNIFER	08/13/18	62.20
00727068	481825	PARRA ALDO	08/13/18	421.29
00727069	40920	POST REBECCA	08/13/18	52.70
00727071	915166	RODRIGUEZ SONIA	08/13/18	65.13
00727073	357890	SCHAGER BRETT	08/13/18	170.04
00727083	83770	ZOBEL GABRIELE	08/13/18	23.98
00727192	736938	EHREDT STEVEN	08/16/18	50.00
00727197	37541	MARTINEZ VICTORIA	08/16/18	80.00
00727201	736939	REYES ARCHULETA JESUS	08/16/18	20.00
00727203	632224	SCARANTINO JOSEF	08/16/18	160.23
00727205	737842	UNIVERSITY OF CO AT DENVER	08/16/18	2,500.00
00727208	252050	ADAMS COUNTY HUMAN SERVICES	08/16/18	347.41
Fund Total				4,785.12

Net Warrants by Fund Detail

50

FLATROCK Facility Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00727019	1007	UNITED POWER (UNION REA)	08/13/18	261.23
00727020	1007	UNITED POWER (UNION REA)	08/13/18	64.54
00727139	33604	STATE OF COLORADO	08/15/18	4.62
Fund Total				330.39

County of Adams
Net Warrants by Fund Detail

Grand Total 1,672,913.05

County of Adams
Vendor Payment Report

<u>3070I8574196</u>	<u>TANF NON MON SVCS - Empl Trng</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	County Client/Provider					
	UNIVERSITY OF CO AT DENVER	00015	933328	315050	08/14/18	3,000.00
	UNIVERSITY OF CO AT DENVER	00015	933328	315050	08/14/18	3,000.00-
					Account Total	_____
					Department Total	=====

County of Adams
Vendor Payment Report

<u>99800</u>	<u>All Ofc Shared Direct</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	DUKE STEPHANI	00035	932628	314097	07/31/18	47.96
					Account Total	47.96
	Postage & Freight					
	ADAMS COUNTY HUMAN SERVICES	00035	933335	315084	08/14/18	330.49
					Account Total	330.49
					Department Total	378.45

County of Adams
Vendor Payment Report

<u>1011</u>	<u>Board of County Commissioners</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Legal Notices					
	COLORADO COMMUNITY MEDIA	00001	933228	314876	08/10/18	<u>24.40</u>
					Account Total	<u>24.40</u>
					Department Total	<u><u>24.40</u></u>

County of Adams
Vendor Payment Report

<u>1026</u>	<u>Business Solutions Group</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Travel & Transportation					
	BREWER CLAIRE	00001	933183	314870	08/10/18	<u>295.25</u>
					Account Total	<u>295.25</u>
					Department Total	<u><u>295.25</u></u>

County of Adams
Vendor Payment Report

<u>4</u>	<u>Capital Facilities Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	VASWIG PHOTOGRAPHY INCORPORATE	00004	933480	315238	08/15/18	<u>74,000.00</u>
					Account Total	<u>74,000.00</u>
					Department Total	<u><u>74,000.00</u></u>

County of Adams
Vendor Payment Report

<u>2055</u>	<u>Control/Enforcement</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Medical Services					
	VCA THORNTON ANIMAL HOSPITAL	00001	933231	314953	08/13/18	<u>89.60</u>
					Account Total	<u>89.60</u>
					Department Total	<u><u>89.60</u></u>

County of Adams
Vendor Payment Report

<u>1041</u>	<u>County Assessor</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	COSTAR REALTY INFORMATION INC	00001	932900	314492	08/07/18	2,948.81
					Account Total	2,948.81
	Operating Supplies					
	ALL COPY PRODUCTS INC	00001	932899	314492	08/07/18	288.93
					Account Total	288.93
	Travel & Transportation					
	ANDERSON RITA	00001	933002	314618	08/08/18	86.00
	CORDOVA KATHERINE	00001	933003	314618	08/08/18	135.00
	DELEON RYAN	00001	933004	314618	08/08/18	119.00
	FERGUSON VALERIE	00001	933005	314618	08/08/18	49.00
	FULLER JAMES	00001	933006	314618	08/08/18	135.00
	HEADLEY JACQUELYN	00001	933007	314618	08/08/18	119.00
	HERMANN EDWARD	00001	933008	314618	08/08/18	70.00
	MALDONADO JEFFREY	00001	933009	314618	08/08/18	70.00
	MALDONADO JEREMY	00001	933010	314618	08/08/18	119.00
	NORBERG ERIC	00001	933011	314618	08/08/18	135.00
	PENTON VERNON L	00001	933012	314618	08/08/18	135.00
	ROTELLO MICHAEL DOMINIC	00001	933013	314618	08/08/18	119.00
	SANDOVAL THANE	00001	933014	314618	08/08/18	135.00
	SCHILLING SUSAN	00001	933015	314618	08/08/18	135.00
	SOUTH CYNTHIA	00001	933016	314618	08/08/18	49.00
	SWINGLE THOMAS	00001	933017	314618	08/08/18	86.00
	THURTELL YVONNE	00001	933018	314618	08/08/18	70.00
	WITTMUS CINDY	00001	933019	314618	08/08/18	49.00
					Account Total	1,815.00
					Department Total	5,052.74

County of Adams
Vendor Payment Report

<u>1013</u>	<u>County Attorney</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Books					
	CENTER FOR EDUCATION & EMPLOYM	00001	932649	314103	08/02/18	124.95
					Account Total	124.95
	Messenger/Delivery Service					
	FEDERAL EXPRESS CO	00001	932648	314103	08/02/18	217.55
					Account Total	217.55
	Other Professional Serv					
	BOULDER COUNTY SHERIFF	00001	932645	314103	08/02/18	37.20
	DENVER COUNTY SHERIFF	00001	932646	314103	08/02/18	41.05
					Account Total	78.25
					Department Total	420.75

County of Adams
Vendor Payment Report

<u>1031</u>	<u>County Treasurer</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	TOSHIBA BUSINESS SOLUTIONS	00001	933330	315075	08/14/18	90.00
					Account Total	90.00
	Operating Supplies					
	ARAMARK REFRESHMENT SERVICES	00001	933023	314622	08/08/18	45.10
					Account Total	45.10
					Department Total	<u>135.10</u>

County of Adams
Vendor Payment Report

<u>1052</u>	<u>Criminal Justice Coord Council</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Membership Dues					
	OPEN JUSTICE BROKER CONSORTIUM	00001	932998	314609	08/08/18	<u>24,995.00</u>
					Account Total	<u>24,995.00</u>
					Department Total	<u><u>24,995.00</u></u>

County of Adams
Vendor Payment Report

<u>1074</u>	<u>CA- Risk Management</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Consultant Services					
	TRI COUNTY HEALTH DEPT	00019	932647	314103	08/02/18	<u>915.00</u>
					Account Total	<u>915.00</u>
					Department Total	<u><u>915.00</u></u>

County of Adams
Vendor Payment Report

<u>1023</u>	<u>CLK Motor Vehicle</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Minor Equipment					
	APEX SYSTEMS GROUP LLC	00001	933227	314877	08/10/18	4,812.21
	PIPER COMMUNICATION SERVICES I	00001	933311	314974	08/13/18	1,120.00
	PIPER COMMUNICATION SERVICES I	00001	933312	314974	08/13/18	608.00
					Account Total	6,540.21
					Department Total	6,540.21

County of Adams
Vendor Payment Report

<u>1021</u>	<u>CLK Recording</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Postage & Freight					
	UNITED STATES POSTAL SERVICE	00001	933102	314745	08/09/18	1,260.00
	UNITED STATES POSTAL SERVICE	00001	933103	314746	08/09/18	1,260.00
					Account Total	<u>2,520.00</u>
					Department Total	<u><u>2,520.00</u></u>

County of Adams
Vendor Payment Report

<u>6021</u>	<u>CT- Trails- Plan/Design Const</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Infrastruc Rep & Maint					
	ARBORTEC TREE SERVICE INC	00024	933285	314967	08/13/18	<u>2,700.00</u>
					Account Total	<u>2,700.00</u>
					Department Total	<u><u>2,700.00</u></u>

County of Adams
Vendor Payment Report

<u>1051</u>	<u>District Attorney</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Witness Fees					
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	933477	315231	08/15/18	69.19
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	933477	315231	08/15/18	89.67
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	933477	315231	08/15/18	31.65
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	933477	315231	08/15/18	110.53
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	933477	315231	08/15/18	277.22
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	933477	315231	08/15/18	40.00
					Account Total	<u>618.26</u>
					Department Total	<u><u>618.26</u></u>

County of Adams
Vendor Payment Report

<u>7041</u>	<u>Economic Development Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grants to Other Instit					
	ADAMS COUNTY ECONOMIC DEVELOP	00001	933100	314741	08/09/18	<u>131,516.00</u>
					Account Total	<u>131,516.00</u>
					Department Total	<u><u>131,516.00</u></u>

County of Adams
Vendor Payment Report

<u>99500</u>	<u>Employment First</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	CLARK RYNE	00035	932627	314097	07/31/18	134.83
	FLORES MICHAEL	00035	932630	314097	07/31/18	31.77
	MEDINA KRISTINA	00035	932636	314097	07/31/18	97.45
	SCARANTINO JOSEF	00035	933326	315050	08/14/18	160.23
					Account Total	<u>424.28</u>
					Department Total	<u><u>424.28</u></u>

County of Adams
Vendor Payment Report

<u>6</u>	<u>Equipment Service Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	A & E TIRE INC	00006	933054	314639	08/08/18	3,818.80
	A & E TIRE INC	00006	933065	314639	08/08/18	623.08
	A & E TIRE INC	00006	933433	315205	08/15/18	165.25
	A & E TIRE INC	00006	933481	315238	08/15/18	728.14
	A & E TIRE INC	00006	933486	315238	08/15/18	1,220.51
	A & E TIRE INC	00006	933488	315238	08/15/18	469.02
	A & E TIRE INC	00006	933489	315238	08/15/18	1,112.16
	A & E TIRE INC	00006	933499	315238	08/15/18	988.70
	ABRA AUTO BODY & GLASS	00006	933062	314639	08/08/18	217.71
	ABRA AUTO BODY & GLASS	00006	933063	314639	08/08/18	160.00
	ABRA AUTO BODY & GLASS	00006	933483	315238	08/15/18	357.19
	ABRA AUTO BODY & GLASS	00006	933484	315238	08/15/18	222.27
	ABRA AUTO BODY & GLASS	00006	933485	315238	08/15/18	225.00
	AUTONATION FORD LITTLETON	00006	933069	314639	08/08/18	39,534.00
	AUTONATION FORD LITTLETON	00006	933069	314639	08/08/18	1,570.00
	FACTORY MOTOR PARTS	00006	933066	314639	08/08/18	7,789.41
	LARRY H MILLER FORD LAKEWOOD	00006	933547	315239	08/15/18	29,570.00
	MHC KENWORTH	00006	933436	315208	08/15/18	104,456.00
	MHC KENWORTH	00006	933436	315208	08/15/18	4,875.00
	SAM HILL OIL INC	00006	933056	314639	08/08/18	21,779.89
	SAM HILL OIL INC	00006	933537	315239	08/15/18	1,761.68
	SAM HILL OIL INC	00006	933538	315239	08/15/18	832.63
	SAM HILL OIL INC	00006	933539	315239	08/15/18	1,394.76
	SAM HILL OIL INC	00006	933541	315239	08/15/18	1,821.26
	WEX BANK	00006	933064	314639	08/08/18	3,253.99
					Account Total	<u>228,946.45</u>
					Department Total	<u><u>228,946.45</u></u>

County of Adams
Vendor Payment Report

<u>9243</u>	<u>Extension - Family & Consumer</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	932830	314304	08/05/18	<u>41.15</u>
					Account Total	<u>41.15</u>
					Department Total	<u><u>41.15</u></u>

County of Adams
Vendor Payment Report

<u>9240</u>	<u>Extension - Horticulture</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	932830	314304	08/05/18	<u>41.15</u>
					Account Total	<u>41.15</u>
					Department Total	<u><u>41.15</u></u>

County of Adams
Vendor Payment Report

<u>9241</u>	<u>Extension- Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	932830	314304	08/05/18	<u>95.93</u>
					Account Total	<u>95.93</u>
					Department Total	<u><u>95.93</u></u>

County of Adams
Vendor Payment Report

<u>9244</u>	<u>Extension- 4-H/Youth</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	932830	314304	08/05/18	41.15
	VERIZON WIRELESS	00001	932830	314304	08/05/18	41.15
	VERIZON WIRELESS	00001	932830	314304	08/05/18	41.15
					Account Total	<u>123.45</u>
					Department Total	<u><u>123.45</u></u>

County of Adams
Vendor Payment Report

<u>1014</u>	<u>Finance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Membership Dues					
	BORUP SUSAN	00001	933366	315101	08/14/18	<u>775.00</u>
					Account Total	<u>775.00</u>
	Mileage Reimbursements					
	BORUP SUSAN	00001	933363	315101	08/14/18	<u>37.77</u>
					Account Total	<u>37.77</u>
					Department Total	<u><u>812.77</u></u>

County of Adams
Vendor Payment Report

<u>1017</u>	<u>Finance Purchasing</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Travel & Transportation					
	BONASERA BETHANY	00001	933429	315197	08/15/18	248.00
	SPRAGUE SHANNON	00001	933430	315197	08/15/18	248.00
	TIERNEY JENNIFER	00001	933375	315101	08/14/18	248.00
					Account Total	<u>744.00</u>
					Department Total	<u><u>744.00</u></u>

County of Adams
Vendor Payment Report

<u>9111</u>	<u>Fleet- Admin</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Oil					
	RHINEHART OIL CO INC	00006	933239	314956	08/13/18	<u>2,359.71</u>
					Account Total	<u>2,359.71</u>
					Department Total	<u><u>2,359.71</u></u>

County of Adams
Vendor Payment Report

<u>9114</u>	<u>Fleet- Commerce</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Vehicle Repair & Maint					
	JB AUTO CLEAN	00006	933234	314956	08/13/18	160.00
	LONGMONT FORD	00006	933235	314956	08/13/18	770.46
	LONGMONT FORD	00006	933237	314956	08/13/18	596.87
					Account Total	<u>1,527.33</u>
					Department Total	<u><u>1,527.33</u></u>

County of Adams
Vendor Payment Report

<u>50</u>	<u>FLATROCK Facility Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Colorado Sales Tax Payable					
	STATE OF COLORADO	00050	933479	315234	08/15/18	<u>4.62</u>
					Account Total	<u>4.62</u>
					Department Total	<u><u>4.62</u></u>

County of Adams
Vendor Payment Report

<u>1091</u>	<u>FO - Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Rental					
	BENNETT TOWN OF	00001	933104	314747	08/09/18	1,500.00
					Account Total	1,500.00
	Mileage Reimbursements					
	RYSKA PAVEL	00001	933109	314747	08/09/18	9.59
					Account Total	9.59
					Department Total	<u>1,509.59</u>

County of Adams
Vendor Payment Report

<u>1114</u>	<u>FO - District Attorney Bldg.</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8638	00001	933092	314728	07/25/18	<u>61.31</u>
					Account Total	<u>61.31</u>
					Department Total	<u><u>61.31</u></u>

County of Adams
Vendor Payment Report

<u>2090</u>	<u>FO - Flatrock Facility</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8642	00050	933097	314728	07/25/18	261.23
	Energy Cap Bill ID=8643	00050	933098	314728	07/25/18	64.54
					Account Total	<u>325.77</u>
					Department Total	<u><u>325.77</u></u>

County of Adams
Vendor Payment Report

<u>1077</u>	<u>FO - Government Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	WEATHERSURE	00001	933107	314747	08/09/18	<u>557.95</u>
					Account Total	<u>557.95</u>
					Department Total	<u><u>557.95</u></u>

County of Adams
Vendor Payment Report

<u>1070</u>	<u>FO - Honnen/Plan&Devel/MV Ware</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8637	00001	933084	314728	07/24/18	89.82
	Energy Cap Bill ID=8640	00001	933085	314728	07/24/18	4,068.83
	Energy Cap Bill ID=8641	00001	933086	314728	07/24/18	70.83
					Account Total	<u>4,229.48</u>
					Department Total	<u><u>4,229.48</u></u>

County of Adams
Vendor Payment Report

<u>1071</u>	<u>FO - Justice Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8644	00001	933087	314728	07/25/18	57.46
	Energy Cap Bill ID=8648	00001	933088	314728	07/20/18	966.65
					Account Total	<u>1,024.11</u>
					Department Total	<u><u>1,024.11</u></u>

County of Adams
Vendor Payment Report

<u>2009</u>	<u>FO - Sheriff Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8635	00001	933093	314728	07/24/18	44.35
	Energy Cap Bill ID=8645	00001	933094	314728	07/25/18	519.84
	Energy Cap Bill ID=8646	00001	933095	314728	07/25/18	62.67
	Energy Cap Bill ID=8650	00001	933096	314728	07/20/18	4,836.52
					Account Total	<u>5,463.38</u>
					Department Total	<u><u>5,463.38</u></u>

County of Adams
Vendor Payment Report

<u>1076</u>	<u>FO-Adams County Service Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8639	00001	933089	314728	07/24/18	13,992.02
	Energy Cap Bill ID=8647	00001	933090	314728	07/20/18	62.53
					Account Total	<u>14,054.55</u>
					Department Total	<u><u>14,054.55</u></u>

County of Adams
Vendor Payment Report

<u>1069</u>	<u>FO-Animal Shelter Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8649	00001	933083	314728	07/20/18	<u>450.31</u>
					Account Total	<u>450.31</u>
					Department Total	<u><u>450.31</u></u>

County of Adams
Vendor Payment Report

<u>1112</u>	<u>FO-Sheriff HQ/Coroner Building</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8636	00001	933091	314728	07/25/18	<u>112.56</u>
					Account Total	<u>112.56</u>
					Department Total	<u><u>112.56</u></u>

County of Adams
Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Colorado Sales Tax Payable					
	STATE OF COLORADO	00001	933478	315234	08/15/18	781.48
					Account Total	781.48
	Received not Vouchered Clrg					
	ALL TRAFFIC DATA SERVICES INC	00001	933060	314639	08/08/18	4,500.00
	ALLIED UNIVERSAL SECURITY SERV	00001	933112	314760	08/09/18	19,416.14
	ALLIED UNIVERSAL SECURITY SERV	00001	933536	315239	08/15/18	1,667.70
	ALPHA INSULATION & WATERPROOFI	00001	933507	315238	08/15/18	38,975.00
	APEX SYSTEMS GROUP LLC	00001	933495	315238	08/15/18	6,604.81
	ARMORED KNIGHTS INC	00001	933073	314639	08/08/18	332.44
	ARMORED KNIGHTS INC	00001	933073	314639	08/08/18	332.44
	ARMORED KNIGHTS INC	00001	933073	314639	08/08/18	332.44
	ARMORED KNIGHTS INC	00001	933073	314639	08/08/18	332.44
	ARMORED KNIGHTS INC	00001	933073	314639	08/08/18	332.44
	ARMORED KNIGHTS INC	00001	933073	314639	08/08/18	332.44
	BE MEYERS & CO INC	00001	933113	314760	08/09/18	2,514.00
	BI INCORPORATED	00001	933158	314760	08/10/18	3,803.45
	BUTLER SNOW LLP	00001	933059	314639	08/08/18	848.00
	CHP METRO NORTH LLC	00001	933367	315102	08/14/18	1,050.00
	CHP METRO NORTH LLC	00001	933368	315102	08/14/18	1,050.00
	CHP METRO NORTH LLC	00001	933369	315102	08/14/18	1,050.00
	COATINGS INC	00001	933510	315238	08/15/18	109,771.92
	COHEN MILSTEIN SELLERS & TOLL	00001	933542	315239	08/15/18	1,063.13
	COLUMBIA SANITARY SERVICE INC	00001	933376	315102	08/14/18	10,800.00
	DELL MARKETING L P	00001	933543	315239	08/15/18	21,686.40
	DELL MARKETING L P	00001	933544	315239	08/15/18	23,388.82
	DELL MARKETING L P	00001	933545	315239	08/15/18	56,710.46
	EIDE BAILLY LLP	00001	933385	315102	08/14/18	3,850.00
	ENTRAVISION COMMUNICATIONS	00001	933349	315092	08/14/18	810.00
	ENTRAVISION COMMUNICATIONS	00001	933350	315092	08/14/18	720.00
	ENTRAVISION COMMUNICATIONS	00001	933387	315102	08/14/18	5,818.00
	EON OFFICE PRODUCTS	00001	933138	314760	08/10/18	4,553.88
	EON OFFICE PRODUCTS	00001	933139	314760	08/10/18	969.28
	EVSTUDIO LLC	00001	933508	315238	08/15/18	605.00
	GENERAL NETWORKS	00001	933509	315238	08/15/18	318.47

County of Adams
Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	HAMMERS CONSTRUCTION INC	00001	933511	315238	08/15/18	3,566.99
	HAMMERS CONSTRUCTION INC	00001	933512	315238	08/15/18	4,918.49
	HELTON & WILLIAMSEN PC	00001	933068	314639	08/08/18	803.25
	HIGH COUNTRY BEVERAGE	00001	933355	315095	08/14/18	5,734.00
	HIGH COUNTRY BEVERAGE	00001	933505	315238	08/15/18	604.00
	HILL'S PET NUTRITION SALES INC	00001	933493	315238	08/15/18	768.00
	HILL'S PET NUTRITION SALES INC	00001	933534	315239	08/15/18	291.32
	HILL'S PET NUTRITION SALES INC	00001	933534	315239	08/15/18	38.68
	IDEXX DISTRIBUTION INC	00001	933494	315238	08/15/18	1,324.45
	IDEXX DISTRIBUTION INC	00001	933494	315238	08/15/18	486.82
	IDEXX DISTRIBUTION INC	00001	933519	315238	08/15/18	66.71
	IMPROVEMENT ASSURANCE GROUP	00001	933496	315238	08/15/18	1,050.00
	KD SERVICE GROUP	00001	933114	314760	08/09/18	667.88
	KUSA	00001	933351	315092	08/14/18	2,480.00
	KUSA	00001	933352	315092	08/14/18	14,200.00
	LIFE LOC INC	00001	933124	314760	08/10/18	3,012.00
	MAILFINANCE	00001	933121	314760	08/10/18	823.12
	MICHELSON FOUND ANIMALS FOUNDA	00001	933518	315238	08/15/18	1,759.04
	MILE HIGH GOLF CARS	00001	933061	314639	08/08/18	8,349.95
	MWI VETERINARY SUPPLY CO	00001	933491	315238	08/15/18	531.95
	MWI VETERINARY SUPPLY CO	00001	933520	315238	08/15/18	900.00
	MWI VETERINARY SUPPLY CO	00001	933521	315238	08/15/18	1,162.68
	MWI VETERINARY SUPPLY CO	00001	933522	315238	08/15/18	144.50
	MWI VETERINARY SUPPLY CO	00001	933523	315238	08/15/18	1,162.68
	MWI VETERINARY SUPPLY CO	00001	933524	315238	08/15/18	62.44
	MWI VETERINARY SUPPLY CO	00001	933525	315238	08/15/18	299.59
	MWI VETERINARY SUPPLY CO	00001	933526	315238	08/15/18	134.83
	MWI VETERINARY SUPPLY CO	00001	933533	315239	08/15/18	304.20
	NCS PEARSON INC	00001	933129	314760	08/10/18	597.50
	NICOLETTI-FLATER ASSOCIATES	00001	933170	314760	08/10/18	300.00
	NICOLETTI-FLATER ASSOCIATES	00001	933170	314760	08/10/18	1,125.00
	NICOLETTI-FLATER ASSOCIATES	00001	933170	314760	08/10/18	3,275.00
	NICOLETTI-FLATER ASSOCIATES	00001	933170	314760	08/10/18	1,475.00
	NICOLETTI-FLATER ASSOCIATES	00001	933173	314760	08/10/18	3,705.00
	OFFICE SCAPES	00001	933373	315102	08/14/18	14,716.51
	OLD VINE PINNACLE ASSOCIATES	00001	933370	315102	08/14/18	800.00

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Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	OLD VINE PINNACLE ASSOCIATES	00001	933371	315102	08/14/18	800.00
	OLD VINE PINNACLE ASSOCIATES	00001	933372	315102	08/14/18	800.00
	PATTERSON VETERINARY SUPPLY IN	00001	933490	315238	08/15/18	676.50
	PATTERSON VETERINARY SUPPLY IN	00001	933527	315238	08/15/18	70.02
	PATTERSON VETERINARY SUPPLY IN	00001	933528	315238	08/15/18	150.74
	PATTERSON VETERINARY SUPPLY IN	00001	933529	315238	08/15/18	41.76
	PATTERSON VETERINARY SUPPLY IN	00001	933532	315239	08/15/18	1,236.62
	PUSH PEDAL PULL INC	00001	933130	314760	08/10/18	3,815.00
	PUSH PEDAL PULL INC	00001	933131	314760	08/10/18	5,210.00
	PUSH PEDAL PULL INC	00001	933132	314760	08/10/18	288.50
	RECRUITING.COM	00001	933070	314639	08/08/18	510.00
	RED HAWK FIRE & SECURITY	00001	933379	315102	08/14/18	384.00
	RED HAWK FIRE & SECURITY	00001	933380	315102	08/14/18	384.00
	RED HAWK FIRE & SECURITY	00001	933382	315102	08/14/18	384.00
	RED HAWK FIRE & SECURITY	00001	933383	315102	08/14/18	384.00
	ROADRUNNER PHARMACY INCORPORAT	00001	933531	315239	08/15/18	100.95
	RUNBECK ELECTION SERVICES	00001	933348	315092	08/14/18	429.30
	RUNBECK ELECTION SERVICES	00001	933497	315238	08/15/18	2,357.45
	SAFEWARE INC	00001	933133	314760	08/10/18	1,571.00
	SAFEWARE INC	00001	933134	314760	08/10/18	720.00
	SAFEWARE INC	00001	933135	314760	08/10/18	6,284.00
	SANITY SOLUTIONS INC	00001	933365	315102	08/14/18	1,800.00
	SIRIUS COMPUTER SOLUTIONS INC	00001	933546	315239	08/15/18	13,878.01
	STATE OF COLORADO	00001	933072	314639	08/08/18	1,922.11
	STATE OF COLORADO	00001	933074	314639	08/08/18	924.61
	STATE OF COLORADO	00001	933075	314639	08/08/18	2,880.93
	SYSTEMS GROUP	00001	933513	315238	08/15/18	1,200.00
	SYSTEMS GROUP	00001	933514	315238	08/15/18	1,800.00
	SYSTEMS GROUP	00001	933515	315238	08/15/18	600.00
	SYSTEMS GROUP	00001	933516	315238	08/15/18	7,000.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	1,182.04
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	125.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	2,575.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	91.21
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	791.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	250.00

County of Adams
Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	250.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	325.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	675.00
	THYSSENKRUPP ELEVATOR CORP	00001	933517	315238	08/15/18	250.00
	TRI COUNTY HEALTH DEPT	00001	933364	315102	08/14/18	1,513.08
	TRI COUNTY HEALTH DEPT	00001	933498	315238	08/15/18	294,546.00
	TYGRETT DEBRA R	00001	933136	314760	08/10/18	313.00
	TYGRETT DEBRA R	00001	933175	314760	08/10/18	183.00
	US CORRECTIONS LLC	00001	933125	314760	08/10/18	652.00
	US CORRECTIONS LLC	00001	933126	314760	08/10/18	652.00
	US CORRECTIONS LLC	00001	933127	314760	08/10/18	543.00
	US CORRECTIONS LLC	00001	933128	314760	08/10/18	604.00
	WIRELESS ADVANCED COMMUNICATIO	00001	933137	314760	08/10/18	6,519.88
	WRIGHTWAY INDUSTRIES INC	00001	933530	315239	08/15/18	78.20
	WRIGHTWAY INDUSTRIES INC	00001	933548	315239	08/15/18	550.60
					Account Total	<u>777,453.19</u>
	Retainages Payable					
	COATINGS INC	00001	933510	315238	08/15/18	5,488.60-
					Account Total	<u>5,488.60-</u>
					Department Total	<u><u>772,746.07</u></u>

County of Adams
Vendor Payment Report

<u>5026</u>	<u>Golf Course- Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Fuel, Gas & Oil					
	AGFINITY INC	00005	933442	315222	08/15/18	381.80
					Account Total	381.80
	Gas & Electricity					
	UNITED POWER (UNION REA)	00005	933448	315222	08/15/18	4,788.66
	UNITED POWER (UNION REA)	00005	933448	315222	08/15/18	30.74
	XCEL ENERGY	00005	933449	315222	08/15/18	45.40
					Account Total	4,864.80
	Grounds Maintenance					
	C P S DISTRIBUTORS INC	00005	933444	315222	08/15/18	51.87
	L L JOHNSON DIST	00005	933445	315222	08/15/18	262.83
					Account Total	314.70
	Repair & Maint Supplies					
	ALSCO AMERICAN INDUSTRIAL	00005	933443	315222	08/15/18	47.49
					Account Total	47.49
	Vehicle Parts & Supplies					
	POTESTIO BROTHER EQUIPMENT	00005	933447	315222	08/15/18	370.71
					Account Total	370.71
					Department Total	<u>5,979.50</u>

County of Adams
Vendor Payment Report

<u>5021</u>	<u>Golf Course- Pro Shop</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	UNITED POWER (UNION REA)	00005	933448	315222	08/15/18	3,640.85
	XCEL ENERGY	00005	933449	315222	08/15/18	321.37
					Account Total	3,962.22
	Golf Carts					
	MASEK GOLF CAR COMPANY	00005	933446	315222	08/15/18	192.76
					Account Total	192.76
					Department Total	4,154.98

County of Adams
Vendor Payment Report

<u>9252</u>	<u>GF- Admin/Org Support</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Membership Dues					
	AURORA ECONOMIC DEVELOPMENT CO	00001	933399	315106	08/15/18	35,000.00
					Account Total	35,000.00
	Other Professional Serv					
	THORNTON CITY OF	00001	933110	314758	08/09/18	5,604.15
					Account Total	5,604.15
					Department Total	<u>40,604.15</u>

County of Adams
Vendor Payment Report

<u>31</u>	<u>Head Start Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	CESCO LINGUISTIC SERVICE INC	00031	933067	314639	08/08/18	108.00
	CESCO LINGUISTIC SERVICE INC	00031	933500	315238	08/15/18	60.00
	CESCO LINGUISTIC SERVICE INC	00031	933501	315238	08/15/18	60.00
	CESCO LINGUISTIC SERVICE INC	00031	933502	315238	08/15/18	124.80
	CESCO LINGUISTIC SERVICE INC	00031	933503	315238	08/15/18	549.69
	TEACHING STRATEGIES INC	00031	933504	315238	08/15/18	3,482.50
					Account Total	4,384.99
					Department Total	4,384.99

County of Adams
Vendor Payment Report

<u>935118</u>	<u>HHS Grant</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	HAGER MICHAEL	00031	933316	314982	08/13/18	40.88
	PRICE GENEVIEVE	00031	933317	314982	08/13/18	38.04
	RAMIREZ SUSANA	00031	933318	314982	08/13/18	69.92
	WHISENANT ELISA A	00031	933319	314982	08/13/18	70.52
					Account Total	219.36
	Telephone					
	CENTURY LINK	00031	933320	314983	08/13/18	147.92
	CENTURY LINK	00031	933321	314983	08/13/18	361.08
	CENTURY LINK	00031	933322	314983	08/13/18	127.35
					Account Total	636.35
					Department Total	855.71

County of Adams
Vendor Payment Report

<u>1034</u>	<u>HR- Social Services</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Messenger/Delivery Service					
	QUICKSILVER EXPRESS COURIER	00001	933053	314638	08/08/18	<u>80.63</u>
					Account Total	<u>80.63</u>
					Department Total	<u><u>80.63</u></u>

County of Adams
Vendor Payment Report

<u>19</u>	<u>Insurance Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	COLO FRAME & SUSPENSION	00019	933386	315102	08/14/18	4,802.57
	COLO FRAME & SUSPENSION	00019	933388	315105	08/14/18	1,968.60
	COLO FRAME & SUSPENSION	00019	933389	315105	08/14/18	5,446.47
	COLO FRAME & SUSPENSION	00019	933390	315105	08/14/18	2,824.60
	COLO FRAME & SUSPENSION	00019	933391	315105	08/14/18	2,437.40
	COLO FRAME & SUSPENSION	00019	933392	315105	08/14/18	3,631.48
	COLO FRAME & SUSPENSION	00019	933393	315105	08/14/18	2,411.40
	COLO FRAME & SUSPENSION	00019	933394	315105	08/14/18	3,546.35
	COLO STATE TREASURER	00019	933055	314639	08/08/18	53,596.33
	FACTORY MOTOR PARTS	00019	933434	315205	08/15/18	46.45
	NATHAN DUMM & MAYER PC	00019	933058	314639	08/08/18	536.83
					Account Total	81,248.48
					Department Total	81,248.48

County of Adams
Vendor Payment Report

<u>8611</u>	<u>Insurance- Property/Casualty</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Auto Physical Damage					
	COLO FRAME & SUSPENSION	00019	933394	315105	08/14/18	.30
	HERTZ CORPORATION	00019	933398	315106	08/15/18	4,380.36
					Account Total	4,380.66
					Department Total	4,380.66

County of Adams
Vendor Payment Report

<u>8623</u>	<u>Insurance- Vision</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Self-Insurance Claims					
	VISION SERVICE PLAN-CONNECTICU	00019	933395	315106	08/15/18	22,695.38
	VISION SERVICE PLAN-CONNECTICU	00019	933397	315106	08/15/18	301.00
					Account Total	<u>22,996.38</u>
					Department Total	<u><u>22,996.38</u></u>

County of Adams
Vendor Payment Report

<u>1057</u>	<u>IT Application Support</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	SAUR JESSICA	00001	933178	314870	08/10/18	<u>116.41</u>
					Account Total	<u>116.41</u>
					Department Total	<u><u>116.41</u></u>

County of Adams
Vendor Payment Report

<u>1058</u>	<u>IT Network/Telecom</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Consultant Services					
	ADVANCED NETWORK MANAGEMENT IN	00001	932990	314611	08/08/18	1,776.25
					Account Total	1,776.25
	Other Professional Serv					
	COMMUNICATION CONSTRUCTION & E	00001	932994	314611	08/08/18	1,462.50
	COMMUNICATION CONSTRUCTION & E	00001	933310	314974	08/13/18	1,890.00
	UTILITY NOTIFICATION CENTER OF	00001	932992	314611	08/08/18	287.10
					Account Total	3,639.60
					Department Total	5,415.85

County of Adams
Vendor Payment Report

<u>97813</u>	<u>MSFW Housing Inspection</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	PARRA ALDO	00035	932638	314097	07/31/18	<u>67.58</u>
					Account Total	<u>67.58</u>
					Department Total	<u><u>67.58</u></u>

County of Adams
Vendor Payment Report

<u>9253</u>	<u>Office of Cultural Affairs</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	CAMPBELL CRAIG	00001	932545	313967	08/01/18	1,500.00
	DIGITAL AMBIANCE LLC	00001	932546	313967	08/01/18	1,500.00
	LYNXWILER ART & DESIGN	00001	932547	313967	08/01/18	1,500.00
	NATIONAL SCULPTORS GUILD	00001	932549	313967	08/01/18	3,000.00
					Account Total	7,500.00
					Department Total	7,500.00

County of Adams
Vendor Payment Report

<u>1190</u>	<u>One-Stop Customer Service Cent</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Software and Licensing					
	DOUBLEPORT LLC	00001	933101	314741	08/09/18	<u>2,458.32</u>
					Account Total	<u>2,458.32</u>
					Department Total	<u><u>2,458.32</u></u>

County of Adams
Vendor Payment Report

<u>6107</u>	<u>Open Space Projects</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	UNITED POWER (UNION REA)	00027	933106	314747	08/09/18	76.49
	UNITED POWER (UNION REA)	00027	933291	314967	08/13/18	20.00
					Account Total	<u>96.49</u>
					Department Total	<u><u>96.49</u></u>

County of Adams
Vendor Payment Report

<u>27</u>	<u>Open Space Projects Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Cllrg					
	COMMERCE CITY CITY OF	00027	933071	314639	08/08/18	50,000.00
	ENERGES SERVICES LLC	00027	933384	315102	08/14/18	101,077.00
					Account Total	151,077.00
	Retainages Payable					
	ENERGES SERVICES LLC	00027	933384	315102	08/14/18	5,053.85-
					Account Total	5,053.85-
					Department Total	146,023.15

County of Adams
Vendor Payment Report

<u>1015</u>	<u>People & Culture - Admin</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Messenger/Delivery Service					
	QUICKSILVER EXPRESS COURIER	00001	933053	314638	08/08/18	87.01
					Account Total	87.01
	Tuition Reimbursement					
	ALLEN BRADLEY	00001	933050	314638	08/08/18	2,500.00
	HAYES REBECCA A	00001	933051	314638	08/08/18	2,079.00
	JACOBSEN BRITTNEY	00001	933052	314638	08/08/18	2,500.00
					Account Total	7,079.00
					Department Total	<u>7,166.01</u>

County of Adams
Vendor Payment Report

<u>5011</u>	<u>PKS- Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	UNITED SITE SERVICES	00001	932895	314485	08/07/18	<u>340.00</u>
					Account Total	<u>340.00</u>
					Department Total	<u><u>340.00</u></u>

County of Adams
Vendor Payment Report

<u>5017</u>	<u>PKS- Brantner Mine Lake Restrn</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Licenses and Fees					
	CDPHE	00001	932893	314485	08/07/18	<u>350.00</u>
					Account Total	<u>350.00</u>
					Department Total	<u><u>350.00</u></u>

County of Adams
Vendor Payment Report

<u>5010</u>	<u>PKS- Fair & Special Events</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	SATELLITE SHELTERS INC	00001	933289	314967	08/13/18	2,946.00
					Account Total	2,946.00
	Fair Expenses-General					
	BOHL DANETTE DACEY	00001	933306	314973	08/13/18	600.00
	COLOR CORRAL	00001	932572	313985	08/01/18	3,332.85
	ENTRAVISION COMMUNICATIONS	00001	933387	315102	08/14/18	.80
	EVANS DEREK W	00001	933261	314965	08/13/18	500.00
	GARCIA SILVIANO	00001	933262	314965	08/13/18	1,500.00
	HELL RYAN	00001	933263	314965	08/13/18	600.00
	HERNANDEZ RUGELO	00001	933264	314965	08/13/18	2,100.00
	OGORMAN JR JAMES DONALD	00001	933265	314965	08/13/18	500.00
	RODRIGUEZ CORA GABRIEL	00001	933266	314965	08/13/18	500.00
	TAYLOR TRAVIS	00001	932571	313985	08/01/18	150.00
	TAYLOR TROY	00001	932573	313985	08/01/18	150.00
					Account Total	9,933.65
	Operating Supplies					
	WELDON WILLIAMS & LICK INC	00001	933309	314973	08/13/18	63.96
					Account Total	63.96
	Regional Park Rentals					
	LANDING PLACE CHURCH	00001	932891	314485	08/07/18	743.50
	THAO PETER	00001	933308	314973	08/13/18	400.00
					Account Total	1,143.50
	Special Events					
	BISCUITS AND BERRIES CATERING	00001	933286	314967	08/13/18	3,952.00
	GONZALES CYNTHIA R	00001	933307	314973	08/13/18	1,900.08
					Account Total	5,852.08
					Department Total	19,939.19

County of Adams
Vendor Payment Report

<u>5015</u>	<u>PKS- Grounds Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	CDPHE	00001	932894	314485	08/07/18	155.00
					Account Total	155.00
	Water/Sewer/Sanitation					
	CULLIGAN	00001	933287	314967	08/13/18	315.00
					Account Total	315.00
					Department Total	470.00

County of Adams
Vendor Payment Report

<u>5012</u>	<u>PKS- Regional Complex</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	XCEL ENERGY	00001	933293	314967	08/13/18	<u>46.40</u>
					Account Total	<u>46.40</u>
					Department Total	<u><u>46.40</u></u>

County of Adams
Vendor Payment Report

<u>5016</u>	<u>PKS- Trail Ranger Patrol</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Education & Training					
	COLO DEPT OF AGRICULTURE	00001	932892	314485	08/07/18	100.00
					Account Total	100.00
	Gas & Electricity					
	XCEL ENERGY	00001	933292	314967	08/13/18	16.09
	XCEL ENERGY	00001	933294	314967	08/13/18	249.70
	XCEL ENERGY	00001	933295	314967	08/13/18	15.47
	XCEL ENERGY	00001	933296	314967	08/13/18	65.80
					Account Total	347.06
	Water/Sewer/Sanitation					
	NORTH PECOS WATER & SANITATION	00001	933288	314967	08/13/18	40.39
					Account Total	40.39
					Department Total	487.45

County of Adams
Vendor Payment Report

<u>1089</u>	<u>PLN- Boards & Commissions</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	BUZEK, VINCE	00001	933233	314955	08/13/18	65.00
	FOREST SEAN	00001	933238	314955	08/13/18	65.00
	GARNER, ROSIE	00001	933240	314955	08/13/18	65.00
	HERRERA, AARON	00001	933236	314955	08/13/18	65.00
	PLAKORUS DAVID	00001	933241	314955	08/13/18	65.00
	RICHARDSON SHARON	00001	933242	314955	08/13/18	65.00
	THOMPSON GREGORY PAUL	00001	933232	314955	08/13/18	65.00
					Account Total	455.00
					Department Total	455.00

County of Adams
Vendor Payment Report

<u>8624</u>	<u>Retiree-Vision</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Self-Insurance Claims					
	VISION SERVICE PLAN-CONNECTICU	00019	933396	315106	08/15/18	<u>2,461.65</u>
					Account Total	<u>2,461.65</u>
					Department Total	<u><u>2,461.65</u></u>

County of Adams
Vendor Payment Report

<u>13</u>	<u>Road & Bridge Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	HARICK INC	00013	933439	315205	08/15/18	994.00
	KUMAR & ASSOCIATES INC	00013	933437	315205	08/15/18	11,950.00
					Account Total	<u>12,944.00</u>
					Department Total	<u><u>12,944.00</u></u>

County of Adams
Vendor Payment Report

<u>97975</u>	<u>RESEA Program-FY16</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Postage & Freight					
	ADAMS COUNTY HUMAN SERVICES	00035	933335	315084	08/14/18	<u>16.92</u>
					Account Total	<u>16.92</u>
					Department Total	<u><u>16.92</u></u>

County of Adams
Vendor Payment Report

<u>3701</u>	<u>Stormwater Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Licenses and Fees					
	CDPHE	00007	933257	314963	08/13/18	<u>2,626.00</u>
					Account Total	<u>2,626.00</u>
					Department Total	<u><u>2,626.00</u></u>

County of Adams
Vendor Payment Report

<u>2011</u>	<u>SHF- Admin Services Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	POINT SPORTS/ERGOMED	00001	932996	314609	08/08/18	180.00
					Account Total	180.00
	Other Repair & Maint					
	CLAYSTONE CONSTRUCTION INC	00001	933105	314747	08/09/18	4,930.00
					Account Total	4,930.00
					Department Total	5,110.00

County of Adams
Vendor Payment Report

<u>2016</u>	<u>SHF- Detective Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	CENTURY LINK	00001	932991	314609	08/08/18	<u>100.26</u>
					Account Total	<u>100.26</u>
					Department Total	<u><u>100.26</u></u>

County of Adams
Vendor Payment Report

<u>2071</u>	<u>SHF- Detention Facility</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Repair & Maint					
	ADVANTAGE HOOD WORKS LLC	00001	933108	314747	08/09/18	<u>1,900.00</u>
					Account Total	<u>1,900.00</u>
					Department Total	<u><u>1,900.00</u></u>

County of Adams
Vendor Payment Report

<u>2017</u>	<u>SHF- Patrol Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	ALLEGAR SEAN	00001	932988	314609	08/08/18	80.66
					Account Total	80.66
	Operating Supplies					
	DS WATERS OF AMERICA INC	00001	932995	314609	08/08/18	215.89
					Account Total	215.89
	Travel & Transportation					
	SHEARER JASON	00001	932999	314609	08/08/18	17.00
	ZITO STEVEN	00001	933001	314609	08/08/18	17.00
					Account Total	34.00
					Department Total	330.55

County of Adams
Vendor Payment Report

<u>2018</u>	<u>SHF- Records/Warrants Section</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Extraditions					
	WORLD CONNECTIONS TRAVEL	00001	933000	314609	08/08/18	1,961.00
					Account Total	1,961.00
	Operating Supplies					
	DS WATERS OF AMERICA INC	00001	932993	314609	08/08/18	54.60
					Account Total	54.60
					Department Total	2,015.60

County of Adams
Vendor Payment Report

<u>97800</u>	<u>Wagner-Peyser</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	BANKS RACHEL	00035	932625	314097	07/31/18	82.57
	BERNAL JUAN FELIPE	00035	932624	314097	07/31/18	40.33
	CASTILLO YVONNE	00035	932626	314097	07/31/18	13.08
	GLASSER NOELLE	00035	932631	314097	07/31/18	37.06
	GONZALEZ JEANETTE	00035	932632	314097	07/31/18	51.23
	MCBOAT GREG	00035	932635	314097	07/31/18	10.90
	PARRA ALDO	00035	932638	314097	07/31/18	353.71
	RODRIGUEZ SONIA	00035	932640	314097	07/31/18	65.13
					Account Total	654.01
					Department Total	654.01

County of Adams
Vendor Payment Report

<u>99600</u>	<u>WBC Admin Pool</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	KAMMERZELL JODIE	00035	932633	314097	07/31/18	36.52
	ZOBEL GABRIELE	00035	932643	314097	07/31/18	23.98
					Account Total	60.50
	Travel & Transportation					
	KAMMERZELL JODIE	00035	932633	314097	07/31/18	7.45
	KAMMERZELL JODIE	00035	932633	314097	07/31/18	11.00
	MARTINEZ DOMINIC A	00035	932634	314097	07/31/18	208.19
					Account Total	226.64
					Department Total	287.14

County of Adams
Vendor Payment Report

<u>99806</u>	<u>WIOA & Wag/Pey Shared Prog Cst</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	POST REBECCA	00035	932639	314097	07/31/18	<u>52.70</u>
					Account Total	<u>52.70</u>
					Department Total	<u><u>52.70</u></u>

County of Adams
Vendor Payment Report

<u>97200</u>	<u>WIOA ADULT PROGRAM</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Clnt Trng-Tuition					
	UNIVERSITY OF CO AT DENVER	00035	933327	315050	08/14/18	<u>2,500.00</u>
					Account Total	<u>2,500.00</u>
					Department Total	<u><u>2,500.00</u></u>

County of Adams
Vendor Payment Report

<u>97500</u>	<u>WIOA YOUTH OLDER</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	ELLIS CHARLES	00035	932629	314097	07/31/18	15.26
	ELLIS CHARLES	00035	932629	314097	07/31/18	2.72
	NEWTON JENNIFER	00035	932637	314097	07/31/18	49.77
	SCHAGER BRETT	00035	932642	314097	07/31/18	161.32
	SCHAGER BRETT	00035	932642	314097	07/31/18	8.72
					Account Total	237.79
	Supp Svcs-Incentives					
	MARTINEZ VICTORIA	00035	933325	315050	08/14/18	80.00
	REYES ARCHULETA JESUS	00035	933323	315050	08/14/18	20.00
					Account Total	100.00
					Department Total	337.79

County of Adams
Vendor Payment Report

<u>97400</u>	<u>WIOA YOUTH YOUNGER</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	ELLIS CHARLES	00035	932629	314097	07/31/18	3.82
					Account Total	3.82
	Supp Svcs-Incentives					
	EHREDT STEVEN	00035	933324	315050	08/14/18	50.00
					Account Total	50.00
					Department Total	<u>53.82</u>

County of Adams
Vendor Payment Report

<u>99807</u>	<u>Youth Shared Prgrm Direct Cost</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	NEWTON JENNIFER	00035	932637	314097	07/31/18	<u>12.43</u>
					Account Total	<u>12.43</u>
					Department Total	<u><u>12.43</u></u>

County of Adams
Vendor Payment Report

Grand Total 1,672,876.88

**MINUTES OF COMMISSIONERS' PROCEEDINGS FOR
TUESDAY, AUGUST 21, 2018**

1. ROLL CALL

Present: Charles "Chaz" Tedesco Steve O'Dorisio Eva J. Henry and Erik Hansen

Excused: Mary Hodge

2. PLEDGE OF ALLEGIANCE (09:27 AM)

3. MOTION TO APPROVE AGENDA (09:28 AM)

Motion to Approve 3. MOTION TO APPROVE AGENDA Moved by Eva J. Henry, seconded by Steve O'Dorisio, unanimously carried.

4. AWARDS AND PRESENTATIONS (09:28 AM)

A. 18-761 2018 Adams County Fair Recognition

B. 18-760 Proclamation of Front Range Community College's 50th Anniversary (09:28 AM)

5. PUBLIC COMMENT (09:40 AM)

A. Citizen Communication (09:40 AM)

B. Elected Officials' Communication (09:40 AM)

6. CONSENT CALENDAR (09:42 AM)

A. 18-743 List of Expenditures Under the Dates of July 30 - August 3, 2018

B. 18-758 List of Expenditures Under the Dates of August 6-10, 2018

C. 18-759 Minutes of the Commissioners' Proceedings from August 14, 2018

D. 18-599 Resolution Ratifying the Grant Agreement Allocation in the Amount of \$350,000 from the State of Colorado for the Community Development Block Grant - Disaster Relief (CDBG-DR) Funds for the Monaco Blight Property Acquisition (File approved by ELT)

E. 18-745 Resolution Setting the Service Plan Hearing Date for Creekside Metropolitan District (PLN2018-00020) (File approved by ELT)

F. 18-746 Resolution Adopting Hearing Officer's Recommendations for Decision Regarding Property Tax Abatement Petitions (File approved by ELT)

G. 18-747 Resolution to Accept a Quit Claim Deed from Aggregate Industries for a 15-Acre Parcel of Land (File approved by ELT)

H. 18-749 Resolution Approving Right-of-Way Agreement between Adams County and Dennis C. Bolte and Patricia E. Bolte, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project (File approved by ELT)

I. 18-750 Resolution Approving Right-of-Way Agreement between Adams County and Thomas Linenberger and Janice Linenberger, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project (File approved by ELT)

J. 18-751 Resolution Approving Right-of-Way Agreement between Adams County and Veronica Munoz Contreras, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project (File approved by ELT)

K. 18-755 Resolution Approving Amendment 1 to Memorandum of Understanding between the Adams County Board of County Commissioners for the Adams County Head Start Program and the City of Brighton for Playground Use at Benedict Park, Brighton, CO (File approved by ELT)

L. 18-756 Resolution Approving Amendment to Lease Agreement between Adams County and

Chambers Holdings, LLC for Aurora Workforce Department Office Space at 3155 N. Chambers Road, Aurora, CO (File approved by ELT)

M. 18-757 Resolution Approving Contract to Buy and Sell Real Estate between Adams County and Rocky Mountain Prestress (File approved by ELT)

N. 18-699 Resolution Approving Amendment 1 to Unimproved Land Lease between Front Range Airport and Eagle Hangar 1 Condominium Association, Inc. (File approved by ELT)

O. 18-720 Resolution Approving an Educational Affiliation Agreement between the University of Northern Colorado College of Natural and Health Sciences and the Adams County Human Services Department to Provide a Nursing Internship Program (File approved by ELT)

P. 18-721 Resolution Approving an Educational Affiliation Agreement between the University of Northern Colorado College of Natural and Health Sciences and the Adams County Human Services Department to Provide a Nutrition Internship Program (File approved by ELT)

Motion to Approve 6. CONSENT CALENDAR Moved by Eva J. Henry, seconded by Steve O'Dorisio, unanimously carried.

7. NEW BUSINESS (09:43 AM)

A. COUNTY MANAGER (09:43 AM)

1. 18-752 Resolution Approving Amendment Three to the Agreement between Adams County and Tristar Risk Management, Inc., for Workers' Compensation Third Party Administrator Services (File approved by ELT) (09:43 AM)

Motion to Approve 1. 18-752 Resolution Approving Amendment Three to the Agreement between Adams County and Tristar Risk Management, Inc., for Workers' Compensation Third Party Administrator Services (File approved by ELT) Moved by Steve O'Dorisio, seconded by Eva J. Henry, unanimously carried.

B. COUNTY ATTORNEY (09:44 AM)

8. LAND USE HEARINGS (09:44 AM)

A. Cases to be Heard (09:45 AM)

1. 18-748 RCU2017-00029 Sprint Nextel Holly (File approved by ELT) (09:45 AM)

Motion to Approve 1. 18-748 RCU2017-00029 Sprint Nextel Holly (File approved by ELT) Moved by Steve O'Dorisio, seconded by Eva J. Henry, unanimously carried.

9. ADJOURNMENT (09:51 AM)

AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Policy Regarding Disposal of Personal Information
FROM: Jennifer Stanley
AGENCY/DEPARTMENT: County Attorney's Office
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves the Policy Regarding Disposal of Personal Identifying Information

BACKGROUND:

House Bill 18-1128 passed the Colorado Legislature during the 2018 legislative session. The bill required, in part, that the County adopt a written policy regarding the disposal of personal identifying information contained in electronic and paper documents when the County no longer needs the information.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney's Office

ATTACHED DOCUMENTS:

Resolution Adopting Policy Regarding Disposal of Personal Identifying Information
Policy Regarding Disposal of Personal Identifying Information

FISCAL IMPACT:

Please check if there is no fiscal impact X. If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

RESOLUTION ADOPTING POLICY REGARDING DISPOSAL OF PERSONAL IDENTIFYING INFORMATION

WHEREAS, Adams County is committed to the principle of protecting the personal identifying information of its citizens and employees; and,

WHEREAS, Adams County is committed to protecting personal identifying information from unauthorized disclosure in accordance with C.R.S. §24-73-101; and,

WHEREAS, Adams County intends to adopt the attached policy concerning the disposal of documents that contain personal identifying information.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that attached Policy Regarding Disposal of Personal Identifying Information, is hereby approved and adopted.



POLICY REGARDING DISPOSAL OF PERSONAL IDENTIFYING INFORMATION

Unless otherwise required by state or federal law or regulation, when paper and electronic documents containing personal identifying information are no longer needed, employees of Adams County must destroy or arrange for the destruction of such documents by shredding, erasing, or otherwise modifying the personal identifying information in the documents to make the personal identifying information unreadable or indecipherable through any means.

For the purposes of this policy “personal identifying information” means: a social security number; a personal identification number; a password; a pass code; an official state or government-issued driver’s license or identification card number; a government passport number; biometric data, (as defined below); an employer, student, or military identification number; or a financial transaction devise, (as defined below).

For the purposes of this policy “biometric data” means: unique biometric data generated from measurements or analysis of human body characteristics for the purpose of authenticating the individual when he or she accesses an online account.

For the purposes of this policy “financial transaction devise” means: any instrument or device whether known as a credit card, banking card, debit card, electronic fund transfer card, or guaranteed check card, or account number representing a financial account or affecting the financial interest, standing, or obligation of or to the account holder, that can be used to obtain cash, goods, proper, or services or to make financial payments. Financial transaction devise does not mean a “check”, a “negotiable order of withdrawal”, or a “share draft”.

Questions concerning appropriate means for disposing of specific types of paper or electronic documents should be directed to the management of individual offices and/or departments.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Subordination, Release, and Foreclosure Documents Related to HOME Investment Partnerships Program (HOME)
FROM: Kristin Sullivan, Community and Economic Development Director
AGENCY/DEPARTMENT: Community and Economic Development
HEARD AT STUDY SESSION ON: August 7, 2018
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: Authorize Community & Economic Development Director to sign the necessary documents to carry out subordinations, releases, and foreclosures related to programs utilizing HOME funds.

BACKGROUND:

Between 1996 and 2016, the County utilized HOME Investment Partnerships Program (HOME) funds to support two home assistance programs: a HOME Rehab Program and First Time Homebuyer (FTHB) Program.

The HOME Rehab Program provided zero percent (0%) interest loans of up to \$24,999 for essential home repairs to qualified low-to-moderate income homeowners. Participating homeowners were required to execute a Deed of Trust and Promissory Note, which secured the HOME loan and is subordinate to the primary mortgage. The terms defer the loan until the property is sold, transferred, or if the home is no longer the owner's primary residence.

The FTHB Program provided down payment and closing cost assistance to eligible low-to-moderate income homeowners. Participants also executed a Deed of Trust and Promissory Note, which secures the HOME funds (not to exceed \$14,999) and is subordinate to the primary mortgage. The loan is forgiven on a per annum basis over a period of five (5) or ten (10) years, as defined by the Deed of Trust and Promissory Note. If the property is sold, transferred, or if the

home is no longer the owner's primary residence, the owner must repay the balance not yet forgiven.

Occasionally, participants have financial situations resulting in refinancing the primary mortgage, paying off the home rehab loan or FTHB loan, or falling into foreclosure. In the event of a refinance, the new primary lender requests the County to execute a subordination agreement to keep the primary mortgage as the first lien on title. By executing a subordination agreement, the County's Deed of Trust will remain as the second lien on title, as originally intended. When participants pay off the loan, the County must release the Deed of Trust by executing a Release of Deed of Trust, which is filed with the Public Trustee and Clerk and Recorder. In the event of a foreclosure, when excess proceeds are available, the Public Trustee requests staff to execute necessary documents to recapture said funds as required under the HOME regulations.

Staff is requesting the Board of County Commissioners to authorize the Community & Economic Development Director to sign the necessary documents to execute subordinations, releases, and foreclosures, after review and approval by the County Attorney's office.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney's Office

ATTACHED DOCUMENTS:

Resolution
Example Subordination
Example Release of Deed of Trust

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

**RESOLUTION AUTHORIZING COMMUNITY & ECONOMIC DEVELOPMENT
DIRECTOR TO EXECUTE HOME REHAB LOAN AND FIRST TIME HOMEBUYER
LOAN SUBORDINATION, RELEASE, AND FORECLOSURE DOCUMENTS**

WHEREAS, between 1996 and 2016, Adams County utilized HOME Investment Partnerships Program funds to support two home assistance programs: a HOME Rehab Program and First Time Homebuyer (FTHB) Program; and,

WHEREAS, The HOME Rehab Program provided zero percent (0%) interest loans of up to \$24,999 for essential home repairs to qualified low-to-moderate income homeowners and participating homeowners were required to execute a Deed of Trust and Promissory Note which secured the loan and is subordinate to the primary mortgage; and,

WHEREAS, the FTHB Program provided down payment and closing cost assistance to eligible low-to-moderate income homeowners who executed a Deed of Trust and Promissory Note which secures the loan (not to exceed \$14,999) and is subordinate to the primary mortgage; and,

WHEREAS, in the event of a refinance, the new primary lender requests Adams County to execute a subordination agreement to keep the primary mortgage as the first lien on title, when participants pay off the loan the County must release the Deed of Trust, and in the event of a foreclosure, the County Attorney's Office, Community & Economic Development Department, and the Public Trustee work together to ensure any excess proceeds from the foreclosure are recaptured; and,

WHEREAS, each of the above events requires the Board of County Commissioners to execute certain documents, including subordination agreements, foreclosure documents, and releases of deeds of trust, in a short period of time and the Board of County Commissioners seeks to allow the Director of the Community & Economic Development Department to execute these documents on its behalf.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Director of the Community & Economic Development Department is hereby authorized to execute the necessary documents to carry out subordinations, releases, and foreclosures for properties which received HOME Rehab Program and FTHB loans, after review and approval from the County Attorney's office.

SUBORDINATION AGREEMENT

THIS SUBORDINATION AGREEMENT is made and entered into this _____ day of _____, 20____, by **THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF ADAMS** ("Subordinator").

WITNESSETH

WHEREAS, _____ ("Borrower") executed a Promissory Note now payable to Subordinator dated _____, in the principal sum of \$_____ (the "Subordinate Note") which Subordinate Note is secured by a Deed of Trust for the use and benefit of Subordinator, recorded on _____, at Reception No. _____ of the records in the office of the Clerk and Recorder of Adams County, State of Colorado, which Subordinate Deed of Trust encumbers certain real property (the "Property") located in the County of Adams, State of Colorado, being more particularly described as follows:

_____, **COUNTY OF ADAMS, STATE OF COLORADO.**

WHEREAS, Borrower requested that _____ ("New Lender") make Borrower a loan in the principal sum not to exceed \$_____ (the "New Loan");

WHEREAS, New Lender agreed to make the New Loan which New Loan is or will be evidenced by a promissory note (the "New Promissory Note") and secured by a Deed of Trust encumbering the Property (the "New Deed of Trust").

NOW, IN EXCHANGE for good and valuable consideration, each to the other in hand paid, the receipt and sufficiency of which is hereby confessed and acknowledged by each of the parties hereto, and in order to induce the New Lender to make the New Loan, Subordinator hereby agrees as follows:

1. Subordinator does hereby agree that the Subordinate Deed of Trust and all other documents evidencing or securing the Subordinate Note and all of the Subordinator's right thereunder shall be in all respects subordinate, secondary, inferior and junior to the lien of the New Deed of Trust which will be recorded simultaneously herewith; and to all loan documents and to any extensions, renewals or modifications made thereto, executed and delivered by the Borrower to the New Lender as security for the New Loan.

2. This Subordination Agreement, and each and every covenant, agreement and other provisions hereof, shall be binding upon the Subordinator and it's successors and assigns.

3. This Agreement is made and executed under and in all respects will be governed and construed by the laws of the State of Colorado.

IN WITNESS WHEREOF, the Subordinator has executed this Subordination Agreement on the date and year set forth above.

"Subordinator"

THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF ADAMS

By: _____

Its: _____

STATE OF COLORADO

ss

COUNTY OF ADAMS

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ as _____ of

THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF ADAMS.

Witness my hand and official seal.

My commission expires:

Notary Public

Original Note and Deed of Trust Returned to: Adams County Community Development

WHEN RECORDED RETURN TO: Adams County Community Development,
4430 S Adams County Parkway, Brighton, CO 80601

Prepared/Received by: Adams County Community Development, 4430 S Adams County Parkway, Brighton,
CO 80601

REQUEST FOR FULL / PARTIAL

RELEASE OF DEED OF TRUST AND RELEASE BY OWNER OF INDEBTEDNESS WITH PRODUCTION OF EVIDENCE OF DEBT PURSUANT TO § 38-39-102 (1) (a), COLORADO REVISED STATUTES

 _____ Date
 _____ Original Grantor (Borrower)
 _____ Current Address of Original Grantor,
 Assuming Party, or Current Owner
 Check here if current address is unknown
 _____ Original Beneficiary (Lender)
 The Board of County Commissioners, County of Adams
 _____ Date of Deed of Trust
 _____ Date of Recording and/or Re-Recording of Deed
 of Trust
 _____ Recording Information

 County Rept. No. and/or Film No. and/or Book/Page No. and/or Torrens Reg. No.

TO THE PUBLIC TRUSTEE OF

Adams

COUNTY (The County of the Public Trustee who is the appropriate grantee to whom the above Deed of Trust should grant an interest in the property described in the Deed of Trust.)

PLEASE EXECUTE AND RECORD A RELEASE OF THE DEED OF TRUST DESCRIBED ABOVE. The indebtedness secured by the Deed of Trust has been fully or partially paid and/or the purpose of the Deed of Trust has been fully or partially satisfied in regard to the property encumbered by the Deed of Trust as described therein as to a full release or, in the event of a partial release, only that portion of the real property described as: (IF NO LEGAL DESCRIPTION IS LISTED THIS WILL BE DEEMED A FULL RELEASE)

Adams County Board of County Commissioners

Name and Address of Current Owner and Holder of the Indebtedness Secured by Deed of Trust (Lender)

Name, Title and Address of Officer, Agent, or Attorney of Current Owner and Holder

Signature

Signature

State of Colorado, County of Adams

The foregoing Request for Release was acknowledged before me on _____ (date) by*

(Notary seal)

 Date Commission Expires

*If applicable, insert title of officer and name of current owner and holder

 Notary Public

 Witness my hand and official seal

RELEASE OF DEED OF TRUST

WHEREAS, the Grantor(s) named above, by Deed of Trust, granted certain real property described in the Deed of Trust to the Public Trustee of the County referenced above, in the State of Colorado, to be held in trust to secure the payment of the indebtedness referred to therein; and

WHEREAS, the indebtedness secured by the Deed of Trust has been fully or partially paid and/or the purpose of the Deed of Trust has been fully or partially satisfied according to the written request of the current owner and holder of the indebtedness;

NOW THEREFORE, in consideration of the premises and the payment of the statutory sum, receipt of which is hereby acknowledged, I, as the Public Trustee in the County named above, do hereby fully and absolutely release, cancel and forever discharge the Deed of Trust or that portion of the real property described above in the Deed of Trust, together with all privileges and appurtenances thereto belonging.

(Public Trustee use only; use appropriate label)

(Public Trustee's Seal)

 Public Trustee

 Deputy Public Trustee

(If applicable: Notary Seal)

(If applicable, Name and Address of Person Creating New Legal Description as Required by § 38-35-106.5, Colorado Revised Statutes.)



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Regional & Local Workforce Plans
FROM: Chris Kline, Director
AGENCY/DEPARTMENT: Human Services Department
HEARD AT STUDY SESSION ON
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approve local and regional workforce plans in order to comply with the Workforce Innovation and Opportunity Act of 2014.

BACKGROUND:

The Workforce Innovation and Opportunity Act of 2014 requires a local and regional 4 year plan effective July 1, 2016 through June 30, 2020. The workforce center representatives and county commissioners of the Central Planning Region (Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Gilpin, Jefferson and Larimer Counties) originally created the regional plan in 2016. Modifications were made as required by state guidance. A 2 week period for public comment was completed April 30, 2018. The regional plan was posted on state websites and the Adams County website.

The Adams County Workforce Development Board, with the assistance of personnel from the Adams County Workforce and Business Center modified the local plan to comply with state guidance. This plan was posted on the Adams County website and available for public comment for 2 weeks. The public comment period was completed April 30, 2018.

No public comment was received for the modification of either plan

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

U.S. Department of Labor
Colorado Department of Labor and Employment
Colorado Workforce Development Council
Adams County Workforce Development Board
Adams County Workforce & Business Center

ATTACHED DOCUMENTS:

Resolution

Colorado Central Planning Region's Regional Plan for Execution of Workforce Development Activities & signature page.

Adams County Workforce & Business Center Local Plan & signature page

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

RESOLUTION APPROVING THE MODIFIED LOCAL WORKFORCE DEVELOPMENT
AND REGIONAL FOUR YEAR PLANS TO COMPLY WITH THE WORKFORCE
INNOVATION AND OPPORTUNITY ACT OF 2014.

WHEREAS, The Colorado Department of Labor and Employment and the Colorado Workforce Development Council requires modified local and regional workforce development plans to be submitted to be in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014, Public Law (Pub.L.) 113-128 105-220. et. seq; and,

WHEREAS, the attached modified Adams County local and Central Planning Region plans satisfy the requirements of WIOA; and,

WHEREAS, approval of the plans will allow the continued operation of the Adams County Workforce and Business Centers Division to provide citizens with quality employment and training programs.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the modified regional and local workforce development plans, attached hereto and incorporated herein by reference, are hereby approved.

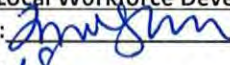

BE IT FURTHER RESOLVED, the Chair is authorized to execute said plans on behalf of Adams County.

Attachment 1 - PY16-19 FOUR YEAR REGIONAL PLAN MODIFICATION

Signature Page

The undersigned below certify that all Plan modifications are accurately presented here to the best of their knowledge. This signature page shall become an Exhibit to the Master Agreement for Workforce Development Programs, indicating submission and approval.

Planning Region: Central Planning Region

<p align="center"><u>Elected Official</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Mary Hodge</p> <p>Elected Official for: Adams County Board of County Commissioners <u>Local Workforce Development Board</u></p> <p>Chair Signature:  _____</p> <p>Date: <u>8/2/18</u></p> <p>Printed Name: Tricia Allen</p> <p><u>Local Area Director</u></p> <p>Signature:  _____</p> <p>Date: <u>7/30/18</u></p> <p>Printed Name: Jodie Kammerzell</p>	<p align="center"><u>Elected Official</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p>Elected Official for: Click or tap here to enter text. <u>Local Workforce Development Board</u></p> <p>Chair Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p><u>Local Area Director</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p>
<p align="center"><u>Elected Official</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p>Elected Official for: Click or tap here to enter text. <u>Local Workforce Development Board</u></p> <p>Chair Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p><u>Local Area Director</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p>	<p align="center"><u>Elected Official</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p>Elected Official for: Click or tap here to enter text. <u>Local Workforce Development Board</u></p> <p>Chair Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p><u>Local Area Director</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p>
<p align="center"><u>Elected Official</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p>Elected Official for: Click or tap here to enter text. <u>Local Workforce Development Board</u></p> <p>Chair Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p><u>Local Area Director</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p>	<p align="center"><u>Elected Official</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p>Elected Official for: Click or tap here to enter text. <u>Local Workforce Development Board</u></p> <p>Chair Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p> <p><u>Local Area Director</u></p> <p>Signature: _____</p> <p>Date: __/__/____</p> <p>Printed Name: Click or tap here to enter text.</p>

APPROVED AS TO FORM
COUNTY ATTORNEY




Colorado Workforce
Development Council

John Hickenlooper, Governor
Sam Walker, Managing Director
Executive Director, CDLE
Kyle Sickman, Chair
Lee Wheeler-Berliner, Director

June 29, 2018

Local Workforce Area WIOA 2018-2020 Plan –CWDC Decision

The Colorado Workforce Development Council (CWDC) has the responsibility of reviewing and approving or disapproving the four-year plans required under WIOA for each local workforce area. The approval is determined in consultation with the Colorado Department of Labor & Employment (CDLE). The Local Area Strategic Plans were reviewed by the CDLE Regional Services Team, in consultation with CDLE Fiscal Auditors, the Human Resources Equal Opportunity Officer, and the Workforce Development Programs Contract Coordinator. Their recommendations were presented to the Colorado Workforce Development Council for review and approval.

The Colorado Workforce Development Council approves the Central Planning Region's 2018 - 2020 regional plan.

Please contact the Colorado Workforce Development Council offices with any questions.

Sincerely

Handwritten signature of Lee Wheeler-Berliner in black ink.

Lee Wheeler-Berliner
Director
Colorado Workforce Development Council

Handwritten signature of Kyle Sickman in black ink.

Kyle Sickman
Chair
Colorado Workforce Development Council

Colorado Central Planning Region's Regional Plan for Execution of Workforce Development Activities

Developed in accordance with the
Workforce Innovation and Opportunity Act

May 2, 2016

Modified April 11,
2018



Colorado
Central Planning
Region

Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Douglas, El Paso, Gilpin, Jefferson, Larimer & Teller Counties

Executive Summary

The Colorado Central Planning Region's regional plan was developed in alignment with the state and local area plans and in accordance with Workforce Innovation and Opportunity Act (WIOA) regulations. The Colorado Central Planning Region has long understood the benefits of regional planning and has worked to align and unite the efforts of its local area workforce development boards for several years with great success. Because of these efforts, and the region's commitment to utilizing the resources and expertise of its seven local areas, the Colorado Central Planning Region is the only WIOA planning region that created its own dataset to illustrate the regional economic conditions, a summary of which has been included in this plan. As this data demonstrates, the commuter patterns within the Colorado Central Planning Region further require alignment of services and systems to ensure customer needs are consistently met across all seven local areas. Through this plan, the Colorado Central Planning Region will formalize its regional planning process and will explore innovative means to better serve the needs of its customers and to meet the economic demands of the region. The benefits of this regional plan will include, but will not be limited to:

- Synergy across local areas and among partners in the region
- Potential economies of scale
- Ability to address crossover of needs to fill gaps and reduce duplication of services
- Ability to share data to inform best practices and unify systems
- Increased capacity for coordination, communications and marketing
- Improved responsiveness of workforce development areas to business and industry
- Ability to advance sector initiatives and career pathways for customers
- Strategic and resource alignment decisions at the local level

To ensure all relevant stakeholders were involved in the development of this plan, the Colorado Central Planning Region invited local workforce development boards, local elected officials and key partners from the Central Planning Region to participate in multiple planning and feedback sessions.

The plan is organized to address the 14 questions posed by WIOA for regional planning documents. This regional document formalizes the existing partnerships between the seven workforce development areas that make up the 10 counties of the Colorado Central Planning Region but does not commit district level funds or establish a governing body. The leaders of the Colorado Central Planning Region are all members of the Colorado Urban Workforce Alliance (CUWA), which will act as the driver of the regional plan. The oversight and implementation of this plan will be the responsibility of every workforce director, workforce development board and his/her local elected official. This four-year plan will be reviewed each year and amended as needed.

Planning Region: Colorado Central Planning Region

Local Areas included in this Planning Region: The Colorado Central Planning Region includes seven workforce development areas encompassing 10 counties: Adams, Arapahoe/Douglas, Boulder, Broomfield, Denver, Tri-County (Jefferson, Clear Creek and Gilpin) and Larimer.

Executive Summary

In February 2018, an assessment of the economic impact of the Central Planning Region was conducted. Subsequently, the Pikes Peak Workforce Development Area joined the Colorado Central Planning Region and impact was reassessed to include its results:

- The eight Workforce Development Areas that make up the Colorado Central Planning Region invested \$47,897,579 in public monies in the most recent complete program year (PY16), which began July 1, 2016 and ended June 30, 2017.
- They placed a total of 80,019 people who were still working six months later.
- The average annualized wage of the people placed was \$45,739.
- Since the average annualized wage of all new hires in the Central Planning Region during this timeframe was \$36,322, the value added by workforce center services was \$9,417.
- This means that the eight Workforce Development Areas added \$753.5 million in additional worker earnings to the region's economy.
- This is a cost/benefit ratio of 15.73. In other words, for every \$1 public dollar invested, the return in PY16 was \$15.73 in additional worker earnings attributable to the value added by local Workforce Centers.
- Since, according to the 2016 Consumer Expenditure Survey conducted by the US Bureau of Labor Statistics indicates the average federal income tax burden for all families was 11.2%, this means that the eight Workforce Development Areas that make up Colorado's Central Planning Region paid back US taxpayers in 6.58 months.

Outcomes to Date for the Central Planning Region:

- Four (4) new industry driven sector partnerships were developed in the Central Planning Region within the construction, retail, tree care and information technology industries. Now, with the addition of the Pikes Peak Workforce Development Area to the Central Planning Region, there are an additional four industry sector partnerships, which include:
 - Advanced manufacturing
 - Hospitality
 - Healthcare
 - Information technology
- Connecting Colorado changes were made in order to better align outcomes across the Central Planning Region to report return on investment for training dollars provided by the local workforce areas.
- Completed a return on investment formula to estimate the economic value added by the workforce development system in the Colorado Central Planning Region.
- Formed Central Planning Region task force to collect data and train staff on data analysis to report local economic impact within the Central Planning Region. Contracted with ADWorks! to develop a 1 year annual report (Economic Impact Report) for Central Planning Region, Fall 2017 for PY16.
- Developed a common template for MOU's to be used across the Central Planning Region with WIOA mandated partners.

- Convened Career Services personnel to identify, define, align and market consistent service lines for Career Services across the Central Planning Region (on-going).
- Supported work based learning opportunities through the creation of 4 new federally approved apprenticeships for Medical Assistants and Medical Laboratory Assistants through the Greater Metro Denver Healthcare Partnership, a Software Development Apprenticeship in IT through the Technology Employment in Colorado Partnership (TEC-P) and an Advanced Manufacturing Technician Apprenticeship Program (AMTAP) through Lockheed Martin and supported by the regions within the Central Planning Region.

Future Initiatives for the Central Planning Region:

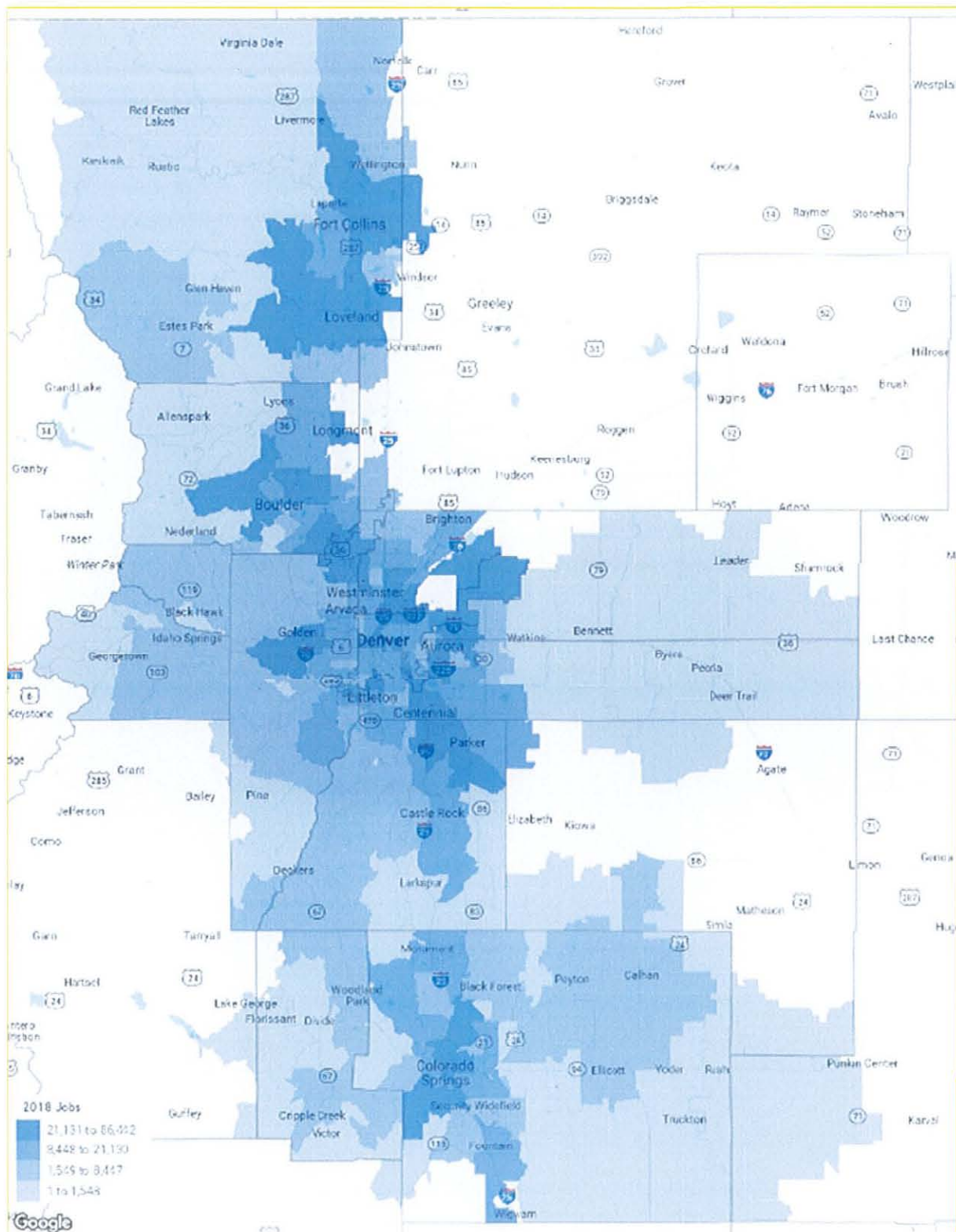
- Train staff on Connecting Colorado changes in order for staff to enter and report outcomes/impact using Connecting Colorado data. Identify new reports that can be pulled from Connecting Colorado.
- Align Business Services and Career Services across the Central Planning Region at a strategic level by sharing and reporting best practices.
- Convene expert data work group to create escalation process for reports that need additional levels of data support to report consistently across the Central Planning Region.
- Create new apprenticeship programs through existing industry led sector initiatives.
- Create new Work Based Learning opportunities throughout the Central Planning Region

Workforce Development leaders in the Colorado Central Planning Region recognize that workforce development needs may exceed those which may be met through the WIOA. Therefore, they are committed to data mining, analysis and articulation of those issues which are related to workforce development and to the continued economic prosperity in the Region. Considerations include poverty, number of people on public assistance, affordable housing, transportation, child care and affordable postsecondary education.

Employment Concentrations, Colorado Central Planning Region			
County	2018 Jobs	Average Earnings Per Job	Payrolled Business Locations
Denver County, CO	561,393	\$75,794	31,328
Arapahoe County, CO	366,745	\$71,749	21,719
El Paso County, CO	351,560	\$55,894	18,976
Jefferson County, CO	267,933	\$63,003	20,721
Adams County, CO	234,102	\$59,881	10,651
Boulder County, CO	207,866	\$70,055	14,957
Larimer County, CO	184,194	\$54,911	11,772
Douglas County, CO	140,483	\$67,750	11,735
Broomfield County, CO	42,145	\$100,015	2,732
Teller County, CO	8,748	\$42,734	842
Gilpin County, CO	5,226	\$48,689	164
Clear Creek County, CO	3,435	\$50,114	357
Totals	2,373,830	\$63,382	145,954

The table shows employment concentrations with El Paso and Teller counties added. The map shows employment concentrations by zip code within the region.

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker



1. PROVIDE AN ANALYSIS OF THE REGIONAL ECONOMIC CONDITIONS.

The Colorado Central Planning Region's regional Workforce Innovation and Opportunity Act (WIOA) plan reflects up-to-date data and analysis about the region's economic condition, business/industry needs, as well as the population's job skills. The regional plan's strategies are customer-driven and intended to meet the needs of both employers and jobseekers. The leadership of the Colorado Central Planning Region is committed to reviewing and analyzing current data to identify ways to continuously improve the region's economy.

The Colorado Central Planning Region (herein called the Central Planning Region) seeks to achieve the following outcomes during the four-year planning period:

- Use data-driven strategies to identify and validate industry needs and determine what existing resources can be leveraged to design a strategy to meet those needs
- Strengthen and align the region's sector partnerships, as well as explore new sub-sector partnerships. A significant effort that the Central Planning Region will undertake is to help the seven local areas that make up the region align and coordinate local areas development strategies to help ensure that these partnerships are sustainable
- Share best practices between local areas for engaging employers of all sizes in the appropriate sector partnerships to actively co-design curricula with the region's education and job training programs
- Explore the application of a LEAN service delivery process at the region's entire workforce centers' career services departments so there is a common language and systems used across the region
- Share best practices and data-driven strategies with the region's local workforce centers so WIOA's target populations and area targeted populations are served more effectively

Each year, the leadership will review the progress the Central Planning Region has made toward these outcomes to refine its goals, objectives and activities to help reach the outcomes identified in this plan.

Overall Economy

Colorado's Central Planning Region has a robust and diversified economy that contains almost 68% of all Colorado jobs. The region is currently in a full employment market. Only 3.2% (114,396 people) are unemployed, which includes those workers who are marginally attached, working part time and the long-term unemployed.

A. EXISTING AND EMERGING IN-DEMAND INDUSTRY SECTORS AND OCCUPATIONS.

Table 1 below depicts the industries in which significant growth is expected in the Central Planning Region. The table is sorted by Location Quotient, which is a measure of employment concentration in a given geographic area relative to the national average, which is always 1.00. For example, a location quotient of 1.58 would mean employment in that industry sector is 1.58 times more concentrated in the Central Planning Region than the national average.

Table 1: Regional Industry Growth Projections

Regional Industry Growth Projections, Colorado Central Planning Region										
NAICS Code	Description	2016 Jobs	2017 Jobs	2018 Jobs	2019 Jobs	2020 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
51	Information	53,691	52,518	51,540	50,710	50,257	(3,434)	(1.3%)	1.58	2,199
54	Professional, Scientific, and Technical Services	190,286	196,980	203,095	208,781	213,336	23,050	2.4%	1.54	23,130
21	Mining, Quarrying, and Oil and Gas Extraction	15,805	16,894	17,891	18,820	19,569	3,764	4.8%	1.53	747
23	Construction	123,179	123,723	124,558	125,608	127,215	4,036	0.7%	1.24	9,113
53	Real Estate and Rental and Leasing	37,667	37,746	37,877	38,045	38,309	642	0.3%	1.24	5,899
55	Management of Companies and Enterprises	33,595	35,627	37,467	39,165	40,488	6,893	4.1%	1.19	1,381
52	Finance and Insurance	86,890	88,061	89,243	90,434	91,619	4,729	1.1%	1.15	7,204
71	Arts, Entertainment, and Recreation	35,953	36,606	37,190	37,723	38,113	2,160	1.2%	1.14	1,554
42	Wholesale Trade	80,394	81,354	82,296	83,226	84,130	3,736	0.9%	1.10	9,579
72	Accommodation and Food Services	172,686	176,834	180,532	183,897	186,384	13,698	1.6%	1.07	7,436
56	Administrative and Support and Waste Management and Remediation Services	120,146	123,913	127,477	130,890	133,866	13,720	2.3%	0.98	6,705
81	Other Services (except Public Administration)	87,080	88,680	90,141	91,502	92,629	5,549	1.3%	0.96	9,252
90	Government	280,032	283,823	287,191	290,248	292,477	12,445	0.9%	0.95	1,059
44	Retail Trade	174,664	176,720	178,724	180,690	182,532	7,868	0.9%	0.89	10,035
48	Transportation and Warehousing	54,240	54,841	55,434	56,022	56,593	2,353	0.9%	0.88	1,954
61	Educational Services	42,497	43,918	45,176	46,314	47,134	4,637	2.2%	0.87	1,937
62	Health Care and Social Assistance	208,532	215,576	221,927	227,765	232,243	23,711	2.3%	0.86	9,420
31	Manufacturing	99,338	98,940	98,809	98,873	99,469	131	0.0%	0.67	3,545
22	Utilities	4,120	4,068	4,018	3,971	3,930	(190)	(0.9%)	0.62	127
11	Crop and Animal Production	5,817	5,818	5,820	5,822	5,828	11	0.0%	0.26	300
	Totals	1,906,612	1,942,641	1,976,407	2,008,507	2,036,120	129,509	1.4%		112,576

Source: EMSI 2015.3 – QCEW Employees, Non-QCEW Employees, and Self-Employed Class of Worker

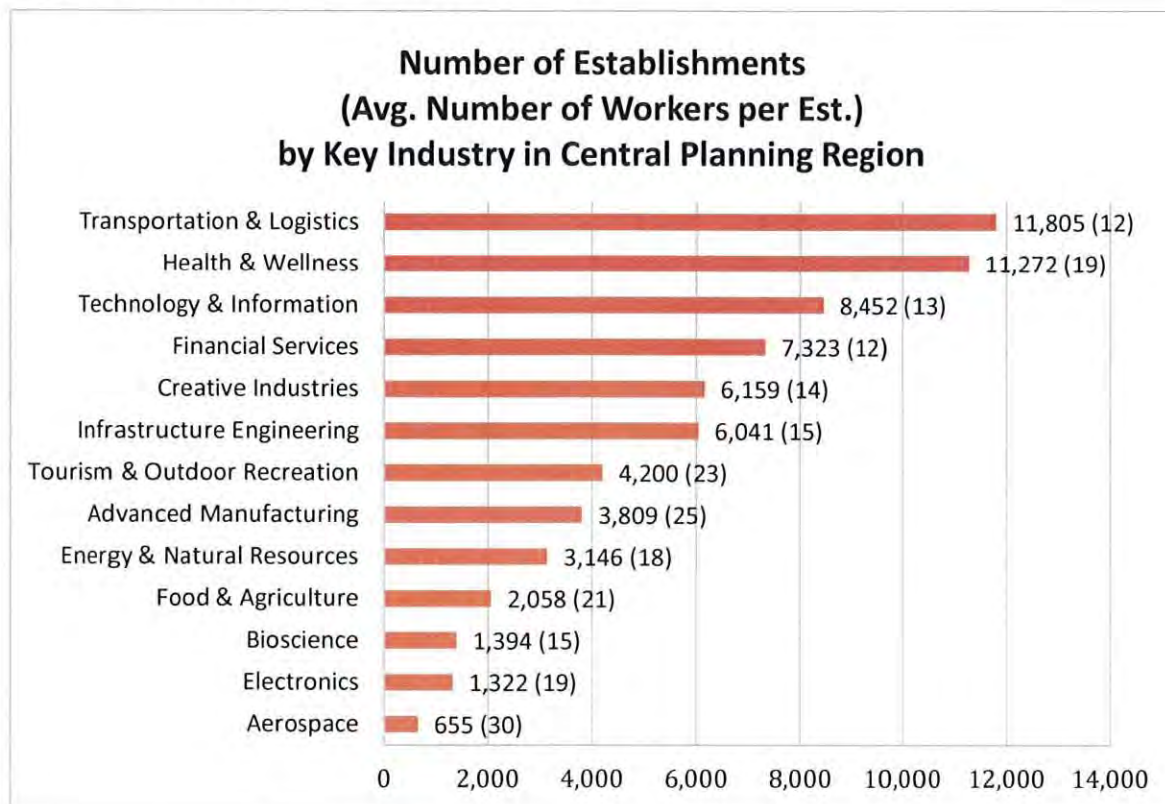
An examination of this data reveals the following observations about the Central Planning Region's existing in-demand industry sectors and occupations:

- Most jobs in the region are concentrated in the information economic group, which includes telecommunications, broadcast cable, data hosting and related services, software publishing and other publishing.
- The professional, scientific and technical group includes law offices, accountants, engineering services, elements of aerospace and computer system design and related services. This economic group is vital to the regional economy because it provides the intellectual infrastructure that attracts high-tech businesses of all kinds.
- Construction jobs lost during the great recession have returned and the region's real estate market is robust.

- Employment in the management of companies and enterprises group tends to be most concentrated in downtown Denver and the Arapahoe/Douglas region.
- Transportation and warehousing companies are not concentrated in the Central Planning Region as a whole, but they are a key sector for the Adams County Workforce Development Area.
- Air transportation is heavily concentrated in the Denver County Workforce Development Area but not in the Central Planning Region as a whole.

The graph below depicts the concentration of workers and businesses within the region's key industries as of 2016.

Figure 2: Number of Establishments by Key Industry



As shown in Figure 3, below, the Central Planning Region is home to industries that employ large numbers of workers and pays salaries that meet Colorado's self-sufficiency standard.

Figure 3: 2015 Employment by Key Industry

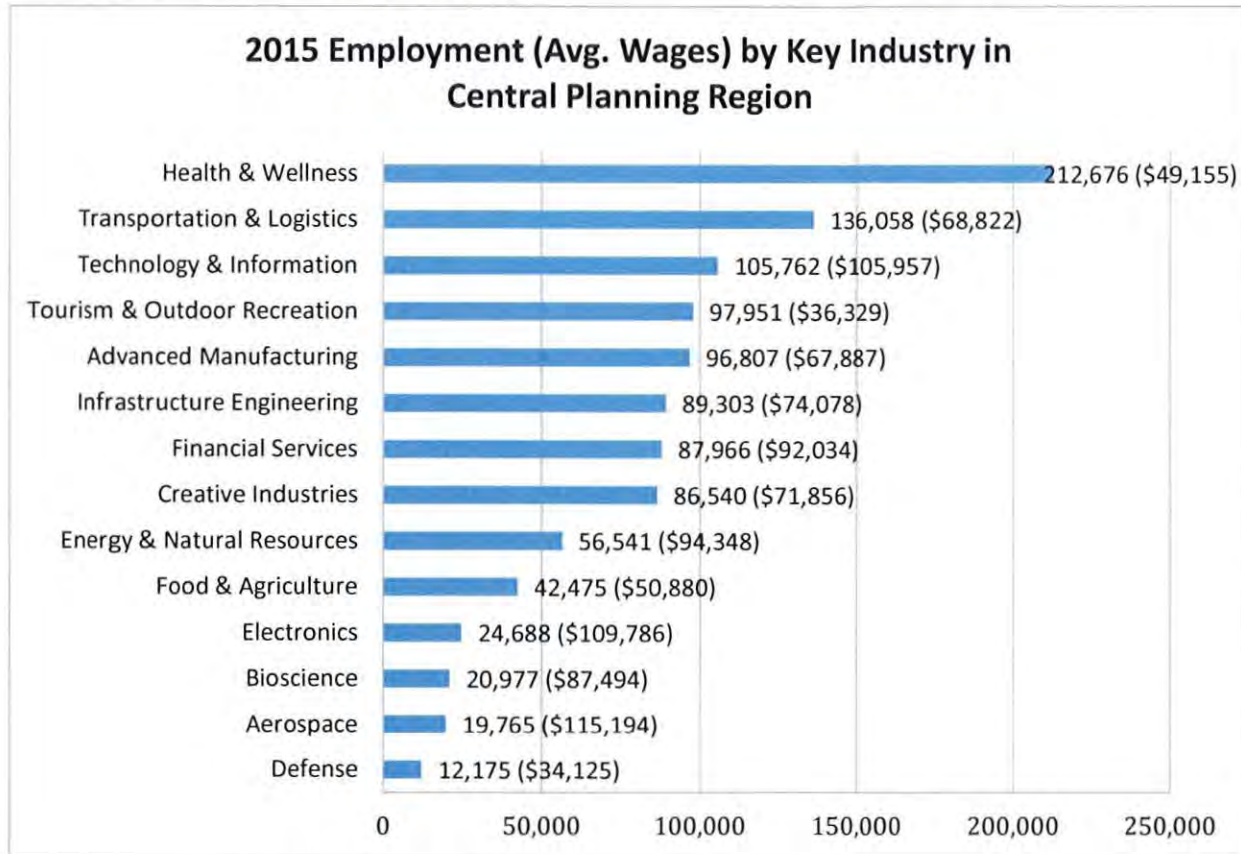


Table 2, on the following page, depicts the top **20 key industry sectors** in the Central Planning Region. These key sectors are diverse, but they tend to be somewhat concentrated in high technology sectors. The Central Planning Region will pay close attention to the projection for telecommunications through 2020 because recent sector activity in greater metropolitan Denver may impact projected growth. Among the regions key industry sectors, the professional, scientific and technical services group employs the most people.

Table 2: Regional Industry Sector Growth Projections

Regional Industry Sector Growth Projections, Colorado Central Planning Region										
NAICS Code	Description	2016 Jobs	2017 Jobs	2018 Jobs	2019 Jobs	2020 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
211	Oil and Gas Extraction	9,148	9,770	10,337	10,863	11,280	2,132	4.7%	3.63	361
481	Air Transportation	14,121	14,420	14,698	14,963	15,192	1,071	1.5%	2.54	70
312	Beverage and Tobacco Product Manufacturing	5,869	5,865	5,862	5,860	5,862	(7)	(0.0%)	2.22	145
518	Data Processing, Hosting, and Related Services	7,852	7,922	7,957	7,965	7,904	52	0.1%	2.15	331
517	Telecommunications	19,414	18,818	18,347	17,969	17,822	(1,592)	(1.6%)	1.96	420
511	Publishing Industries (except Internet)	14,446	13,730	13,144	12,658	12,426	-2,020	-2.8%	1.70	615
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	20,001	20,608	21,159	21,669	22,062	2,061	2.1%	1.65	2,074
541	Professional, Scientific, and Technical Services	190,286	196,980	203,095	208,781	213,336	23,050	2.4%	1.54	23,130
515	Broadcasting (except Internet)	5,089	5,099	5,114	5,133	5,165	76	0.3%	1.44	85
334	Computer and Electronic Product Manufacturing	16,910	16,309	15,850	15,496	15,424	-1,486	-1.8%	1.39	324
238	Specialty Trade Contractors	85,702	85,881	86,281	86,844	87,845	2,143	0.5%	1.34	6,236
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	10,667	10,807	10,941	11,069	11,181	514	1.0%	1.34	744
902	State Government	83,116	84,650	86,032	87,302	88,278	5,162	1.2%	1.29	211
423	Merchant Wholesalers, Durable Goods	46,453	46,889	47,329	47,773	48,230	1,777	0.8%	1.27	4,273
712	Museums, Historical Sites, and Similar Institutions	2,355	2,436	2,506	2,569	2,612	257	2.2%	1.25	44
711	Performing Arts, Spectator Sports, and Related Industries	12,045	12,153	12,251	12,341	12,407	362	0.6%	1.24	707
531	Real Estate	28,995	29,092	29,219	29,369	29,579	584	0.4%	1.23	5,181
532	Rental and Leasing Services	7,969	7,940	7,931	7,937	7,978	9	0.0%	1.22	618
551	Management of Companies and Enterprises	33,595	35,627	37,467	39,165	40,488	6,893	4.1%	1.19	1,381
442	Furniture and Home Furnishings Stores	6,597	6,495	6,422	6,370	6,375	-222	-0.7%	1.14	461
	Totals	620,630	631,489	641,940	652,094	661,446	40,817	1.3%		47,411

Source: EMSI 2015.3 – QCEW Employees, Non-QCEW Employees, and Self-Employed Class of Worker

Table 3 shows the **top occupations, by percent of total employment**, for the region.

Table 3: All Sector Staffing Patterns

All Sector Staffing Patterns, Central Planning Region								
SOC Code	Description	2016 Jobs	2020 Jobs	Change	% Change	% of Industry	Median Hourly Earnings	Typical Entry Level Education
41-2031	Retail Salespersons	56,050	58,792	2,742	5%	3.0%	\$11.03	Less than high school
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	48,830	53,609	4,779	10%	2.5%	\$9.09	Less than high school
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	46,063	49,192	3,129	7%	2.4%	\$17.78	High school diploma or equivalent
35-3031	Waiters and Waitresses	36,415	38,737	2,322	6%	1.9%	\$9.07	Less than high school
41-2011	Cashiers	33,228	34,784	1,556	5%	1.8%	\$9.59	Less than high school
13-1199	Business Operations Specialists, All Other	33,009	34,350	1,341	4%	1.7%	\$34.78	High school diploma or equivalent
43-4051	Customer Service Representatives	33,180	36,518	3,338	10%	1.7%	\$15.88	High school diploma or equivalent
29-1141	Registered Nurses	32,611	35,699	3,088	9%	1.7%	\$33.93	Associate's degree
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	30,166	32,795	2,629	9%	1.6%	\$11.16	Less than high school
11-1021	General and Operations Managers	29,376	31,477	2,101	7%	1.5%	\$52.84	Bachelor's degree
13-2011	Accountants and Auditors	28,138	29,929	1,791	6%	1.5%	\$33.76	Bachelor's degree
43-9061	Office Clerks, General	27,522	29,753	2,231	8%	1.4%	\$16.56	High school diploma or equivalent
41-4012	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	23,739	24,672	933	4%	1.3%	\$28.08	High school diploma or equivalent
43-5081	Stock Clerks and Order Fillers	22,978	23,667	689	3%	1.2%	\$12.43	Less than high school
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	22,942	24,632	1,690	7%	1.2%	\$12.13	Less than high school
43-3031	Bookkeeping, Accounting, and Auditing Clerks	22,073	23,631	1,558	7%	1.2%	\$18.54	High school diploma or equivalent
25-1099	Postsecondary Teachers	21,905	23,687	1,782	8%	1.1%	\$30.92	Doctoral or professional degree
15-1132	Software Developers, Applications	20,112	21,514	1,402	7%	1.1%	\$47.42	Bachelor's degree
41-3099	Sales Representatives, Services, All Other	17,968	18,992	1,024	6%	0.9%	\$26.12	High school diploma or equivalent
37-2012	Maids and Housekeeping Cleaners	18,027	19,448	1,421	8%	0.9%	\$8.97	Less than high school

Source: QCEW Employees, Non-QCEW Employees & Self-Employed - EMSI 2015.3 Class of Worker

Table 4, below, shows the **top 20 occupations in the key sector** identified in the Central Planning Region.

Table 4: Key Sector Staffing Patterns

Key Sector Staffing Patterns, Central Planning Region								
SOC Code	Description	2016 Jobs	2020 Jobs	Change	% Change	% of Industry	Median Hourly Earnings	Typical Entry Level Education
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	20,246	21,721	1,475	7%	3.2%	\$17.78	High school diploma or equivalent
13-2011	Accountants and Auditors	19,483	20,942	1,459	7%	3.1%	\$33.76	Bachelor's degree
15-1132	Software Developers, Applications	16,657	17,846	1,189	7%	2.7%	\$47.42	Bachelor's degree
13-1199	Business Operations Specialists, All Other	16,499	17,385	886	5%	2.7%	\$34.78	High school diploma or equivalent
25-1099	Postsecondary Teachers	14,610	15,531	921	6%	2.4%	\$30.92	Doctoral or professional degree
43-9061	Office Clerks, General	12,468	13,475	1,007	8%	2.0%	\$16.56	High school diploma or equivalent
11-1021	General and Operations Managers	12,413	13,474	1,061	9%	2.0%	\$52.84	Bachelor's degree
41-4012	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	11,810	12,195	385	3%	1.9%	\$28.08	High school diploma or equivalent
43-4051	Customer Service Representatives	10,963	11,649	686	6%	1.8%	\$15.88	High school diploma or equivalent
41-2031	Retail Salespersons	10,774	11,011	237	2%	1.8%	\$11.03	Less than high school
43-3031	Bookkeeping, Accounting, and Auditing Clerks	10,358	11,159	801	8%	1.7%	\$18.54	High school diploma or equivalent
23-1011	Lawyers	10,292	11,061	769	7%	1.7%	\$51.95	Doctoral or professional degree
47-2111	Electricians	10,169	10,821	652	6%	1.6%	\$21.99	High school diploma or equivalent
41-3099	Sales Representatives, Services, All Other	9,707	10,165	458	5%	1.6%	\$26.12	High school diploma or equivalent
47-2061	Construction Laborers	8,849	8,944	95	1%	1.5%	\$14.93	Less than high school
15-1133	Software Developers, Systems Software	8,865	9,370	505	6%	1.4%	\$49.70	Bachelor's degree
15-1151	Computer User Support Specialists	7,748	8,520	772	10%	1.2%	\$25.52	Some college, no degree
13-1111	Management Analysts	7,529	8,425	896	12%	1.2%	\$35.51	Bachelor's degree
13-1161	Market Research Analysts and Marketing Specialists	7,512	8,545	1,033	14%	1.2%	\$32.84	Bachelor's degree
47-2031	Carpenters	6,997	6,862	(135)	-2%	1.2%	\$18.73	High school diploma or equivalent

Source: QCEW Employees, Non-QCEW Employees & Self-Employed - EMSI 2015.3 Class of Worker

B. THE EMPLOYMENT NEEDS OF EMPLOYERS IN THOSE INDUSTRY SECTORS AND OCCUPATIONS.

Table 5 on the following page was generated using the Help Wanted Online "Wanted Analytics," which is an online tool that allows occupational listings to be parsed by geographic area, industry and/or occupation, education level, skills and other factors. Below are the **top 20 unduplicated jobs** listed over the last 120 days in the Central Planning Region.



Table 5: Top Jobs Currently Listed

Top Jobs Currently Listed, Key Sectors Central Planning Region, Last 120 Days			
Occupation	Occupation Code	Volume	Same Period Prior Year
Retail Salespersons	41203100	2,279	2,037
Software Developers, Applications	15113200	1,899	1,654
First-Line Supervisors of Retail Sales Workers	41101100	1,822	1,565
Marketing Managers	11202100	1,736	1,526
Heavy and Tractor-Trailer Truck Drivers	53303200	1,437	867
Network and Computer Systems Administrators	15114200	1,409	1,392
Management Analysts	13111100	1,259	1,143
Computer Systems Analysts	15112100	1,138	1,338
Computer User Support Specialists	15115100	1,137	1,157
Web Developers	15113400	987	905
Information Technology Project Managers	15119909	986	932
First-Line Supervisors of Office and Administrative Support Workers	43101100	937	1,135
Sales Managers	11202200	919	708
Customer Service Representatives	43405100	874	1,084
Computer Systems Engineers/Architects	15119902	810	560
Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	41401100	772	547
Sales Agents, Financial Services	41303102	769	930
Accountants	13201101	686	725
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	41401200	629	567
Tellers	43307100	572	702

Source: Wanted Analytics

Table 6, below, shows the top skills and certifications in demand in current job listings by employers in the Central Planning Region:

Table 6: Top Skills & Certifications in Demand

Top Skills & Certifications in Demand	
Skills	Certifications
Quality Assurance (QA)	Driver's License
Java	Certified Public Accountant (CPA)
Linux	Top Secret Sensitive Compartmentalized Information (TS SCI)
Customer Relationship Management	Continuing Education
Structured Query Language (SQL)	Professional Engineer (PE)

Source: Wanted Analytics

Difficult to Hire Occupations

In order to analyze which occupations are most difficult to fill for employers in the Central Planning Region, an analysis was performed using EMSI's real-time job posting data from CareerBuilder. To perform the analysis, the average number of job postings for each occupation was computed and then compared with average hire data. These Economic Modeling Specialists International (EMSI) estimates use Longitudinal Employer-Household Dynamics Quarterly Workforce Indicator data.

Table 7, below, shows the **top 20 occupations by number employed in the region** that fall in the "difficult to hire" category. Difficulty to hire was determined by dividing the average number of *annual* hires by the average number of job postings. Those occupations that had less than one hire per posting are considered "difficult to fill."

Table 7: Training Pipeline Completions to Hires Ratio

Training Pipeline: Completions to Hires Ratio, Colorado Central Planning Region						
SOC	Description	2016 Jobs	Avg. Annual Job Postings	Avg. Number Annual Hires *	Hires per Posting	Hiring Difficulty
29-1141	Registered Nurses	32,618	36,214	18,656	0.5	Difficult
15-1132	Software Developers, Applications	20,114	19,011	9,649	0.5	Difficult
53-3032	Heavy and Tractor-Trailer Truck Drivers	17,754	38,715	13,500	0.3	Difficult
43-1011	First-Line Supervisors of Office and Administrative Support Workers	15,606	15,253	9,629	0.6	Difficult
41-1011	First-Line Supervisors of Retail Sales Workers	13,884	22,170	10,577	0.5	Difficult
15-1151	Computer User Support Specialists	11,317	11,202	6,481	0.6	Difficult
13-1111	Management Analysts	9,783	9,337	3,841	0.4	Difficult
11-9199	Managers, All Other	9,738	9,376	3,218	0.3	Difficult
15-1121	Computer Systems Analysts	8,717	11,636	4,222	0.4	Difficult
15-1142	Network and Computer Systems Administrators	8,392	14,712	4,781	0.3	Difficult
41-3031	Securities, Commodities, and Financial Services Sales Agents	7,575	8,208	2,877	0.4	Difficult
31-9092	Medical Assistants	7,084	3,995	3,795	0.9	Difficult
15-1199	Computer Occupations, All Other	6,624	20,476	3,493	0.2	Difficult
43-6013	Medical Secretaries	6,364	3,667	3,486	1.0	Difficult
17-2051	Civil Engineers	5,687	3,758	2,464	0.7	Difficult
41-4011	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	5,646	5,536	2,361	0.4	Difficult
17-2141	Mechanical Engineers	5,578	3,190	2,489	0.8	Difficult
11-3021	Computer and Information Systems Managers	5,412	5,368	2,568	0.5	Difficult
11-3031	Financial Managers	5,113	7,676	2,578	0.3	Difficult
43-3071	Tellers	4,722	3,684	1,895	0.5	Difficult

Sources: EMSI 2015.3 QCEW, Non-QCEQ & Self-Employed Class of Worker, Real Time Job Posting Data from Career Builder & 2014 IPEDS Data

*Average monthly hires estimated using Longitudinal Employer-Household Dynamics Quarterly Workforce Indicators, date range January 2013 to February 2015

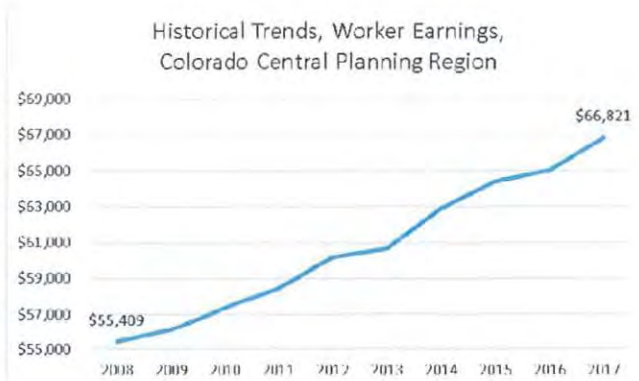
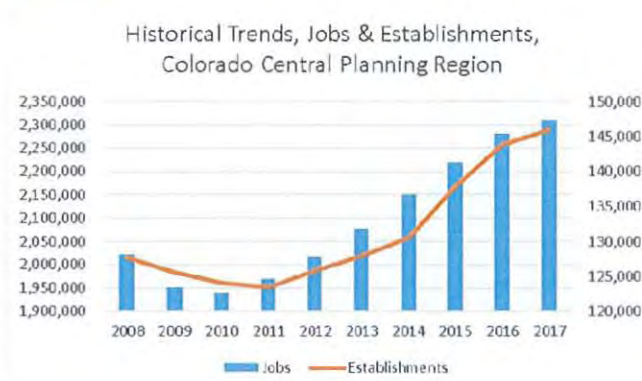
Tables for each occupational family have been prepared and added to Appendix A to provide a more thorough analysis of regional employment dynamics.

The table below shows the relative economic strength of the Colorado Central Planning Region with the addition of the Pikes Peak Workforce Development Area in relation to Colorado as a whole. Over 80% of the total value of goods and services produced in Colorado comes from the Central Planning Region.

Regional Comparison							
Geography	Population (2017)	Labor Force (2017)	Jobs (2017)	Cost of Living	GRP	Imports	Exports
Colorado Central Planning Region	4,253,494	2,318,169	2,309,189	111.2	\$280,790,998,989	\$184,492,225,596	\$241,897,541,396
Colorado	5,618,947	3,028,316	2,933,542	106.5	\$336,978,787,486	\$231,613,888,632	\$285,109,787,300
Percent of State	75.7%	76.5%	78.7%		83.3%	79.7%	84.8%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

These graphs show historical growth in employment, the number of payrolled business locations (establishments) and average worker earnings across all industries within the Colorado Central Planning Region.



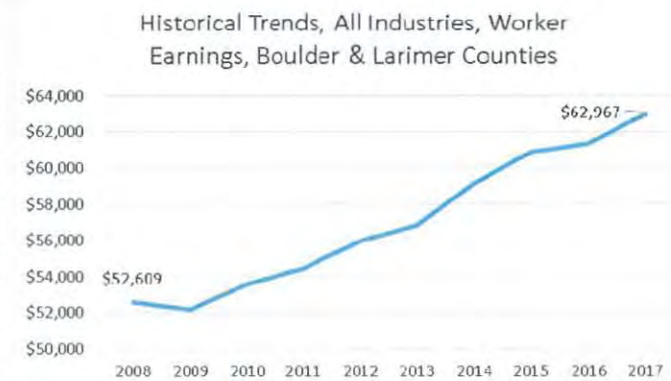
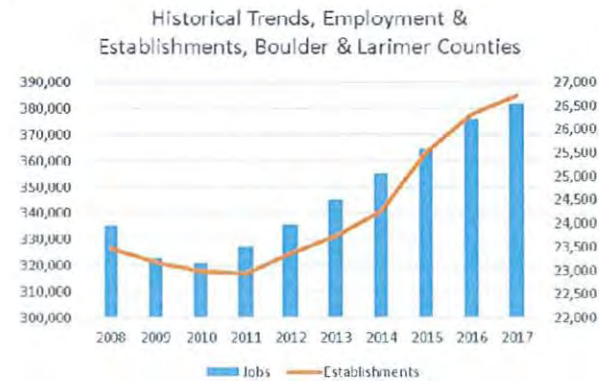
The table shows growth projections by major economic group through 2023 for the Central Planning Region.

Regional Industry Growth Projections, Colorado Central Planning Region											
NAICS Code	Description	2018 Jobs	2019 Jobs	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	Change	Annual Growth Rate *	National Location Quotient	Payrolled Business Location†
62	Health Care and Social Assistance	252,429	262,169	270,884	278,878	284,667	291,945	39,516	3.1%	0.83	13,362
90	Government	391,727	400,804	408,849	416,135	421,281	427,838	36,111	1.8%	1.08	1,334
54	Professional, Scientific, and Technical Services	226,197	232,641	238,295	243,252	246,788	251,305	25,108	2.2%	1.48	30,166
72	Accommodation and Food Services	215,039	220,648	225,475	229,725	232,360	236,047	21,008	2.0%	1.05	9,369
44	Retail Trade	220,306	224,303	227,903	231,190	233,704	236,747	16,441	1.5%	0.91	12,346
23	Construction	152,115	155,802	159,126	162,177	164,483	167,301	15,186	2.0%	1.18	12,369
81	Other Services (except Public Administration)	118,640	121,284	123,620	125,627	127,195	129,094	10,454	1.8%	1.04	12,753
56	Administrative and Support and Waste Management and Remediation Services	144,716	147,187	149,349	151,293	152,580	154,346	9,630	1.3%	0.98	8,681
52	Finance and Insurance	103,045	105,132	107,005	108,766	110,006	111,651	8,606	1.7%	1.13	8,853
42	Wholesale Trade	91,987	93,780	95,370	96,810	97,831	99,156	7,169	1.6%	1.03	10,853
61	Educational Services	54,569	56,049	57,317	58,396	59,100	60,070	5,501	2.0%	0.89	2,501
31	Manufacturing	117,250	118,677	119,836	120,765	121,217	122,097	4,847	0.8%	0.64	4,252
48	Transportation and Warehousing	67,331	68,632	69,738	70,629	71,255	72,083	4,752	1.4%	0.82	2,550
53	Real Estate and Rental and Leasing	48,263	49,185	49,991	50,694	51,188	51,840	3,577	1.5%	1.23	8,173
71	Arts, Entertainment, and Recreation	44,864	45,825	46,647	47,355	47,803	48,431	3,567	1.6%	1.10	2,173
55	Management of Companies and Enterprises	35,412	36,369	37,184	37,892	38,306	38,909	3,497	2.0%	1.05	1,913
51	Information	66,050	66,330	66,600	66,841	67,106	67,427	1,377	0.4%	1.53	3,016
21	Mining, Quarrying, and Oil and Gas Extraction	11,396	11,637	11,871	12,096	12,314	12,547	1,151	2.0%	1.25	746
11	Agriculture, Forestry, Fishing and Hunting	7,632	7,827	7,992	8,144	8,220	8,346	714	1.9%	0.27	391
22	Utilities	4,860	4,876	4,884	4,879	4,867	4,861	1	0.0%	0.60	156
	Totals	2,373,829	2,429,159	2,477,936	2,521,542	2,552,273	2,592,041	178,444	1.5%		145,953

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Since the Central Planning Region now includes nearly all of Colorado’s urban Front Range, more insight can be gained through providing comparative information on historical growth and projections for Boulder and Larimer counties, greater metro Denver, and El Paso and Teller Counties.

Boulder & Larimer Counties



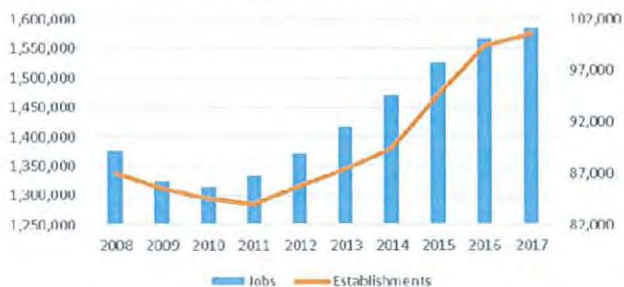
Regional Industry Growth Projections, Boulder & Larimer Counties											
NAICS Code	Description	2018 Jobs	2019 Jobs	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	77,595	79,784	81,716	83,458	84,664	86,222	8,627	2.2%	1.28	235
62	Health Care and Social Assistance	40,915	42,155	43,276	44,311	45,092	46,048	5,133	2.5%	0.82	2,373
54	Professional, Scientific, and Technical Services	45,007	46,188	47,222	48,121	48,767	49,587	4,580	2.0%	1.79	6,222
72	Accommodation and Food Services	37,785	38,717	39,518	40,222	40,659	41,269	3,484	1.8%	1.12	1,744
44	Retail Trade	38,662	39,362	39,993	40,570	41,012	41,548	2,886	1.5%	0.96	2,267
81	Other Services (except Public Administration)	17,388	17,810	18,183	18,503	18,751	19,056	1,668	1.9%	0.92	2,242
23	Construction	20,768	21,162	21,520	21,862	22,107	22,415	1,647	1.6%	0.98	2,121
31	Manufacturing	32,961	33,423	33,800	34,104	34,248	34,526	1,565	0.9%	1.08	1,109
42	Wholesale Trade	11,543	11,923	12,258	12,559	12,768	13,044	1,501	2.6%	0.77	1,715
61	Educational Services	7,306	7,521	7,702	7,853	7,944	8,076	770	2.1%	0.72	516
53	Real Estate and Rental and Leasing	7,545	7,734	7,899	8,040	8,140	8,272	727	1.9%	1.15	1,409
71	Arts, Entertainment, and Recreation	7,644	7,821	7,973	8,104	8,185	8,300	656	1.7%	1.14	515
48	Transportation and Warehousing	4,998	5,117	5,216	5,297	5,348	5,421	423	1.7%	0.37	308
56	Administrative and Support and Waste Management and Remediation Services	16,542	16,630	16,710	16,785	16,836	16,911	369	0.4%	0.69	1,413
52	Finance and Insurance	8,422	8,490	8,554	8,620	8,668	8,744	322	0.8%	0.56	1,336
55	Management of Companies and Enterprises	2,260	2,321	2,373	2,419	2,445	2,484	224	2.0%	0.41	301
21	Mining, Quarrying, and Oil and Gas Extraction	757	773	788	801	813	827	70	1.8%	0.50	76
51	Information	11,212	11,207	11,207	11,209	11,229	11,246	34	0.1%	1.58	653
11	Agriculture, Forestry, Fishing and Hunting	2,228	2,238	2,246	2,259	2,255	2,260	32	0.3%	0.48	145
22	Utilities	522	524	526	525	525	525	3	0.1%	0.39	31
	Totals	392,060	400,903	408,679	415,621	420,458	426,782	28,398	1.4%		26,729

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

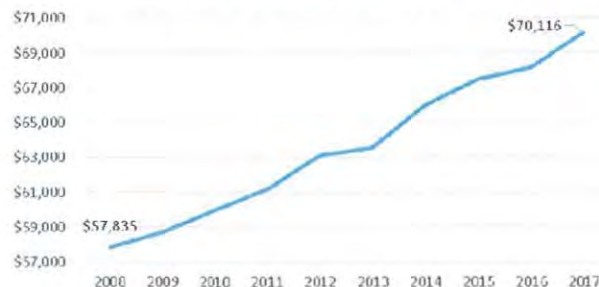
Between 2008 and 2017, government outpaced other economic groups, adding 17,334 new jobs. During the same period, accommodation and food services added 7,088 jobs and professional, scientific and technical services added 6,445 jobs.

Denver-Aurora-Lakewood Metro Area

Historical Trends, Jobs & Establishments, Denver-Aurora-Lakewood Metro Area



Historical Trends, Worker Earnings, Denver-Aurora-Lakewood Metro Area

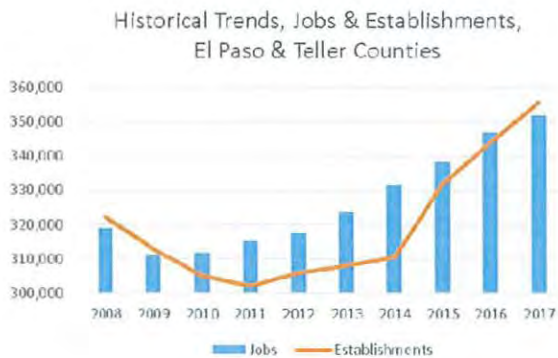


Regional Industry Growth Projections, Denver-Aurora-Lakewood Metro Area											
NAICS Code	Description	2018 Jobs	2019 Jobs	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
62	Health Care and Social Assistance	175,050	181,994	188,192	193,867	197,940	203,089	28,039	3.2%	0.84	8,952
90	Government	221,923	226,916	231,354	235,383	238,261	241,903	19,980	1.8%	0.89	877
54	Professional, Scientific, and Technical Services	154,754	159,503	163,666	167,317	169,912	173,236	18,482	2.4%	1.47	20,467
72	Accommodation and Food Services	145,080	149,034	152,435	155,429	157,279	159,876	14,796	2.0%	1.03	6,305
23	Construction	112,528	115,478	118,133	120,555	122,386	124,628	12,100	2.2%	1.27	8,620
44	Retail Trade	147,213	149,836	152,199	154,356	156,012	158,012	10,799	1.5%	0.88	8,163
56	Administrative and Support and Waste Management and Remediation Services	107,589	109,680	111,504	113,140	114,210	115,685	8,096	1.5%	1.06	6,121
52	Finance and Insurance	81,528	83,350	84,985	86,515	87,600	89,020	7,492	1.8%	1.29	6,427
81	Other Services (except Public Administration)	76,424	78,040	79,465	80,679	81,638	82,792	6,368	1.7%	0.98	8,762
42	Wholesale Trade	74,726	76,080	77,280	78,368	79,142	80,141	5,415	1.4%	1.23	8,347
61	Educational Services	38,286	39,416	40,388	41,220	41,769	42,522	4,236	2.2%	0.91	1,643
48	Transportation and Warehousing	57,268	58,347	59,265	60,004	60,533	61,224	3,956	1.4%	1.02	1,944
31	Manufacturing	72,673	73,751	74,635	75,354	75,726	76,389	3,716	1.0%	0.57	2,658
55	Management of Companies and Enterprises	31,839	32,706	33,444	34,085	34,460	35,007	3,168	2.0%	1.38	1,445
71	Arts, Entertainment, and Recreation	30,724	31,396	31,971	32,464	32,780	33,218	2,494	1.6%	1.10	1,363
53	Real Estate and Rental and Leasing	34,772	35,394	35,938	36,413	36,751	37,192	2,420	1.4%	1.29	5,507
51	Information	49,046	49,532	49,971	50,360	50,686	51,107	2,061	0.8%	1.65	2,039
21	Mining, Quarrying, and Oil and Gas Extraction	9,912	10,111	10,307	10,497	10,690	10,889	977	2.0%	1.59	637
11	Agriculture, Forestry, Fishing and Hunting	4,841	5,002	5,140	5,262	5,334	5,440	599	2.5%	0.24	225
22	Utilities	3,790	3,809	3,820	3,822	3,813	3,812	22	0.1%	0.68	104
Totals		1,629,967	1,669,374	1,704,093	1,735,089	1,756,923	1,785,180	155,212	1.9%		100,607

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Between 2008 and 2017, healthcare added the most jobs (42,953), followed by professional, scientific and technical services (30,794 jobs), and accommodation and food services (28,750 jobs).

El Paso and Teller Counties



Regional Industry Growth Projections, El Paso & Teller Counties											
NAICS Code	Description	2018 Jobs	2019 Jobs	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	94,100	96,006	97,693	99,219	100,294	101,663	7,563	1.6%	1.70	289
62	Health Care and Social Assistance	36,687	38,248	39,648	40,936	41,873	43,051	6,364	3.5%	0.79	2,072
44	Retail Trade	35,326	36,038	36,677	37,259	37,694	38,229	2,903	1.6%	0.95	1,987
72	Accommodation and Food Services	32,753	33,477	34,102	34,655	35,004	35,486	2,733	1.7%	1.06	1,388
81	Other Services (except Public Administration)	25,444	26,074	26,633	27,123	27,499	27,955	2,511	2.0%	1.46	1,827
54	Professional, Scientific, and Technical Services	27,126	27,664	28,140	28,565	28,874	29,261	2,135	1.6%	1.18	3,669
23	Construction	20,445	20,812	21,147	21,458	21,700	21,989	1,544	1.5%	1.05	1,911
56	Administrative and Support and Waste Management and Remediation Services	21,068	21,377	21,650	21,895	22,069	22,296	1,228	1.2%	0.94	1,239
52	Finance and Insurance	13,214	13,412	13,588	13,752	13,859	14,009	795	1.2%	0.95	1,124
61	Educational Services	9,042	9,180	9,297	9,395	9,459	9,546	504	1.1%	0.98	355
53	Real Estate and Rental and Leasing	6,089	6,203	6,302	6,391	6,449	6,530	441	1.4%	1.02	1,299
71	Arts, Entertainment, and Recreation	6,693	6,807	6,906	6,993	7,046	7,123	430	1.3%	1.09	309
48	Transportation and Warehousing	5,197	5,304	5,394	5,468	5,516	5,583	386	1.5%	0.42	327
42	Wholesale Trade	5,978	6,060	6,134	6,202	6,252	6,318	340	1.1%	0.44	874
11	Agriculture, Forestry, Fishing and Hunting	793	823	849	872	885	904	111	2.8%	0.18	54
55	Management of Companies and Enterprises	1,317	1,346	1,371	1,392	1,405	1,423	106	1.6%	0.26	172
21	Mining, Quarrying, and Oil and Gas Extraction	735	762	786	806	820	840	105	2.9%	0.52	34
22	Utilities	552	547	542	536	533	528	(24)	(0.9%)	0.45	23
31	Manufacturing	11,893	11,792	11,702	11,616	11,558	11,506	(387)	(0.7%)	0.43	523
51	Information	5,855	5,655	5,486	5,337	5,257	5,141	(714)	(2.4%)	0.93	346
	Totals	360,308	367,589	374,046	379,870	384,046	389,379	23,738	1.3%		19,819

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

In El Paso and Teller counties, between 2008 and 2017, government added the most jobs (12,149), followed by healthcare (8,875 jobs), and accommodation and food service (5,250 jobs).

Highly Concentrated Sectors

There are many ways to identify the industries that make up a sector. One way is by function. Location Quotient measures the employment concentration in any given area against the national average. So, for the table immediately below, we would say, "In Boulder and Larimer counties, the employment concentration in computer and electronic product manufacturing is 4.79 times more concentrated than the national average."

These tables show the top employment concentrations by sector, which may be defined as a group of industries that perform similar functions.

Top Industries by Employment Concentration, Boulder & Larimer Counties				
NAICS	Description	2018 Jobs	2017 Location Quotient	2017 Payrolled Business Locations
334	Computer and Electronic Product Manufacturing	11,871	4.79	157
312	Beverage and Tobacco Product Manufacturing	2,495	3.81	91
511	Publishing Industries (except Internet)	6,009	3.43	243
902	State Government	39,543	2.96	55
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	2,988	1.90	223
518	Data Processing, Hosting, and Related Services	1,457	1.87	143
541	Professional, Scientific, and Technical Services	45,007	1.79	6,222
711	Performing Arts, Spectator Sports, and Related Industries	2,748	1.36	268
333	Machinery Manufacturing	3,419	1.31	71
814	Private Households	2,914	1.31	734

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker

Top Industries by Employment Concentration, Denver-Aurora-Lakewood Metro Area				
NAICS	Description	2018 Jobs	2017 Location Quotient	2017 Payrolled Business Locations
211	Oil and Gas Extraction	5,975	3.70	307
533	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	870	3.58	80
481	Air Transportation	14,123	2.91	64
518	Data Processing, Hosting, and Related Services	8,685	2.64	521
517	Telecommunications	18,890	2.38	340
515	Broadcasting (except Internet)	5,398	1.91	73
525	Funds, Trusts, and Other Financial Vehicles	211	1.91	49
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	19,252	1.85	1,915
312	Beverage and Tobacco Product Manufacturing	4,443	1.72	148
486	Pipeline Transportation	860	1.71	22

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker

Top Industries by Employment Concentration, El Paso & Teller Counties				
NAICS	Description	2018 Jobs	2017 Location Quotient	2017 Payrolled Business Locations
901	Federal Government	43,471	4.90	138
813	Religious, Grantmaking, Civic, Professional, and Similar Organizations	13,704	2.27	251
511	Publishing Industries (except Internet)	3,595	1.58	112
212	Mining (except Oil and Gas)	436	1.56	7
721	Accommodation	5,878	1.47	159
334	Computer and Electronic Product Manufacturing	6,035	1.28	43
453	Miscellaneous Store Retailers	2,141	1.25	264
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	1,815	1.25	126
712	Museums, Historical Sites, and Similar Institutions	407	1.22	15
339	Miscellaneous Manufacturing	1,574	1.22	66

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker

Comparative Staffing Patterns

These tables show the top occupations by percent of total employment in the Colorado Central Planning Region, Boulder and Larimer counties, Denver-Aurora-Lakewood Metro Area, and El Paso and Teller counties.

Sector Staffing Patterns, Colorado Central Planning Region								
SOC Code	Description	2018 Jobs	2023 Jobs	Change	% Change	% of Industry	Median Hourly Earnings	Typical Entry Level Education
41-2031	Retail Salespersons	67,830	73,317	5,487	8%	2.9%	\$11.33	No formal educational credential
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	54,838	61,609	6,771	12%	2.3%	\$9.64	No formal educational credential
55-9999	Military occupations	53,545	58,143	4,598	9%	2.3%	\$15.73	N/A
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	46,560	50,159	3,599	8%	2.0%	\$17.64	High school diploma or equivalent
41-2011	Cashiers	45,186	48,197	3,011	7%	1.9%	\$10.20	No formal educational credential
35-3031	Waiters and Waitresses	43,139	46,243	3,104	7%	1.8%	\$9.28	No formal educational credential
43-9061	Office Clerks, General	43,294	47,523	4,229	10%	1.8%	\$17.49	High school diploma or equivalent
29-1141	Registered Nurses	40,853	46,879	6,026	15%	1.7%	\$33.49	Bachelor's degree
43-4051	Customer Service Representatives	38,533	42,281	3,748	10%	1.6%	\$16.57	High school diploma or equivalent
13-1199	Business Operations Specialists, All Other	36,886	38,925	2,039	6%	1.6%	\$36.29	Bachelor's degree
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	36,259	39,221	2,962	8%	1.5%	\$11.86	No formal educational credential
11-1021	General and Operations Managers	35,940	39,291	3,351	9%	1.5%	\$54.63	Bachelor's degree
13-2011	Accountants and Auditors	33,495	36,615	3,120	9%	1.4%	\$33.20	Bachelor's degree
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	28,815	31,363	2,548	9%	1.2%	\$13.22	No formal educational credential
43-5081	Stock Clerks and Order Fillers	27,246	29,307	2,061	8%	1.2%	\$12.15	High school diploma or equivalent
41-4012	Manufacturing, Except Technical and Scientific Products	26,926	28,558	1,632	6%	1.1%	\$28.96	High school diploma or equivalent
15-1132	Software Developers, Applications	26,018	28,637	2,619	10%	1.1%	\$49.60	Bachelor's degree
35-2014	Cooks, Restaurant	25,664	28,568	2,904	11%	1.1%	\$12.19	No formal educational credential
25-1099	Postsecondary Teachers	25,160	27,553	2,393	10%	1.1%	\$31.78	Doctoral or professional degree
39-9021	Personal Care Aides	25,826	30,197	4,371	17%	1.1%	\$10.69	High school diploma or equivalent

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Sector Staffing Patterns, Boulder and Larimer Counties								
SOC Code	Description	2018 Jobs	2023 Jobs	Change	% Change	% of Industry	Median Hourly Earnings	Typical Entry Level Education
41-2031	Retail Salespersons	12,666	13,583	917	7%	3.3%	\$11.53	No formal educational credential
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	10,686	11,879	1,193	11%	2.7%	\$9.61	No formal educational credential
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	9,434	10,198	764	8%	2.4%	\$17.60	High school diploma or equivalent
43-9061	Office Clerks, General	9,233	10,178	945	10%	2.3%	\$16.95	High school diploma or equivalent
35-3031	Waiters and Waitresses	7,438	7,979	541	7%	1.9%	\$9.42	No formal educational credential
25-1099	Postsecondary Teachers	7,290	8,149	859	12%	1.8%	\$30.18	Doctoral or professional degree
41-2011	Cashiers	7,088	7,609	521	7%	1.8%	\$10.37	No formal educational credential
29-1141	Registered Nurses	6,582	7,195	613	9%	1.7%	\$32.86	Bachelor's degree
15-1132	Software Developers, Applications	5,667	5,924	257	5%	1.5%	\$48.29	Bachelor's degree
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	5,627	6,126	499	9%	1.4%	\$12.57	No formal educational credential
11-1021	General and Operations Managers	5,431	5,948	517	10%	1.4%	\$49.91	Bachelor's degree
13-1199	Business Operations Specialists, All Other	5,342	5,642	300	6%	1.4%	\$34.00	Bachelor's degree
43-4051	Customer Service Representatives	5,063	5,464	401	8%	1.3%	\$15.22	High school diploma or equivalent
35-2014	Cooks, Restaurant	4,536	5,048	512	11%	1.1%	\$12.25	No formal educational credential
13-2011	Accountants and Auditors	4,437	4,816	379	9%	1.1%	\$30.65	Bachelor's degree
43-5081	Stock Clerks and Order Fillers	4,328	4,680	352	8%	1.1%	\$12.07	High school diploma or equivalent
43-3031	Bookkeeping, Accounting, and Auditing Clerks	4,032	4,190	158	4%	1.0%	\$19.78	Some college, no degree
39-9021	Personal Care Aides	4,071	4,651	580	14%	1.0%	\$11.13	High school diploma or equivalent
37-3011	Landscaping and Groundskeeping Workers	3,762	4,064	302	8%	1.0%	\$13.65	No formal educational credential
41-4012	Manufacturing, Except Technical and Scientific Products	3,719	4,062	343	9%	0.9%	\$29.18	High school diploma or equivalent

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Sector Staffing Patterns, Denver-Aurora-Lakewood Metro Area								
SOC Code	Description	2018 Jobs	2023 Jobs	Change	% Change	% of Industry	Median Hourly Earnings	Typical Entry Level Education
41-2031	Retail Salespersons	46,152	49,925	3,773	8%	2.9%	\$11.25	No formal educational credential
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	35,873	40,466	4,593	13%	2.2%	\$9.76	No formal educational credential
41-2011	Cashiers	30,843	32,809	1,966	6%	1.9%	\$10.18	No formal educational credential
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	29,909	32,362	2,453	8%	1.8%	\$17.98	High school diploma or equivalent
35-3031	Waiters and Waitresses	29,446	31,699	2,253	8%	1.8%	\$9.33	No formal educational credential
43-9061	Office Clerks, General	28,261	31,126	2,865	10%	1.7%	\$17.99	High school diploma or equivalent
43-4051	Customer Service Representatives	28,116	30,721	2,605	9%	1.7%	\$16.99	High school diploma or equivalent
13-1199	Business Operations Specialists, All Other	27,170	28,770	1,600	6%	1.7%	\$36.67	Bachelor's degree
29-1141	Registered Nurses	27,813	32,015	4,202	15%	1.7%	\$34.26	Bachelor's degree
11-1021	General and Operations Managers	26,236	28,734	2,498	10%	1.6%	\$57.08	Bachelor's degree
13-2011	Accountants and Auditors	25,633	28,171	2,538	10%	1.6%	\$33.87	Bachelor's degree
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	25,351	27,446	2,095	8%	1.6%	\$11.79	No formal educational credential
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	22,945	24,926	1,981	9%	1.4%	\$13.20	No formal educational credential
41-4012	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	21,257	22,503	1,246	6%	1.3%	\$29.09	High school diploma or equivalent
43-5081	Stock Clerks and Order Fillers	19,234	20,667	1,433	7%	1.2%	\$12.01	High school diploma or equivalent
41-3099	Sales Representatives, Services, All Other	18,003	19,331	1,328	7%	1.1%	\$28.05	High school diploma or equivalent
35-2014	Cooks, Restaurant	18,123	20,223	2,100	12%	1.1%	\$12.08	No formal educational credential
43-3031	Bookkeeping, Accounting, and Auditing Clerks	17,136	17,728	592	3%	1.1%	\$19.27	Some college, no degree
39-9021	Personal Care Aides	17,315	20,364	3,049	18%	1.0%	\$10.61	High school diploma or equivalent
15-1132	Software Developers, Applications	16,576	18,713	2,137	13%	1.0%	\$49.93	Bachelor's degree

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Sector Staffing Patterns, El Paso and Teller Counties								
SOC Code	Description	2018 Jobs	2023 Jobs	Change	% Change	% of Industry	Median Hourly Earnings	Typical Entry Level Education
55-9999	Military occupations	41,090	44,676	3,586	9%	11.7%	\$15.73	N/A
41-2031	Retail Salespersons	9,006	9,814	808	9%	2.6%	\$11.42	No formal educational credential
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	8,183	9,152	969	12%	2.3%	\$9.30	No formal educational credential
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	7,216	7,597	381	5%	2.1%	\$16.50	High school diploma or equivalent
41-2011	Cashiers	7,120	7,639	519	7%	2.0%	\$10.15	No formal educational credential
35-3031	Waiters and Waitresses	6,152	6,467	315	5%	1.8%	\$9.11	No formal educational credential
29-1141	Registered Nurses	6,364	7,553	1,189	19%	1.7%	\$31.04	Bachelor's degree
43-9061	Office Clerks, General	5,804	6,224	420	7%	1.7%	\$16.20	High school diploma or equivalent
43-4051	Customer Service Representatives	5,348	6,091	743	14%	1.5%	\$15.59	High school diploma or equivalent
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	5,242	5,604	362	7%	1.5%	\$11.46	No formal educational credential
13-1199	Business Operations Specialists, All Other	4,389	4,529	140	3%	1.3%	\$36.61	Bachelor's degree
39-9021	Personal Care Aides	4,434	5,178	744	17%	1.2%	\$10.67	High school diploma or equivalent
11-1021	General and Operations Managers	4,291	4,632	341	8%	1.2%	\$45.54	Bachelor's degree
25-2021	Elementary School Teachers, Except Special Education	4,167	4,534	367	9%	1.2%	\$21.56	Bachelor's degree
15-1132	Software Developers, Applications	3,777	4,004	227	6%	1.1%	\$50.04	Bachelor's degree
43-5081	Stock Clerks and Order Fillers	3,642	3,917	275	8%	1.0%	\$13.00	High school diploma or equivalent
13-2011	Accountants and Auditors	3,450	3,665	215	6%	1.0%	\$31.64	Bachelor's degree
37-2012	Maids and Housekeeping Cleaners	3,279	3,619	340	10%	0.9%	\$9.86	No formal educational credential
25-9041	Teacher Assistants	3,181	3,465	284	9%	0.9%	\$11.74	Some college, no degree
37-3011	Landscaping and Groundskeeping Workers	3,114	3,314	200	6%	0.9%	\$11.43	No formal educational credential

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

The reader will note that several high-skilled occupations show up in all four tables:

- Registered nurses
- Accountants and auditors
- Software developers, applications
- Business operations specialists

Area employers are experiencing shortages in all four of these occupations because the regional training pipeline is not producing a sufficient number of graduates with the skills needed.

Real-Time Labor Market Information: Top Job Postings

This table shows the top 20 jobs listed in the Colorado Central Planning Region.

Top Jobs Currently Listed, Colorado Central Planning Region, Last 120 Days			
Occupation	Occupation Code	Volume	Same Period Prior Year
Registered Nurses	29114100	7,375	8,605
Heavy and Tractor-Trailer Truck Drivers	53303200	6,243	4,988
Software Developers, Applications	15113200	5,690	4,524
Network and Computer Systems Administrators	15114200	4,611	5,013
Retail Salespersons	41203100	4,000	4,621
First-Line Supervisors of Office and Administrative Support Workers	43101100	3,700	3,891
Customer Service Representatives	43405100	3,694	4,534
First-Line Supervisors of Food Preparation and Serving Workers	35101200	3,420	3,986
Computer User Support Specialists	15115100	3,402	3,643
First-Line Supervisors of Retail Sales Workers	41101100	3,263	3,666
Accountants	13201101	2,984	2,515
Maintenance and Repair Workers, General	49907100	2,898	3,193
Computer Systems Analysts	15112100	2,729	2,495
Marketing Managers	11202100	2,713	2,375
Computer Systems Engineers/Architects	15119902	2,562	2,311
Light Truck or Delivery Services Drivers	53303300	2,494	2,297
Web Developers	15113400	2,471	2,477
Bookkeeping, Accounting, and Auditing Clerks	43303100	2,379	2,270
Management Analysts	13111100	2,312	2,017
Information Technology Project Managers	15119909	2,273	2,178

Source: CEB Talent Neuron

Difficult to Hire

These tables are updated and depict difficulty to hire for the top 20 occupations by percent of total employment in the Colorado Central Planning Region, Boulder and Larimer counties, Denver-Aurora-Lakewood Metro Area, and El Paso and Teller counties.

Difficulty to Hire, Top Occupations, Colorado Central Planning Region				
Occupation	Avg Monthly Postings	Avg Monthly Hires	Hires Per Listing	Difficulty to Hire
Registered Nurses	5,984	1,853	0.31	Very Difficult
Software Developers, Applications	3,149	1,060	0.34	Very Difficult
Stock Clerks and Order Fillers	2,508	2,135	0.85	Very Difficult
Customer Service Representatives	2,572	2,577	1.00	Difficult
Accountants and Auditors	1,383	1,787	1.29	Difficult
Postsecondary Teachers	841	1,189	1.41	Difficult
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	845	1,227	1.45	Difficult
Retail Salespersons	3,826	5,701	1.49	Difficult
General and Operations Managers	1,091	2,342	2.15	Difficult
Business Operations Specialists, All Other	833	1,875	2.25	Difficult
Cashiers	1,358	4,293	3.16	Medium
Cooks, Restaurant	1,010	3,229	3.20	Medium
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	842	2,928	3.48	Medium
Combined Food Preparation and Serving Workers, Including Fast Food	1,589	6,712	4.22	Medium
Personal Care Aides	405	2,069	5.11	Medium
Laborers and Freight, Stock, and Material Movers, Hand	530	2,973	5.61	Medium
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	543	3,071	5.66	Medium
Waiters and Waitresses	747	5,471	7.33	Medium
Office Clerks, General	355	2,901	8.16	Very Easy
Military occupations	39	2,332	N/A	N/A

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Difficulty to Hire, Top Occupations, Boulder and Larimer Counties				
Occupation	Avg Monthly Postings	Avg Monthly Hires	Hires Per Listing	Difficulty to Hire
Registered Nurses	898	283	0.32	Very Difficult
Software Developers, Applications	525	200	0.38	Very Difficult
Stock Clerks and Order Fillers	415	317	0.76	Very Difficult
Customer Service Representatives	353	304	0.86	Very Difficult
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	138	166	1.20	Difficult
Retail Salespersons	684	1,022	1.49	Difficult
Postsecondary Teachers	211	338	1.60	Difficult
Accountants and Auditors	119	212	1.78	Difficult
General and Operations Managers	146	335	2.29	Difficult
Bookkeeping, Accounting, and Auditing Clerks	102	235	2.30	Difficult
Cashiers	241	634	2.63	Difficult
Business Operations Specialists, All Other	88	263	2.99	Difficult
Cooks, Restaurant	152	564	3.71	Medium
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	125	535	4.28	Medium
Personal Care Aides	79	350	4.43	Medium
Combined Food Preparation and Serving Workers, Including Fast Food	284	1,267	4.46	Medium
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	70	407	5.81	Medium
Waiters and Waitresses	118	932	7.90	Medium
Landscaping and Groundskeeping Workers	38	345	9.08	Easy
Office Clerks, General	35	540	15.43	Very Easy

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Difficulty to Hire, Top Occupations, Denver-Aurora-Lakewood Metro Area				
Occupation	Avg Monthly Postings	Avg Monthly Hires	Hires Per Listing	Difficulty to Hire
Registered Nurses	4,405	1,277	0.29	Very Difficult
Software Developers, Applications	2,249	716	0.32	Very Difficult
Stock Clerks and Order Fillers	1,863	1,538	0.83	Very Difficult
Customer Service Representatives	1,941	1,779	0.92	Very Difficult
Sales Representatives, Services, All Other	1,078	1,166	1.08	Difficult
Accountants and Auditors	1,195	1,384	1.16	Difficult
Retail Salespersons	2,779	3,933	1.42	Difficult
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	622	968	1.56	Difficult
Bookkeeping, Accounting, and Auditing Clerks	635	1,074	1.69	Difficult
General and Operations Managers	854	1,727	2.02	Difficult
Business Operations Specialists, All Other	659	1,417	2.15	Difficult
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	650	1,928	2.97	Difficult
Cashiers	992	2,995	3.02	Medium
Cooks, Restaurant	748	2,291	3.06	Medium
Combined Food Preparation and Serving Workers, Including Fast Food	1,168	4,445	3.81	Medium
Personal Care Aides	294	1,329	4.52	Medium
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	412	2,235	5.42	Medium
Laborers and Freight, Stock, and Material Movers, Hand	422	2,446	5.80	Medium
Waiters and Waitresses	554	3,755	6.78	Medium
Office Clerks, General	283	1,963	6.94	Medium

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Difficulty to Hire, Top Occupations, El Paso and Teller Counties				
Occupation	Avg Monthly Postings	Avg Monthly Hires	Hires Per Listing	Difficulty to Hire
Software Developers, Applications	376	145	0.39	Very Difficult
Registered Nurses	739	295	0.40	Very Difficult
Stock Clerks and Order Fillers	234	288	1.23	Difficult
Customer Service Representatives	283	499	1.76	Difficult
Retail Salespersons	367	759	2.07	Difficult
Business Operations Specialists, All Other	87	201	2.32	Difficult
Accountants and Auditors	70	198	2.82	Difficult
General and Operations Managers	92	290	3.15	Medium
Maids and Housekeeping Cleaners	80	269	3.36	Medium
Cashiers	135	686	5.09	Medium
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	77	478	6.20	Medium
Combined Food Preparation and Serving Workers, Including Fast Food	143	1,017	7.11	Medium
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	61	441	7.19	Medium
Landscaping and Groundskeeping Workers	28	279	9.95	Easy
Waiters and Waitresses	76	802	10.55	Easy
Office Clerks, General	39	409	10.59	Easy
Personal Care Aides	33	393	11.79	Very Easy
Teacher Assistants	10	135	13.98	Very Easy
Elementary School Teachers, Except Special Education	4	147	35.47	Very Easy
Military occupations	19	1,792	93.56	N/A

Source: EMSI - QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

2. PROVIDE AN ANALYSIS OF THE KNOWLEDGE AND SKILLS NEEDED TO MEET THE EMPLOYMENT NEEDS OF THE EMPLOYERS IN THE REGION, INCLUDING EMPLOYMENT NEEDS IN IN-DEMAND INDUSTRY SECTORS AND OCCUPATIONS.

According to a 2012 national survey by The Chronicle of Higher Education, nearly one-third of employers were dissatisfied with the skills of their workers.¹ Across most industries in Colorado, employers have reported that it is difficult to hire workers because they do not possess the knowledge or skills they need to perform the jobs they need to fill.² A major skills gap in the Central Planning Region is STEM (science, technology, engineering and math) knowledge. For the occupations identified in Colorado's "Top Jobs" list, a majority requires high levels of one or more STEM fields. In fact, when using Brookings Institution's definition of STEM occupations, the Colorado Talent Pipeline Report found that 62% of the occupations are STEM-related. Compared with the STEM jobs across the state's overall workforce—which is approximately 20%—this suggests STEM competencies will be in high demand from employers in Colorado and the Central Planning Region.

In addition to STEM skills, the Colorado Talent Pipeline Report also identified certain skills that make employers more likely to promote individuals within their organizations. The top 15 skill clusters include for these promoted workers are: economics; social media marketing; people skills; statistical analysis and data mining; software revision control system; software applications; multilingual; politics; user Interface; human resources recruiting; analytical and problem solving; software development skills; mobile development; legal skills; and history, archaeology and anthropology.³

The Colorado Talent Pipeline Report also noted core skills that are necessary for success in work or education beyond high school. Those skills are listed below⁴ and will be a focus of the workforce and education programs driven by sector partnerships and career pathways within the Central Planning Region.

Entrepreneurial: critical thinking and problem solving; creativity and innovation; inquiry and analysis; and risk taking

Personal: initiative and self-direction; personal responsibility and self-management; adaptability and flexibility; personal awareness; learn independently; and perseverance

¹ The Chronicle of Higher Education. (2012). The Role of Higher Education in Career Development: Employer Perceptions. December 2012. Available at <http://chronicle.com/items/biz/pdf/Employers%20Survey.pdf>.

² Colorado Workforce Development Council. (2015). *Colorado Talent Pipeline Report*. Retrieved at <https://www.colorado.gov/pacific/cwdc/colorado-talent-pipeline-report>.

³ The Colorado Talent Pipeline Report, data sourced from LinkedIn, 2015.

⁴ Ibid.

Civic/Interpersonal: core academic foundation; collaboration and teamwork; communication; global and cultural awareness; and ethics and integrity

Professional: time management; career literacy; grit and resilience; work ethic-dependable and reliable; and self-advocacy

The Colorado Talent Pipeline Report also notes the top six "soft" skills required by employers (and their O*NET definition) are:

Active Listening: giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate and not interrupting at inappropriate times

Critical Thinking: using logic and reasoning to identify the strengths and weaknesses of alternative solution, conclusions or approaches to problems

Complex Problem Solving: identifying complex problems and reviewing related information to develop and evaluate options and implement solutions

Judgment and Decision Making: considering the relative costs and benefits of potential actions to choose the most appropriate one

Reading Comprehension: understanding written sentences and paragraphs in work-related documents

Speaking: talking with others to convey information effectively

To supplement the above, and with the addition of the Pikes Peak Workforce Development Area to the Colorado Central Planning Region, some additional information is provided showing current skills in demand in the Region.

Top Skills & Certifications in Demand, Colorado Central Planning Region		
Workplace Skills	Essential Skills	Certifications
Microsoft Office	Oral and written communication	Driver's license
IMPACT software	Integrity	Commercial Driver's License (CDL)
Quality assurance (QA)	Detail oriented	Basic Life Support (BLS)
Freight+	Creativity	Secret Clearance (up to TS SCI)
Linux	Marketing	Certified Registered Nurse
Java	Problem solving	CPR certification
Python	Customer service oriented	HAZMAT
Microsoft PowerPoint	Team worker, team-oriented	OSHA certification
Customer relationship management	Self-starting, self-motivated	First aid certification
Technical support	Organizational skills	Advanced Cardiac Life Support (ACLS)
Structured Query Language (SQL)	Coaching	Food safety certification (HACCP)
Quality control	Management skills	Accounting
Pediatrics	Work independently	Certified Information Systems Security Professional (CISSP)
Software development	Troubleshooting	Tanker and Hazmat endorsement
UNIX	High energy	Project Management Professional (PMP)
Preventive maintenance	Strong leadership skills	Licensed Practical Nurse (LPN)
JavaScript (JS)	Time management	Certified Public Accountant (CPA)
Bilingual	Analytical skills	DOT Medical Card
Salesforce CRM SFDC	Ability to travel	Pediatric Advanced Life Support (PALS)
Software as a Service (SaaS)	Strong interpersonal skills	DoD 8570 Certification

Source: CEB Talent Neuron



3. PROVIDE AN ANALYSIS OF THE WORKFORCE IN THE REGION, INCLUDING CURRENT LABOR FORCE EMPLOYMENT AND UNEMPLOYMENT DATA, AND INFORMATION ON LABOR MARKET TRENDS, AND THE EDUCATIONAL AND SKILL LEVELS OF THE WORKFORCE IN THE REGION, INCLUDING INDIVIDUALS

WITH BARRIERS TO EMPLOYMENT.

Table 8: Age Demographics

Age Demographics, Colorado Central Planning Region				
Demographic	2016 Population	2020 Population	Change	% Change
Under 5 years	226,839	243,192	16,353	7%
5 to 9 years	217,029	217,399	370	0%
10 to 14 years	228,971	225,072	(3,899)	(2%)
15 to 19 years	192,329	234,713	42,384	22%
20 to 24 years	257,169	219,600	(37,569)	(15%)
25 to 29 years	256,097	269,268	13,171	5%
30 to 34 years	265,713	270,456	4,743	2%
35 to 39 years	241,685	259,336	17,651	7%
40 to 44 years	227,240	228,617	1,377	1%
45 to 49 years	227,743	221,973	(5,770)	(3%)
50 to 54 years	218,289	216,124	(2,165)	(1%)
55 to 59 years	223,862	212,797	(11,065)	(5%)
60 to 64 years	200,098	211,879	11,781	6%
65 to 69 years	158,108	180,856	22,748	14%
70 to 74 years	110,070	138,766	28,696	26%
75 to 79 years	69,140	90,264	21,124	31%
80 to 84 years	47,506	53,174	5,668	12%
85 years and over	49,226	51,410	2,184	4%
Totals	3,417,115	3,544,896	127,782	4%

Source: U.S. Census Bureau compiled by EMSI

Table 8, left, shows the population demographics in the Central Planning Region. The age of the region's workers has implications for the regional economy, particularly in sectors such as healthcare. According to the Colorado Demography Office, this is the "decade of change" for Colorado, whereby the population in the state (and Central Planning Region) will grow to resemble the national population.

This means businesses will face increasing shortages of workers, and industry groups whose customers are older adults, such as nursing and residential care centers, will need to hire additional workers to accommodate that expected growth.

The Central Planning Region is anticipating that the changing employment in key age groupings of the labor force (Table 9) will create a shortfall in available workers. It is estimated that 159,076 workers over 45 years of age will be leaving the labor force each year. Only 131,655 workers under 34 will be available to replace them.

Table 9: Employment Age Groupings

Age Band	Count	Percent
14-18 Years	4,362	0.7%
19-24 Years	43,043	7.1%
25-34 Years	134,101	22.0%
35-44 Years	149,595	24.6%
45-54 Years	146,709	24.1%
55-64 Years	101,919	16.7%
65+ Years	29,454	4.8%

Age Gap Analysis	
Age Grouping	Percent
Age 34 and Under	29.8%
Age 45 and Older	45.6%
Industry Age Gap	15.8%
Worker Shortfall (count)	(96,576)

Source: EMSI 2015.2 Data

This means that over the next five years, there will be an estimated shortfall of 27,420 workers in the expanding regional economy.

Current Labor Force Employment and Unemployment Data

The Central Planning Region is considered a "full employment" market, which makes it more difficult for employers to fill open positions.

The total employment in the Central Planning Region is nearly 67% of Colorado's overall employment. Table 10, below, shows employment concentrations by county. Currently, the region is in a full employment market with the unemployment rate below 4.9%. At present, the unemployment rate for the region is 3.2%. Total unemployment, including marginally attached, part-time and long-term unemployed, is estimated at 114,396. Therefore, the workforce development system in the region will need to work more with WIOA's targeted populations and identify any untapped talent pool that exists within the Central Planning Region.

Table 10: Employment Concentrations by County

Top Employment Concentrations by County		
County	2015 Jobs	Average Worker Earnings
Denver County, CO	515,357	\$60,191
Arapahoe County, CO	346,417	\$57,494
Jefferson County, CO	257,699	\$48,569
Adams County, CO	212,329	\$46,145
Boulder County, CO	193,678	\$55,587
Larimer County, CO	166,353	\$42,823
Douglas County, CO	127,871	\$55,334
Broomfield County, CO	38,807	\$70,988
Gilpin County, CO	4,902	\$37,678
Clear Creek County, CO	3,931	\$44,548

Source: EMSI 2015.3 – QCEW Employees, Non-QCEW Employees, and Self-Employed Class of Worker

Table 11, below, shows the unemployment rate in all individual counties within the Central Planning Region, the individual workforce development areas containing more than one county, the metropolitan areas and the region as a whole.

Table 11: Unemployment Rate

Unemployment Rate, Colorado Central Planning Region, November 2015			
Area	Unemployment Rate	Labor Force	Unemployed
Adams	3.8%	244,895	9,427
Arapahoe	3.2%	332,948	10,816
Boulder	2.8%	176,779	4,904
Broomfield	3.0%	33,676	1,000
Clear Creek	3.1%	5,565	171
Denver	3.2%	370,023	11,947
Douglas	2.7%	169,318	4,616
Gilpin	2.6%	3,378	87
Jefferson	3.1%	312,034	9,583
Larimer	2.9%	179,427	5,225
Arapahoe/Douglas Workforce Area	3.1%	502,266	15,432
Tri-County Workforce Area	3.1%	320,977	9,841
Boulder MSA	2.8%	176,779	4,904
Fort Collins-Loveland MSA	2.9%	179,427	5,225
Denver-Aurora-Lakewood MSA	3.2%	1,494,481	48,281
Colorado Central Planning Region	3.2%	1,828,043	57,776

Source: Local Area Unemployment Statistics (LAUS), U.S. Bureau of Labor Statistics

The following tables show estimated numbers of unemployed as well as unemployment rates within the Central Planning Region, extrapolated from the national unemployment data.

Table 12, right, shows the estimated numbers of persons who are long-term unemployed in the Central Planning Region, as well as an estimate of the total count of underutilized labor. This is defined by the Bureau of Labor Statistics as the "U-6" unemployment rate. The U-6 rate is defined as "total unemployed, plus all persons marginally attached to the Labor force, plus total employed part-time for economic reasons as a percent of the civilian labor force plus all persons marginally attached to the labor force."

Table 12: Unemployment Rates/Estimated Counts

Estimated Counts	
Special Population	Estimate
Long Term Unemployed	14,854
Working Part-Time for Economic Reasons	70,686
Estimate of U-6 Rate	114,396

Sources: LAUS, National Unemployment Data

Labor Market Trends

Commute Patterns

Table 13: Inflow/Outflow Commute Patterns

County	Inflow/Outflow	
	Percent Commuting into County	Percent Commuting Out of County
Adams	66.3%	71.8%
Arapahoe	65.6%	63.5%
Boulder	50.2%	41.5%
Broomfield	87.9%	86.2%
Clear Creek	79.1%	87.2%
Denver	70.5%	52.3%
Douglas	64.2%	75.4%
Gilpin	89.2%	75.1%
Jefferson	58.2%	65.5%
Larimer	32.6%	36.3%

Source: U.S. Census Bureau

The U.S. Census Bureau has detailed data on commute patterns. Table 13, left, shows the commuter inflow/outflow patterns for each of the counties in the Central Planning Region. The "Percent Commuting into County" column shows the percent of the total jobs in each county that are filled by people who commute in from other counties. These are people who do not live in the county where they work. The "Percent Commuting out of County" column represents residents of the county who commute to other counties to work. These are people who

live in the county but commute to some other county to work. Counties that have a relatively small percentage of people commuting in and out have labor markets that are more self-contained than counties with larger percentages. One trend to watch is the percent of people in a county's labor force who work from home. In the United States, 4.5% of working people work from home. In Colorado's Central Planning Region, the county with the highest percentage of its workers working from home is Douglas County (11%).

The mean travel time to work ranges from 22.4 minutes for Boulder residents to 34.4 minutes for Clear Creek residents.



Tale 14, on the following page, shows the commute patterns across the Central Planning Region.

Table 14: Commute Patterns

Commute Patterns within Colorado Central Planning Region											
County	Work Here										
	Adams	Arapahoe	Boulder	Broomfield	Clear Creek	Denver	Douglas	Gilpin	Jefferson	Larimer	
Adams	52,689	20,313	12,331	6,750	90	51,015	4,361	745	22,661	2,693	
Arapahoe	20,175	93,767	4,491	1,851	84	81,186	20,168	434	19,202	2,344	
Boulder	5,946	5,380	71,847	4,401	142	11,379	1,813	205	7,122	3,771	
Broomfield	4,215	1,820	6,269	3,620	15	5,247	514	57	3,236	469	
Clear Creek	248	321	207	32	559	657	105	126	853	75	
Denver	22,753	47,960	6,735	2,850	133	123,320	11,130	640	27,430	2,281	
Douglas	5,755	39,441	2,486	989	60	30,784	33,766	142	13,020	1,410	
Gilpin	125	101	376	38	38	253	49	589	336	43	
Jefferson	20,948	32,274	10,916	5,384	602	66,726	9,109	1,938	85,879	2,675	
Larimer	3,244	3,809	8,591	661	28	6,238	1,446	-	3,432	80,550	
Jobs in County	136,098	245,186	124,249	26,576	1,751	376,805	82,461	4,876	183,171	96,311	
Percent*	61.3%	61.8%	42.2%	86.4%	68.1%	67.3%	59.1%	87.9%	53.1%	16.4%	

Source: U.S. Census Bureau, Longitudinal Employer-Household Dynamics
 *Percent of workers commuting into county from other counties within Colorado Central Planning Region

Educational and Skill Levels of the Region's Workforce
Educational Attainment and Field of Degree

An analysis of the "inventory" of degreed, working-age people in the United States shows a trend that also exists in the Central Planning Region.

Figure 4: Degree Holders

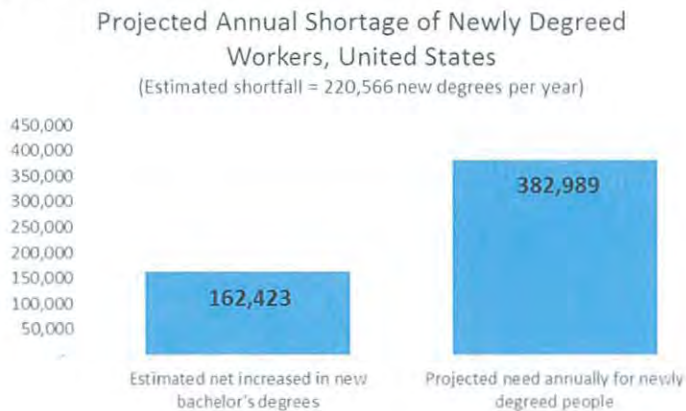


Figure 4, left, is an analysis of U.S. Census data regarding the number of degree holders in Colorado's Central Planning Region.

This bar graph illustrates a national problem; there are not enough new bachelor's degree holders to replace older degree holders leaving the labor force and fill positions created by new growth.

In Colorado, 74% of all jobs statewide will require some level of postsecondary education or training by the year 2020.⁵ Relative to the rest of the nation, Colorado has a highly educated adult population. It is estimated that 68% of adults have some college experience or a postsecondary credential, while 46% have an associate's degree or higher.⁶ When the "top jobs" were extracted from that total, the percent of jobs requiring postsecondary education or training is even larger—88% of Colorado's "top jobs" require some level of formal postsecondary education or training for entry, whether it is an employer-sponsored formal training program, apprenticeship, certificate or degree.⁷

Approximately 1.26 million bachelor's degree-holding older workers "age out" of the labor force each year, and an estimated 1.42 million new bachelor's degree holders enter the labor force. This yields a net increase in degreed workers of approximately 162,000. However, when economic growth is factored in, the data reveals that nearly 383,000 additional American jobs require a bachelor's degree each year. This means that nationally, there is an annual shortfall of over 220,000 bachelor's degrees to meet annual workforce needs.

In the Central Planning Region, this issue exists as well. Geographically specific census data shows that nearly 18,200 degreed workers age out of the regional labor force each year, while over 21,300 new degree holders join the labor force. This is a net growth of degree holders in the labor force of 3,200 per year. However, projected annual growth through 2020 of jobs in the region requiring bachelor's degrees is nearly 3,400. Therefore, the region does not have enough degreed workers to meet the labor force need.

An analysis was done of training pipeline capacity for all occupations in the region, as shown in Table 15, on the following page. Table 15 also shows the relationship between the number of "completers," or graduates from accredited programs eligible for federal financial aid and projected annual openings for each of the occupations in the computer and mathematics family. The number of completers assigned to each occupation is derived using a "crosswalk." Occupations are classified using the Standard Occupational Classification System (SOC) or ONET. Occupational training programs are ordered using the federal Classification of Instructional Programs (CIP) coding system. When these two classification systems are put side by side, the occupations a training program can prepare one for can be

⁵ Colorado Workforce Development Council. (2016). Driving Colorado Forward Together: Colorado's Combined Plan for Execution of Work force Development Activities. (Draft released for public comment January 11, 2016).

⁶ FY 2014–2015 Colorado Skills for Job Report.

⁷ Colorado Workforce Development Council. (2015). Colorado Talent Pipeline Report. Retrieved at <https://www.colorado.gov/pacific/cwdc/colorado-talent-pipeline-report>.

subjectively determined.

Unfortunately, the CIP classification system does not crosswalk exactly with the Standard Occupational Classification (SOC) or ONET occupational codes. For example, for SOC 15-1132, Software Developers, Applications, it appears that there are 1.2 graduates for every new position. However, business leaders in the information technology and advanced manufacturing sectors have shared that this is one of the most difficult to fill positions. Table 15, on the following page, shows this might be due to weaknesses in the crosswalk of CIP codes and occupational classifications.⁸ The problem has always been that a graduate in one CIP code can ostensibly do several different occupations upon completion. While this may be true for someone obtaining a graduate degree in business administration, IT hiring managers say it is far less true for computer-related occupations.

Training Pipeline: Colorado Central Planning Region - Computer & Mathematical							
SOC	Description	2016 Jobs	Projected Annual Openings	Regional Completions (2014)	Completers per Opening	Typical Entry Level Education	Median Hourly Earnings
15-2011	Actuaries	481	28	10	0.4	Bachelor's degree	\$50.67
15-1132	Software Developers, Applications	20,114	622	724	1.2	Bachelor's degree	\$47.42
15-1151	Computer User Support Specialists	11,317	461	728	1.6	Some college, no degree	\$25.52
15-1133	Software Developers, Systems Software	10,176	305	795	2.6	Bachelor's degree	\$49.70
15-1131	Computer Programmers	3,923	197	529	2.7	Bachelor's degree	\$40.38
15-2031	Operations Research Analysts	713	49	144	2.9	Bachelor's degree	\$35.77
15-1121	Computer Systems Analysts	8,717	423	1,244	2.9	Bachelor's degree	\$40.24
15-1142	Network and Computer Systems Administrators	8,392	260	818	3.1	Bachelor's degree	\$39.47
15-1199	Computer Occupations, All Other	6,624	168	1,194	7.1	Bachelor's degree	\$44.14
15-1152	Computer Network Support Specialists	3,188	84	728	8.7	Associate's degree	\$31.86
15-1141	Database Administrators	2,058	81	804	9.9	Bachelor's degree	\$48.10
15-2041	Statisticians	470	32	462	14.4	Master's degree	\$38.38
15-1134	Web Developers	3,176	126	1,908	15.2	Associate's degree	\$26.39
15-1143	Computer Network Architects	3,502	105	1,908	18.2	Bachelor's degree	\$49.20
15-1122	Information Security Analysts	1,235	73	1,908	26.1	Bachelor's degree	\$44.95
15-1111	Computer and Information Research Scientists	116	8	1,459	194.5	Doctoral or professional degree	\$52.34

Source: EMSI 2015.3 QCEW, Non-QCEW & Self-Employed Class of Worker

Table 15: Training Pipeline

Because of these discrepancies, a strong emphasis of the Central Planning Region will be to convene leaders in workforce development, postsecondary education, economic developers, industry associations and sector leaders. These groups would be in a position to thoroughly review the training pipeline in the region and align the curricula of training providers with the skills and knowledge needed by the region's employers.

⁸ Business intelligence from leaders in the information technology industry strongly suggests that qualified candidates for software developers and applications are very hard to find in the metropolitan Denver area. The problem specifically cited by industry leaders in information technology is that many current graduates do not have the specific skills they need and require too much additional in-house training to make hires feasible. (This information was derived by workforce centers through the TEC-P sector partnership currently funded in greater metro Denver by the U.S. Department of Labor).

Table 16: Unemployment Rate, Special

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Special Populations in the Labor Force Table 16, right, shows the various populations within the region that have disproportionately high unemployment rates. Estimates in this table were extrapolated from the U.S. Bureau of Labor Statistics national unemployment data.

Unemployment Rate, Colorado Central Planning Region, Special Populations			
Area	Unemployment Rate	Labor Force	Unemployed
All Veterans over 18 years	3.0%	124,819	3,748
Gulf War II Era Veterans	3.6%	35,326	1,261
Disabled Veterans*	17.2%	21,469	1,321
Black or African American	3.6%	366,580	13,263
Hispanic or Latino	4.0%	304,641	12,264
All Teenagers (16-19)	9.8%	65,110	6,380
Black or African American (16-19)	14.7%	7,969	1,174
Hispanic or Latino (16-19)	10.5%	12,720	1,334

Sources: Local Area Unemployment Statistics (LAUS), National Unemployment Data and Connecting Colorado*

Justice System Involved

According to the U.S. Bureau of Justice Statistics, Colorado's incarceration rate is lower than the national average at 383 per 100,000 residents. This means that the Colorado Central Planning Region supports 13,239 of its resident population in prisons or local jails at an average cost of \$30,374 per year—a total cost to taxpayers of just over \$402.1million annually. In addition, data from the same source estimates the following for the Central Planning Region:

- 8,400 residents are on parole
- 65,918 residents are on probation

Poverty

The U.S. Census Bureau estimates that in 2014, the Colorado Central planning region had:

- 25,236 people receiving cash public assistance
- 95,023 people receiving Food Stamp/SNAP benefits

Individuals with Disabilities

According to the U.S. Census Bureau, an estimated 156,386 individuals with disabilities ages 18 to 64 reside in the Central Planning Region.

Homeless

In 2014, the Metro Denver Homeless Initiative issued the "State of Homelessness Report." It was based on a point in time survey, which included Adams, Arapahoe, Boulder, Broomfield, Douglas and Jefferson counties. It excluded Larimer County. The report offers the following estimates based on the survey:

- There were a total of 5,812 homeless people in the six-county area.
- Of these, 47% (2,726) were households without children, and 53% (3,086) were households with children.

- An estimated 4,644 of the homeless people were working age.
- This group included 399 veterans.

Age Bands

Because the age of the region's labor force affects regional competitiveness, an analysis was conducted to determine the age of the Central Planning Region's existing workforce. Over the next five years, the region's population under age 20 will grow by 55,000 people (6.4%), while the working age population will shrink by approximately 7,000 people. The region's population over 65 years of age will grow by over 80,000 (18%). Over the next five years, there will be an estimated shortfall of 27,420 workers in the expanding regional economy. Therefore, the region's leadership will develop strategies to retain a mature workforce. Also, the region's leadership will need to develop strategies to employ youth, who are most likely among all age bands to not be working, many of which have never had a job, and therefore will require training focused on pre-employment skills.

As shown in Table 16, below, the region will experience a substantial labor shortfall as persons over 45 years leave the labor force and are replaced by substantially fewer and younger workers.

Table 16: Labor Force Age Gap

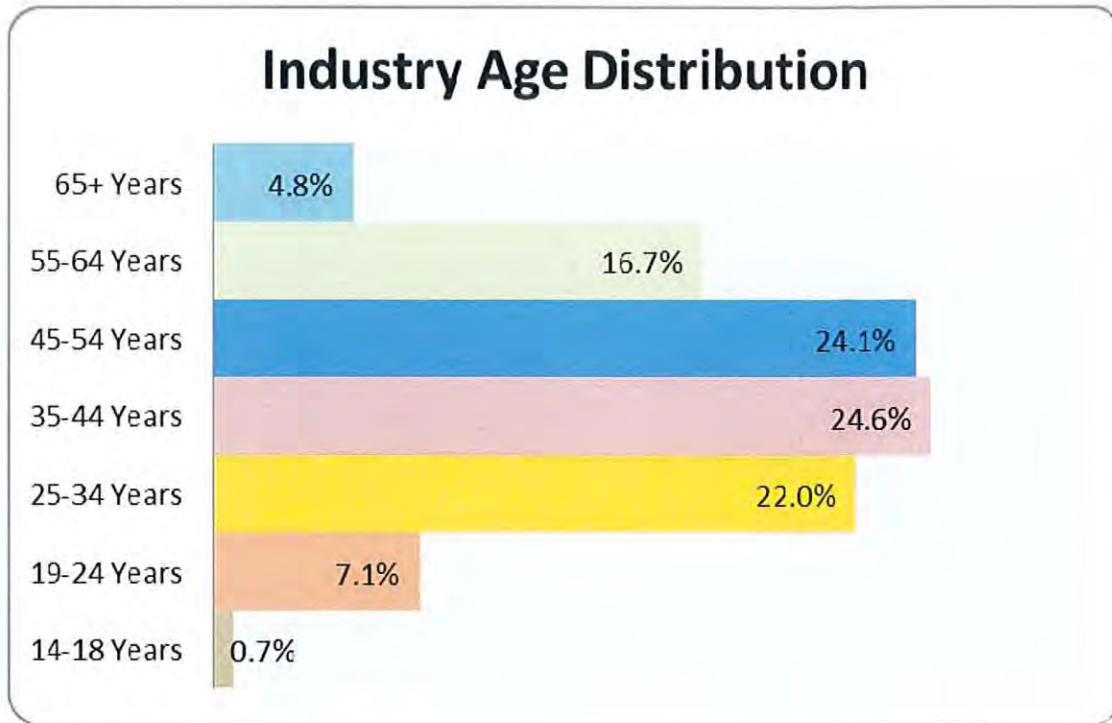
Age Gap Analysis	
Age Grouping	Percent
Age 34 and Under	29.8%
Age 45 and Older	45.6%
Industry Age Gap	15.8%
Worker Shortfall (count)	(96,576)

Source: EMSI 2015.2 Data

According to the Colorado State Demography office, this is the decade of change for the state in terms of age demographics. Colorado, and particularly the Central Planning Region, has heretofore experienced a relatively young population buoyed by in-migration of young, highly educated and highly skilled baby boomers who came here over decades

to seek opportunity. Now, many of these baby boomers have left the labor force, or anticipate leaving the labor force over the next decade, but are staying in Colorado because of its quality of life. Thus, Colorado's overall population is growing older, and by the end of this decade, the state should reflect age demographics similar to those in the rest of the nation. Figure 5, on the following page, shows the age distribution of workers in the Central Planning Region.

Figure 5: Industry Age Distribution



WIOA Priority Populations

WIOA requires priority be given to public assistance recipients, other low-income individuals and individuals who are basic-skills deficient when providing individualized career services and training services using WIOA Title I Adult program funds. In addition, Training and Employment Guidance Letter (TEGL) 3-15 specifies that priority should also be applied to individuals who are both underemployed and low-income. Congruently, WIOA provides a focus on serving individuals with barriers to employment. The intent of this priority in the law is to ensure access to these populations. Under the previous Workforce Investment Act (WIA), priority was required for public assistance recipients and other low-income individuals when funds were limited. Under WIOA, priority of service is required regardless of the funding levels and also is expanded to include individuals who are basic-skills deficient. Thus, the Central Planning Region will give specific focus to these populations to ensure alignment of services among all local area workforce development boards and regional and WIOA partners.

With the addition of the Pikes Peak Workforce Development Area to the Colorado Central Planning Region, it is necessary to update the tables above. This table shows the latest unemployment rates (February 2018) by county within the Colorado Central Planning Region.

Unemployment

Unemployment Rate, Colorado Central Planning Region				
County	Labor Force	Employed	Unemployed	U-3
Adams	266,875	257,353	9,522	3.6%
Arapahoe	358,779	347,467	11,312	3.2%
Boulder	191,332	185,861	5,471	2.9%
Broomfield	38,735	37,615	1,120	2.9%
Clear Creek	5,961	5,791	170	2.9%
Denver	405,718	392,792	12,926	3.2%
Douglas	187,045	181,916	5,129	2.7%
El Paso	334,413	321,664	12,749	3.8%
Gilpin	3,664	3,578	86	2.3%
Jefferson	331,929	322,111	9,818	3.0%
Larimer	198,044	192,306	5,738	2.9%
Teller	12,446	11,987	459	3.7%
Totals	2,334,941	2,260,441	74,500	3.2%

Source: U.S. Bureau of Labor Statistics

This table provides an estimate of total unemployment within the Colorado Central Planning Region.

Estimated Counts		
Population	Cumulative Percent	Number
Unemployed	3.2%	74,500
Discouraged Workers	3.4%	5,451
Marginally Attached Workers	3.9%	10,902
Working Part-Time for Economic Reasons	6.3%	56,329

Source: U.S. Bureau of Labor Statistics

Commute Patterns

These updated commute tables now include El Paso and Teller counties.

Table 18: Commute Matrix, Colorado Central Planning Region

LIVE IN County	WORK IN								
	Adams	Arapahoe	Boulder	Broomfield	Clear Creek	Denver	Douglas	El Paso	
Adams	60,672	22,063	14,050	7,210	92	56,328	4,899	3,263	
Arapahoe	25,810	102,858	4,786	1,733	97	88,344	23,162	5,440	
Boulder	6,475	5,189	75,481	4,288	52	12,018	1,781	1,921	
Broomfield	4,812	1,855	7,358	3,838	19	5,908	497	381	
Clear Creek	254	302	125	38	740	614	90	62	
Denver	29,400	55,383	8,045	3,094	162	142,630	12,459	4,195	
Douglas	7,003	43,313	2,724	993	74	33,343	37,252	4,452	
El Paso	5,311	9,571	2,365	778	42	11,548	4,533	178,705	
Gilpin	119	125	381	21	29	236	38	41	
Jefferson	24,011	34,860	12,485	5,462	585	72,089	10,016	4,944	
Larimer	4,514	4,186	8,569	732	58	6,927	1,483	2,280	
Teller	162	398	79	25	11	505	198	2,931	

Source: US Census, Longitudinal Employer-Household Dynamics, On the Map

Commuter Inflow/Outflow

County	Number Commuting into County	Number Commuting Out of County	Work and Live In County
Denver	287,860	147,042	142,630
Arapahoe	177,245	172,878	102,858
Jefferson	113,096	169,683	90,461
Adams	107,871	137,152	60,672
Boulder	60,967	43,203	75,481
Douglas	59,156	107,157	37,252
El Paso	29,910	43,944	178,705
Broomfield	24,374	25,125	3,838
Larimer	20,000	32,655	86,785
Gilpin	3,829	1,358	682
Teller	1,837	4,702	3,463
Clear Creek	1,221	2,467	740

Source: US Census

This inflow/outflow table is sorted to show which counties within the Colorado Central Planning Region have the highest numbers of people commuting in from other counties to work.

Age Bands and the Labor Force

Industry Age Distribution, CCPR

Age Band	Number	Percent
14-18 Years	48,942	2.1%
19-24 Years	245,779	10.6%
25-34 Years	540,609	23.4%
35-44 Years	500,080	21.7%
45-54 Years	475,012	20.6%
55-64 Years	370,753	16.1%
65+ Years	127,945	5.5%
Total	2,309,120	100.0%

Source: EMSI - QCEW, Non-QCEW & Self-Employed

This table and the one below, show that the general population of the Colorado Central Planning Region, including El Paso and Teller counties, is aging.

Age Gap Analysis

34 or under	835,330	36.2%
45 or older	973,710	42.2%
Age Gap	(138,380)	-6.0%

Source: EMSI - QCEW, Non-QCEW & Self-Employed

The result is that each year, there are roughly 6,919 fewer young people entering the labor force than there are people leaving the labor force due to retirement and/or inability to work.

Annual Change

Entering Labor Force	41,767
Vacancies (Attrition + Growth)	48,686
Annual Surplus/Shortfall	(6,919)

Source: EMSI - QCEW, Non-QCEW & Self-Employed

What this means is that the region must increasingly depend on net in-migration to compensate for people leaving the labor

force, as well as new job growth.

Population by Age Cohort						
Age Cohort	2018 Population	2023 Population	Change	Percent Change	Percent of Total Population (2018)	Percent of Total Population (2023)
Under 5 years	276,124	311,908	35,784	13.0%	6.40%	6.85%
5 to 9 years	266,143	276,861	10,718	4.0%	6.17%	6.08%
10 to 14 years	277,345	269,999	(7,346)	(2.6%)	6.43%	5.93%
15 to 19 years	275,059	282,507	7,448	2.7%	6.37%	6.21%
20 to 24 years	301,653	304,919	3,266	1.1%	6.99%	6.70%
25 to 29 years	343,024	336,121	(6,903)	(2.0%)	7.95%	7.38%
30 to 34 years	343,965	368,521	24,556	7.1%	7.97%	8.09%
35 to 39 years	313,064	345,776	32,712	10.4%	7.25%	7.59%
40 to 44 years	281,791	310,167	28,376	10.1%	6.53%	6.81%
45 to 49 years	273,887	270,993	(2,894)	(1.1%)	6.35%	5.95%
50 to 54 years	268,685	265,031	(3,654)	(1.4%)	6.23%	5.82%
55 to 59 years	271,274	256,147	(15,127)	(5.6%)	6.29%	5.63%
60 to 64 years	247,571	256,131	8,560	3.5%	5.74%	5.63%
65 to 69 years	212,900	232,157	19,257	9.0%	4.93%	5.10%
70 to 74 years	147,888	193,854	45,966	31.1%	3.43%	4.26%
75 to 79 years	92,324	129,367	37,043	40.1%	2.14%	2.84%
80 to 84 years	60,853	74,482	13,629	22.4%	1.41%	1.64%
85 years and over	62,493	67,915	5,422	8.7%	1.45%	1.49%
Total	4,316,043	4,552,856	236,813	5.5%	100.00%	100.00%

Source: US Census Data compiled by EMSI

Unemployment in Selected Populations

Unemployment, Selected Populations, Colorado Central Planning Region		
Population	Estimated Rate	Estimated Number Unemployed
All Veterans over 18 years	3.2%	4,425
Gulf War II Era Veterans	3.9%	1,886
Disabled Veterans	3.2%	1,242
All Individuals with Disabilities	6.9%	2,544
Black or African American	5.4%	15,870
Hispanic or Latino	4.0%	16,351
All Teens age 16-19	11.2%	9,773
Black or African American (age 16-19)	21.2%	2,451
Hispanic or Latino (age 16-19)	11.1%	2,059

Source: US Bureau of Labor Statistics

Estimates for this table were derived using the U.S. Bureau of Labor Statistics Unemployment Situation Summary and Local Area Unemployment Statistics.

Training Pipeline Shortfalls

The following tables show the top regional training pipeline shortfalls by postsecondary educational attainment level. It is recommended that workforce development professionals work in a convening role with businesses and postsecondary educators to validate this data and to ensure curriculum design is business-relevant.

Training Pipeline, Top Occupations in Industry, Colorado Central Planning Region					
SOC	Nondegree Postsecondary Certificate	Jobs	Annual Openings	Regional Completions (2016)	Surplus/ (Shortfall)
43-3031	Bookkeeping, Accounting, and Auditing Clerks	24,149	2,868	373	(2,495)
53-3032	Heavy and Tractor-Trailer Truck Drivers	19,116	2,458	0	(2,458)
25-9041	Teacher Assistants	16,933	2,168	2	(2,166)
31-1014	Nursing Assistants	15,678	2,352	1,470	(882)
39-5012	Hairdressers, Hairstylists, and Cosmetologists	11,240	1,652	1,034	(618)
49-2022	Telecommunications Equipment Installers and Repairers, Except Line Installers	4,086	495	0	(495)
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	4,932	623	255	(368)
29-2061	Licensed Practical and Licensed Vocational Nurses	4,481	550	195	(355)
25-4031	Library Technicians	2,142	326	0	(326)
31-9091	Dental Assistants	6,070	884	623	(261)
31-9011	Massage Therapists	6,611	988	838	(150)
49-2011	Computer, Automated Teller, and Office Machine Repairers	1,706	194	44	(150)
27-4011	Audio and Video Equipment Technicians	1,352	159	26	(133)
15-1151	Computer User Support Specialists	14,597	1,416	1,286	(130)
33-2011	Firefighters	3,614	311	188	(123)
49-2094	Electrical and Electronics Repairers, Commercial and Industrial Equipment	1,375	138	44	(94)
49-2097	Electronic Home Entertainment Equipment Installers and Repairers	821	94	0	(94)
33-1021	First-Line Supervisors of Fire Fighting and Prevention Workers	929	77	20	(57)
51-5111	Prepress Technicians and Workers	486	55	0	(55)
29-2057	Ophthalmic Medical Technicians	734	82	33	(49)

Source: IPEDS Data Compiled by EMSI 2018.1

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Training Pipeline, Top Occupations in Industry, Colorado Central Planning Region					
SOC	Associate's Degree	Jobs	Annual Openings	Regional Completions (2016)	Surplus/ (Shortfall)
23-2011	Paralegals and Legal Assistants	5,539	667	245	(422)
43-4161	Human Resources Assistants, Except Payroll and Timekeeping	2,265	273	0	(273)
29-2021	Dental Hygienists	4,090	378	167	(211)
25-2011	Preschool Teachers, Except Special Education	8,884	1,022	841	(181)
19-4099	Life, Physical, and Social Science Technicians, All Other	919	134	15	(119)
19-4031	Chemical Technicians	836	95	0	(95)
17-3013	Mechanical Drafters	832	78	0	(78)
49-9062	Medical Equipment Repairers	883	95	31	(64)
17-3012	Electrical and Electronics Drafters	621	63	0	(63)
19-4041	Geological and Petroleum Technicians	429	53	0	(53)
29-2012	Medical and Clinical Laboratory Technicians	1,845	187	138	(49)
49-2021	Radio, Cellular, and Tower Equipment Installers and Repairs	369	46	0	(46)
27-4012	Broadcast Technicians	648	62	28	(34)
53-2021	Air Traffic Controllers	338	32	0	(32)
43-9031	Desktop Publishers	226	24	0	(24)
17-3021	Aerospace Engineering and Operations Technicians	311	32	12	(20)
17-3026	Industrial Engineering Technicians	657	63	47	(16)
17-3025	Environmental Engineering Technicians	327	37	24	(13)
17-3027	Mechanical Engineering Technicians	500	53	43	(10)
17-3024	Electro-Mechanical Technicians	186	19	12	(7)

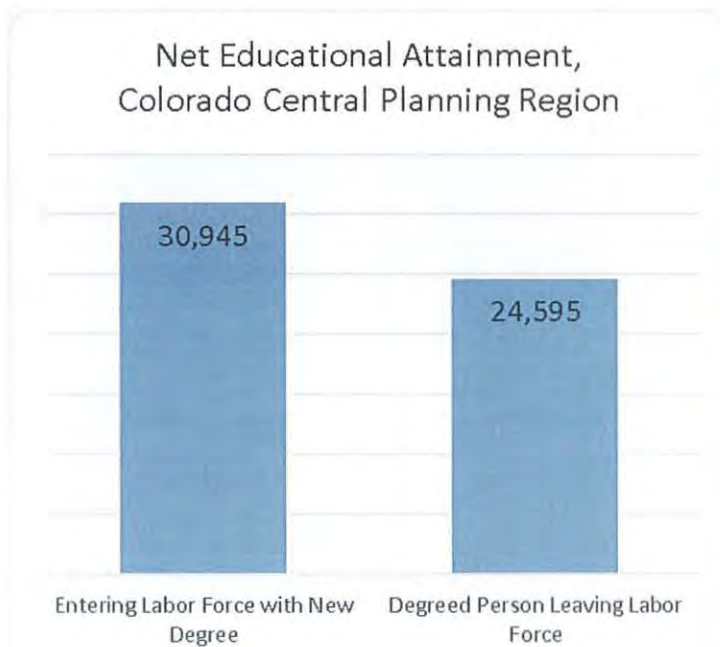
Source: IPEDS Data Compiled by EMSI 2018.1

Training Pipeline, Top Occupations in Industry, Colorado Central Planning Region					
SOC	Bachelor's Degree	Jobs	Annual Openings	Regional Completions (2016)	Surplus/ (Shortfall)
13-1199	Business Operations Specialists, All Other	36,887	3,773	21	(3,752)
13-2011	Accountants and Auditors	33,497	3,659	1,349	(2,310)
25-2021	Elementary School Teachers, Except Special Education	21,520	1,998	443	(1,555)
13-1161	Market Research Analysts and Marketing Specialists	14,407	1,804	338	(1,466)
41-3031	Securities, Commodities, and Financial Services Sales Agents	10,355	1,163	0	(1,163)
25-2031	Secondary School Teachers, Except Special and Career/Technical Education	13,932	1,281	451	(830)
27-2022	Coaches and Scouts	6,604	1,024	198	(826)
29-1141	Registered Nurses	40,855	3,382	2,658	(724)
41-4011	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	5,623	672	21	(651)
13-1023	Purchasing Agents, Except Wholesale, Retail, and Farm Products	5,576	549	0	(549)
25-2022	Middle School Teachers, Except Special and Career/Technical Education	10,483	964	431	(533)
13-1041	Compliance Officers	4,601	446	29	(417)
13-1121	Meeting, Convention, and Event Planners	2,984	409	0	(409)
41-9031	Sales Engineers	3,439	381	0	(381)
13-1071	Human Resources Specialists	10,112	1,127	796	(331)
27-1024	Graphic Designers	5,595	600	274	(326)
15-1132	Software Developers, Applications	26,019	2,236	1,935	(301)
13-1081	Logisticians	2,823	312	11	(301)
19-4021	Biological Technicians	2,632	285	0	(285)
17-2051	Civil Engineers	8,059	723	448	(275)

Source: IPEDS Data Compiled by EMSI 2018.1

Training Pipeline, Top Occupations in Industry, Colorado Central Planning Region					
SOC	Graduate Level or Professional Degree	Jobs	Annual Openings	Regional Completions (2016)	Surplus/ (Shortfall)
21-1014	Mental Health Counselors	4,386	582	245	(337)
23-1011	Lawyers	12,939	739	620	(119)
21-1012	Educational, Guidance, School, and Vocational Counselors	3,537	448	330	(118)
25-4021	Librarians	1,796	195	79	(116)
21-1022	Healthcare Social Workers	2,155	301	192	(109)
29-1123	Physical Therapists	4,288	346	245	(101)
29-1122	Occupational Therapists	2,422	205	160	(45)
21-1023	Mental Health and Substance Abuse Social Workers	1,601	231	192	(39)
29-1071	Physician Assistants	2,476	218	191	(27)
21-1015	Rehabilitation Counselors	1,614	200	190	(10)
29-1066	Psychiatrists	371	21	17	(4)
29-1127	Speech-Language Pathologists	2,987	238	234	(4)
19-3051	Urban and Regional Planners	628	63	61	(2)
19-1041	Epidemiologists	278	27	25	(2)

Source: IPEDS Data Compiled by EMSI 2018.1



Annual Degree Surplus/(Shortfall)

This bar graph, taken from the US Census American Community Survey, shows that in the Colorado Central Planning Region, approximately 6,350 more newly degreed persons will enter the labor force each year than will leave.

This is generally good news, although this number can change over time, and may be affected by economic conditions as well as the cost of postsecondary training.

4. DESCRIBE THE DEVELOPMENT AND IMPLEMENTATION OF SECTOR INITIATIVES FOR IN-DEMAND INDUSTRY SECTORS OR OCCUPATIONS FOR THE PLANNING REGION, AND EXPLAIN HOW SECTOR PARTNERSHIPS WILL BE UTILIZED TO FACILITATE THE ENGAGEMENT OF EMPLOYERS, INCLUDING SMALL EMPLOYERS AND EMPLOYERS IN IN-DEMAND INDUSTRY SECTORS AND OCCUPATIONS, IN WORKFORCE DEVELOPMENT PROGRAMS.

The Central Planning Region will engage the following strategies for the development and implementation of sector initiatives for in-demand industry sectors and occupations and to facilitate the engagement of employers in workforce development programs:

- Strengthen and align existing industry sector partnerships, support the development of subsector partnerships and work to make all industry sector partnerships sustainable
- Promote clear communication of regional priorities and outcomes for industry sector partnerships so that all partners understand them and are better equipped to cooperate and collaborate
- Foster the development of reciprocal relationships between workforce and sector partners, to include training and education entities and employers, so that industry sector partnerships more effectively meet employer and jobseeker needs

Discussion

Historically, the Central Planning Region partners have undertaken sector initiatives at the local level and have engaged in regional initiatives when it has been appropriate. Such regional sector initiatives were driven by data that demonstrated there was a consistent need across local area boundaries to respond to certain in-demand industry sectors and occupations, such as healthcare, technology, manufacturing and construction.

The Central Planning Region views sector partnerships as a way to bring together employers, at a regional and local level, from the same industry with the education, training and other community support programs needed to implement solutions and services that ensure the target industry thrives and that the target talent groups improve their employment opportunities. The Central Planning Region has several existing sector initiatives within its two state-defined regions.

- Region 2, which includes Larimer, Weld and Broomfield counties, has three sector partnerships: 1) health and wellness (active), 2) advanced manufacturing (active) and 3) energy and natural resources (emerging).

- As of the date of this report, Region 2 has continued to maintain and grow the three sector partnerships above, and is adding a new sector partnership in information technology (emerging).
- Region 3, which includes Adams, Arapahoe/Douglas, Boulder and Denver counties and the Tri-County (Jefferson, Clear Creek and Gilpin) area, has five sector partnerships: 1) health and wellness (active), 2) advanced manufacturing (active), 3) landscape architecture (emerging), 4) technology and information (emerging) and 5) construction and development (exploring).
- In Region 3, existing and new developments include: 1) health and wellness (active), 2) advanced manufacturing (active), 3) retail (active), 4) information technology (active), 5) construction (active), 6) tree care (emerging), and 7) early childhood education (exploring)
- In Region 4, which includes El Paso and Teller counties, existing and new sector partnership developments include: 1) advanced manufacturing (active), 2) hospitality (emerging), 3) healthcare (active), and 4) information technology (emerging)

These sector partnerships were developed to collect industry data and design career pathways. These pathways are a series of talent development strategies and support services that enable individuals to secure employment or advance in a demand industry or occupation. The sector partnerships provide a way to ensure that the region's talent pipeline is aligned with the hiring needs of employers. Each partnership is convened by the most appropriate entity. Often this is a workforce center where a significant portion of residents are employed in a concentrated industry or the Colorado Urban Workforce Alliance when an industry is dispersed throughout the entire region. In some cases, the region's sector partnerships are supported with grant funding, e.g., Technology Employment in Colorado Partnership (TEC-P).

This approach will continue to be utilized and strengthened. For example, there continues to be a gap in communication and coordination between education providers and employers. The Central Planning Region will work to create more linear systems that influence education partners so that training and education is led by employer needs. In addition, the region will need to reinforce the work of local area workforce development boards in helping employers to understand the availability of talent and alternative forms of training, e.g., apprenticeships and work based learning opportunities.

The Central Planning Region will continue to use sector partnerships in furtherance of the state's key goal to **engage business and industry as a fulcrum to inform and align all elements of the demand-driven system**, which is described in the Colorado Combined Plan for Execution of Workforce

Development Activities. The state is committed to expanding regionally focused sector partnerships that are championed by business and industry to drive career pathways. In addition to working to expand and sustain the existing sector partnerships, the Central Planning Region will expand some of these partnerships where the data indicates there is a concentration of in-demand industries. The region may also choose to create sub-sector partnerships as well based on what the data suggests is needed. For example, the Central Planning Region will coordinate efforts that are happening in a particular locale and broaden that focus across the entire region when the issue(s) impact the entire region, thereby reducing fragmentation of effort. A key role of the Central Planning Region's leadership will also be to continuously evaluate the needs of the region to identify new industry partners that could contribute toward the resolution of critical issues, *e.g.*, establishing the priorities for the region, aligning training providers' educational curricula with employers' true needs and developing apprenticeship programs.

To help the sector partnerships have a greater impact, the Central Planning Region will work to create stronger connections between career pathways offered by education and training providers and the region's sector partnerships that are identifying skill needs and workforce trends. Over the next four years, the Central Planning Region will encourage sector partnerships to focus on their role in informing career pathway development for youth, adults and individuals facing barriers to education and employment by promoting Colorado's recently developed framework and offering tools, resources and technical assistance. The Central Planning Region's leadership will also examine a sample of recent graduates' job placement rates to identify which education and/or job-training programs in the region need to further align their curricula to employers' needs.

The Central Planning Region will also seek to conduct an evaluation of the impact and outcomes of the sector partnerships to collect and analyze data that can be used to demonstrate the partnerships' return on investment. This data will be used as a marketing tool for large and small businesses that are not yet actively involved in the relevant sector partnerships. In addition to using data to recruit new employers to the sector partnerships, the Central Planning Region seeks to leverage these sector initiatives as a way to cultivate ownership from business and industry to leverage influence and resources. Through this strategy, the Central Planning Region will support and promote options that build more employer-focused training and education systems and that encourage employers to share ownership of these partnerships.

5. DESCRIBE HOW CAREER PATHWAYS WILL BE USED TO MEET THE NEEDS OF EMPLOYERS AND SUPPORT WORK- BASED LEARNING OPPORTUNITIES.

The Central Planning Region will use the following strategies to ensure employer and jobseeker needs are met through career pathways:

- Work to expand the scope of talent development strategies for in-demand industries and occupations, including, but not limited to, boot camps, apprenticeships and job shadowing
- Explore opportunities to build innovative projects at the regional level that address hard-to-fill positions, meet industry needs and create access points for jobseekers
- Make data-informed decisions and validate career pathways with employers to ensure that local area workforce centers, as well as education and training providers within the region, are consistently meeting the needs of jobseekers and industry
- Promote consistency among local area workforce development boards and key partners in the communication and application of career pathways across the region

Discussion

The Central Planning Region will use regional data to inform the above strategies and will confirm key data points through relationships with employers. This should ensure that the career pathways identified and communicated across the region are clearly associated with employer needs and are appropriately aligned with the various entry and exit points within the industry and/or occupation. For example, the Central Planning Region will promote the use of a consistent process across all local area boards that might include some or all of the following:

- Convening employer partners to verify labor market information, identify market shifts and challenges, growth opportunities and occupational gaps
- Cataloguing the knowledge, skills and abilities that lead to success in critical occupations
- Defining career pathways that can be communicated to jobseekers and regional partners

This strategy will aim to support the alignment of curricula and credentials to workforce needs and communicate the crosswalk of core competencies, credentialing and education requirements. This would include presenting opportunities for advancement and/or lateral moves within the industry.

Each career pathway should include education, training, employment, retention and advancement requirements, so jobseekers have a clear understanding of upward mobility within the sector.

The region will also explore opportunities to invest in innovative projects that meet the needs of employers in demand industries and that support work-based learning opportunities for jobseekers across the region. Central to these strategies will be ensuring that across the region, business services, career services and all partners are consistent in how they use and communicate career pathways. By ensuring defined career pathways are effectively communicated to all key partners and customers, the Central Planning Region aims to promote new hires' and incumbent workers' knowledge of the many pathways and growth opportunities available within a specific industry sector. Also crucial to the regional strategy will be providing employers information about the benefits of creating work-based learning opportunities for their current employees, e.g., increased employee satisfaction and/or reductions in employee turnover.

Exploring new work-based learning opportunities continues to be a priority for the Colorado Central Planning Region. To date, four new federally approved apprenticeships have been created in the Region:

- In partnership with Centura Health, an apprenticeship for Medical Assistants through the Greater Metro Denver Healthcare Partnership
- In partnership with Kaiser Permanente, an apprenticeship for Medical Laboratory Assistants through the Greater Metro Denver Healthcare Partnership
- Software Development Apprenticeship in IT through the Technology Employment in Colorado Partnership (TEC-P)
- Advanced Manufacturing Technician Apprenticeship Program (AMTAP) through Lockheed Martin and supported by the workforce regions within the Central Planning Region

Particularly in Region 4, an important part of Work Based Learning is Incumbent Worker Training where public dollars are available to employers to up-skill their existing employees. By providing more training to existing employees, businesses can then move those employees into higher positions within their company and open up entry level positions for workforce centers to assist to fill. Incumbent Worker Training is vital to fill critical skills gaps in this region.

The Colorado Central Planning Region will build on existing efforts, particularly in the realm of Work Based Learning, to ensure that workforce terminology is translated into words that are understood by

businesses.

6. DESCRIBE OTHER STRATEGIES AND SERVICES THAT WILL BE USED IN THE PLANNING REGION TO SUPPORT A LOCAL WORKFORCE DEVELOPMENT SYSTEM THAT MEETS THE NEEDS OF BUSINESSES IN THE PLANNING REGION.

The Central Planning Region will engage additional strategies to support a local workforce development system that meets the workforce needs across the planning region. These will include:

- When it is appropriate, leverage the collective resources of the local area workforce development boards to develop collaborative initiatives that engage with industry specific associations and aim to reduce duplication in efforts
- Coordinate and convene with the appropriate stakeholders in the community to encourage collaboration and avoid duplication of efforts on activities related to workforce and economic development
- Promote a consistent voice and systems across all local area workforce centers and regional partners to ensure a more seamless continuum of services for employer and jobseeker customers throughout the region
- Combine expertise across the partners to work with industry partners in a concerted effort, resulting in less duplicated business contact matched with professional staff able to address talent needs, regardless of the funding stream or targeted populations they may represent
- Coordinate service delivery and partnership alignment to maximize resources and identify and utilize the strengths available through each system

Discussion

Regionally, where there is mutual value to the local areas, the Central Planning Region will work to leverage resources to serve specific target industries through cross-regional industry sector initiatives, e.g., Greater Metro Denver Healthcare Partnership. Rather than address cross-regional trends and issues in local area silos, the Central Planning Region will determine how it can unify local areas in focused initiatives to better serve the needs of specific industries.

Additionally, to further reduce duplication, the Central Planning Region will work to develop a unified voice and systems among all of the local area workforce boards. This will be accomplished through supporting and promoting the state's efforts in cross-training staff and partners so that the systems and language used by local area workforce centers and partners are consistent and comparable across

the region. Colorado's case management, data collection and reporting system, Connecting Colorado, has recently been upgraded to provide for data integration and system alignment so that local areas can more efficiently and seamlessly serve customers across workforce and human service programs. In turn, this will reduce duplication of effort and data entry so that local areas can better match jobseeker participants to employer needs. The system provides the ability for Workforce Centers and their partners to track all WIOA Title 1-B, TAA, Veteran, Wagner-Peyser, state and local programs (approximately 100), plus discretionary grants in one common database. Workforce partners may make use of this system through data sharing agreements with the state or the local workforce areas. This system will be updated to reflect all WIOA changes and requirements over the life of this four-year combined plan. A key element of the newly integrated system is a common coding system, including common service codes that will improve data sharing and the use of comparable measures across the region. This will ultimately support the Central Planning Region in effectively and comprehensively analyzing performance at the local and regional levels. The Central Planning Region will support the state in this effort and comply with all requirements to ensure all local area staff and partners across the region are cross-trained and using the enhanced system consistently.

To support the new system, the local area workforce boards in the Central Planning Region will formally convene through already established statewide discussions. Workforce area directors will meet on a monthly basis to discuss state issues, and through this plan, will also take time to caucus as a regional planning group to determine how to move forward and assess progress. These partnerships are experiencing a new enthusiasm and willingness to work more closely in an effort to service all customers in a more thorough and seamless fashion. The Central Planning Region is committed to maximizing its mandated partner relationships to prepare WIOA candidates for success.

Workforce Development Areas within the Colorado Central Planning Region have held focus groups with business leaders to determine the most valuable data needed by businesses in competitive wage analysis, key industry profiles, and regional profiles. A Central Planning Region data group has been created to ensure alignment and standardization of data products for use by regional businesses.

Alignment of business services throughout the region and statewide continues through the Colorado Business Development Representative Group chartered by local and statewide workforce development leadership.

To further meet the needs of businesses throughout Colorado, and in the Colorado Central Planning

Region, the Colorado Workforce Development Council worked through the Colorado Department of Labor and Employment in issuing an RFP and awarding a state-level contract to Economic Modeling Specialists, Inc. (EMSI) for its Developer product. CWDC is also sponsoring beginning and advanced EMSI training throughout Colorado through the Statewide Business Services Alignment effort.

7. DESCRIBE EFFORTS THAT HAVE TAKEN PLACE OR ANTICIPATED EFFORTS TO ASSESS THE NEED FOR AND ESTABLISH REGIONAL SERVICE STRATEGIES, INCLUDING THE USE OF COOPERATIVE SERVICE DELIVERY AGREEMENTS.

The Central Planning Region will continue to support the efforts of the local area workforce development boards in implementing local area service strategies and will identify opportunities for regional services strategies, when applicable and beneficial to the region. Regional service strategies will be implemented when the Central Planning Region is able to effectively leverage its resources and influence to broaden impact and minimize duplicative efforts occurring within the local areas. The Central Planning Region will pursue cooperative service delivery agreements at the regional level where they are feasible and necessary, as these are currently coordinated and managed at the local area level.

A. DESCRIBE THE STRATEGIES AND SERVICES THAT WILL BE USED IN THE PLANNING REGION TO BETTER COORDINATE WORKFORCE DEVELOPMENT PROGRAMS AND SERVICES WITH REGIONAL ECONOMIC DEVELOPMENT SERVICES AND PROVIDERS.

The Central Planning Region will continue to partner and coordinate workforce development programs and services with economic entities under the umbrella of the Metro Denver Economic Development Corporation (Metro Denver EDC), a regional economic development organization that works in partnership with every city, county and economic development group within the Central Planning Region. Metro Denver EDC provides customers with resources and proprietary market research and analysis. Metro Denver EDC also serves as a liaison between the region's businesses, elected officials and workforce development boards.

B. DESCRIBE HOW THE PLANNING REGION WILL STRATEGICALLY COORDINATE WORKFORCE WITH METRO INVESTMENT ACTIVITIES WITH THE PROVISION OF ADULT EDUCATION AND LITERACY ACTIVITIES UNDER TITLE II.

The Central Planning Region will support the local area plans. These plans will coordinate the provision of adult education and literacy activities under Title II. Local area plans include memoranda of

understanding with service providers for these activities. When appropriate, the local areas will address these services using a regional-level service model. For example, there may be a need for regional activities in cases where customers are residents of one county but working and seeking services in another county. In such cases, the Central Planning Region would work to establish appropriate cooperative agreements to coordinate adult education and/or literacy activities cross-regionally rather than disrupt or deliver inconsistent services to the customer.

C. DESCRIBE HOW THE PLANNING REGION WILL STRATEGICALLY COORDINATE WORKFORCE INVESTMENT ACTIVITIES WITH THE PROVISION OF VOCATIONAL REHABILITATION SERVICES UNDER TITLE IV.

The Central Planning Region will support the local area plans, which will coordinate the provision of vocational rehabilitation services under Title IV. Local area plans include memoranda of understanding with service providers for these activities. When appropriate, local areas will address these services using a regional-level service model. The Central Planning Region will share best practices from different workforce areas in providing universal access to programs and services when serving individuals with disabilities.

D. DESCRIBE THE STRATEGIES AND SERVICES THAT WILL BE USED IN THE PLANNING REGION TO STRENGTHEN LINKAGES BETWEEN THE ONE-STOP DELIVERY SYSTEM AND UNEMPLOYMENT INSURANCE PROGRAMS.

The Central Planning Region will support the local area plans, which will coordinate linkages between the one-stop delivery system and unemployment insurance programs as appropriate to their county. Local area plans include memoranda of understanding with service providers for these activities. When appropriate, local areas will address these services using a regional level service model.

E. PROVIDE A DESCRIPTION OF HOW THE LOCAL BOARD WILL COORDINATE WORKFORCE INVESTMENT ACTIVITIES CARRIED OUT IN THE LOCAL AREA WITH STATEWIDE RAPID RESPONSE ACTIVITIES, AS DESCRIBED IN SECTION 134(A)(2)(A).

Please refer to local area plans, which state specifically how each workforce development board will work with statewide rapid response activities. All local workforce development boards in the Central Planning Region will comply with rapid response guidelines set by the Colorado Department of Labor and Employment, as described in the local area plan. Coordination of these activities will be based on employer and jobseeker needs.

At this update:

- MOUs are in place with local partners.
- Infrastructure agreements are in place with all state (Unemployment Insurance, Division of Vocational Rehabilitation) and local partners (Adult Basic Education).
- The Central Planning Region completed an economic impact report on workforce center operations (see attached), and a regional profile for the Central Planning Region.
- Each local area has developed relationships with local economic developers and chambers of commerce.

8. PROVIDE A DESCRIPTION OF THE REPLICATED COOPERATIVE AGREEMENTS (AS DEFINED IN SECTION 107(D){II}) BETWEEN THE LOCAL BOARD OR OTHER LOCAL ENTITIES DESCRIBED IN SECTION 101(A){11}(B) OF THE REHABILITATION ACT OF 1973 {29 U.S.C.721(A){II}(B)} AND THE LOCAL OFFICE OF A DESIGNATED STATE AGENCY OR DESIGNATED STATE UNIT ADMINISTERING PROGRAMS CARRIED OUT UNDER TITLE I OF SUCH ACT {29 U.S.C.720 ET SEQ.} (OTHER THAN SECTION 112 OR PART C OF THAT TITLE (29 U.S.C. 732,741) AND SUBJECT TO SECTION 121(F)) IN ACCORDANCE WITH SECTION 101(A){11} OF SUCH ACT (29 U.S.C.721 (A){11}) WITH RESPECT TO EFFORTS THAT WILL ENHANCE THE PROVISION OF SERVICES TO INDIVIDUALS WITH DISABILITIES AND TO OTHER INDIVIDUALS, SUCH AS CROSS TRAINING OF STAFF, TECHNICAL ASSISTANCE, USE AND SHARING OF INFORMATION, COOPERATIVE EFFORTS WITH EMPLOYERS, AND OTHER EFFORTS AT COOPERATION, COLLABORATION, AND COORDINATION.

The Central Planning Region is committed to providing services to individuals with disabilities and other untapped talent. It will explore opportunities for cooperative agreements among local boards and other local entities. Examples of these cooperative agreements may include, but are not limited to: 1) sharing labor market information with WIOA partners, including adult basic education providers and the Division of Vocational Rehabilitation; 2) engaging key stakeholders from businesses and industries cooperatively; and 3) enhancing the coordination of the continuum of talent development strategies for shared customer bases across systems to build and maximize staff capacity, resources and communication.

9. IF DETERMINED APPROPRIATE BY THE PLANNING REGION, DESCRIBE THE COORDINATION OF TRANSPORTATION AND OTHER SUPPORTIVE SERVICES OR DISCUSS WHY THESE ARE NOT

APPROPRIATE FOR THE PLANNING REGION AT THIS TIME.

The Central Planning Region's strategy for the coordination of transportation and other supportive services will center on using the collective voice of the region to approach agencies and negotiate competitive rates. This should improve the accessibility and affordability of these services to its customers. The region anticipates that the size and volume of its customer base will contribute to its ability to negotiate the best possible value for these services. The region will prioritize these efforts based on the most prevalent needs of customers across the region (e.g., transportation services, childcare). This will require all local area workforce development boards to develop a comprehensive understanding of each other's local area needs and available resources. Workforce boards will acquire this knowledge through regular informal meetings as well as through formal regional planning sessions, as described above.

As an update, the Workforce Development Areas that make up the Central Planning Region are committed to identifying and partnering with any additional resources that can provide a more comprehensive package of wrap-around supportive services than allowed under WIOA.

10. IF DETERMINED APPROPRIATE BY THE PLANNING REGION, DESCRIBE HOW ADMINISTRATIVE COST ARRANGEMENTS HAVE BEEN COORDINATED, INCLUDING THE POOLING OF FUNDS FOR ADMINISTRATIVE COSTS OR DISCUSS WHY THESE ARE NOT APPROPRIATE FOR THE PLANNING REGION AT THIS TIME.

The Central Planning Region will not pursue administrative cost agreements. Currently, each local area has its own unique budget structure and cost allocation plan that does not permit a regional administrative cost arrangement at this time.

11. THE ESTABLISHMENT OF AN AGREEMENT CONCERNING HOW THE PLANNING REGION WILL COLLECTIVELY NEGOTIATE AND REACH AGREEMENT WITH THE GOVERNOR ON LOCAL LEVELS OF PERFORMANCE FOR, AND REPORT ON, THE PERFORMANCE ACCOUNTABILITY MEASURES DESCRIBED IN WIOA SEC. 116(c) FOR LOCAL AREAS OR THE PLANNING REGION.

Within the Central Planning Region, local area workforce boards will operate autonomously, and the region will work to collectively negotiate with the governor the accountability measures for these local areas. In addition, when it is strategically and financially in the best interest of the region and local areas, the Central Planning Region will report outcomes at the regional rather than local level. Performance accountability measures will be more fully defined when regulations are released by

the federal government on June 16, 2016.

12. PROVIDE A DESCRIPTION OF HOW ONE-STOP CENTERS ARE IMPLEMENTING AND TRANSITIONING TO AN INTEGRATED, TECHNOLOGY-ENABLED INTAKE AND CASE MANAGEMENT INFORMATION SYSTEM FOR PROGRAMS CARRIED OUT UNDER THIS ACT AND PROGRAMS CARRIED OUT BY ONE-STOP PARTNERS.

All Colorado local workforce centers use Connecting Colorado, which is the case management, data collection and reporting system for the state. This system is integrated and technology-enabled and allows workforce centers and their partners to track all WIOA programs in one common database. Workforce partners may make use of this system through data sharing agreements with the state or the local workforce regions. Local workforce development boards carry out workforce activities by partnering locally through memoranda of understanding to implement core, non-core and other partner programs. Given these systems are currently in place, the Central Planning Region will continue to influence and direct the development of statewide technology integration that supports the work being conducted at the regional and local area levels.

In addition, the Central Planning Region is committed to implementing regional process improvement strategies to create shared access to data across local areas. This should reduce duplicate efforts and data entry and streamline customer interactions. This will be significant, since Colorado career centers are fully integrated and operate in close partnership with other workforce agencies, making co-enrollment in multiple programs commonplace. Co-enrollment provides the customer with the ideal service plan while allowing the system to utilize its resources in an efficient manner. By working alongside the state and local areas to simplify collection of customer intake data and share this data across multiple programs, the region will work to significantly improve the customer experience and contribute to a more efficient process overall. The region will also work to evaluate and identify opportunities to implement additional streamlined systems, when applicable. For example, local area workforce development boards within the region may be able to use the same on-the-job training contracts with employers to further reduce redundancies and inefficiencies.

To support this work, the region will also explore opportunities to create common classification systems and terminology across local areas so that measures between the local workforce centers and partners are comparable and meaningful.

13. BRIEFLY DESCRIBE THE ACTIVITIES AND STEPS TAKEN TO DEVELOP THIS REGIONAL PLAN.

To ensure all relevant stakeholders were involved in the development of this plan, the Central Planning Region's leadership invited local workforce development boards, district commissioners and key partners from the Central Planning Region to participate in multiple planning and feedback sessions. The following schedule of activities outlines the steps taken to develop the regional plan:

- Full-day planning session held with local area workforce directors and staff from the region: January 19, 2016
- Full-day planning and feedback session held with local area workforce directors, staff, board members and county commissioners/local elected officials: February 18, 2016
- First draft of plan developed and reviewed by the region's workforce directors, staff, board members, county commissioners/local elected officials and partners: February 29-March 14, 2016
- Feedback incorporated into plan: March 14-March 27, 2016
- Revised plan posted for public comment on CWDC website: March 28, 2016
- Public meeting for public comment held at Larimer County Workforce Center, 200 West Oak, 1st Floor Carter Lake Conference Room, Fort Collins, Colorado, from 4:30-6 p.m. on April 5, 2016
- Public meeting for public comment held at Arapahoe Douglas Works! Career Village, 6974 S. Lima Street, Centennial, Colorado, from 3-4:30 p.m. on April 12, 2016
- Submit final plan to the state: May 1, 2016

Together with the CUWA director, local elected officials, local area directors and workforce development boards will oversee implementation of the plan and report status outcomes on an annual basis. To support ongoing assessment of the plan and evaluate progress toward outcomes, the Central Planning Region will also work to develop a dashboard that provides a regional summary of data that has been pulled from relevant and comparable local area outcomes.

As an update, the Workforce Development Areas that make up the Central Planning Region have:

- Chartered the creation of a strategic data analysis group, which has to date researched, analyzed and created a report on the economic impact of workforce development activities

within the Central Planning Region, and an economic and workforce profile of the Region.

- The group is now working on a variety of other useful tasks, including industry profiles and area profiles.
- With the addition of the Pikes Peak Workforce Development Area to the Central Planning Region, the attached economic impact and profile reports will be rewritten to include Pikes Peak.
- The strategic data analysis group provided updated data and analysis for questions 1-3 of this Plan.
- Leadership from the eight local areas met to review the existing Plan and add specific updates based on the data analysis provided.
- The draft Plan will be posted on the CWDC website for public comment.
- The draft Plan will be shared by the leadership from each local area with their Workforce Development Boards and local partners.
- A Public Comment meeting has been scheduled in collaboration with Larimer County Workforce Center on April 24th, 2018 from 4pm – 6pm at 200 W. Oak Street, Fort Collins, CO.
- Comments will be incorporated into the draft plan where appropriate and the final plan will be submitted to the Colorado Department of Labor and Employment by May 18, 2018.

14. DESCRIBE THE PROCESS USED BY THE LOCAL BOARDS IN THIS PLANNING REGION TO PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT, INCLUDING COMMENT BY REPRESENTATIVES OF BUSINESSES AND COMMENT BY REPRESENTATIVES OF LABOR ORGANIZATIONS, AND INPUT INTO THE DEVELOPMENT OF THE PLAN PRIOR TO ITS SUBMISSION.

To ensure sufficient opportunity for public comment on the regional plan, the Central Planning Region posted the draft plan for public comment to the Colorado Workforce Development Council website as well as the websites of local area workforce and county websites, where appropriate, for a 30-day period. In addition, the Central Planning Region held two public meetings in Larimer and Douglas counties to ensure participation in the northern part of the region as well as the Denver metro area. These meetings provided businesses representatives, labor organizations and other individuals and organizations an opportunity to express concerns and provide feedback on the plan. The Central Planning Region considered, captured and documented all comments and included this feedback into the plan, when it was appropriate.

As an update:

- The draft Plan will be posted on the CWDC website for public comment.
- The draft Plan will be shared by the leadership from each local area with their Workforce Development Boards and local partners.
- Comments will be incorporated and the final plan will be submitted to the Colorado Department of Labor and Employment by May 18, 2018.

Public Comments Received May 4, 2018

1. **Question: On page 22 how are you defining difficult to hire? Is it because the business didn't have the number of applicants or because the applicants didn't have the desired qualifications or are there other reasons? Please clarify.**

Answer: Difficult to hire is defined by comparing the average number of unique job postings versus the average number of monthly hires over a defined period of time, usually a year. The assumption is that if employers post more jobs than they fill, the job is likely difficult to hire, and if employers fill more jobs than they post, the job is likely easy to fill.

For example, employers in the Colorado Central Planning Region posted only 39 general office clerk positions per month, on average, while they hired an average of 2,332 per month. This could mean outreach for qualified candidates for these positions is done primarily by word of mouth; nonetheless there are over 8 hires per unique posting. This suggests the job is easy to fill.

Conversely, employers in the region posted an average of 5,984 jobs for registered nurses per month, and hired only 1,853. This strongly suggests that the position is difficult to fill. This is borne out by referring to The training pipeline table at the bottom of page 37, where 3,382 openings for registered nurses are projected each year in the region, while the training pipeline is graduating only 2,658 – a shortfall of 724 registered nurses per year. The reader should note that the average monthly hire number (for registered nurses, 1,853) is different from projected annual openings (again for registered nurses 3,382) because the data used is sourced differently. Average monthly hires is compiled by EMSI from the US Bureau of Labor Statistics Quarterly Census of Employment and Wages (QCEW), and annual openings comes from the Bureau of Labor Statistics Employment Projections Program, which offers a more conservative estimate of demand.

2. **The plan is missing information related to credentials and associate degrees.**

Please refer to the upper table on page 26 for a list of the top 20 workplace (hard), essential (soft) and certifications demanded by employers in the region. For associate degrees, please refer to the top table on page 38.

PY18 LOCAL AREA ANNUAL COMPLIANCE PLAN
Signature Page

The undersigned below authorize the PY18 Local Area Annual Compliance Plan and attest that the information is accurate and complete to the best of their knowledge. This signature page shall become an Exhibit to the Master Agreement for Workforce Development Programs, indicating that the Local Area Annual Compliance Plan has been submitted and approved.

Local Area : Adams County

Local Workforce Development Board

Signature: 

Date: 8/2/18

Printed Name: Tricia Allen

Title: Chair

Local Area Director

Signature: 

Date: 7/30/18

Printed Name: Jodie Kammerzell

Additional Approval(s)

Signature: _____

Date: _____

Printed Name: Mary Hodge

Title: Adams County Board of County Commissioners [Click or tap here to enter text.](#)

Signature: _____

Date: _____

Printed Name: [Click or tap here to enter text.](#)

Title: [Click or tap here to enter text.](#)

APPROVED AS TO FORM
COUNTY ATTORNEY.




Colorado Workforce
Development Council

John Hickenlooper, Governor
Sam Walker, Managing Director
Executive Director, CDLE
Kyle Sickman, Chair
Lee Wheeler-Berliner, Director

June 29, 2018

Local Workforce Area WIOA 2018-2020 Plan –CWDC Decision

The Colorado Workforce Development Council (CWDC) has the responsibility of reviewing and approving or disapproving the four-year plans required under WIOA for each local workforce area. The approval is determined in consultation with the Colorado Department of Labor & Employment (CDLE). The Local Area Strategic Plans were reviewed by the CDLE Regional Services Team, in consultation with CDLE Fiscal Auditors, the Human Resources Equal Opportunity Officer, and the Workforce Development Programs Contract Coordinator. Their recommendations were presented to the Colorado Workforce Development Council for review and approval.

The Colorado Workforce Development Council approves the Adams County Area's 2018 - 2020 local area plan.

Please contact the Colorado Workforce Development Council offices with any questions.

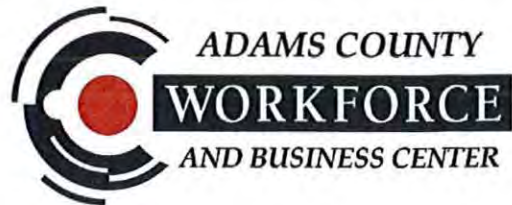
Sincerely

Handwritten signature of Lee Wheeler-Berliner in black ink.

Lee Wheeler-Berliner
Director
Colorado Workforce Development Council

Handwritten signature of Kyle Sickman in black ink.

Kyle Sickman
Chair
Colorado Workforce Development Council



Adams County
Workforce and Business Center
Local Plan

Workforce Innovation and Opportunity Act

4 Year Plan

July 1, 2016 – June 30, 2020

Modified April 17, 2018

Adams County Workforce and Business Center
11860 Pecos Street, Suite 2200
Westminster, CO 80234

ADAMS COUNTY WORKFORCE AND BUSINESS CENTER LOCAL PLAN
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INTRODUCTION

Program Year 2015 marks the first year of the Workforce Innovation and Opportunity Act (WIOA). WIOA requires each workforce development board to develop and submit, in partnership with the local chief elected official, to the state a comprehensive four-year plan. The WIOA four-year plan will be effective July 1, 2016 - June 30, 2020.

The local and regional plan shall support the alignment strategy described in the state plan in accordance with WIOA Section 102(b)(1)(E), and otherwise be consistent with the state plan. Workforce Development Boards shall comply with WIOA Sections 106(c) and 108 in the preparation and submission of the plan.

Federal and State Requirements for Local Administration of the Workforce Innovation and Opportunity Act

Reference the Workforce Innovation and Opportunity Act, Public Law 113-128, enacted July 22, 2014. Additional information is available at the U.S. Department of Labor Employment and Training Administration website: www.doleta.gov

Public Comment

In accordance with the Workforce Innovation and Opportunity Act, Section 108(d), the workforce development board shall make copies of the proposed local plan available to the public through electronic and other means, such as public hearings and local news media; allow for public comment not later than the end of the 30 day period beginning on the date the proposed plan is made available; and, include with submission of the local plan any comments that represent disagreement with the plan.

Plan Submission and Due Date

The local plan must be submitted in the Colorado Workforce Development Council (CWDC) through the Administrative Adjustment process. *The due date is May 1, 2016.*

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ACRONYMS

AARP: American Association of Retired Persons	LVER: Local Veteran Employment Representative
ABE: Adult Basic Education	LWDB: Local Workforce Development Board
ACWBC: Adams County Workforce and Business Center	MDMA: Metro Denver Manufacturing Alliance
ACWBD: Adams County Workforce Development Board	MIS: Management Information System
AD: Adult	MOU: Memorandum of Understanding
ADA: Americans with Disabilities Act	MSA: Metropolitan Statistical Area
BDR: Business Development Representative	MSFW: Migrant Season Farm Worker
BOCC: Board of County Commissioners	NAICS: North American Industry Classification System
CDE: Colorado Department of Education	NEG: National Emergency Grant
CDHS: Colorado Department of Human Services	ONET: The Occupational Information Network
CDLE: Colorado Department of Labor and Employment	RFI: Request for Information
CIP: Classification of Instructional Program	RFP: Request for Proposal
CLEO: Chief Local Elected Official	RESEA: Re-employment Services and Eligibility Assessment
CUWA: Colorado Urban Workforce Alliance	RVER: Regional Veterans Employment Representative
CW: Colorado Works	SER: Service, Employment, Redevelopment
CWDC: Colorado Workforce Development Council	SCSEP: Community Services Employment Program
DVOP: Disabled Veterans Outreach Program	SNAP E&T: Supplemental Nutrition Assistance Program
DVR: Division of Vocational Rehabilitation	SOC: Standard Occupational Classification
DW: Dislocated Worker	TABE: Test of Adult Basic Education
GED: General Equivalency Diploma	TANF: Temporary Assistance for Needy Families
GMDHP: Greater Metro Denver Healthcare Partnership	U.S.C.: United States Code
EF: Employment First	USDOL: United States Department of Labor
EMSI: Economic Modeling Specialists International	Vets: Veteran Services
ESL: English as a Second Language	WBC: Adams County Workforce and Business Center
ETPL: Eligible Training Provider List	WDB: Workforce Development Board
IGA: Intergovernmental Agreement	WIA: Workforce Investment Act
ITA: Individual Training Accounts	WIOA: Workforce Innovation and Opportunity Act
LMI: Labor Market Information	WP: Wagner Peyser
LQ: Location Quotient	WTE: Work Training Experience

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FOR EACH LOCAL AREA IN THE PLANNING REGION

The Colorado Workforce Development Council Continuous Improvement Management System (CIMS) questions are incorporated into the local area plan below. Quarterly reports will be required that highlight the specific questions that will impact performance incentives. The quarterly report will be reviewed by the CDLE Regional Liaisons and Program Monitors, plus the Colorado Workforce Development Council. Additional guidance regarding performance incentives and quarterly reporting will be provided in a separate Program Guidance Letter (PGL).

Note: In the event that a single local area also comprises a regional planning area, questions 1-3 can be eliminated from the local plan because they duplicate questions in the regional plan.

1. Provide an analysis of the economic conditions in the local area including:
 - a. Existing and emerging in-demand industry sectors and occupations; and

NAICS	Industries with prospective growth	2017 Jobs	2022 Jobs	2017 - 2022 Change	2017 - 2022 % Change
90	Government	42,679	51,348	8,669	20%
23	Construction	26,139	30,540	4,401	17%
62	Health Care and Social Assistance	20,212	24,353	4,141	20%
44	Retail Trade	21,105	23,751	2,646	13%
56	Administrative and Support and Waste Management and Remediation Services	14,895	17,235	2,340	16%
72	Accommodation and Food Services	16,123	18,232	2,109	13%
42	Wholesale Trade	16,738	18,515	1,777	11%
54	Professional, Scientific, and Technical Services	7,951	9,491	1,540	19%
31	Manufacturing	13,900	15,222	1,322	10%
48	Transportation and Warehousing	16,825	18,055	1,229	7%

SOC	Occupations with prospective growth	2017 Jobs	2022 Jobs	2017 - 2022 Change	2017 - 2022 % Change
25-1099	Postsecondary Teachers	4,418	6,002	1,584	36%
29-1141	Registered Nurses	5,431	6,759	1,328	24%
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	5,253	6,229	976	19%
41-2031	Retail Salespersons	5,979	6,895	916	15%
43-9061	Office Clerks, General	4,423	5,281	858	19%

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37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	4,087	4,920	833	20%
53-3032	Heavy and Tractor-Trailer Truck Drivers	6,546	7,295	749	11%
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	4,219	4,914	695	16%
47-2111	Electricians	2,499	3,106	607	24%
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	5,703	6,302	599	11%

b. The employment needs of employers in those industry sectors and occupations;

SOC	Adams County In-Demand Occupations	Annual Openings	2017 Jobs
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	1,083	5,253
41-2031	Retail Salespersons	993	5,979
41-2011	Cashiers	918	4,616
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	903	5,703
25-1099	Postsecondary Teachers	893	4,418
53-3032	Heavy and Tractor-Trailer Truck Drivers	871	6,546
43-9061	Office Clerks, General	725	4,423
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	661	4,087
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	640	4,219
41-4012	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	593	4,546

2. Provide an analysis of the knowledge and skills needed to meet the employment needs of the employers in the local area, including employment needs in in-demand industry sectors and occupations.

A needs assessments will be done through Sector Partnership engagement. Once an assessment is done, community partners will explore existing resources and possible development of solutions to meet sector issue(s) identified through Sector Partnership activities and workgroups.

3. Provide an analysis of the workforce in the local area, including current labor force employment (and unemployment) data, and information on labor market trends, and

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the educational and skill levels of the workforce in the local area, including individuals with barriers to employment.

Labor Market Information (LMI) and trends are examined through Economic Modeling Specialists International (EMSI) and Connecting Colorado reported conducted.

Adams County Economic Overview

Population (2017)	507,531
Jobs (2017)	225,034
Average Earnings (2017)	\$59,880
Unemployed (2/2018 Not Seasonally Adjusted)	9,522
Completions (2015)	21,238
GRP (2017)	\$23,231,789,019
Imports (2017)	\$27,355,071,414
Exports (2017)	\$25,026,879,112

Unemployment Rate, Colorado Central Planning Region, February 2018			
Area	Unemployment Rate	Labor Force	Unemployed
Adams	3.6%	266,875	9,522
Arapahoe	3.2%	358,779	11,312
Boulder	2.9%	191,332	5,471
Broomfield	2.9%	38,735	1,120
Clear Creek	2.9%	5,961	170
Denver	3.2%	405,718	12,926
Douglas	2.7%	187,045	5,129
Gilpin	2.3%	3,664	86
Jefferson	3.0%	331,929	9,818
Larimer	2.9%	198,044	5,738
Arapahoe-Douglas	3.0%	545,824	16,441
Tri-County	2.9%	341,554	10,074
Boulder-Longmont MSA	2.9%	191,332	5,471
Denver - Aurora MSA	3.1%	1,623,556	50,825
Fort Collins-Loveland MSA	2.9%	198,044	5,738
Colorado Central Planning Region	3.1%	1,988,082	61,292

Source: Local Area Unemployment Statistics (LAUS), Bureau of Labor Statistics, Not Seasonally Adjusted

Employment, Labor Force and Unemployment

The Adams County Workforce region covers over 1,100 square miles. It makes up the north eastern part of the greater metro Denver area. It is the fifth most populous county of the 64 counties in Colorado.

The most recent unemployment numbers indicate an unemployment rate of 3.6% with a labor force of nearly 270,000. This represents 16.4% of the total labor force in the metro Denver area. As of February 2018

the total unemployment number is over 9,500.

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The industries dealing with the biggest percentage of unemployment include Construction with 17% of total unemployment, Administrative and Support and Waste Management and Remediation Services with 13%, and Wholesale Trade with 10%.

Trends

Job Growth

The last five years demonstrates job growth of 27%. This compared to 13.1% for the state and 7.6% for the U.S. Post-Secondary Teachers are growing the fastest, while telemarketers are in a decline.

Region	2012 Jobs	2017 Jobs	Change	% Change
• Adams County	177,146	225,034	47,888	27.0%
• Colorado	2,593,816	2,933,542	339,726	13.1%
• United States	148,464,262	159,732,809	11,268,547	7.6%

Growing & Declining Occupations

Occupation	Change in Jobs (2012-2017)
Postsecondary Teachers	3,267
Registered Nurses	1,456
Office Clerks, General	1,446
Emergency Medical Technicians and Paramedics	-54
Farmers, Ranchers, and Other Agricultural Managers	-167
Telemarketers	-184

Industry Growth

The last five years demonstrates the largest industry growth for Colleges, Universities and Professional schools.

Growing & Declining Industries

Industry	Change in Jobs (2012-2017)
Colleges, Universities, and Professional Schools (State Government)	9,578
Hospitals (State Government)	3,003

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Specialty (except Psychiatric and Substance Abuse) Hospitals	1,946
Commercial Bakeries	-470
Psychiatric and Substance Abuse Hospitals	-481
Telemarketing Bureaus and Other Contact Centers	-771

Educational Attainment

Those in the workforce with less than a High School diploma make up less than 19% of the population. Those with bachelors' degree or higher make up 21.6% of the population.

Education Level	2017 Population	2017 Percent
Less Than 9th Grade	31,438	9.7%
9th Grade to 12th Grade	29,286	9.0%
High School Diploma	93,675	28.9%
Some College	74,593	23.0%
Associate's Degree	25,461	7.9%
Bachelor's Degree	47,867	14.8%
Graduate Degree and Higher	22,004	6.8%

Barriers to Employment

Poverty

In Adams County, it is estimated that over 17,000 people make up the U-6 unemployment rate of unemployed, discouraged, marginally attached and those working part-time for economic reasons.

Estimated Counts	
Special Population	Estimate
Long Term Unemployed	2,491
Working Part-Time for Economic Reasons	8,026
Estimate of U-6 Rate	17,159

Incarceration

According to the Department of corrections over eleven thousand people are subject to either state parole or probation system guidelines making employment increasingly difficult.

- 8988 active cases with State probation
- 229 alcohol cases with private
- 328 regular adult cases at private
- 640 cases pending revocation with State probation
- 29 cases pending revocation at private probation
- 40 cases with active warrants with private probation

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- 1007 cases with active warrants with State probation
4. Provide an analysis of the workforce development activities (including education and training) in the local area, including an analysis of the strengths and weaknesses of such services, and the capacity to provide such services, to address the identified education and skill needs of the workforce and the employment needs of employers in the local area.
- The Business Service team will participate in Sector Partnership activities to monitor the employer training needs of the identified key industries. The Adams County Workforce and Business Center (ACWBC) currently offers all the core services developed by the statewide business leadership team. Job Fairs, Postings, and Labor Market Information are currently the majority of employer services actively requested in the region.
 - Monthly performance reports will monitor the number of services offered while the employer surveys will monitor both the quantity and quality of applicants provided to an employer through a given service. This analysis of the strengths and weaknesses of the services will be compared to previous quarters and program years to identify changes. Any drop in skill quality will be red-flagged for further research to determine if new skills are required to meet the industry needs.
 - Monthly and quarterly Connecting Colorado posting reports will be analyzed and shared with Workforce Innovation and Opportunity Act (WIOA) Adult and WIOA Youth so they can make informed decisions as to the marketable training programs that are most in demand.
5. Describe the local board's strategic vision and goals for preparing an educated and skilled workforce (including youth and individuals with barriers to employment), including goals relating to the performance accountability measures based on primary indicators of performance described in section 116(b)(2)(A) in order to support economic growth and economic self-sufficiency.

The board approved the following strategic vision statement at their March, 2016 meeting;

"To effectively connect a world class workforce that meets the needs and exceeds the expectations of our partners in the Adams County business community."

The Adams County Workforce Development Board (ACWDB or WDB) is in the final stages of adopting a new 2 year strategic plan that focuses on three areas: Economic

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Mobility (serving those with barriers), System Capacity-building and Labor Market Intelligence.

We will build upon and align more closely with WIOA the previously approved goals;

GOAL 1: Strengthen the local economy through an employer-focused workforce system

~ Strategy 1.1 - Provide quality workforce services and programs to area employers

GOAL 2: Manage resources in a fiscally responsible manner

~ Strategy 2.1 - Stay within the program year-to-date spending plan

~ Strategy 2.2 - Receive successful financial audits and reviews

GOAL 3: Provide area employers a skilled workforce

~ Strategy 3.1 - Meet or exceed mandated performance standards

~ Strategy 3.2 - Correlate expended training funds with program enrollments

~ Strategy 3.3 - Improve employment placement success

~ Strategy 3.4 - Deliver quality internal customer training

~ Strategy 3.5 - Administer excellent customer service

GOAL 4 - Achieve a high standard of workplace effectiveness

~ Strategy 4.1 - Provide a workplace that helps employees succeed at work and

yield positive organizational results

~ Strategy 4.2 - Increase staff knowledge of programs, policies and procedures

GOAL 5 - Maintain Continuous Improvement Council initiatives

~ Strategy 5.1 - Monthly process flow reviews

6. Describe the strategies and services that will be utilized to facilitate engagement of employers, including small employers and employers in in-demand industry sectors and occupations, in workforce development programs. Specifically:
 - (i) What outreach activities are planned to increase business engagement in your local area?
 - Continued participation in Economic Development Business Retention visits.
 - Continued participation in networking events hosted by community partners.
 - Sector based outreach for the purpose of sector grant initiatives.
 - Regional cold canvassing of developing areas.
 - Email blast advertising the recruiting and wage subsidy benefits of working with the workforce center.
 - (ii) How will the Business Services Team be utilized for this purpose?
 - The Business Development Representatives will coordinate all outreach efforts.

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- (iii) How will the members (particularly business members) of the LWDB and Youth Council/committee support these efforts?
 - The Local Workforce Development Board (LWDB) will be informed of sector selections and consulted on short-term and long-term partnership strategies.
 - (iv) How will sector partnerships be utilized for this purpose?
 - After the LWDB advises on sector strategies, ACWBC will engage in sector engagement to discover what workforce can do. Any action will be based in employer-driven strategies.
 - (v) What are your objectives and goals for these activities?
 - The goals and objectives for Adams County employer engagement are as follows:
 1. Leverage any and all workforce tools to facilitate the growth of the Adams County Economy and it's employers.
 2. Build, cultivate and maintain partnerships with Adams County employers through consistent quality delivery of the statewide core services.
 3. Act as a convener or mediator for sector leaders in Adams County and the region to provide a platform from which they can influence the regional training pipeline.
 4. Work with the educational community to identify Career Pathways of targeted sectors and relate those to the staffing patterns of active Adams County employers.
7. Discuss the implementation of initiatives designed to meet the needs of employers in the local area that support the local board's strategy, including:
- (i) **Work-Based Learning Programs:** Explain how you will utilize and promote incumbent worker training programs, on-the-job training programs, customized training programs, internships, or other activities for PY16.

Measurable outcomes for all Work Based Learning programs will be determined specifically for each grant program set forth through the EA process.

- **Youth:** Assessments will be completed to determine the needs of the youth participants on caseload and then matched to a work experience, laying the foundation toward a career pathway. Youth

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participants will also be assessed to determine other needs such as soft skills training. The WIOA Youth Program will continue to secure additional worksites that offer internships, paid work experiences, or summer employment for youth by conducting outreach to businesses, networking at events, and working with the LWDB to find new contacts. The WIOA Youth Program will continue to provide information about apprenticeship opportunities available to youth interested in post-secondary training and/or employment. Goals will include partnering with new and past worksites to provide work experience opportunities by conducting outreach to businesses. By providing referrals of appropriate candidates in industries that align with their intended career pathways, the WIOA Youth Program will expend program funds and ensure the success of work experiences. During the work experiences, the youth will be evaluated several times on performance, skills learned, attendance and addressing growth opportunities to assist the youth to be successful.

- **Adult/DW:** The Adams County Workforce and Business Center (ACWBC) WIOA Adult/Dislocated Worker (AD/DW) Program-staff will continue to work collaboratively with the Business Services staff to train job seekers to meet industry needs by utilizing Workforce Intelligence and the Economic Modeling Specialists Inc. (EMSI) data. On-the-job training (OJT) programs, customized training programs, internships and work experiences with various regional employers will be pursued based on sector initiatives and EMSI data. ACWBC staff will work with employers on job placement and advancement of trained participants. In addition, job seekers will be assessed and screened for job openings, identifying skills and training gaps. ACWBC will focus on training activities and workshops that upgrade job seeker's skills and make them more marketable for sustainable employment. OJT is marketed to key sector industries.
- **Incumbent Worker Training:** Business Services monitors warn notice to identify employers who may benefit from offering training to an employee who is at-risk of layoff. In addition, Business Service monitors drops in job growth in an industry and targets that industry with incumbent worker training as additional support for layoff aversion. Agreement plans are offered to provide incumbent worker training to employees that need an industry certification due to a change in industry standards.

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- ACWBC is building on existing efforts in the realm of Work Based Learning, to ensure that workforce terminology is translated into words that are understood by businesses. We utilize strategic techniques from the Talent Found Academy to better merge with existing WIOA performance measures. Focusing on the credential attainment and measureable skill gain aspects of Registered Apprenticeship it makes it easier to identify the exit performance indicators of a Work-Based Learning activity.

- (ii) **Sector Partnerships Participation:** Explain how you will utilize the relationships built by your Business Services Team to enhance or expand participation in Sector Partnerships and also expand business services efforts. Indicate PY16 specific planned objectives and measurable outcomes.

Business Development Representative's (BDR) and the Regional Veterans Employment Representative (RVER) are assigned sector areas to enhance the expertise in each sector.

Sector Partnerships will be used to enhance or expand:

- Information to individual job seekers regarding expected wage and specific skill information required to gain employment in the manufacturing industry.
- Resume and interview guidance.
- Training guidance as to what available credentials and/or training institutions are most desirable to employers.
- Vocational guidance as to the career pathway options and critical manufacturing occupations that are available.
- Relationships in the sectors that are conducive to continuous improvement of services.

The Business Services Team continues involvement in three Sector Partnerships; Healthcare, Manufacturing and Construction. Outreach discussions include information about Sector Partnerships. Measurements of outreach effectiveness include penetration rate (Monthly, Quarterly, Program YTD, and Annual), Active Employers, and Sector Partnership goal achievements. Outreach canvassing and cold-calling will target employers

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who fall into a sector strategy. Sector outreach strategies will be monitored to ensure diversified employer groups are contacted regularly. Business Services will stay in touch with local area schools to exchange ideas on the talent pipeline and career pathways, to ensure that all entities have a shared understanding of the Sector Partnership vision. Adams County Workforce and Business Center (ACWBC) intends to reference CWDC tools and resources as we develop sector partnerships.

Feedback obtained during Sector Partnerships will be used to outreach to employers of critical occupations. Members of sector partnerships will also be asked to give advice and/or offer referrals for possible outreach efforts. The marketing of services and resources will be done through the ACWBC website and Constant Contact campaigns. Reports are given to the LWDB with workforce intelligence and Sector Partnership opportunities. The goal is to engage LWDB members to utilize their network to enhance and guide the efforts of the BDR/RVER and to provide support for sector strategies.

Relationships built by Business Services will be used to enhance or expand participation in Sector Partnerships as evidenced by a 5% penetration rate increase and overall penetration rate increase of 3%

We utilize tools learned from the Talent Found Academy to engage Sector Partnership in the Work-Based Learning Process. Specifically, we use the research, synthesize and ideate concepts of the Human-Centered Design approach when communicating needs and solutions to Industry group.

- (iii) **Sector Partnerships - Status and Objectives:** In your local area or with partner local areas, what sector partnerships are you engaged in or do you plan to engage in during PY16? Indicate the current status of your partnerships, (active, emerging, or exploring), plus PY16 planned objectives and measurable outcomes. **Note:** For Sector Partnership Definitions, please visit: <http://www.sectorssummit.com/colorado-sector-partnerships-map/>

The Business Services Team continues involvement in three Sector Partnerships; Healthcare (active), Manufacturing (active) and Construction (emerging). See 7. (ii)

- (iv) **Career Pathways:** Explain how you will utilize information gathered

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through your Business Services Team to provide a baseline for consideration of new or enhanced Sector Partnerships, and how this information will be used to inform changes to or development of Career Pathways in your Local Area. Indicate specific PY16 planned objectives and measurable outcomes.

The Business Services team will monitor sectors that may benefit from Sector Partnership collaboration by utilizing monthly examination of job growth, location quotients, average earnings, federal grant opportunities, and supply/demand changes. Education partners are included in Sector Partnerships. Information gathered through the Sector Partnerships is utilized to determine industry need and develop effective career pathways to meet the need.

We will use staffing patterns in conjunction with the career pathways as designed by the Colorado Community College System (CCCS) to better inform employers and job seekers. For PY 16, in the short term, we would like to see our efforts result in at least one clearly identified career pathway within each of our key industries.

We utilize strategic marketing techniques described at the Talent Found Academy presented by Deputy Director Brent Parton from the Center of Education and Skills. The workforce center promotes engagement with employers in building Career Pathways as an "investment" in the industry. We work to engage industry not as a consumer, but as a co-investor in the workforce activities.

8. Describe how the local board, working with the entities carrying out core programs, will expand access to employment, training, education, and supportive services for eligible individuals, particularly eligible individuals with barriers to employment, including how the local board will facilitate the development of career pathways and co-enrollment, as appropriate, in core programs, and improve access to activities leading to a recognized postsecondary credential (including a credential that is an industry-recognized certificate or certification, portable, and stackable);

The LWDB will:

- Continue to partner with the local community college and training providers to improve access to activities leading to recognized postsecondary credentials including industry-recognized certificates, certifications, and portable and

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stackable credentials. The local community college will continue to be actively involved at the locations where the workforce investment activities are being provided, to be visible and readily available to the clients.

- Continue to develop partnerships with employers and training providers to develop specific career pathways.
- Leverage funds by co-enrolling individuals that are appropriate for both WIOA Youth and Adult programs to support training and career pathways.
- Continue partnering with program providers to provide supportive services such as transportation assistance, work uniforms, etc. to eligible individuals with barriers to employment.
- ACWBC has developed long term relationships with several career and technical education institutions that are approved to provide training.
- The WIOA Youth Program providers regularly provide exposure for youth to the various training programs and career pathways working with partner agencies like the Adams County Educational Consortium and Colorado Contractors Association. Post-secondary exposure is paired with work-based learning opportunities such as job shadowing, workplace tours, and internships to help the youth determine their training interest. The WIOA Youth Program providers also provide supportive services such as transportation assistance to and from education, training, and employment activities for youth with barriers to employment.

9. Describe the strategy to work with adult education providers funded under Title II of WIOA and Vocational Rehabilitation to align resources available to the local area, to achieve the strategic vision and goals described in question 5.

The local Division of Vocational Rehabilitation (DVR) currently has a monthly presence at the ACWBC and sits on the LWDB. DVR has been a long time partner, but this has not necessarily produced a close working relationship. We are committed to improve coordination and sharing of resources. DVR will merge with CDLE July 1, 2016 with new directions coming from that union. We will work closely with the state on the merging of resources and opportunities for our clients.

10. Describe the strategies and services that will be utilized to strengthen linkages between the one-stop delivery system and unemployment insurance programs.

Wagner-Peyser Career Services staff will conduct Unemployment Insurance (UI) eligibility assessments during staff assisted registration for new and returning job

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seekers. The Adams County Workforce and Business Center provides assistance to customers with filing their UI claims by phone and on-line. The majority of the Wagner-Peyser Career Services staff has Colorado Unemployment Benefits System (CUBS) access to provide limited technical assistance with UI claims. Wagner-Peyser Career Services provides referrals for training and education programs for UI claimants to WIOA and other partner agencies that administer similar services. Wagner-Peyser Career Services staff offers technical assistance for Federal Pell Grants at all three workforce center locations. In addition, the Reemployment Services and Eligibility Assessment (RESEA) and the UCX (Military Wage Claim Enhanced Job Contact Pilot) Initiatives are administered by ACWBC.

11. Describe how the local board will coordinate workforce investment activities carried out in the local area with economic development activities carried out in the planning region, and promote entrepreneurial skills training and microenterprise services;

Adams County has 11 separate Economic Development agencies. ACWBC works closely with each one of these. Brief examples; The Adams County workforce Director sits on the board of the Adams County Economic Development (ACED). The Chair of the Adams County Workforce Development Board is the Sr. Vice President of ACED. The City of Commerce City has a strategic plan focused on workforce development – created by the ED department and ACWBC. We are also closely tied to regional and state economic development agencies providing them with workforce intelligence to attract potential employers to the state.

In order to promote entrepreneurial skills training and microenterprise services ACWDB has a majority of it's business members from the small business (20 or less employees) strata of Adams County which comprises 90% of all employers. The Small Business Development Council (SBDC) also sits on the board and works closely with us creating and nurturing development opportunities. One interesting project of note is a privately funded "blue collar incubator" focused on construction and blue collar business opportunities. ACWDB, ACED and SBDC will be part of "concierge" services available to the approximate 150 businesses that will occupy the location.

12. Provide a description of the workforce development system in the local area that identifies the programs that are included in that system. Also describe how you will partner with the required WIOA partners to increase awareness of career pathways and the critical role that workforce development plays in ensuring that all Coloradans have access to educational and career pathways that result in meaningful employment.

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ACWBC takes an integrated service approach in providing Wagner-Peyser, WIOA and Trade Adjustment Act (TAA) services in Adams County. We have developed long term relationships with education, career and institutions that are approved to provide training for occupations in demand (based on business input and market analysis). As a WIOA required board responsibility, ACWBC and the board will take the lead in creating localized career pathways incorporating sector partnership information, educational institution (state required) created pathways and local market requirements.

13. Describe the one-stop delivery system in the local area, in particular:

- a. Identify the locations of the comprehensive physical one-stop centers (at least one) within your local area; also list the locations of your network of affiliate sites, both physical and electronically linked, such as libraries.

The Adams County comprehensive one-stop centers are located in the following areas:

- Westminster-Adams County Human Services Center-11860 N. Pecos St., Westminster, Colorado 80234.
- Brighton- Adams County Government Center-4430 S. Adams County Parkway, Suite W5000, Brighton, Colorado 80601.
- Aurora- Aurora Service Center- 3155 N. Chambers Road, Unit C, Aurora, Colorado 80011.

One stop services are also offered monthly at the Adams County Head Start locations during the school year. This provides staff assisted services the local neighborhoods.

- b. Identify your key strategies for integrating the core programs, as well as all required partners, within the local one-stop system of full-service and satellite offices.
 - The Welcoming – a process that puts an initial visitor through an assessment to identify their highest needs, regardless of whether they are workforce oriented needs or not. We will represent all of our partners and make referrals (warm handoffs) to the most appropriate resource.
 - Cross-training – front line and supervisory cross-training with partner agencies. We will also have brief job rotations for all front line staff through all our partner agencies.
 - Memoranda of Understanding (MOUs) – as required by WIOA

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- Both satellite offices will be fully integrated in this approach and partake in work experience rotations.
- Fully participate and integrate the results from the statewide Job Seeker Services Lean Initiative.

At this update:

- MOUs are in place with local partners.
 - Infrastructure agreements are in place with all state (Unemployment Insurance, Division of Vocational Rehabilitation) and local partners (Rocky Mountain SER, The Learning Source, Community Resource and Housing Development Corporation, Asian Pacific Development Center, Community Educational Outreach, The Denver Indian Center, Front Range Community Collage and Adams 14).
- c. A description of the roles and resource contributions of each of the one-stop partners.
- Title I programs (Adult, Dislocated Worker, Youth, Job Corps, YouthBuild, Native American, and Migrant Seasonal Farmworker);
 - The Adams County Workforce and Business Center (ACWBC) WIOA Adult/Dislocated Worker (AD/DW) Program provides services to the unemployed, under-employed, veterans, justice involved, low- income, benefits-attached, single parents, UI exhaustees, displaced homemakers, homeless, individuals with disabilities, individuals with barriers and those who are basic skills deficient. These services include, but are not limited to:
 - Offering career services and workshops, as appropriate, at satellite locations.
 - Continuously evaluating, developing and modifying workshops and programs to meet the demand and desire in the community.
 - Offering career services such as orientation, intake, eligibility determination, skill assessment, job search and placement assistance, labor market navigation, and job referrals. Staff assisted intensive one-on-one career services will include, but are not limited; to comprehensive assessment, counseling, case management, and pre-vocational services.ACWBC recognizes that these services are critical to ensuring that all Coloradan's have access to meaningful employment. Partnering with programs such as Wagner-Peyser, Employment First, Temporary Assistance to Needy Families, Adult Education, training providers and community partners increases the efficiency and effectiveness of services provided.

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ACWBC WIOA AD/DW Program staff will continue to work collaboratively with the Business Services Team to train job seekers to meet needs of industry by utilizing Workforce Intelligence and the Economic Modeling Specialists Inc. (EMSI) data. Work based learning opportunities such as, On the Job Training (OJT), internships, apprenticeships and work experiences with various regional employers will be pursued based on sector initiatives and EMSI data. ACWBC staff will work with employers to ensure job placement and advancement of trained participants. In addition, job seekers will be assessed and screened for job openings, identifying skills and training gaps. ACWBC will focus on training activities and workshops that upgrade job seekers skills and make them more marketable for sustainable employment.

- YouthBuild is not located in Adams County and the WIOA Youth Program has not utilized services or partnered with this resource. We are exploring the opportunity to connect with this partner.
- The WIOA Youth Program is reconnecting with the area Job Corps representative to collaborate services and referrals to both programs. The WIOA Youth Program is working to establish a set schedule for the Job Corp representative to be located in the ACWBC at least quarterly to present the program and benefits.
- ACWBC is working with the Denver Indian Center and collaborating on a fatherhood program for Native Americans in the region.
- Migrant Seasonal Farm Workers-Rocky Mountain SER- This partner has been co-located with the Workforce and Business Center for over 20 years. This program provides the following:
 - Work Experience
 - Supportive Services
 - On-the-Job-Training
 - English as a Second Language
 - Adult Basic Education
 - Job Placement
 - Vocational Training
- Title II Adult Education and Family Literacy (AEFL) activities;
 - ACWBC has started monthly meetings to coordinate activities and align services.
 - We are offering our services at their location and vice versa.
 - AEFL and ACWBC are creating a joint outreach plan.
- Wagner-Peyser Act employment services programs;

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- The Wagner-Peyser Program provides a variety of benefits typically referred to as Labor Exchange Services. This program mandates universal access so services are available to all.
- The Vocational Rehabilitation program under Title I of the Rehabilitation Act;
 - The Division of Vocational Rehabilitation is collaborating with the Workforce and Business Center by serving participants with disabilities. They also have been given onsite access on a monthly basis to meet with customers.
- The Senior Community Service Employment Program (SCSEP) authorized under Title V of the Older Americans Act;
 - SCSEP provides services for mature workers for age 55 plus re-entering the workforce. The ACWBC refers customers to this agency to be placed at a host agency to upgrade their employability skills. The ACWBD is in the process of becoming a host agency for this program in 2016.
- Post secondary career and technical education programs authorized under the Carl D. Perkins Career and Technical Education Act; Our two primary post secondary and technical education programs are Bollman Technical High School and Front Range Community College. Both institutions have seats on our LWDB and are integral partners in sector initiatives, career pathway development, development of pre-apprenticeships and apprenticeships programs, and participate in strategic board sub-committees involved with coordination of services and strategy.
- Trade Adjustment Assistance authorized under the Trade Act;
 - TAA Program that provides aid to workers who lose their jobs or whose hours of work and wages are reduced as a result of increased imports.
 - The TAA program offers a variety of benefits and reemployment services to help unemployed workers prepare for and obtain suitable employment. Workers may be eligible for training, job search and relocation allowances, income support, and other reemployment services.
- Jobs for Veterans State Grants programs authorized under chapter 41 of title 38, U.S.C.; The Adams County Regional Veterans Employment Representative (RVER) takes on the same roles as Business Development Representatives. The RVER is located in close proximity to Business Development Representatives in order to promote cohort job driven efforts in the outreach to employers, the planning of employment events and the sharing of labor market information. The RVER has a sector to target for outreach and information sharing.

The primary duties of the RVER are:

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- Conduct outreach to employers to assist veterans in gaining employment, including conducting seminars for employers and, in conjunction with employers, conducting job search workshops and establishing job search groups;
- Develop and build capacity for employment, training, and placement services furnished to veterans within all programs;
- Working with other service providers in order to promote veterans as highly skilled and experienced members of the workforce;
- Advocating for veterans employment and training opportunities with businesses, industry, and community-based organizations;
- Conducting outreach that includes, but is not limited to, planning and participating in job fairs, promoting employment and training opportunities for veterans with business organizations, unions, and apprenticeship programs;
- Promoting credentialing and training opportunities for veterans with training providers and licensing agencies;
- Establishing and maintaining regular contact with employers to include federal contractors ;
- Active involvement with the Business Services Team;
- Coordinating the Regional Manager's Report on Services to Veterans using the format found in VPL 01-10. Reasonable attempts are made to include best practices and success stories, special projects, and other RVER and Disabled Veteran's Outreach Program (DVOP) activities.

In order to increase the overall outreach to employers and business owners for job development for our veteran job-seeking clients, the RVER is integrated within the Business Services Team. The RVER also provides ongoing training for workforce center staff and service delivery partners on the federal requirements governing the veterans' program and on the special needs and barriers specific to veteran job-seeking clients. The RVER promotes veteran job seekers to the business community by advocating and marketing veterans as a good source of employees with marketable skills and experience. Job development is an on-going process. The RVER will continually train, monitor, and when necessary, retrain the ACWBC staff to recognize and respond to veterans. The training, monitoring and retraining will help keep ACWBC staff aware of veteran's employment and training needs. The synergy from these relationships builds and enhances the veterans' employment and training program's ability to effectively serve veterans and helps to produce more opportunities for employment.

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The results of the employer outreach activities are tracked and measured through Connecting Colorado. The data is real time and allows the state to measure the success of outreach activities conducted by our RVER. Based on the results we adjust our outreach activities, as required, to ensure we are effectively marketing our veteran jobseekers to employers. The expected outcome of the RVER outreach activities is to meet and exceed our negotiated performance measures in the areas of entered employment, employment retention and average wages.

The Disabled Veterans Outreach Program (DVOP) specialists are placed within close proximity of the WIOA Adult and Youth Case Managers in order to promote cross-training in the way of case management and program processes and alignment with other service providers of intensive services.

Case management continues to be an appropriate service delivery strategy or framework in which intensive services will be delivered to SBE veterans. Case management will be facilitated using the case management approach taught by the National Veterans Training Institute (NVTI). A veteran who is placed in case management by the DVOP specialist is coded with a Veteran Service (VS) code. VS is not a program in the sense of WIA, but rather a code to identify eligible veterans who are being case managed by the DVOP specialist. The DVOP specialist's first approach will be the utilization of intensive services before using core services. The intensive services and the purpose for which they are used by the DVOP specialists are:

- Comprehensive Assessment (CA): Comprehensive and specialized assessments of the skill levels and services which may include diagnostic testing and use of other assessment tools and in depth interviewing and evaluation to identify employment barriers and appropriate employment goals.
- Counseling (CS): A client centered service that may involve personal, financial, life management, case management, career guidance and counseling. This service also includes referrals to other assistance, as well as, arranging for additional support services not previously acquired.
- Individual Employment Plan (IE): A formal written document outlining a course of action that will lead to the individual entering employment; to include short and/or long term goals to remove barriers to getting and keeping employment.

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- Pre-Vocational Services (PV): Short-term pre-vocational services such as GED, ESL, remediation and workplace literacy.

WIOA Adult, WIOA Youth and Disabled Veteran Outreach Program (DVOP) representatives will identify eligible veterans and transitioning military members, including those with barriers that can be co-enrolled to provide the most effective wrap around services. The DVOP representative is a part of Training Review Committee (TRC) meetings with the WIOA Adult and Youth Team to identify veterans and collaborate on appropriate services and supports for individual success.

- Employment and training activities under the Community Services Block Grant;
 - We have added them to a special distribution list to receive information on our recruitment events. We will meet with them in the near future with each individual nonprofit and talk about strategies for participants that will be more customized to their needs.
- Employment and training activities of the Department of Housing and Urban Development;
 - The Adams County Housing Authority and the ACWBC have been in collaboration for the last three years with an offsite training and employment center called the Center for Career and Community Enrichment or 3CE. This center serves as a satellite workforce center to provide basic Wagner-Peyser services as well as conduct classes for GED, ESL, Life Skills and Housing services.
- State unemployment compensation program;
 - The ACWBC provides information on how to file a claim for unemployment.
 - Customers are educated on the process on how to collect unemployment benefits. The ACWBC also participates in several Unemployment Insurance initiatives:
 - Links to Reemployment
 - Reemployment Services and Eligibility Assessment (RESEA)
 - Regular Approved Training
- Ex-offender programs authorized under section 212 of the Second Chance Act; and
 - Collaborated with Community Reentry Specialists and Parole Officers with the Colorado Department of Corrections (DOC), to assist recently released inmates find employment. Meet with parolees at various DOC offices and the Women's Correctional Institute to provide vocational guidance,

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intensive job search, and screening for classroom and work based learning programs.

- Juvenile Services Planning Committee (JSPC) was established to provide services to youth in the judicial system preventing the youth from incarceration and long term involvement with the courts. This committee was a result of Senate Bill 94. The WIOA Youth Program has a representative who attends the meetings regularly. The WIOA Youth Program has established a relationship with this committee and has educated the committee about the program and services that can be provided. As a result, a collaboration has been established.
- Recognizing Opportunity for Change (ROC) is a program through Senate Bill 94. It is a Day Treatment Program through the Adams County Juvenile Probation Department. It is an accredited school and the participants earn credits toward a high school diploma and receive mental health counseling. The WIOA Youth Program developed job readiness workshops specifically for this population. The participants learn the basic necessities to successfully obtain and maintaining employment. These workshops began in 2008 and continue to be held twice per year. This has been a successful collaboration and benefit to the youth it serves.
- Temporary Assistance to Needy Families (TANF) authorized under the Social Security Act, unless exempted by the Governor.

As of January, 2015 the TANF / Adams Works reports to the Administrator / Director of the ACWBC. This has allowed an integration of processes and services to expand opportunities for our clients. In particular, we are coordinating employment, education and training opportunities. In Spring of 2017 TANF will be co-located with the workforce center in a new facility being built in Westminster. TANF managers and supervisors are now part of our Management Team and participate in planning and oversight of all programs.

- d. A description of how the local board will facilitate access to services provided through the one-stop delivery system, including in remote areas, through the use of technology and through other means; include your intended use of virtual job fairs, the upcoming virtual job shadowing capability, and other innovative strategies and initiatives to streamline and enhance services, as well as increase access.

WIOA Youth Program staff have tablets that provide them the electronic capability to meet youth where they are in the community and provide information about one-

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stop programs and services. Our Business Services Team has been trained to conduct Virtual Job Fairs (VJF) and when the capability is available VJF will be used in conjunction with all employer events. ACWBC utilizes electronic registration for job fairs and hiring events. In addition, we have the capability to complete welcoming and Employment Services (ES) registration at outreach events through the use of Wi-Fi or air card.

- e. Identify the types of assessments and assessment tools that will be utilized within the one-stop delivery system and how these assessments will be coordinated across participating programs to avoid duplication of effort and multiple assessments of customers being served by more than one partner program.

There are three different types of assessments/tools utilized within the ACWBC:

- Conover is an assessment to assess soft skills. If the individual is identified to be deficient in an area, Conover will assign training modules to enhance that skill.
- Edmentum is a tool that assesses hard skills and will identify appropriate training modules for the individual to take to improve. This tool also provides pre GED testing. All of these assessments, modules and testing are available virtually.
- Kenexa:Prove-It provides industry specific assessments that assist businesses in effective screening of applicants. This can also be used to demonstrate skill attainment.

Through a partnership with adult education and DVR, assessment results will be shared to avoid duplication of effort and multiple assessments of customers being served.

- f. A description of how entities within the one-stop delivery system, including one-stop operators and the one-stop partners, will comply with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding the physical and programmatic accessibility of facilities, programs and services, technology, and materials for individuals with disabilities, including providing staff training and support for addressing the needs of individuals with disabilities; and

The WIOA Adult/DW, Youth and Wagner-Peyser programs will continue to develop and foster strong partnerships with SWAP/DVR to identify eligible customers for co-enrollment. The BDRs will market this population focusing on the participant's capabilities to local businesses. Every effort will be made to accommodate customer

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needs through adaptive services and accessible meeting space. The ACWBC has updated the assistive technology applications available in the Brighton and Aurora workforce center locations. Staff will receive training and support for addressing the needs individuals with disabilities on an annual basis.

- g. A description of how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers, and workers and jobseekers;

Continuous improvement strategies will be developed through feedback received through work based learning opportunities as well as recommendations from sector partners.

The Business Services Team continues involvement in three sector partnerships; Healthcare, Manufacturing and Construction. Outreach discussions include information about sector partnerships. Measurements of outreach effectiveness include penetration rate (Monthly, Quarterly, Program YTD, and Annual), Active Employers, and Sector partnership goal achievements. Outreach canvassing and cold-calling will target employers who fall into a sector strategy. Sector outreach strategy will be monitored to ensure diversified employer groups are contacted regularly. Business Services will stay in touch with local area schools to exchange ideas on the talent pipeline and career pathways, to ensure that all entities have a shared understanding of the Sector Partnership vision. ACWBC intends to reference CWDC tools and resources as we develop sector partnerships.

The Business Services Team will monitor sectors that may benefit from sector partnership collaboration by utilizing monthly examination of job growth, location quotients, average earnings, federal grant opportunities, and supply/demand changes. Education partners are included in sector partnerships. Information gathered through the sector partnerships is utilized to determine industry need and develop effective career pathways to meet the need.

We will use staffing patterns in conjunction with the career pathways as designed by the Colorado Community College System (CCCS) to better inform employers and job seekers.

- h. Provide a description of how training services under chapter 3 of subtitle B will be provided in accordance with section 134(c)(3)(G), including, if contracts for the training services will be used, how the use of such contracts will be coordinated with

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the use of individual training accounts under that chapter and how the local board will ensure informed customer choice in the selection of training programs regardless of how the training services are to be provided.

WIOA Youth customers are provided the LWDB approved vendor list and WIOA Adult/DW customers are given the Eligible Training Provider List (ETPL) website to research providers and determine who will best meet their training needs. Case Managers provide counseling and guidance in order for the customer to make an informed choice. If a customer wants to utilize a vendor that has not been approved and is not on the ETPL (for those 18 years and older), then the potential vendor is asked if they would like to complete a vendor application form for review by the LWDB Youth Sub Committee. It is at the discretion of the Sub Committee to approve or deny the application. For those vendors who want to be on the ETPL they follow the state process for approval.

- i. Outreach to Individuals with Barriers to Employment: Describe how you will engage your LWDB and Youth Council/committee to increase the awareness of the services offered to returning veterans, out-of-school youth, individuals with disabilities, long-term unemployed, and other targeted groups? What additional strategies will be utilized to reach out to these groups? What are your objectives and goals for this effort?

LWDB Youth Sub Committee meetings are utilized to review services and initiatives of the ACWBC to include outreach efforts to individuals with barriers to employment. These meeting are further utilized to develop strategies for effective outreach to targeted groups. The LWDB shall coordinate the workforce investment activities authorized under the WIOA, as amended, with economic development strategies implemented by Adams County, and develop other employer linkages with such activities. The LWDB shall promote the participation of private sector employers in the Colorado Workforce Development System to ensure the effective provision, through the system, of connecting, brokering, and coaching activities, through intermediaries such as the ACWBC or through other organizations, to assist such employers in meeting hiring needs while providing work based learning opportunities for both youth and adults. The LWDB will identify and promote proven and promising strategies and initiatives for meeting the needs of employers, workers and jobseekers. The LWDB will connect with representatives of secondary and post-secondary education programs in the local area in order to develop and implement career pathways that meet the current and developing needs of business.

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14. Provide a description of how the local board will coordinate education and workforce investment activities carried out in the local area with relevant secondary and postsecondary education programs and activities to coordinate strategies, enhance services, and avoid duplication of services;

The LWDB has membership representing the Technical Schools, Junior colleges, secondary schools and small business development council of Adams County. Coordination occurs in our board meeting as well as in the LWDB Youth Sub Committee. With schools being required to have career pathways the board is considering the creation of a Career Pathway Sub Committee to coordinate and strategize.

15. Provide a description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area; in particular identify how the local area will expand services to dislocated workers utilizing all sources of formula and discretionary funds targeted to the dislocated worker population.

In order to maximize outreach effectiveness, the WIOA Adult (AD) and Dislocated Worker (DW) Team recruit from programs such as Wagner-Peyser, Employment First, Temporary Assistance to Needy Families, training providers and community partners. The ACWBC has committed to serving 720 individuals through RESEA from April 1, 2016 through December 31, 2016. Through a partnership with Wagner-Peyser, RESEA customers brought in for orientation are screened for appropriateness for the WIOA program. The WIOA intake procedure has been streamlined by providing this service to a group of individuals versus a 1-on-1 appointment. This has expedited the process and enabled more applicants/customers to quickly move to the next step for services.

The WIOA AD/DW offers a program orientation that thoroughly discusses the benefit of intensive services to assist in a prompt re-entry to the workforce. Additional intensive service tools have been developed by the ACWBC Trainer. Through collaboration with the WIOA AD/DW Team, Business Services and our trainer the ACWBC developed an Employer Ready Candidate (ERC) curriculum. The criteria for becoming an ERC are designed to generate successful vocational guidance plans and allow the ACWBC to track success of certain sectors, workshops and job search techniques. Job seekers are encouraged to complete all of the steps of ERC which includes Targeted Resume Workshop; Interview Preparation Workshop; Connecting Colorado/O*Net Workshop; Job Search Workshop; Prove-It/Conover; Targeted Occupation List; Targeted Employers List; LinkedIn Profile set up and Connecting Colorado Profile Review 1:1.

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The Business Services team continues involvement in three sector partnerships; Healthcare, Manufacturing and Construction. Outreach discussions include information about sector partnerships. Measurements of outreach effectiveness include penetration rate (Monthly, Quarterly, Program YTD, and Annual), Active Employers, and Sector partnership goal achievements. Outreach canvassing and cold-calling will target employers who fall into a sector strategy. Sector outreach strategy will be monitored to ensure diversified employer groups are contacted regularly. Business Services will stay in touch with local area schools to exchange ideas on the talent pipeline and career pathways, to ensure that all entities have a shared understanding of the Sector Partnership vision. Adams County Workforce and Business Center (ACWBC) intends to reference CWDC tools and resources as we develop sector partnerships.

16. Provide a description and assessment of the type and availability of youth workforce investment activities in the local area, including activities for youth who are individuals with disabilities, which description and assessment shall include an identification of successful models of such youth workforce investment activities; in addition, indicate how services to out-of-school youth will be expanded and enhanced to incorporate additional work-based learning opportunities.

The WIOA Youth Program Business Development Representative (BDR) is outreaching to agencies and businesses to secure work based learning sites aligning with career pathways. The purpose of all internships and work experiences is to provide youth exposure to jobs identified in their career pathways and the opportunity to learn both essential soft skills and disciplined work habits that will benefit them not only in their career path but also with their education. The WIOA Youth Program will continue to use up to date information explaining different techniques and programs that are effective when working with the youth population. The Youth BDR developed an evaluation and assessment for youth participating in work based learning. This is utilized to provide feedback on areas for improvement and areas of success. EMSI will be available and provided on saturation rates and guide the program participants with career pathways and industry demand occupations. In addition, we will use staffing patterns in conjunction with the career pathways as designed by the Colorado Community College System (CCCS) to better inform employers and job seekers.

The WIOA Youth and Governor's Summer Job Hunt (GSJH) programs will use the tools provided in E-Colorado as a conduit for youth workers to connect with other youth providers and staff from different counties through the chat rooms. The WIOA Youth

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Program will continue to use up to date information explaining different techniques and programs that are effective when working with the youth population. In addition, the WIOA Youth Program will utilize the youth tool kit accessible through E-Colorado as a resource to assist in finding new and innovative ways to motivate youth. This will be done by adopting best practices from counties throughout the state that have been successful in recruiting, increasing enrollments and keeping the participants motivated and active in the program. Our program enrolls youth in both the WIOA and GSJH programs through the utilization of career exploration classes offered at the ACWBC as well as utilizing the LMI Gateway website for career assessments, career exploration and job search. The youth staff has developed community contacts and utilizes community resources that offer additional assistance for youth. The youth staff also provides job readiness workshops to youth in the community.

The youth staff will continue to partner with businesses for reverse referrals, attend monthly SWAP meetings, and meet with Chafee and Ongoing Adolescent child protection for presentations, referrals and partnership to enroll and provide wrap around service. The youth staff will continue to partner with The Educational Opportunity Center for referrals and partnership to enroll Out of School youth. The youth staff will also outreach through strategically placed flyers (laundry mats, apartment complexes, mobile home parks, recreation centers, etc.) throughout the community. In order to streamline the intake process, all youth staff have electronic tablets. This not only streamlines the intake process it provides greater convenience for youth because staff are able to meet with them in their community.

A Request for Information (RFI) has gone out to the community to determine and assess service availability for youth. Assessments are completed to determine the needs of the youth participants on caseload and then matched to a work based learning opportunity, laying the foundation toward a career pathway. Youth participants are also assessed to determine other needs such as soft skills training. The WIOA Youth Program continues to secure additional worksites that offer work based learning opportunities for youth by conducting outreach to businesses, networking at events, and working with the LWDB/Youth Sub Committee to find new contacts. The WIOA Youth Program will continue to provide information about apprenticeship opportunities available to youth interested in post-secondary training and/or employment. Goals will include partnering with new and past worksites to provide work based learning opportunities by conducting outreach to businesses. By providing referrals of appropriate candidates in industries that align with their intended career pathways, the WIOA Youth Program will expend program funds and ensure the success of work based learning. During work

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based learning opportunities, the youth will be evaluated several times on performance, skills learned, attendance and addressing growth opportunities to assist the youth to be successful.

17. Provide a description of how the local board will coordinate workforce investment activities carried out under this title in the local area with the provision of adult education and literacy activities under title II in the local area, including a description of how the local board will carry out, consistent with subparagraphs (A) and (B)(i) of section 107(d)(11) and section 232, the review of local applications submitted under title II.

The local Adult Education (AE) provider, located within Adams 14 school district, has agreed on an MOU to do the following:

- Jointly market our services to both client groups
- Co-locate activities, job fairs and educational offerings at the location most accessible to the target populations.
- Meet at the director level once a month to address common issues.
- The AE representative is an active member of our LWDB.
- Co-create training activities taking advantage of the unique skills and abilities of the two organizations.
- Endeavor to create common intake and case management processes that will allow for the seamless movement of common clients between organizations.

18. Provide a description of how the local board will coordinate workforce investment activities carried out under this title in the local area with the provision of transportation, including public transportation, and other appropriate supportive services in the local area.

The Adams County LWDB has directed the ACWBC to attend several local service provider meetings that include the following:

- Local Coordinating Council which focuses on public transportation primarily for low income and individuals with disabilities.
- Center for Career and Community Enrichment Center Steering Committee this group meets on a monthly basis to discuss the partnership between service providers that include Adams County Housing Authority, Colorado State University Extension, Access Housing, ACWBC, Growing Home and Vista Corps.

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- Brighton Resource Coalition meets quarterly to discuss services provided in the local area. Services include; Mental Health, domestic violence, education, senior services, housing, financial, food assistance, utilities, etc.

19. Provide a description of plans and strategies for, and assurances concerning, maximizing coordination of services provided by the State employment service under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) and services provided in the local area through the one-stop delivery system, to improve service delivery and avoid duplication of services.

The creation of the Workforce Integration Group within the ACWBC has assisted in the coordination of services among internal programs and is focusing on the reduction of duplication of services. These strategies will be expanded to partner agencies to improve service delivery to customers.

20. Identify the administrator/administrative entity responsible for the disbursement of Title I and III funds in the local area, as determined by the chief elected official or the Governor, and the fiscal agent if different.

The Adams County Chief Local Elected Official/Board of County Commissioners (CLEO/BOCC) has designated the Adams County Treasurer as its Fiscal Agent, authorized to receive funds on behalf of the CLEO/BOCC and disburse them at the request of the Adams County Workforce Development Board as described in the law.

21. A description of the competitive process to be used to award the sub-grants and contracts in the local area for activities carried out under this title.

Currently, ACWBC does not utilize any subcontractors to provide services. ACWBC follows both Division and County policies for grant purchases. ACWBC released an RFI (Request for Funding Information) for the WIOA Youth Elements in February of 2016, to gauge interest in the community and follow through with partnerships as appropriate. ACWBC received no response to this RFI. ACWBC is awaiting guidance on the final procurement rules for the one-stop operator and will follow county procurement policies to ensure a competitive process as required.

ACWBC will follow Adams County guidelines and requirements found in the Policy & Procedure Manual, in particular the following sections:

- 1008-Annual (Renewable) Service Agreements
- 1050-Informal Bid Policy and Procedure

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- 1060-Formal Invitation for Bid (IFB)
- 1070-Formal Request for Proposal (RFP)
- 1078-Request for Proposal Evaluation and Best and Final Offers
- 1079-Insurance and Bond Requirements
- 1080-Single Sourcing Policy
- 1081-Professional Services
- 1095-Renewals and Extensions

22. Provide a description of the local levels of performance negotiated with the Governor and chief elected official pursuant to section 116(c), to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (where appropriate), eligible providers under subtitle B, and the one-stop delivery system, in the local area.

Outcomes will be measured using CDLE's statewide database, Connecting Colorado. Negotiation of actual standards for each of the performance outcomes specified above will be conducted at such time as CDLE designates. Current Standards are as follows

ADULT	Employment Rate 2 nd quarter after exit	74.9%
	Employment Rate 4 th quarter after exit	70.4%
	Median Earnings in the 2 nd quarter after exit	\$7,388.00
	Credential Attainment Rate	51.9%
DISLOCATED WORKER		
	Employment Rate 2 nd quarter after exit	75.6%
	Employment Rate 4 th quarter after exit	71.5%
	Median Earnings in the 2 nd quarter after exit	\$8,440.00
	Credential Attainment Rate	50.0%
TRADE ASSISTANCE		
	Employment Rate 2 nd quarter after exit	74.9%
	Employment Rate 4 th quarter after exit	70.4%
	Median Earnings in the 2 nd quarter after exit	\$7,388.00
	Credential Attainment Rate	51.9%
YOUTH		
	Education or Training Activities or Employment Rate 2 nd quarter after exit	65.00%
	Education or Training Activities or Employment Rate 4 th quarter after exit	56.8%
	Credential Attainment Rate	57.5%
WAGNER PEYSER		
	Employment Rate 2 nd quarter after exit	52.5%
	Employment Rate 4 th quarter after exit	49.2%
	Median Earnings in the 2 nd quarter after exit	\$4,871.00

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23. Provide a description of the actions the local board will take toward becoming or remaining a high-performing board, including but not limited to:

- (i) **LWDB Roles:** Identify the role of your Local Workforce Development Board (LWDB) and Youth Council/committee in supporting Business Services, Sector Partnerships, Career Pathways, and Work-Based Learning. What actions will they be taking to ensure that these areas are a priority for the local area? What actions and commitments will you ask your LWDB or youth council/ committee members (in particular business members) to make to support these initiatives?

The following roles and responsibilities were discussed at length and represented as WIOA requirements at the November, 2015 and January, 2016 WDB meetings.

- A. LOCAL PLAN
- B. WORKFORCE RESEARCH AND REGIONAL LABOR MARKET ANALYSIS
- C. CONVENING, BROKERING, LEVERAGING
- D. EMPLOYER ENGAGEMENT
- E. CAREER PATHWAYS DEVELOPMENT
- F. PROVEN AND PROMISING PRACTICES
- G. TECHNOLOGY
- H. PROGRAM OVERSIGHT
- I. NEGOTIATION OF LOCAL PERFORMANCE ACCOUNTABILITY MEASURES
- J. SELECTION OF OPERATORS AND PROVIDERS
 1. SELECTION OF ONE-STOP OPERATORS
 2. SELECTION OF YOUTH PROVIDERS
 3. IDENTIFICATION OF ELIGIBLE PROVIDERS OF TRAINING SERVICES
 4. IDENTIFICATION OF ELIGIBLE PROVIDERS OF CAREER SERVICES
 5. CONSUMER CHOICE REQUIREMENTS
- K. COORDINATION WITH EDUCATION PROVIDERS
- L. BUDGET AND ADMINISTRATION
- M. ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES
- N. MOUs AND ONE-STOP CERTIFICATION

In response to these roles and responsibilities the WDB passed a resolution during the January meeting that reads:

The Adams County Workforce Development Board on January 14th, 2016,

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does hereby assign administrative execution of the WIOA designated roles and responsibilities to the Administrator / Director of Adams County Workforce and Business Center and his/her staff. Strategic direction and decision making for those roles and responsibilities are retained by Workforce Development Board.

The resolution was in recognition that the current all-volunteer board does not necessarily possess the skills, time and knowledge to fully execute those responsibilities.

- (ii) **LWDB Participation:** Describe how you will market opportunities for participation on your LWDB to businesses in your local area to ensure representation of industry sectors with the greatest labor force demand. Describe how you will maintain a minimum of at least 51% of businesses as active members and participants on your LWDB.

The greatest labor force demand in our area is among small businesses. When there is a need to increase business representation the LWDB will identify the current industry sector with the greatest labor force demands. Current LWDB members shall recruit small businesses from the identified industry sector. We have, and will, maintain a business majority by always having one more business representative than social, public and partner agencies on the board.

- (iii) **Address what steps your board will take towards achieving the benchmarks outlined in the High Performing Workforce Boards Definition**

The LWDB has decided not pursue High Performing Local Board designation.

24. Describe how you will use the Workforce Investment Works (WIW) website to increase the awareness of the services and successes for each of the service areas: business, re-employment, and youth. How will you ensure that your local area posts a minimum of three success stories per quarter on WIW?

The Adams County WBC uses the WIW website extensively. Over the last three program year quarters we have averaged 49 submissions per quarter. The submissions derive from successes with job seekers, employers, youth engagement and innovative

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community partner developments. To ensure that the WBC posts a minimum of three success stories per quarter, each staff is asked to submit at least one success story per month to the website and we collect all confirmation emails. The website is marketing to employers, community partners, and legislators as a source to read about the good work that is done in each of the WBC programs.

25. Describe the process used by the local board, consistent with subsection (d), to provide an opportunity for public comment, including comment by representatives of businesses and comment by representatives of labor organizations, and input into the development of the local plan, prior to submission of the plan.

To ensure the required opportunity for businesses, labor organizations and the public to comment on its local plan, the Adams County Workforce Development Board linked the local area plan with the CWDC website (<https://www.colorado.gov/pacific/cwdc/colorado-state-plan>) that contains both the State and Regional Plans. This designated site has opportunity and visibility for all interested parties to provide comment. The local area plan will also be presented formally on May 10, 2016 during Public Hearing to provide an opportunity for comment, questions and discussion.

PUBLIC COMMENT PERIOD

For the public comment period of March 27 through April 27 the plan was posted on the Adams County and CWDC websites. We received one response on April 27th from the Colorado Center on Law and Poverty (CCLP) in Denver.

All comments were documented, considered and included into the plan as determined appropriate by the Adams County Workforce Development Board.

As an update:

- The modified Local Plan will be posted on the Adams County Workforce and Business Center website for public comment.
- The modified Local Plan will be posted on the CWDC website for public comment.
- Comments will be incorporated into the draft plan where appropriate and the final plan will be submitted to the Colorado Department of Labor and Employment by May 18, 2018.

PUBLIC COMMENT

No public comment received.

KEY DEFINITIONS

Americans with Disabilities Act: A federal law providing for comprehensive civil rights protection to individuals with disabilities in areas of employment, public accommodations, state and local government services and telecommunications. (PL101-336)

Adult Basic Education: Academic instruction and education services below the postsecondary level that increase an individual's ability to—(A) read, write, and speak in English and perform mathematics or other activities necessary for the attainment of a secondary school diploma or its recognized equivalent; (B) transition to postsecondary education and training; and (C) obtain employment."

Application: The process which requires the physical attainment of all necessary eligibility documentation regarding citizenship, age, income, selective service registration (if applicable) plus basic skills assessment for math and reading levels. Upon completion of eligibility determination, and signing of the application, eligible customers are placed into the applicant pool for consideration for enrollment into intensive services.

Apprenticeships: An employer-driven model that combines on-the-job learning with related classroom instruction that increases an apprentice's skill level and wages.

Assessment: A judgment of vocational interests, abilities, previous education and work experience, income requirements, and personal circumstances.

Barriers to Employment: Conditions that may make employment difficult for certain individuals. Individuals with such barriers may include: single parents, displaced homemakers, youth, public assistance recipients, older workers, substance abusers, teenage parents, veterans, ethnic minorities, and those with limited English speaking ability or a criminal record or with a lack of education, work experience, credentials, transportation or child care arrangements.

Basic Education: Instruction usually conducted in an institutional setting that is directed towards imparting the basic skills of communication, computation, problem solving, health, consumer development, and citizenship. Instruction for youth could include, but not be limited to, enrollment in a secondary school. Adult Basic Education (ABE) would include upgrading the same basic skills, however, it is directed towards adults who are generally

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classified as functionally illiterate, undereducated, or whose inability to speak, read or write the English language constitutes a substantial impairment of their ability to get or retain employment commensurate with their readability. Such instruction is designed to raise the level of education of such individuals with a view to making them less likely to become depend on others, to improving their ability to benefit from occupational training and other wise increasing their opportunities for more productive and profitable employment.

Basic Literacy Skills: Reading, writing, mathematics, problem solving and interpersonal skills training that enable adults to communicate in English, use math, obtain a high school diploma or GED and become productive, employable citizens Basic Skills Deficient and Deficient in Basic Literacy Skills

Basic Skills Deficient: An individual has English reading, writing, or computing skill at or below the eighth grade level on a generally accepted standardized test or a comparable score on a criterion-referenced test. (WIA Section 101 (4))**Deficient in Basic Literacy Skills:** Is an individual who, at a minimum, meets the definition of Basic Skills Deficient; or is unable to compute or solve problems, read write, or speak English at a level necessary to function on the job, in the individual's family, or in society. (20 CFR Part 664.205(a))

Board of County Commissioners: A county commission (also known as a board of county commissioners) is a group of elected officials charged with administering the county government in some states of the United States. County commissions are usually made up of three or more individuals.

Career Pathways: A series of connected education and training programs, work experiences, and student support services that enable individuals to secure a job or advance in an in-demand industry.

Career Services: Career Services Career services for adults and dislocated workers must be available in at least one Job Center in each local workforce development area. There are three types of career services, as identified in §678.430 of the NPRMs: Basic career services; Individualized career services; and Follow-up services.

Case Management/Intensive Service: A customer-centered approach in delivery of services, designed to: 1. Prepare and coordinate comprehensive employment plans, identifying barriers to participation and employment; devise service strategies for customers to ensure access to workforce investment activities and supportive services, using, where feasible, computer-based technologies; and 2. Assist in the enrollment of customers into allowable activities designed to enhance employability (i.e. motivation,

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assessment, job preparation workshops, educational classes and/or training, and/or employment services), providing job development and placement services, and assisting individuals and families in accessing community services, addressing emergency assistance and crisis intervention and immediate needs (i.e. food, housing, clothing, and transportation); and 3. Provide job and career counseling during program participation and after job placement.

Categorical Income Eligibility: Categorical Income Eligibility may be used to determine whether a customer is income eligible for intensive and training services. The applicant meeting categorical eligibility for income must meet all the other eligibility criteria. Applicants are deemed to have met the income eligibility requirements if the applicant that:

1. Receives or a member of a household that receives, or has been determined eligible to receive, SNAP/food stamps within the six (6) month period prior to applicant to a WIA program;
2. Receives, or is a member of a household that receives cash payments under a Federal, State, or local income-based public assistance program such as TANF, RCA, GA or SSI;
3. Homeless;
4. Youth in state-sponsored foster care or youth aging out of state-sponsored foster care.

Chief Local Elected Official: The chief elected executive officer of a unit of general local government in a local area.

Connecting Colorado: A website where job seekers can post their resumes and search for job openings. Employers can post job listings in the nation's largest online labor exchange, create customized job orders, and search resumes.

Core Services: Services available to all customers (universal access) of the One-Stop Center or affiliate partner agency. Core services include self-help services and services requiring minimal staff assistance as described under Section 134 (d) (2) of the Act. Note: When staff assistance is required to provide supportive services to Core service customers, registration is required and counted for performance measurement purposes.

Credentials: A credential is a nationally recognized degree or certificate or state recognized credential. Credentials include, but are not limited to, a high school diploma, GED, or other recognized equivalents, postsecondary degrees/certificates, recognized skill standards, licensure or industry-recognized certificates (i.e., ASE car repair, Hazmat, CAN, CDL, Boiler Operator, Flag Person, Heavy Equipment Operator, etc.), and all state education agency recognized credentials. (This definition applies to current WIA statutory adult, older youth and dislocated worker measures only it does not apply to the common measures).

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Customer: A Customer is any person seeking assistance to find employment or training, whether employed or unemployed, and employers who need qualified workers for their company or training for the workers who are already employed with them.

Customer-Centered: Services and improvements to the system are made based on customer feedback.

Customized Training: Training that is designed to meet the special requirements of an employer (including a group of employers); 2. Training that is conducted with a commitment by the employer to employ an individual on successful completion of the training; and 3. Training for which the employer pays for not less than 50 percent of the cost of training. The training may occur at the employer's site or may be provided by a training vendor able to meet the employer's requirements. Such training usually requires a commitment from the employer to hire a specified number of trainees who satisfactorily complete the training.

Disabled Veteran: A veteran who is entitled to compensation under laws administered by the Veterans Administration, or an individual who was discharged or released from active duty because of service-connected disability.

Disabled Veteran Outreach Program: Disabled Veterans' Outreach Program (DVOP) specialists develop job and training opportunities for Veterans, with special emphasis on Veterans with service-connected disabilities.

Disadvantaged Adults: Educationally or skills disadvantaged adults are those persons who score below 8th grade level on standardized tests. They required educational assistance to bring their basic skills to a level that would make them eligible for secondary (high school) education or to hold a job with Basic English and math skills.

Discretionary Grant: Priority Selection for Career Services and Training Services Funded with WIOA Statewide (10%) Discretionary Grants/Contracts for purposes of WIOA statewide (10%) discretionary funds, the Governor has determined that these funds will be prioritized as follows: 1. Eligible veterans and spouses; 2. Unemployed individuals; 3. Low-income individuals; 4. Other Colorado job seekers. As indicated by the first priority, recipients of WIOA 10% discretionary grants and contracts will continue to provide priority selection of veterans for career and training services as required under P.L. 107-288 "Jobs for Veterans Act" and in alignment with Workforce System Policy 1009 Revision 2. In applying this policy to 10% funded projects, veterans who are unemployed and/or low-income, have priority over all other individuals served under these projects.

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Dislocated Worker: An individual who: has been terminated or laid off from their job, or who received a notice of termination or layoff, from their employer; is eligible for or has exhausted their unemployment payments; or has been employed for a duration sufficient to demonstrate, to the appropriate entity at a one-stop center, attachment to the workforce, but cannot get unemployment compensation because of low earnings or having done work for an employer not covered under a State unemployment compensation law; and is unlikely to return to a previous industry or occupation; has been terminated or laid off, or has received a notice of termination or layoff, from employment as a result of any permanent closure of, or any substantial layoff at, a plant, facility or enterprise; is employed at a facility which the employer has made a general announcement that such facility will close within 180 days; or for purpose of eligibility to receive services other than training services, intensive services or supportive services, is employed at a facility at which the employer has made a general announcement that such facility will close; was self-employed (including employment as a farmer, rancher, or a fisherman) but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters, is a displaced homemaker; or is the spouse of a member of the Armed Forces on active duty and who has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station of such member; or is the spouse of a member of the Armed Forces on active duty and who meets the criteria.

DOL, USDOL: The U.S. Department of Labor, including its agencies and organizational units.

Economic Development: Local planning and zoning commissions or boards, community development agencies, and other local agencies and institutions responsible for regulating, promoting, or assisting in local economic development.

Eligible Provider: The term “eligible provider”, used with respect to: 1. Training services, means an organization, such as a public or private college and university, or community-based organization whose application has been approved for the State list of training services as identified; 2. Intensive services, means a provider who is identified or awarded; 3. Youth activities, means a provider who is awarded a grant or a contract; 4. Other workforce investment activities, means a public or private entity selected to be responsible for such activities, such as a one-stop operator designated or certified.

Eligible Training Provider List (ETPL): A statewide collection of providers that are approved to give services through the One-Stop system. These lists contain consumer information, including cost and performance information for each of the providers, so that customers

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can make informed choices on where to use their Individual Training Accounts.

English as a Second Language (ESL): English language education for adults whose inability to understand, speak, read, or write the English language is a barrier to their ability to get or keep employment. This also has effects on their real ability to function in society or successfully complete the citizenship application process.

Firewall: Separation as a part of the procurement process.

GED-General Equivalency Diploma: A high school equivalency diploma, which is obtained by passing the General Educational Diploma Equivalency Test that, measures skills and knowledge generally associated with four years of traditional high school instruction.

In-Demand Industry Sector or Occupation: An industry sector that has a substantial current or potential impact (including through jobs that lead to economic self-sufficiency and opportunities for advancement) on the State, regional, or local economy, as appropriate, and that contributes to the growth or stability of other supporting businesses, or the growth of other industry sectors; or an occupation that currently has or is projected to have a number of positions (including positions that lead to economic self-sufficiency and opportunities for advancement) in an industry sector so as to have a significant impact on the State, regional, or local economy, as appropriate.

Individual with a Barrier to Employment: A member of one or more of the following populations: displaced homemakers; low-income individuals; Indians, Alaska Natives, and Native Hawaiians, as such terms are defined in section 166; persons with disabilities, including youth who with disabilities; older individuals; ex-offenders; homeless individuals as defined in the Violence Against Women Act of 1994, or homeless children and youths as defined in the McKinney-Vento Homeless Assistance Act; youth/young adults who are in or have aged out of the foster care system; person who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers; eligible migrant and seasonal farmworkers; persons within 2 years of exhausting lifetime eligibility under part A of title IV of the Social Security Act; single parents including single pregnant women; long-term unemployed person; and such other groups as the Governor involved determines to have barriers to employment.

Individual with a Disability: 1. In general. An individual with any disability (as defined in section 3 of the Americans with Disabilities Act of 1990 (42 U.S.C. 12`02)). 2. Individuals with Disabilities. More than one individual with a disability.

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Individual Training Accounts (ITA): An expenditure account established on behalf of an eligible customer in WIA Title IB adult, youth and dislocated worker programs to purchase training services from eligible providers they select in consultation with the case manager, counselor or coordinator.

Intensive Services: Services available to adults and dislocated workers who have completed one or more Core Services and are still unable to gain employment OR who are employed and have been determined in need of services to get a better job in order to gain self-sufficiency. Intensive Services include individual career planning, resume preparation, job clubs, career counseling, internships, and comprehensive assessments. Basic education, ESL, and basic computer literacy are also sometimes considered intensive. Note: All customers in intensive services must be registered and are counted for performance measurement purposes.

Internships: WIOA considers an internship to be a form of paid or unpaid work experience, defined as an opportunity for exposure to the requirements of a particular occupation or industry, the work environment and the behavioral expectations for success on the job. Such work experiences are not expected to provide formal training for occupational skills, although some skills may be learned.

Justice Involved: An adult or juvenile who is or has been subject to any stage of the criminal justice process, and for whom services under this Act may be beneficial; or who requires assistance in overcoming artificial barriers to employment resulting from a record of arrest or conviction.

Labor Force: The total of all civilians classified as employed and unemployed and members of the Armed Forces stationed in the United States. (Bureau of Labor Statistics Bulletin 2175).

Labor Market Area: An economically integrated geographic area within which individuals can reside and find employment within a reasonable distance or can readily change employment without changing their residence. Such an area shall be identified in accordance with criteria used by the Bureau of Labor Statistics of the Department of Labor in defining such areas or similar criteria established by a Governor.

Labor Market Information: Labor Market Information (LMI) must be provided to customers

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in every program. LMI generally involves four major areas of information, which include national job trends (including supply and demand), local job opportunities, education and skill requirements for jobs, and job seeking skills (writing resumes, job interview techniques, etc.).

Life Skills: Those skills which are included in adult literacy dealing with such topics as consumer economics, government and law, occupational knowledge, community resources, and health that are included into an educational agency's basic literacy skills course of study.

Local Area: The local workforce development area(s) designated by a Governor for delivery of WIOA services.

Lower Living Standard Income Level: The income level (adjusted for regional, metropolitan, urban, and rural differences and family size) determined annually by the Secretary of Labor based on the most recent lower living family budget issued by the Secretary.

Local Workforce Development Board: A local workforce development board established under section 107 of WIOA, as one of the 10 federally recognized local areas in Colorado.

Low Income Individuals: The term "low-income individual" means a person who: 1. receives, or is a member of a family that receives, cash payments under a Federal, State, or local income-based public assistance program; 2. received an income, or is a member of a family that received a total family income, for the 6-month period before application for the program involved (besides unemployment compensation, child support payments, payments described in subparagraph (A), and old-age and survivors insurance benefits received under section 202 of the Social Security Act (42 U.S.C. 402) that, for their family size, is not more than the higher of—(i) the poverty line, for an equivalent period; or (ii) 70 percent of the lower living standard income level, for a similar period; 3. belongs to a household that receives (or has been decided within the 6-month period before application for the program to be eligible to receive) food stamps according to the Food Stamp Act of 1977 (7 U.S.C. 2011 et seq.); 4. is a homeless person, as defined in subsections (a) and (c) of section 103 of the Stewart B. McKinney Homeless Assistance Act (42 U.S.C. 11302); 5. is a foster child for whom State or local government payments are made; or 6. in cases permitted by rules decided by the Secretary of Labor, is a person with a disability whose own income meets the requirements of a program described in subparagraph (1) or of subparagraph (2), but who is a member of a family whose income does not meet such requirements.

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Mature Worker: An individual age 50 or older.

Migrant Seasonal Farm Worker (MSFW): a migrant farmworker , a seasonal farmworker , or a migrant food processing worker: *Seasonal Farmworkers* - is a person who during the preceding 12 months worked at least an aggregate of 25 or more days or parts of days in which some work was performed in farmwork earned at least half of his/her earned income from farmwork, and was not employed in farmwork year round by the same employer.

Migrant Farmworkers - is a seasonal farmworker who had to travel to do the farmwork so that he/she was unable to return to his/her permanent residence within the same date.

Migrant Food Processing Worker - means a person who during the preceding 12 months has worked at least an aggregate of 25 or more days or parts of days in which some work was performed in food processing (as classified in the North American Industry Classification System (NAICS) 311411, 311611, 311421 for food processing establishments), earned at least half of his/her earned income from processing work and was not employed in food processing year round by the same employer, provided that the food processing required travel such that the worker was unable to return to his/her permanent residence in the same day. Migrant food processing workers who are full-time students but who travel in organized groups rather than with their families are excluded.

Occupational Skills Training: Includes both (1) vocational education which is designed to provide individuals with the technical skills and information required to perform a specific job or group of jobs, and (2) on-the-job training.

ONET: The Occupational Information Network for use matching the title of an occupation with its 5 or 6-digit occupational code (<http://online.onetcenter.org/>).

On-the-Job-Training: Training by an employer that is provided to a paid customer while 1. Engaged in productive work in a job that: 2. Provides knowledge or skills essential to the full and adequate performance of job; 3. Provides reimbursement to the employer of up to 50 percent of the wage rate of the customer, for the extraordinary costs of providing the training and the additional supervision related to the training; and 4. Is limited in duration as appropriate to the occupation for which the customer is being trained; taking into account the content of the training, the prior work experience of the customer, and the service strategy of the customer, as appropriate.

Pre-Apprenticeship: Services and programs, often including classroom instruction, designed to prepare individuals to enter and succeed in Registered Apprenticeship programs. These

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programs should have a documented partnership with at least one Registered Apprenticeship program sponsor and together, they expand the customer's career pathway opportunities with industry-based training coupled with classroom instruction.

Public Assistance: Federal, State or Local government support provided to families for which eligibility is determined by a needs or income test. Includes TANF, childcare, food stamps (SNAP), housing assistance, work subsidies, and allowances or other cash payments to meet living expenses.

Regional Areas: This term does not have a specified meaning for Colorado. In WIOA, the terms are local area (the 10 federally recognized geographic areas that receive WIOA funding and are responsible for the administration and delivery of WIOA programs and services) or regional planning area (a group of local areas that have agreed to coordinate service delivery and develop regional WIOA plans).

Registered Apprenticeships: An employer-driven model that combines on-the-job learning with related classroom instruction that increases an apprentice's skill level and wages and is registered/approved with the US Department of Labor.

Sector Partnerships: Brings together employers, at a regional level, from the same industry with the education, training and other community support programs needed to implement solutions and services that ensure the target industry thrives.

Supplemental Nutrition Assistance Program (SNAP): Provides supplemental food and nutrition assistance to low income individuals. Replaced Food Stamp program.

Talent Development: Developing and guiding customer's skills, knowledge and abilities through understanding, managing and developing their talents in the best possible way; in conjunction with occupational training, classroom training and work-based learning strategies.

Temporary Assistance to Needy Families (TANF): Is a federal program providing cash, medical or food assistance for parents and children.

Trade Adjustment Assistance (TAA): Trade Adjustment Assistance service and allowances provided for achieving reemployment of adversely affected workers, including TRA, training, and other re-employment services, and job search allowance and relocation allowances.

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Trade Readjustment Allowance (TRA): A weekly allowance payable to an affected worker with respect to such worker's unemployment.

Training Services: The education and employment training services to be offered at no cost to One-Stop system customers who have been unable to get a job after having received one or more core services and one or more intensive services.

Veteran: An individual who served in the active military, naval, or air service, and who was discharged or released from such service under conditions other than dishonorable.

Veteran (Recently separated): Any veteran who applies for participation under this title within 48 months after the discharge or release from active military, naval, or air service.

Vocational Rehabilitation: Is a process/program which enables persons with functional, psychological, developmental, cognitive and emotional impairments or health disabilities to overcome barriers to accessing, maintaining or returning to employment or other useful occupation.

Wagner-Peyser: Employment Service programs – Employment Service basic labor exchange and other services funding source.

Welfare and/or Public Assistance Recipient: A person who, during the course of the program year, receives or is a member of a family who receives cash welfare or public assistance payments under a Federal, State, or local welfare program.

WIOA Adult: An individual who is age 18 or older.

WIOA: Is a comprehensive legislation that reaffirms, reforms, and modernizes the public workforce system, bringing together and enhancing several key employment, education, and training programs. WIOA resources, services, and leadership tools for the workforce system to help individuals find and maintain good jobs and improves employer prospects for success in the global marketplace. It ensures that the workforce system operates as a comprehensive, integrated and streamlined system to provide pathways to prosperity for those it serves and continuously improves the quality and performance of its services.

Work-based Learning: Experiential learning opportunities that take place within a business or onsite with an employer.

ADAMS COUNTY WORKFORCE AND BUSINESS CENTER LOCAL PLAN

Modified April 17, 2018

Workforce Development: Is an American economic development approach that attempts to enhance a region's economic stability and prosperity by focusing on people rather than businesses. It is essentially a human resources strategy.

Youth/Young Adults: Means an individual between ages 14-24 who meets the Title I of WIOA Youth/Young Adult program eligibility.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Resolution approving right-of-way agreement between Adams County and Alexander Family, LLC, for property necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project
FROM: Jeffery Maxwell, P.E., PTOE, Public Works
AGENCY/DEPARTMENT: Public Works
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

BACKGROUND:

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84th Avenue for the 2018 Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Alexander Family, LLC, for dedication of road right-of-way for \$595.00. The attached resolution allows the County to acquire ownership of the needed property for the use of the public and provide the necessary documents to close on the property.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

ATTACHED DOCUMENTS:

Draft resolution
Right-of-way agreement.

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 13

Cost Center: 3056

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u><u> </u></u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9010	W30561827	\$1,000,000
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u><u>\$1,000,000</u></u>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT BETWEEN ADAMS
COUNTY AND ALEXANDER FAMILY, LLC, FOR PROPERTY NECESSARY FOR THE
2018 MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

Resolution 2018-

WHEREAS, Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84th Avenue for the 2018 Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“street improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 482 West 79th Place located in the Northwest Quarter of Section 34, Township 2 South, Range 68 West of the 6th Principal Meridian, County of Adams, State of Colorado, and owned by Alexander Family, LLC, (“Parcel 23”); and,

WHEREAS, Adams County requires ownership of Parcel 23 for construction of the street improvements; and,

WHEREAS, Alexander Family, LLC, is willing to sell Parcel 23 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Alexander Family, LLC, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

Right-of-Way Agreement

This Agreement is made and entered into by and between **Alexander Family, LLC**, whose address is **4673 Castle Circle, Broomfield, CO 80023-4078** (“Owner”), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 (“County”) for the conveyance of rights-of-way on property located at **482 W. 79th Place, Denver, CO 80221-4043** hereinafter (the “Property”) for the 2018 Miscellaneous Concrete and ADA Ramps Project (the “Project”). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **FIVE HUNDRED NINETY-FIVE AND NO/100 DOLLARS (\$595.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$540.00 for the land dedication of road right-of-way, and \$55.00 for sod. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement with an expected date of July 14, 2018.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The County through its contractor shall assure that reasonable access shall be maintained to the Owner’s property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.
5. The County will remove approximately 50 square feet of lawn/sod. But the County has agreed to reimburse the owner the expense of the lost lawn/sod and made a part of this Agreement.

6. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
7. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
8. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
9. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

Alexander Family, LLC:

By: Matthew Alexander

Print Name: James Matthew Alexander

Print Title: Registered Agent

Date: July 30, 2018

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

Chair

Date

Approved as to Form:

County Attorney

EXHIBIT "A"

**DEED FROM ALEXANDER FAMILY, LLC.
TO
THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 6, Block 6, of the SHERRELWOOD ESTATES FILING NO. 8, a Subdivision recorded on November 8, 1962 in File No. 11 Map 11 Reception No. 679075 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Northwest Quarter of Section 34, Township 2 South, Range 68 West of the 6th Principal Meridian, being more particularly described as follows:

Beginning at the Northeasterly Corner of said Lot 6, thence South 0°06'13" East, along the Easterly line of said Lot 6, a distance of 30.02 feet to a point of cusp with a curve concave Southwesterly and having a radius of 30.00 feet;

Thence Northerly, Northwesterly and Westerly along the arc of said curve, a distance of 47.17 feet through a central angle of 90°02'07" to a point of cusp with the Northerly line of said Lot 6;

Thence North 89°51'39" East, along the Northerly line of said Lot 6, a distance of 30.02 feet to the Point of Beginning.

Containing: 193 square feet, more or less.

Legal description prepared by:

Ian Cortez, PLS
Colorado Professional
Land Surveyor No. 32822
For and on behalf of:
Adams County, Colorado

Exhibit "B" attached and hereby made a part thereof.



EXHIBIT "B"

W. 80th AVENUE

N89°51'39"E
30.02'

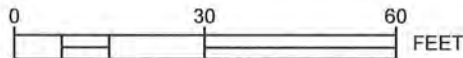
POINT OF BEGINNING

Delta = 90°02'07"
R=30.00'
L=47.14'
AREA=
193 S.F., ±

S0°06'13"E
30.02'

CONIFER ROAD

ALEXANDER FAMILY, LLC.
LOT 6, BLOCK 6
SHERRELWOOD ESTATES FILING NO. 8
482 W 80th AVE
PN: 1719-34-2-05-009



SCALE: 1" = 30'



ADAMS COUNTY
COLORADO

THIS EXHIBIT IS NOT A BOUNDARY SURVEY AND SHOULD NOT BE USED AS SUCH. IT IS INTENDED ONLY TO DEPICT THE ATTACHED LEGAL DESCRIPTION.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Resolution approving right-of-way agreement between Adams County and Mitchell Ronald Espinoza for property necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project
FROM: Jeffery Maxwell, P.E., PTOE, Public Works
AGENCY/DEPARTMENT: Public Works
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

BACKGROUND:

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84th Avenue for the 2018 Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Mitchell Ronald Espinoza for dedication of road right-of-way for \$795.00. The attached resolution allows the County to acquire ownership of the needed property for the use of the public and provide the necessary documents to close on the property.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

ATTACHED DOCUMENTS:

Draft resolution
Right-of-way agreement.

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 13
Cost Center: 3056

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u><u> </u></u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9010	W30561827	\$1,000,000
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u><u>\$1,000,000</u></u>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT BETWEEN ADAMS
COUNTY AND MITCHELL RONALD ESPINOZA, FOR PROPERTY NECESSARY FOR
THE 2018 MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

Resolution 2018-

WHEREAS, Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84th Avenue for the 2018 Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“street improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 8133 Conifer Road located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6th Principal Meridian, County of Adams, State of Colorado, and owned by Mitchell Ronald Espinoza (“Parcel 29”); and,

WHEREAS, Adams County requires ownership of Parcel 29 for construction of the street improvements; and,

WHEREAS, Mitchell Ronald Espinoza is willing to sell Parcel 29 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Mitchell Ronald Espinoza, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

Right-of-Way Agreement

This Agreement is made and entered into by and between **Mitchell Ronald Espinoza** whose address is **PO Box 351, Yampa, CO 80483-0351** (“Owner”), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 (“County”) for the conveyance of rights-of-way on property located at **8133 Conifer Road, Denver, CO 80221** hereinafter (the “Property”) for the 2018 Miscellaneous Concrete and ADA Ramps Project (the “Project”). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **SEVEN HUNDRED NINETY-FIVE AND NO/100 DOLLARS (\$795.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$540.00 for the land dedication of road right-of-way, \$200.00 for fence and post, and \$55.00 for sod. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The County through its contractor shall assure that reasonable access shall be maintained to the Owner’s property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.
5. The County will remove approximately 50 square feet of lawn/sod and approximately 8 feet of 2”x6” rail fence with a post. But the County has agreed to reimburse the

owner the expense of the lost lawn/sod and fencing and made a part of this Agreement.

6. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
7. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
8. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
9. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

Owner:

By:


Mitchell Ronald Espinoza

Date:

7-27-2018

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

Chair

Date

Approved as to Form:

County Attorney

EXHIBIT "A"

**DEED FROM MITCHELL ESPINOZA
TO
THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 10, Block 3, of the SHERRELWOOD ESTATES FILING NO. 8, a Subdivision recorded on November 8, 1962 in File No. 11 Map 11 Reception No. 679075 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6th Principal Meridian, being more particularly described as follows:

Beginning at the Northeasterly Corner of said Lot 10, thence North 55°24'50" West, along the Northerly line of said Lot 10, a distance of 10.00 feet;

Thence leaving said Northerly line, South 8°50'54" East, a distance of 13.75 feet to the beginning of a nontangent curve concave Northwesterly and having a radius of 640.67 feet, said curve being the Easterly line of said Lot 10;

Thence Northeasterly along said curve to the left, and the Easterly line of said Lot 10, a distance of 10.00 feet through a central angle of 0°53'40", with a chord bearing North 37°43'02" East and a chord distance of 10.00 feet to the Point of Beginning.

Containing: 50 square feet, more or less.

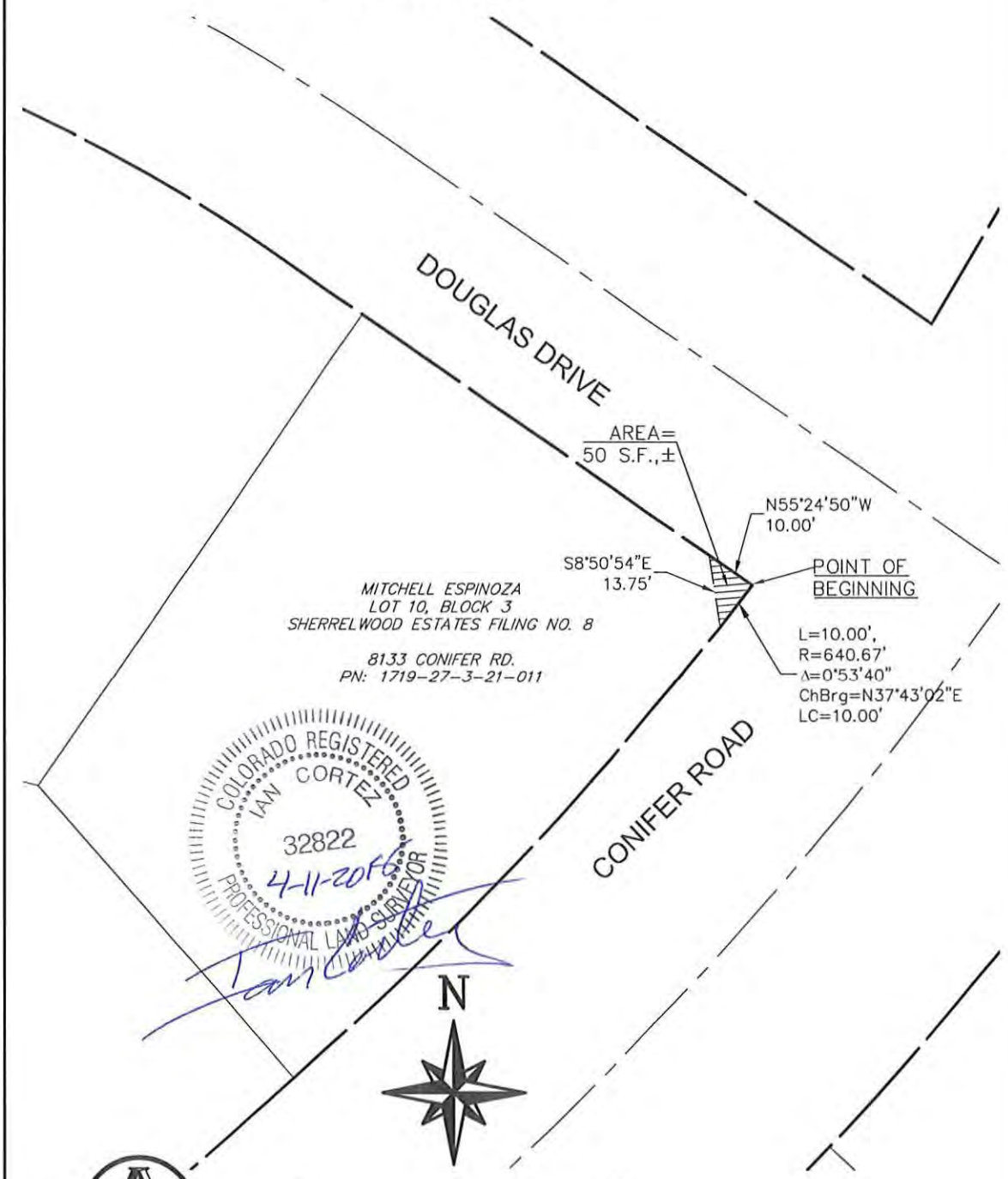
Legal description prepared by:

Ian Cortez, PLS
Colorado Professional
Land Surveyor No. 32822
For and on behalf of:
Adams County, Colorado

Exhibit "B" attached and hereby made a part thereof.

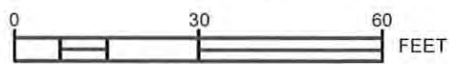


EXHIBIT "B"



COLORADO REGISTERED
IAN CORTEZ
32822
4-11-2016
PROFESSIONAL LAND SURVEYOR

Tan Cortez



SCALE: 1" = 30'



THIS EXHIBIT IS NOT A BOUNDARY SURVEY AND SHOULD NOT BE USED AS SUCH. IT IS INTENDED ONLY TO DEPICT THE ATTACHED LEGAL DESCRIPTION.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Resolution approving right-of-way agreement between Adams County and Grace Gospel Publishers, Inc., for property necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project
FROM: Jeffery Maxwell, P.E., PTOE, Public Works
AGENCY/DEPARTMENT: Public Works
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

BACKGROUND:

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84th Avenue for the 2018 Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Grace Gospel Publishers, Inc., for dedication of road right-of-way for \$540.00. The attached resolution allows the County to acquire ownership of the needed property for the use of the public and provide the necessary documents to close on the property.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

ATTACHED DOCUMENTS:

Draft resolution
Right-of-way agreement.

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 13

Cost Center: 3056

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u><u> </u></u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9010	W30561827	\$1,000,000
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u><u>\$1,000,000</u></u>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT BETWEEN ADAMS
COUNTY AND GRACE GOSPEL PUBLISHERS, INC., FOR PROPERTY NECESSARY
FOR THE 2018 MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

Resolution 2018-

WHEREAS, Adams County is in the process of acquiring right-of-way along Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84th Avenue for the 2018 Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“street improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 8366 Conifer Road located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6th Principal Meridian, County of Adams, State of Colorado, and owned by Grace Gospel Publishers, Inc., (“Parcel 35”); and,

WHEREAS, Adams County requires ownership of Parcel 35 for construction of the street improvements; and,

WHEREAS, Grace Gospel Publishers, Inc., is willing to sell Parcel 35 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Grace Gospel Publishers, Inc., a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

Right-of-Way Agreement

This Agreement is made and entered into by and between **Grace Gospel Publishers, Inc.** whose address is **8366 Conifer Road, Denver, CO 80221** (“Owner”), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 (“County”) for the conveyance of rights-of-way on property located at **8366 Conifer Road, Denver, CO 80221** hereinafter (the “Property”) for the 2018 Miscellaneous Concrete and ADA Ramps Project (the “Project”). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **FIVE HUNDRED EIGHTY AND NO/100 DOLLARS (\$580.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$540.00 for the land dedication of road right-of-way, and \$40.00 for asphalt. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement with an expected date of July 18, 2018.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The County through its contractor shall assure that reasonable access shall be maintained to the Owner’s property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.
5. The County will remove approximately 6 square yards of asphalt surface. But the County has agreed to reimburse the owner the expense of the lost asphalt surface and made a part of this Agreement.

6. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
7. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
8. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
9. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

Grace Gospel Publishers, Inc

By: Ronald Achtyes

Print Name: Ronald Achtyes

Print Title: President

Date: 7-27-18

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

Chair

Date

Approved as to Form:

County Attorney

EXHIBIT "A"

**DEED FROM GRACE GOSPEL PUBLISHERS, INC.
TO
THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A tract of land being a portion of that parcel conveyed by Warranty Deed recorded on September 11, 1966 in Book 1106 Page 281 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6th Principal Meridian, being more particularly described as follows:

Beginning at the Southwest Corner of said parcel, thence North 0°18'16" West along the Westerly line of said parcel, a distance of 10.00 feet;

Thence leaving said Westerly line, South 45°18'16" East, a distance of 14.14 feet to the Southerly line of said parcel;

Thence South 89°41'44" W, along the Southerly line of said parcel a distance of 10.00 feet to the Point of Beginning.

Containing: 50 square feet, more or less.

Legal description prepared by:

Ian Cortez, PLS
Colorado Professional
Land Surveyor No. 32822
For and on behalf of:
Adams County, Colorado

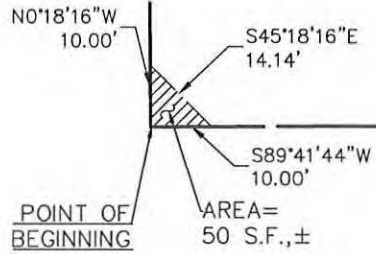
Exhibit "B" attached and hereby made a part thereof.



EXHIBIT "B"

CONIFER ROAD

GRACE GOSPEL PUBLISHERS, INC.
BOOK 1106 PAGE 281
8366 CONIFER RD
PN: 1719-27-3-01-002



W. 83rd PLACE

COLORADO REGISTERED
IAN CORTEZ
32822
4-7-2018
PROFESSIONAL LAND SURVEYOR

N

0 30 60 FEET

SCALE: 1" = 30'



THIS EXHIBIT IS NOT A BOUNDARY SURVEY AND SHOULD NOT BE USED AS SUCH. IT IS INTENDED ONLY TO DEPICT THE ATTACHED LEGAL DESCRIPTION.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Land Lease
FROM: Dave Ruppel, Front Range Airport Director
AGENCY/DEPARTMENT: Front Range Airport
HEARD AT STUDY SESSION ON: n/a
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves a resolution with for a Land Lease with HG Hangar One, LLC

BACKGROUND:

The Airport (“Landlord”) has a vacant airport parcel, at 5160 Violet Hill Street, Watkins, Colorado 80136. HG Hangar One, LLC (“Tenant”) would like to lease the parcel and operate a commercial aircraft hangar on it. The Landlord would like to lease the parcel to the Tenant under the terms and conditions of the attached Land Lease Agreement.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney’s Office

ATTACHED DOCUMENTS:

1. BOCC Draft Resolution
2. Land Lease Agreement

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 43
Cost Center: 4302

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

This will occur in the 2019 budget, and will not affect the 2018 budget.

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING LAND LEASE AGREEMENT BETWEEN ADAMS COUNTY
AND HG HANGAR ONE, LLC

Resolution 2018-

WHEREAS, Adams County is a body corporate and politic that owns and operates an airport known as Front Range Airport (“Landlord”); and,

WHEREAS, the Landlord has vacant land, located on the airport at 5160 Violet Hill Street, Watkins, Colorado 80137; and,

WHEREAS, HG Hangar One, LLC (“Tenant”) would like to lease, and operate a commercial aircraft hangar building on this parcel; and,

WHEREAS, the Landlord would like to lease the parcel to the Tenant under the terms and conditions of the attached Land Lease Agreement.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado that the attached Land Lease Agreement between Adams County and HG Hangar One, LLC, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is authorized to execute said Agreement on behalf of Adams County.

LAND LEASE

This Lease is made effective this ___ day of _____, 2018, by and between Adams County, Colorado, located at 4430 S. Adams County Parkway, Brighton, Colorado, 80601 ("Landlord") on behalf of the Front Range Airport, and HG Hangar One, LLC, a Colorado company, located at 20434 E Layton, Aurora, CO 80015, ("Tenant").

Adams County owns and operates the Front Range Airport ("Airport"), located at 5200 Front Range Parkway, Watkins, Colorado 80137, in Adams County, Colorado.

For and in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. Lease and Description. Upon the terms and conditions hereinafter set forth, the Landlord hereby leases to the Tenant, and the Tenant hereby leases from the Landlord, those certain premises situated at the Front Range Airport, Adams County, Colorado, known as 5160 Violet Hill Street, Watkins, Colorado 80137 ("Premises"), the configuration and legal description of which are set forth on the Site Plan attached hereto as Exhibit "A" and incorporated herein by this reference. The Tenant shall have the non-exclusive use of taxiways, runways and other areas of the Airport, which are not within the exclusive use of other tenants and the Landlord. This Lease is expressly conditioned upon the full execution of a Partial Satisfaction and Release between Landlord, Tenant, and 37600 Cessna Way, LLC, a wholly owned subsidiary of Citywide Banks. Landlord has previously entered into a Master Lease agreement with 37600 Cessna Way, LLC, for the Premises, and in the event the Partial Satisfaction and Release between the parties and 37600 Cessna Way, LLC, is not fully executed, this Lease shall be terminated, and the parties shall have no further obligations pursuant to this Lease.
2. Business Purpose. The Premises shall be used for the operation of a commercial aircraft hangar building under the terms and conditions of this Lease which shall not be construed as creating or vesting in the Tenant or any subtenant or assignee a fee interest in the Premises.

The aircraft hangar building, and the leasehold interest created hereby are to be used for aeronautical-related purposes, including but not limited to parking, storing and maintaining aircraft and other activities associated with aircraft ownership. Aircraft stored in the hangar must meet the Taxilane Object Free Area Width for airplanes in Design Group I as defined in FAA AC150/5300-13 Airport Design\Chapter 4., Taxiway and Taxilane Design, nor exceed a wingspan of 59 feet. The tenancy created hereby is subject to the terms of this Lease, the Minimum Standards of Front Range Airport, all applicable federal, state and local laws and ordinances. The Minimum Standards shall be provided by the Landlord to the Tenant in writing upon the approval of this Lease and thereafter from time to time as they are amended.

3. Hangar Construction. Tenant shall construct one, two hundred and ten (210) foot by fifty-four (54) foot T-hangar. Tenant shall construct a two hundred fifty-five and ½ foot (255.5) by forty (40) foot north apron and a two hundred fifty-five and ½ foot (255.5) by forty (40) foot south apron as shown on exhibit "A" capable of supporting Goup I aircraft weights of 12,500 pounds.

4. Tenant's Consideration for Citywide Master Lease Partial Termination and Release Agreement. Tenant has paid 37600 Cessna Way, LLC (Citywide Banks) ten thousand dollars for the buyout/termination of its Master Lease for the Premises. In exchange for the buyout, Landlord agrees to the following:

- a. Subject to applicable land use requirements, Tenant may import construction fill dirt from the location designated by Landlord just east of the property at no cost for the fill dirt.
- b. Tap fees for water and sewer taps will be amortized over the first 10 years of the Lease.
- c. Landlord agrees to add these hangars to its available hangar listings.
- d. Landlord agrees to extend these lease terms to two adjacent hangars, provided Tenant begins development of the second hangar within six months of the Certificate of Occupancy (CO) of the first hangar, and begins the third hangar no later than one year after the CO of the first hangar and meets the requirements of the Partial Termination And Release Agreement for the additional sites.

5. Term. The initial term of this Lease is forty years, commencing 12:01 a.m., September 1, 2018, and ending at midnight on August 31, 2058. Thereafter, two (2) additional five (5) year renewal terms may be offered at the Landlord's sole discretion provided the Tenant is in full compliance with the terms of the Lease and the Minimum Standards of Front Range Airport, and the Landlord has determined that the building is in good repair. The Tenant may terminate this Lease without penalty at the end of the original or any extended lease term by giving the Landlord written notice of its intent to terminate at least ninety (90) days prior to the end of the applicable lease term.

6. Rent. The rent for said leasehold space shall be 50% of the full lease rate for the first year commencing 180 days after the building receives its Certificate of Occupancy from Adams County (Rent Commencement Date). The second year of the lease, the rate will increase to 75% of the full lease rate, and then the third year the rate will become 100% of the full lease rate of Six Thousand Eight Hundred Fifty Four and 40/100 Dollars (\$6,854.40), computed at the annual rate of thirty-four cents (\$0.34) per square foot, times the building footprint of fifty four (54) feet by two hundred and ten (210) feet plus fifteen (15) feet on all four sides or 20,160 square feet as shown on Exhibit "A". The total square footage for which Tenant is responsible for purposes of maintenance and repairs as per paragraph 9 of this Lease and otherwise, is two hundred eighty-six (286) feet by one hundred thirty-four (134) feet, or 38,324 square feet. Rent payment shall be made at 5200 Front Range Parkway, Watkins, Colorado 80137, or at such other address as the Landlord notifies the Tenant in writing during the original or any extended

term of the Lease. The Tenant shall also pay for any calendar year or fraction thereof for which rent is due but not paid within ten (10) calendar days of the due date a late charge equal to five percent (5%) of the rent due and any accrued late charges.

a. Future Rental Periods. Commencing the fourth year after the Rent Commencement Date, and every year thereafter, the annual rental sum shall be increased by 3% and shall be calculated using 20,160 square feet as shown on Exhibit "A", the Premises.

7. Assignment of Lease. The Tenant may sublease or sell hangar space for the purpose described in paragraph 2, above, for a term and under such terms and under conditions as the Tenant may determine in its sole discretion, provided: (1) the Tenant receives the Landlord's approval of the rental or sale, which shall not be unreasonably withheld; (2) the Tenant provides the Landlord and maintains a current list of the names, addresses and telephone numbers of subtenants or purchasers and their aircraft registration numbers; and (3) subtenants or purchasers agree in writing to abide by all the terms and conditions of this Lease.

8. Utilities. Tenant hereby covenants and agrees to pay all monthly or other regular charges for heat, light, and water, and for all other public utilities which shall be used in or charged against the Premises during the full terms of this Lease.

9. Taxes. The Tenant shall pay all property and other taxes that are assessed against the Premises.

10. Occupancy. The Premises shall not be occupied or used for any purpose until a Certificate of Occupancy is issued for any building constructed thereon.

11. Repair and Maintenance.

a. At its sole expense, the Tenant shall keep the Premises and all improvements thereon in good repair and in a safe, sanitary, orderly and usable condition. The Premises shall at all times be maintained in accordance with any applicable Building Code, Zoning Regulation, or Ordinance of Adams County.

b. Good Condition: Tenant shall keep Premises in good order and working condition and will do all necessary and appropriate maintenance and repair work at its sole expense. If Tenant fails to maintain the Premises, Landlord may perform such maintenance and invoice Tenant for all costs incurred. Prior to commencing work, Landlord will provide Tenant with thirty (30) days written notice and right to cure, and the applicable provisions of paragraph 27 below shall apply.

c. Waste: The Tenant shall place and regularly empty suitable trash containers on the Premises. It shall not permit rubbish, debris, waste material, anything noxious or detrimental to safety or health, anything likely to create objectionable odors or a fire hazard or anything subject to deterioration to accumulate on the Premises or to

be improperly disposed of. The Tenant shall not allow any waste, liquids or other materials that could cause malfunction of the Landlord's sewage plant or impede the normal chemical or biological workings of the plant to become part of the plant's influence.

d. Care of Petroleum products and Other Material by Tenant: Tenant shall handle, use, store and dispose of fuel petroleum products, and all other materials (including but not limited to hazardous materials) owned or used by it on the Airport in accordance with all applicable federal, state, local and Airport statutes, regulations, rules and ordinances. No waste or disposable materials shall be released on the ground or in the storm sewer. Should such materials be spilled or escape from storage or in any way contaminate the Airport or property adjacent to the Airport through activities of the Tenant, the Tenant shall be responsible for the clean up, containment and otherwise abatement of such contamination at Tenant's sole cost and expense. Further, Tenant shall notify the Landlord and appropriate governmental agency of such occurrence immediately. Should the Tenant fail to do so, the Landlord may take any reasonable and appropriate action in the Tenant's stead. The cost of such remedial action by the Landlord shall be paid by the Tenant.

e. Snow: At its sole expense, the Tenant shall remove snow and ice from all paved areas of the Premises.

f. Pavement: At its sole expense, the Tenant shall repair and maintain all paved areas of the Premises and their subsurfaces in a safe and structurally sound condition.

12. Use. The Tenant shall conduct on the Premises only the business for which it is leased and shall not use the Premises for any illegal purpose.

13. Liens and Insolvency. The Tenant shall keep the Premises free from any liens arising from work performed thereon or materials furnished thereto. If the Tenant becomes insolvent or voluntarily or involuntarily bankrupt, or if a receiver, trustee or other liquidator is appointed for the Tenant, the Landlord may cancel this Lease by appropriate legal means.

14. Rent After Default. If any or all of the Premises is sublet, sold or otherwise occupied by anyone other than the Tenant, after any default in the payment of rent by the Tenant, the Landlord may collect rent or other periodic payments from subtenants, purchasers or other occupants, but such collection and/or the Landlord's agreement to a third person's use or occupancy of the Premises shall not be deemed a waiver of any term or condition of this Lease.

15. Access. The Tenant shall allow the Landlord and/or its agent's access to the Premises during business hours upon 24 hours' notice for the purpose of inspection. In

case of emergency the Landlord may have access at any time. Nothing herein shall be construed to limit the authority of Adams County building inspectors under existing law.

16. Liability Insurance. The Tenant shall maintain liability insurance by a company or companies acceptable to the Landlord insuring the Tenant against claims based on personal injury or death and damage or destruction of property that arise from the intentional or negligent acts of the Tenant, its agents, employees or servants or by means of any form of transportation, including owned, non-owned and hired automobiles, to the extent required by Exhibit "B" attached hereto and incorporated herein by this reference. The Landlord shall be included on all such policies as a named insured, and a true copy of those policies shall be furnished to the Landlord. Every such policy shall provide that it cannot be canceled without at least thirty (30) days prior written notice to the Landlord.

17. Accidents - Indemnity. The Tenant shall bear the risk of damage or destruction of all personal property on the Premises. The Landlord shall not be liable for any damage to persons or property on the Premises sustained by the Tenant or others, whether caused by defects now on the Premises or due to conditions hereafter arising in any building or other improvement or appurtenance thereon, including but not limited to lack of repair, fire, bursting or leaking water, gas, sewer or steam pipes, or the acts or omissions of the Tenant, any subtenant, purchaser or other occupant of the Premises or any invitee on the Premises, or the happening of any accident from any cause in or about any improvement on the Premises.

18. Fire Insurance. At its sole expense, at all times after commencement of construction on the Premises, the Tenant shall carry fire and extended coverage hazard insurance (including vandalism and malicious mischief protection) on all buildings commenced on the Premises, the policy or policies of which shall name the Landlord as an additional insured to the extent of the Landlord's interest in such buildings. A true copy of all such policies shall be furnished to the Landlord. Every such policy shall provide that it cannot be canceled without at least thirty (30) days prior written notice to the Landlord, no such policy shall contain a deductible clause greater than \$1,000 per claim. In the event of loss, the Tenant shall pay such deductible amount.

19. Casualty Loss – Application of Proceeds. In the event of any casualty loss to any improvement covered by insurance, the proceeds of such insurance shall be used to repair or replace such improvement and return the Premises to its original condition. The proceeds shall be first applied to the cost of clean-up, to the extent required by the Landlord. Upon the sublease or sale of any part of the Premises, the Tenant shall require the subtenant or purchaser to obtain hazard insurance at the subtenant's or purchaser's sole expense containing the same provisions as those set forth in paragraph 16, above, and including the Landlord and the Tenant as additional named insured, as their interests may appear.

20. Condemnation. The Landlord may condemn the Premises if it desires to use the Premises for other airport purposes. If it does so, it shall compensate the Tenant for the value of the remaining original lease term, if the condemnation occurs during that term, and for the value of the remaining then-current lease term extension, if the condemnation occurs during a lease term extension. Landlord shall compensate the Tenant for the remaining life of all improvements the Tenant has constructed on the Premises based on a 30-year life for each such improvement. If the Landlord and Tenant disagree as to the value of the remaining life of the Lease or an extension thereof or any improvement Tenant has constructed on the Premises, each shall retain an appraiser to value those items. If those appraisers are unable to agree on such valuations, they shall appoint a third appraiser, and that appraiser's valuations shall be conclusive and binding on both parties. If the Tenant has already given written notice of lease termination as provided in paragraph 3 above, at the time it receives the Landlord's notice of condemnation, the Premises shall be surrendered to the Landlord at the end of the then-current lease term without regard to the provisions of this paragraph.

21. Tenant's Right of Cancellation. In addition to any other remedies available to the Tenant, this Lease shall be subject to cancellation by the Tenant if any one or more of the following events occur:

a. Abandonment: If the Airport is permanently abandoned as an operating airport by the Landlord, the Tenant shall be entitled to cancel this Lease, remove all improvements it constructed on the Premises and have returned to it all prepaid rents.

b. Supervening Event: If any act of God prevents the Tenant from using the Premises for the purpose provided in paragraph 2 above, for six consecutive months, it may cancel this Lease. However, neither party shall have any liability to the other for the results of any such act.

c. Landlord's Breach of Lease: Tenant may cancel this Lease if the Landlord breaches any of its obligations under this Lease and fails to remedy such breach within sixty (60) calendar days after the Tenant's delivery of written notice of the breach to the Landlord.

22. Removal of Improvements. Upon termination of this Lease, at its sole cost, the Tenant shall remove any improvements made to the Premises, except for any pavement that may exist on the Premises at the time of termination.

23. Notices. All notices and consents required or permitted hereunder shall be deemed delivered when personally delivered, or when delivered by courier or facsimile or other electronic means, or three business days after being deposited in the United States mail, sealed and postage prepaid, certified and return receipt requested, addressed, as appropriate, to:

LANDLORD

Airport Director
Front Range Airport
5200 Front Range Parkway
Watkins, Colorado 80137

TENANT

HG Hangar One, LLC
20434 E Layton
Aurora, Colorado 80015

or to such other addresses as the parties may designate to each other in writing.

24. Governmental Fees. All fees due under applicable law to any city, county or state on account of any inspection made of the Premises shall be paid by the Tenant.

25. Signs. Any sign or symbol placed anywhere on the Premises shall first be approved by the Landlord. Any sign or symbol not so approved shall be immediately removed upon notice by the Landlord at the Tenant's sole expense. The Tenant's failure to promptly remove such sign or symbol shall entitle the Landlord to remove it at the Tenant's sole expense. Any sign or symbol approved by the Landlord for display on the Premises shall be removed at Tenant's expense at the termination of the Lease. In addition to being authorized by the Landlord, all signs displayed on the Premises shall conform to all applicable laws and regulations, and the Tenant shall pay all fees associated therewith. Tenant will mount a sign on each end of the hangar containing the hangar number, street address and language similar to a "no parking" sign.

26. Mailboxes. Mailboxes as approved by the United States Postal Service shall be installed at Tenant's expense. The location of mailboxes shall be approved in writing by the Landlord prior to placement on airport property.

27. Default and Re-Entry. Unless resulting from events described in paragraphs 18 or 19, above, the Tenant's violation of any of its obligations hereunder other than failure to pay rent shall entitle the Landlord to terminate this Lease upon thirty (30) days prior written notice. If the default or violation is cured within the said thirty (30)-day period, or if the violation is not capable of complete cure within the said period but cure is commenced within the period, the Landlord shall have no right of termination. However, if the default or violation is not cured, or cure of the violation is not begun, within the thirty (30)-day period, the Lease shall be deemed terminated at the end of that period without further action by the Landlord. Upon termination the Tenant shall be entitled to recover any prepaid rent and other fees, and the Landlord shall be entitled to possession of the Premises. In the event Tenant fails to pay rent within ten days of the due date, Landlord may terminate this Lease immediately. If the Tenant fails to vacate

the Premises, the Landlord shall have the right to evict the Tenant pursuant to Colorado law.

28. Non-waiver of Breach. The failure of either party to insist on strict compliance with any term or condition of this Lease shall not be deemed a waiver or relinquishment of the right to require strict compliance with such term or condition, or any other term or condition of this Lease in the future.

29. Holding Over. If the Tenant holds over after the end of the original term of this Lease or any extended term hereof, the Tenant shall pay the Landlord rent in an amount equal to 150 % of the Lease rate then in effect. Such holding over shall not constitute renewal of this Lease but shall be a month-to-month tenancy only, with all other terms and conditions of this Lease applicable.

30. Landlord's Warranties. The Landlord warrants that it is the owner of the Premises free and clear of all liens and encumbrances, that it has the authority to enter into this Lease and that the Premises is free from contamination by hazardous substances.

31. Hazardous Substances. The Tenant shall not permit hazardous substances upon the Premises except those that are normally associated with aeronautical-like purposes.

32. Motor Vehicle Parking. Motor vehicles shall be parked only within designated parking areas.

33. Aircraft Parking. Aircraft shall not be parked on taxiways, aprons or other pavement on the Premises in a manner that unduly obstructs access to adjacent hangars. Only airworthy aircraft shall be parked on the Premises outside the hangar.


34. Jurisdiction and Venue. The parties acknowledge that this Lease is entered into in the State of Colorado, and they agree that the courts of Adams County, Colorado, shall have jurisdiction and be the sole venue to resolve all disputes between the parties arising from this Lease or concerning the Premises.

35. Indemnification. The Tenant shall bear the entire loss or damage to all improvements to the Premises, whether by windstorm, fire, earthquake, snow, water runoff or any other cause whatsoever. The Tenant hereby indemnifies the Landlord against and holds it harmless from all demands, claims, costs, causes of action and judgments, as well as from all costs of investigating and defending the same, arising from or growing out of the acts or omissions of the Tenant, its contractors, agents, members, stockholders, employees, invitees, servants, subtenants, successors or assigns in connection with their occupancy of any portion of Front Range Airport, including the Premises.

IN WITNESS WHEREOF the parties have executed this Lease this _____ day
of _____ 2018.

TENANT:

H.G. HANCOCK ONE, LLC

By: 
MANAGING MEMBER

Date: 08-12-18

LANDLORD:

ADAMS COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Chairperson

Date: _____

ATTEST:

By: _____
County Attorney's Office

Date:

EXHIBIT "A" Premises

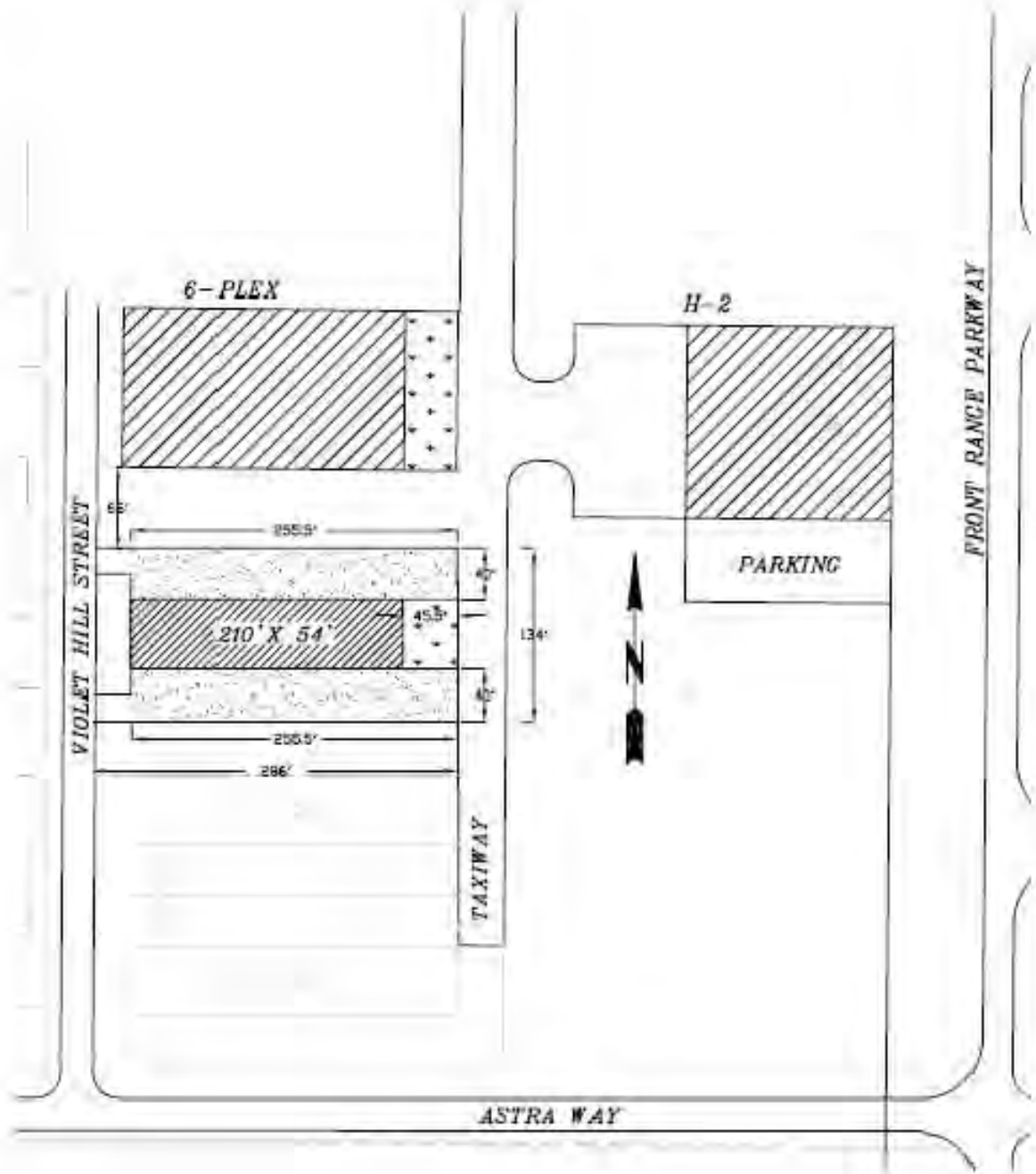


EXHIBIT "B"

Page 1 of 2

INSURANCE

The Tenant will be required to procure and maintain, at its own expense and without cost to the Landlord, the kinds and minimum amounts of insurance as follows:

I. Comprehensive General Liability

In the amount of not less than one million dollars combined single limit.

Coverage to include:

- A. Premises
- B. Products/Completed Operations
- C. Broad Form Comprehensive, General Liability
- D. Front Range Airport Authority and Adams County as Additional Insured

II. Comprehensive Automobile Liability

In the amount of not less than \$500,000 combined single limit for bodily injury and property damage.

III. Employers Liability, Worker's Compensation and Unemployment Insurance

The Tenant shall secure and maintain employer's liability, Workman's Compensation Insurance and Unemployment Insurance that will protect it against any and all claims resulting from injuries to and death of workmen engaged in work under this contract.

Certificate of Insurance

The Tenant shall not commence work under this contract until it has submitted to the landlord, and received approval thereof, certificates of insurance showing that it has complied with the foregoing insurance.

All referenced insurance policies and/or certificates of insurance shall be issued to include the Front Range Airport Authority as an "additional insured". The name of the bid or project must appear on the certificate of insurance.

- 1. Underwriters shall have no right of recovery or subrogation against the Front Range Airport Authority; it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the described insurance.
- 2. The clause entitled "Other Insurance Provisions" contained in any policy including Front Range Airport Authority as an additional named insured shall not apply to Front Range Airport Authority.

EXHIBIT "B"
Page 2 of 2

3. The insurance companies issuing the policy or policies shall have no recourse against Front Range Airport for payment of any premiums due or for any assessments under any form or any policy.
4. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Tenant.

If any of the said policies shall be or at any time become unsatisfactory to the Landlord as to form or substance, or if a company issuing any such policy shall be or at any time become unsatisfactory to the Landlord, the Tenant shall promptly obtain a new policy, submit the same to the Landlord for approval and thereafter submit a certificate of insurance as herein above provided. Upon failure of the Tenant to furnish, deliver and maintain such insurance as provided herein, this contract, at the election of the Landlord, may be immediately declared suspended, discontinued or terminated after 60 days written notice to the Tenant. Failure of the Tenant in obtaining and/or maintaining any required insurance shall not relieve the Tenant from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligations of the Tenant concerning indemnification.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Land Lease
FROM: D. E. Ruppel, Airport Director
AGENCY/DEPARTMENT:
HEARD AT STUDY SESSION ON: n/a
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves a resolution with for a Partial Termination Release.

BACKGROUND:

The Airport (“Landlord”) has a vacant airport parcel, at 5160 Violet Hill Street, Watkins, Colorado 80136. 37600 Cessna Way, LLC (“Tenant”) has received a partial buyout of the lease for a parcel of the premises known as 5160 Violet Hill Street, Watkins, Colorado 80137, Tenant agrees to give partial release of the property to HG Hangar One, LLC through a partial termination and release agreement, and first amendment.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney’s Office

ATTACHED DOCUMENTS:

1. BOCC Draft Resolution
2. Partial Termination & Release of Mod 2

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 43
Cost Center: 4302

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

This will occur in the 2019 budget, and will not affect the 2018 budget.

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING PARTIAL TERMINATION AND RELEASE OF MODULE 2
MASTER PREMISES LEASE AGREEMENT AND FIRST AMENDMENT

Resolution 2018-

WHEREAS, Adams County is a body corporate and politic that owns and operates an airport known as Front Range Airport (“Landlord”); and,

WHEREAS, 37600 Cessna Way, LLC (a wholly owned subsidiary of Citywide Banks) is the current (“Tenant”), and holder of the Module 2 Master Premises Lease at Front Range Airport; and,

WHEREAS, Tenant has received a partial buyout of the lease for a parcel of the premises known as 5160 Violet Hill Street, Watkins, Colorado 80137; and

WHEREAS, Tenant agrees to give partial release of the property to HG Hangar One, LLC through a partial termination and release agreement, and first amendment.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado that the attached Partial Termination and Release of Module 2 Master Premises Lease Agreement and First Amendment, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is authorized to execute said Partial Termination on behalf of Adams County.

PARTIAL TERMINATION AND RELEASE OF MODULE 2 MASTER (PREMISES) LEASE AGREEMENT AND FIRST AMENDMENT

37600 Cessna Way, LLC (a wholly owned subsidiary of Citywide Banks) is the current tenant and holder of the Module 2 Master (Premises) Lease at Front Range Airport, which was recorded in the real property records of Adams County, Colorado at Reception No. 20050922001039460, as amended by the First Amendment to Front Range Airport Module #2 Master (Premises) Lease dated July 12, 2016, Resolution No. 2016-374 (The Lease and the First Amendment to be referred to collectively as the "Lease"). The current owner of the property is Adams County, Colorado, on behalf of Front Range Airport.

37600 Cessna Way, LLC, has received a partial buyout of the Lease for a parcel of the Premises known as 5160 Violet Hill Street, Watkins, Colorado 80137. By means of this instrument 37600 Cessna Way, LLC, acknowledges that the Lease is terminated and released only for the property known as 5160 Violet Hill Street, Watkins, CO 80137, with the receipt by 37600 Cessna Way, LLC, of the payment in the amount of \$10,000.

In addition to the above, 37600 Cessna Way, LLC, agrees to give partial release to properties known as 5140 and 5120 Violet Hill Street, Watkins, CO 80137, upon payment of \$20,000 and \$30,000, respectively, so long as said payments are received no later than 18 months from the date hereof.

Note to Clerk and Recorder: Index this document with 3700 Cessna Way, LLC as the Grantor, and with Adams County as the Grantee.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned hereby forever terminates and releases the portion of the Lease described above from the remainder of the Leased Premises.

Adams County, Front Range Airport

37600 Cessna Way, LLC

By: _____ Title

By: _____ Title

Fred I. Antos 8/10/2018

HG Hangar One, LLC

37600 Cessna Way, LLC

By: *Craig R. Robinson* Title *MANAGER*
MEMBER

By: _____ Title

James C. Sherwood 8/17/18
Manager

STATE OF COLORADO)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____ 2018, by _____, on behalf of Front Range Airport, County of _____, State of Colorado.

Witness my hand and official seal.

My commission expires: _____.

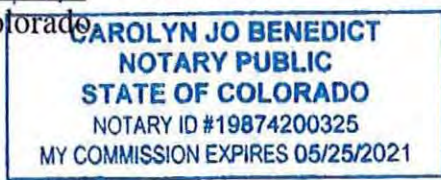
Notary Public

STATE OF COLORADO)
)ss.
COUNTY OF Denver)

The foregoing instrument was acknowledged before me this 5th day of August 2018, by Fred L. Artes, Mgr. & Jeanne C. Sherwood, Mgr., on behalf of 37600 Cessna Way, LLC, County of Adams, State of Colorado.

Witness my hand and official seal.

My commission expires: 5-25-21



Carolyn Jo Benedict
Notary Public

STATE OF COLORADO)
)ss.
COUNTY OF Adams)

The foregoing instrument was acknowledged before me this 14 day of August 2018, by Laura Hansen, on behalf of HG Hangar One, LLC, County of Adams, State of Colorado.

Witness my hand and official seal.

My commission expires: 05-20-2021.

Laura Hansen
Notary Public





PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: 8/28/18
SUBJECT: Third Amendment to the Agreement among Adams County, City and County of Broomfield, and the Municipalities of Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster to Establish the North Metro Task Force as a Legal Entity
FROM: Michael McIntosh, Sheriff
AGENCY/DEPARTMENT: Sheriff's Office
HEARD AT STUDY SESSION ON: n/a
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves the Third Amendment to the Agreement among Adams County, City and County of Broomfield, and the Municipalities of Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster to Establish the North Metro Task Force as a Legal Entity.

BACKGROUND:

In 2007 Adams County entered into an Intergovernmental Agreement (“IGA”) with the City and County of Broomfield, and the Municipalities of Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster to Establish the North Metro Task Force as a Legal Entity.

The IGA contemplates the receipt of both Federal and State Forfeiture funds that result from Task Force operations, which the Task Force uses to supplement its operations as approved by the Governing Board. The Task Force is currently responsible for the application, receipt, expenditure and accounting of both Federal and State forfeiture funds and the Department of Justice is responsible for the oversight and distribution of Federal forfeiture funds to state and local agencies including the Task Force.

The Department of Justice recently changed how Federal forfeiture funds will be distributed to these agencies in the future. Because of these changes, the individual parties to the IGA, rather than the Task Force, will be responsible for the application, receipt, expenditure and accounting of all Federal forfeiture funds that may become available because of Task Force operations.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Sheriff's Office

ATTACHED DOCUMENTS:

Third Amendment to IGA amending forfeiture language
Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

While this change to the agreement will result in future funding coming to the Sheriff's Office, the nature of these drug cases make it difficult to determine how much and when the forfeiture moneys will be received. No amendments to the budget are necessary as a result of this change. An increased contribution from the Sheriff's Office to the NMTF is being considered in the 2019 budget development process.

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THIRD AMENDMENT TO THE AGREEMENT AMONG ADAMS
COUNTY, CITY AND COUNTY OF BROOMFIELD, AND THE MUNICIPALITIES OF
BRIGHTON, COMMERCE CITY, FEDERAL HEIGHTS, NORTHGLENN, THORNTON, AND
WESTMINSTER TO ESTABLISH THE NORTH METRO TASK FORCE AS A LEGAL ENTITY

WHEREAS, an intergovernmental agreement (“IGA”) entered into in 2007, by and among Adams County, City and County of Broomfield, and the Municipalities of Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster, formed the North Metro Task Force (“NMTF”) as a separate legal entity, and established a Governing Board comprised of the various Chiefs of Police of the municipalities and the Adams County Sherriff; and,

WHEREAS, the United States Department of Justice has recently modified the requirements for distribution of Federal forfeiture funds; and,

WHEREAS, in order to comply with these new requirements, the board of directors of the NMTF has proposed a third amendment to the IGA regarding the receipt of both Federal and State Forfeiture funds that result from Task Force operations.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Third Amendment to the Agreement among Adams County, City and County of Broomfield, and the Municipalities of Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster to Establish the North Metro Task Force as a legal entity, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED, that the Chair is hereby authorized to execute said Third Amendment on behalf of Adams County.

THIRD AMENDMENT TO THE AGREEMENT AMONG ADAMS COUNTY, CITY AND COUNTY OF BROOMFIELD, AND THE MUNICIPALITIES OF BRIGHTON, COMMERCE CITY, FEDERAL HEIGHTS, NORTHGLENN, THORNTON, AND WESTMINSTER TO ESTABLISH THE NORTH METRO TASK FORCE AS A LEGAL ENTITY

THIS THIRD AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT creating the North Metro Task Force is made and entered into among ADAMS COUNTY, CITY AND COUNTY OF BROOMFIELD, AND THE MUNICIPALITIES OF BRIGHTON, COMMERCE CITY, FEDERAL HEIGHTS, NORTHGLENN, THORNTON AND WESTMINSTER, herein referred to individually as a “Party” and collectively as the “Parties”.

WHEREAS, by intergovernmental agreement by and among the Parties entered into in 2007 (“IGA”), formed the North Metro Task Force (“NMTF”) as a separate legal entity and a Governing Board (“Board”) was established, comprised of the various Chiefs of Police of the municipalities and the Adams County Sherriff, and

WHEREAS, the IGA contemplates the receipt of both Federal and State Forfeiture funds that result from Task Force operations; and

WHEREAS, the Task Force uses these funds to supplement its operations as approved by the Governing Board and consistent the laws, regulations and guidelines that govern the expenditure of those funds; and

WHEREAS, the Task Force is currently responsible for the application, receipt, expenditure and accounting of both Federal and State forfeiture funds; and

WHEREAS, the Department of Justice is responsible for the oversight and distribution of Federal forfeiture funds to state and local agencies including the Task Force; and

WHEREAS, the Department of Justice recently changed how Federal forfeiture funds will be distributed to these agencies in the future; and

WHEREAS, as a result of these changes the individual parties to the IGA rather than the Task Force will be responsible for the application, receipt, expenditure and accounting of all Federal forfeiture funds that may become available as a result of Task Force operations.

NOW, THEREFORE, it is mutually agreed by and among each of the Parties as follows:

1. Section 7.9 of the IGA shall be amended to read:

7.9 ~~The Task Force may establish a Forfeiture Fund~~ **FORFEITURE FUNDS RESULTING FROM TASK FORCE OPERATIONS.**

7.9.1 The net STATE forfeitures resulting from seizures of money, personal and real property resulting from Task Force operations shall be placed in the Forfeiture Fund, with such funds being used to supplement Task Force operations as approved by the Governing Board.

7.9.2 The Governing Board will establish a formula for the equitable distribution of remaining excess STATE forfeiture funds based upon the relative participation of each Party.

7.9.3 Task Force STATE Forfeiture Funds DISTRIBUTIONS will be ~~audited~~ REPORTED on a ~~quarterly~~ PERIODIC basis. ~~The results of the audit will be presented~~ to the Governing Board for review.

7.9.4 Governing Board members at their discretion and individual agency expense may elect to conduct an independent audit of the STATE forfeiture funds.

7.9.5 No STATE Forfeiture Funds will be ~~transferred to~~ EXPENDED BY the Task Force for operational expenditures without written authorization of the Governing Board.

7.9.6 FEDERAL FORFEITURE FUNDS MAY BECOME AVAILABLE AS A RESULT OF TASK FORCE OPERATIONS. IN THE EVENT FEDERAL FORFEITURE FUNDS ARE MADE AVAILABLE, THOSE FUNDS WILL BE DISTRIBUTED DIRECTLY TO THE PARTIES OF THE TASK FORCE BASED ON THE PERCENTAGE OF THE PARTY'S ANNUAL MONETARY CONTRIBUTION TO THE TASK FORCE FOR THE YEAR THE FUNDS ARE MADE AVAILABLE. EACH PARTY SHALL BE RESPONSIBLE FOR MAKING A TIMELY APPLICATION FOR THOSE FUNDS AND RESPONSIBLE FOR THE RECEIPT, ACCOUNTING AND DISTRIBUTION OF THE FUNDS IN COMPLIANCE WITH ALL RULES, REGULATIONS AND LAWS GOVERNING THE USE AND DISTRIBUTION OF THOSE FUNDS.

2. All other terms and conditions of the IGA shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused their names to be affixed as set forth below and this Third Amendment is effective as of the last date written below.

ADAMS COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS

Chair

Date: _____

Address:

ATTEST:

Deputy Clerk

APPROVED AS TO FORM:

Adams County Attorney's Office

CITY OF BRIGHTON, COLORADO
BOARD OF COUNTY COMMISSIONERS

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

Brighton City Attorney

CITY AND COUNTY OF BROOMFIELD

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

City and County of Broomfield Attorney

CITY OF COMMERCE CITY, COLORADO

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

Commerce City Attorney

CITY OF FEDERAL HEIGHTS, COLORADO

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

Federal Heights City Attorney

CITY OF NORTHGLENN, COLORADO

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

Northglenn City Attorney

CITY OF THORNTON, COLORADO

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

Thornton City Attorney

CITY OF WESTMINSTER, COLORADO

Mayor

Date: _____

Address:

ATTEST:

City Clerk

APPROVED AS TO FORM:

Westminster City Attorney



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: 8/28/18
SUBJECT: Opioid Litigation
FROM: Heidi Miller
AGENCY/DEPARTMENT: County Attorney
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: that the Board Approves the Professional Services Agreement between Adams County and Keller Rohrback.

BACKGROUND:

The current Opioid epidemic has wreaked havoc on communities throughout the country, including Adams County, and has led to increases in the services provided by, and costs incurred by the County. The County wishes to pursue litigation against the manufacturers and distributors on prescription opioids in order to hold them accountable for the damage they have caused.

A coalition of Colorado local governments has been formed in furtherance of this litigation. The coalition includes the City and County of Denver, the Counties of Adams, Arapahoe, Boulder, Broomfield, Jefferson, Larimer, and Teller, the Cities of Aurora, Black Hawk, Commerce City, and Northglenn, and the Town of Hudson.

Keller Rohrback was selected from a competitive field of applicants. The coalition believes that Keller Rohrback is well qualified and competent to represent the local governments of the coalition.

Pursuant to this Professional Services Agreement, payment to Keller Rohrback, if any, is based on a contingency fee, so there will be no taxpayer funds spent on attorney fees.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney’s Office

ATTACHED DOCUMENTS:

- Professional Services Agreement
- Resolution approving the Professional Services Agreement

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN ADAMS
COUNTY AND KELLER ROHRBACK, LLP, FOR LEGAL SERVICES IN OPIOID LITIGATION

WHEREAS, the current opioid epidemic has wreaked havoc on communities throughout the country, including Adams County, causing increases in services provided by and costs incurred by the County; and,

WHEREAS the County wishes to pursue litigation against manufacturers and distributors of prescription opioids in order to hold them accountable for the damage they have caused; and,

WHEREAS, a coalition of Colorado local governments has been formed in furtherance of said litigation; and,

WHEREAS, the coalition includes the City and County of Denver, the Counties of Adams, Arapahoe, Boulder, Broomfield, Jefferson, Larimer, and Teller, the Cities of Aurora, Black Hawk, Commerce City, and Northglenn, and the Town of Hudson; and,

WHEREAS, through a competitive selection process, the coalition identified Keller Rohrback, LLP, as well-qualified and competent to represent the local governments of the coalition in said litigation; and,

WHEREAS, Keller Rohrback, LLP, has agreed to provide legal services on a contingency-fee basis, so that no taxpayer funds will be spent on attorney fees.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the professional services agreement between Adams County and Keller Rohrback, LLP, for legal services in opioid litigation is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is hereby authorized to sign said Agreement with Keller Rohrback, LLP, on behalf of Adams County.

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made between Adams County, a political subdivision of the State of Colorado (“County”) and Keller Rohrback L.L.P. with its principal place of business located at 1201 Third Avenue, Suite 3200, Seattle, Washington (“Special Counsel”, collectively “the Parties”).

In consideration of the mutual agreements contained in this Agreement, and subject to the terms and conditions stated in this Agreement, the Parties agree as follows:

1. COORDINATION WITH DEPARTMENT OF LAW: Special Counsel shall fully coordinate all services under the Agreement with the County Attorney or the County Attorney’s designated representative (“County Attorney”). To provide the best possible legal representation and reduce costs and expenses, Special Counsel agrees whenever requested to utilize the staff of the County Attorney’s Office, together with other County personnel. As directed by the County Attorney, Special Counsel agrees to utilize and coordinate with any consultant retained by the County on matters related to Special Counsel’s work. Special Counsel acknowledges that one or more Assistant County Attorneys may be assigned to provide additional legal representation to the County on certain matters. If applicable, Special Counsel shall submit to the County for approval: budgets, work plans, and case plans in such form as may be required by the County Department of Law.

2. PROFESSIONAL SERVICES TO BE PERFORMED:

a. Special Counsel shall provide professional legal services, in conformance with Colorado Law and the Colorado Rules of Professional Conduct, in pursuing claims for damages and injunctive relief against pharmaceutical companies and/or pharmaceutical distributors who manufacture, market, and sell prescription opioids, and other related services as necessary. Special Counsel is ready, willing, and able to provide these services and shall faithfully perform the services pursuant to the Agreement in accordance with the standards of care, skill, training, diligence, and judgment provided by highly competent individuals who perform services of a similar nature to those described in the Agreement.

b. Lynn Sarko shall serve as lead attorney for Special Counsel and shall direct the provision of services under this Agreement. Special Counsel shall supply the County with a copy of all pleadings, motions, briefs, interrogatories, requests for admissions, requests for production of documents, memoranda, orders and judgments of the court or arbitrator, contracts, agreements, memoranda, or other documents prepared by Special Counsel or any subcontractor hired by Special Counsel under this Agreement. Special Counsel agrees that the County Attorney shall have final authority over the use of all documents to be prepared in the above matters.

c. Multi-Party Representation. The County acknowledges that the Special Counsel will represent not only the County in the litigation, but also other entities, including but not limited to the jurisdictions listed on **Exhibit A** (collectively, “the Colorado Cities and Counties”). By mutual agreement, the Parties may add additional participating jurisdictions to the Cities and Counties after the date this Agreement is executed. The County agrees to the Special Counsel’s representation of other plaintiff entities. The County understands that it is one of multiple plaintiffs represented by Special Counsel in the opioid litigation. The County consents to such representation and waives any potential conflict that might arise from such representation. The County further understands the effect of joint representation on attorney-client confidentiality. Attorney-client communications are privileged and are protected against disclosure to a third party. By entering into this Agreement, the County waives any right it may have to require Special Counsel to disclose to the County any confidences the Special Counsel have obtained from any other plaintiff regarding similar litigation. By this Agreement, the County also authorizes and provides its consent for the Special Counsel to undertake aggregate settlement discussions of all claims the Special Counsel files on behalf of the

Colorado Cities and Counties and any other clients that Special Counsel represents. No city or county's decision to settle claims in the litigation shall be binding on any other city or county.

3. TERM: The Agreement will commence upon full execution of this agreement, and will expire on the conclusion of all assigned litigation or upon earlier termination pursuant to the terms of this Agreement (the "Term").

4. PAYMENT:

a. Payment, if any, is based on a contingency fee, with all costs advanced by the Special Counsel, and if applicable, will include costs and expenses incurred by partner firms. Any payment obligation of the County is contingent upon receipt and supplemental appropriation of opioid litigation recovery collected pursuant hereto. Special Counsel shall advance court costs and the expenses of litigation, the repayment of which shall be contingent upon the successful recovery by the County of opioid litigation revenue from defendants pursuant hereto. The percentage below shall be applied to the net amount collected by the County after the subtraction of court costs and expenses. In the event that a court determines the award of attorneys' fees upon resolution of the Special Counsel Matter, Special Counsel will receive an amount equal to the greater of the court-awarded attorneys' fees or the contingency fee. Special Counsel fees shall not exceed an amount equal to \$1000/hour (ONE THOUSAND DOLLARS PER HOUR) multiplied by the number of hours spent on this Special Counsel Matter.

b. Special Counsel shall maintain on a monthly basis a written statement containing a contemporaneous record of the numbers of hours of legal services provided by individual attorneys and paralegals; the nature of such services; and the amount and nature of court costs incurred during each month. This contemporaneous record shall be maintained as Attorney-Client Confidential by the County as it will contain information about the legal strategy in the litigation. In no event shall the contingent fee referenced in Paragraph 4(a) above exceed an average rate of one thousand dollars per hour, as determined by dividing the amount of the contingent fee by the number of hours recorded by the lawyers and other professionals for Special Counsel in the statements sent to the County. Clerical work, including but not limited to transcription, photocopying, and document filing and organization, shall not be recorded or considered for these purposes.

c. If the County obtains a recovery pursuant hereto, Special Counsel shall be reimbursed out of the recovery for its out of pocket costs and expenses incurred in the preparation and presentation of the County claims, including without limitation filing fees, costs of consultants, costs of expert witnesses, costs of obtaining records, deposition expenses, mileage, travel expenses, investigation costs, photographic expenses, copying expenses, lay witness fees, and computer access charges, as outlined in **Exhibit B**. Costs will be billed at actual cost or a standard per unit charge which the parties agree approximates actual cost. If an opposing party is awarded costs and attorney's fees against the County due to the County's dereliction, the County shall be responsible for payment thereof.

d. The County payment obligation, whether direct or contingent, extends only to funds appropriated annually by the County legislative body, paid into the Treasury of the County, and encumbered for the purpose of the Agreement. The County does not by the Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. The Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of the County.

e. Calculation of Attorneys' Fees.

(1) Attorneys' Fees are contingent with a flat rate contingency fee of 15% of sums recovered up to \$500 million, total in aggregate for the Cities and Counties. As it is used in this Agreement, the term "sums recovered" includes, but is not limited to, any proceeds recovered as a result of the opioid litigation on behalf of the Cities and Counties, including the creation of a settlement fund. If

more than \$500 million is recovered, then the fee will be 15% on the first \$500 million. On any additional amount over and above \$500 million, the fee on that additional amount will be 10%.

(2) For purposes of calculating the fee, costs and expenses will be deducted from the sums recovered before the fee is calculated.

(3) Any Attorneys' Fees will be divided between Keller Rohrback and Reilly Pozner in proportion to the lodestar (hourly rates multiplied by hours) for services performed by each firm, with Reilly Pozner to receive no less than 10 percent of the fee attributable to the Cities and Counties, and Keller Rohrback to receive the remainder, for a total of 100 percent.

5. TYPE OF ATTORNEYS' FEE AGREEMENTS: The County has been informed and understands that there are several types of attorney fee arrangements: (1) time based, (2) fixed, (3) contingent, or (4) combinations of these types of fee arrangements. "Time based" means a fee that is determined by the amount of time involved such as so much per hour, day or week. "Fixed" means a fee that is based on an agreed amount regardless of the time or effort involved or the result obtained. "Contingent" means a certain agreed percentage or amount that is payable only upon attaining a recovery regardless of the time or effort involved. The County understands that not all attorneys offer all of these different types of fee arrangements, and the County acknowledges that it has the right to contact other attorneys to determine if they may provide such other fee arrangements for its case or matter. After such consideration or consultation, the County elected the fee arrangement set forth above.

6. STATEMENT OF SERVICES RENDERED: Special Counsel shall submit to the County a final disbursement statement identifying the amount of recovery, the phase of litigation during which the case is resolved, and other information and documentation required by the Colorado Supreme Court Rules governing contingent fees, or as requested by the County Attorney. The final disbursement statement must reference the Contract Control number of the Agreement set forth on the County signature page. A partner of Special Counsel shall verify the statement. The final disbursement statement shall be treated as a confidential attorney-client privileged document and will remain as such until and unless the County Attorney otherwise directs. Special Counsel shall also provide status reports and updates regarding the litigation as may be requested from time to time by the County Attorney.

7. STATUS OF SPECIAL COUNSEL: The status of the Special Counsel under this Agreement shall be that of licensed attorneys at law, providing professional legal services to the County under this Agreement, and neither Special Counsel nor its agents or personnel shall be considered employees of the County for any purpose whatsoever.

8. TERMINATION: The Parties may terminate this Agreement at any time, with or without cause upon (30) days written notice. Termination shall be subject to Court consent, if such consent is required. If the Special Counsel's services are terminated, it shall be paid only for that portion of services satisfactorily completed in accordance with this Agreement at the time of notice of such action, and only out of any opioid litigation recovery collected from distributor or manufacturer companies pursuant to proceedings initiated or defended hereunder.

9. EXAMINATION OF RECORDS: Any authorized agent of the County has the right to access and the right to examine any pertinent books, documents, papers and records of the Special Counsel, involving transactions related to the Agreement until the latter of three (3) years after the final payment under the Agreement or expiration of the applicable statute of limitations.

10. WHEN RIGHTS AND REMEDIES NOT WAIVED: In no event will any payment or other action by the County constitute or be construed to be a waiver by the County of any breach of covenant or default that may then exist on the part of the Special Counsel. No payment, other action, or inaction by the County when any breach or default exists will impair or prejudice any right or remedy available to it with respect to any breach or default. No assent, expressed or implied, to any breach of any term of the Agreement constitutes a waiver of any other breach.

11. **INSURANCE:**

a. **General Conditions:** Special Counsel agrees to secure, at or before the time of execution of this Agreement, the following insurance covering all operations, goods or services provided pursuant to this Agreement. Special Counsel shall keep the required insurance coverage in force at all times during the term of the Agreement, or any extension thereof, during any warranty period, and for three (3) years after termination of the Agreement. The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado and rated by A.M. Best Company as "A-"VIII or better. Each policy shall contain a valid provision or endorsement requiring notification to the County in the event any of the required policies be canceled or non-renewed before the expiration date thereof. Such written notice shall be sent to the Parties identified in the Notices section of this Agreement. Such notice shall reference the County contract number listed on the signature page of this Agreement. Said notice shall be sent thirty (30) days prior to such cancellation or non-renewal unless due to non-payment of premiums for which notice shall be sent ten (10) days prior. If such written notice is unavailable from the insurer, contractor shall provide written notice of cancellation, non-renewal and any reduction in coverage to the Parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s) and referencing the County contract number. If any policy is in excess of a deductible or self-insured retention, the County must be notified by the Special Counsel. Special Counsel shall be responsible for the payment of any deductible or self-insured retention. The insurance coverages specified in this Agreement are the minimum requirements, and these requirements do not lessen or limit the liability of the Special Counsel. The Special Counsel shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement.

b. **Proof of Insurance – Workers’ Compensation, Commercial General Liability, and Professional Liability:** Special Counsel shall provide a copy of this Agreement to its insurance agent or broker. Special Counsel may not commence services or work relating to the Agreement prior to placement of coverage. Special Counsel certifies that the certificate of insurance attached as **Exhibit C**, preferably an ACORD certificate, complies with all insurance requirements of this Agreement with the exception of the Personal Automobile insurance requirement. Acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Special Counsel’s breach of this Agreement or of any of the County’s rights or remedies under this Agreement. The County may require additional proof of insurance, including but not limited to policies and endorsements.

c. **Additional Insureds:** For Commercial General Liability, Special Counsel and subcontractor’s insurer(s) shall name the County, its elected and appointed officials, employees and volunteers as additional insured.

d. **Waiver of Subrogation:** For all coverages, Special Counsel’s insurer shall waive subrogation rights against the County.

e. **Subcontractors and Subconsultants:** All subcontractors and subconsultants (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of the Special Counsel. Special Counsel shall include all such subcontractors as additional insureds under its policies (with the exception of Workers’ Compensation) or shall ensure that all such subcontractors and subconsultants maintain the required coverages. Special Counsel agrees to provide proof of insurance for all such subcontractors and subconsultants upon request by the County.

f. **Workers’ Compensation/Employer’s Liability Insurance:** Special Counsel shall maintain the coverage as required by statute for each work location and shall maintain Employer’s Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease

claims. Special Counsel expressly represents to the County, as a material representation upon which the County is relying in entering into this Agreement, that none of the Special Counsel's officers or employees who may be eligible under any statute or law to reject Workers' Compensation Insurance shall effect such rejection during any part of the term of this Agreement, and that any such rejections previously effected, have been revoked as of the date Special Counsel executes this Agreement.

g. Commercial General Liability: Special Counsel shall maintain a Commercial General Liability insurance policy with limits of \$1,000,000 for each occurrence, \$1,000,000 for each personal and advertising injury claim, \$2,000,000 products and completed operations aggregate, and \$2,000,000 policy aggregate.

h. Business Automobile Liability: Special Counsel shall maintain business automobile liability with limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under the Agreement.

i. Professional Liability: Special Counsel shall maintain professional liability limits of \$1,000,000.00 per claim and \$1,000,000.00 aggregate policy limit.

j. Additional Provisions:

(1) For Commercial General Liability, the policies must provide the following:

- A. That this Agreement is an Insured Contract under the policy;
- B. Defense costs are in excess of policy limits;
- C. A severability of interests or separation of insureds provision (no insured vs. insured exclusion); and
- D. A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the County.

(2) For claims-made coverage:

- E. The retroactive date must be on or before the contract date or the first date when any goods or services were provided to the County, whichever is earlier;
- F. Special Counsel shall advise the County in the event any general aggregate or other aggregate limits are reduced below the required per occurrence limits.

(3) At their own expense, and where such general aggregate or other aggregate limits have been reduced below the required per occurrence limit, the Special Counsel will procure such per occurrence limits and furnish a new certificate of insurance showing such coverage is in force.

12. DEFENSE AND INDEMNIFICATION

a. Special Counsel agrees to defend, indemnify, and hold harmless the County, its appointed and elected officials, agents and employees against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or relating to the work performed under this Agreement ("Claims"), unless such Claims shall have been specifically determined by the trier of fact to be due to the sole negligence or willful misconduct of the County. This indemnity shall be interpreted in the broadest possible manner to indemnify the County for any acts or omissions of Special Counsel or its subcontractors either passive or active, irrespective of fault, including the County's concurrent negligence whether active or passive, except for the sole negligence or willful misconduct of the County. For professional services provided under this contract, the foregoing shall be interpreted to comply with the

Colorado and other applicable attorney Rules of Professional Conduct, and in a manner that shall not negate coverage under Special Counsel's malpractice insurance policies.

b. Special Counsel's duty to defend and indemnify the County shall arise at the time written notice of the Claim is first provided to the County regardless of whether Claimant has filed suit on the Claim. Special Counsel's duty to defend and indemnify the County shall arise even if the County is the only party sued by Claimant and/or Claimant alleges that the County's negligence or willful misconduct was the sole cause of Claimant's damages.

c. Special Counsel will defend any and all Claims brought or threatened against the County and will pay on behalf of the County, any expenses incurred by reason of such Claims including, but not limited to, court costs and attorney fees incurred in defending and investigating such Claims or seeking to enforce this indemnity obligation. Such payments on behalf of the County shall be in addition to any other legal remedies available to the County and shall not be considered the County's exclusive remedy.

d. Except as otherwise expressly provided in subparagraph 11(a) above, insurance coverage requirements specified in this Agreement shall in no way lessen or limit the liability of the Special Counsel under the terms of this indemnification obligation. The Special Counsel shall obtain, at its own expense, any additional insurance that it deems necessary for the County's protection.

e. This defense and indemnification obligation shall survive the expiration or termination of this Agreement.

13. COLORADO GOVERNMENTAL IMMUNITY ACT: In relation to the Agreement, County is relying upon and has not waived the monetary limitations and all other rights, immunities and protection provided by the Colorado Governmental Act, C.R.S. § 24-10-101, *et seq.*

14. TAXES, CHARGES AND PENALTIES: The County is not liable for the payment of taxes, late charges or penalties of any nature. The Special Counsel shall promptly pay when due, all taxes, bills, debts and obligations it incurs performing the services under the Agreement and shall not allow any lien, mortgage, judgment or execution to be filed against County property.

15. ASSIGNMENT; SUBCONTRACTING: Except as specifically authorized hereunder, the Special Counsel shall not voluntarily or involuntarily assign any of its rights or obligations, or subcontract performance obligations, under this Agreement without obtaining the County Attorney's prior written consent. Except as specifically authorized hereunder, any assignment or subcontracting without such consent will be ineffective and void, and shall be cause for termination of this Agreement by County. The County Attorney has sole and absolute discretion whether to consent to any assignment or subcontracting, or to terminate the Agreement on account of unauthorized assignment or subcontracting. In the event of any subcontracting or unauthorized assignment: (i) the Special Counsel shall remain responsible to the County; and (ii) no contractual relationship shall be created between the County and any sub-consultant, subcontractor or assign.

16. INUREMENT: The rights and obligations of the parties to the Agreement inure to the benefit of and shall be binding upon the parties and their respective successors and permitted assigns, provided assignments are consented to in accordance with the terms of the Agreement.

17. NO THIRD PARTY BENEFICIARY: Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than County or the Special Counsel receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

18. NO AUTHORITY TO BIND COUNTY TO CONTRACTS: The Special Counsel lacks any authority to bind the County on any contractual matters. Final approval of all contractual matters that purport to obligate the County must be executed by the County in accordance with Colorado Law.

19. SEVERABILITY: Except for the provisions of the Agreement requiring appropriation of funds and limiting the total amount payable by the County, if a court of competent jurisdiction finds any provision of the Agreement or any portion of it to be invalid, illegal, or unenforceable, the validity of the remaining portions or provisions will not be affected, if the intent of the parties can be fulfilled.

20. CONFLICT OF INTEREST:

a. No employee of the County shall have any personal or beneficial interest in the services or property described in the Agreement. Special Counsel shall not hire, or contract for services with, any employee or officer of the County in violation of Colorado Law.

b. Special Counsel acknowledges that it and its attorneys are bound by the Colorado Rules of Professional Conduct applicable to Colorado attorneys, including without limitation Rule 1.7, which addresses a lawyer's engagement under circumstances involving a conflict of interest. Special Counsel shall not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement.

c. The County understands that it is one of multiple governmental plaintiffs being represented by Special Counsel in opioid litigation.

d. The County consents to such representation and waives any potential conflict that might arise from such representation of other governmental entities. The County recognizes and agrees that an aggregate settlement of multiple opioid cases at one time may be reached. In this scenario, the claims brought on behalf of the County may be settled only with the County's prior approval. The County has final decision-making authority as to whether to accept any proposed settlement of the County's claims. If the County rejects any such settlement proposal(s), the Special Counsel shall continue to represent the County through any trial and appellate proceedings of the County's claims, except as indicated in Paragraph 8, above. The County's decision to reject the proposed settlement shall not prevent other clients represented by Special Counsel in opioid-related litigation from accepting an aggregate settlement or otherwise resolving their own claims.

e. Except to the extent indicated above, Special Counsel represents that it has disclosed any and all current or potential conflicts in interest, and are not aware of any pending matters or proceedings in which they represent clients with positions or interests adverse to the County. Special Counsel will notify the County Attorney before undertaking to represent any client in such matters.

21. NOTICES: Notices concerning termination of the Agreement, alleged or actual violations of the terms of the Agreement, and matters of similar importance must be hand delivered, sent by overnight courier service, mailed by certified mail, return receipt requested, or mailed via United States mail, postage prepaid, if to Special Counsel at the address first above written, and if to the City/County at:

County Attorney's Office
4430 S. Adams County Parkway
5th Floor, Suite C500B
Brighton, CO 80601

Notices hand delivered or sent by overnight courier are effective upon delivery. Notices sent by certified mail are effective upon receipt. Notices sent by mail are effective upon deposit with the U.S. Postal Service. The parties may designate substitute addresses where or persons to whom notices are to be mailed or delivered. However, these substitutions will not become effective until actual receipt of written notification.

22. NO EMPLOYMENT OF ILLEGAL ALIENS TO PERFORM WORK UNDER THE AGREEMENT:

a. This Agreement is subject to Article 17.5 of title 8 of the Colorado Revised Statutes, and any amendments (the "Certification Statute").

b. The Special Counsel certifies that:

(1) At the time of its execution of this Agreement, it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement.

(2) It will participate in the E-Verify Program, as defined in § 8 17.5-101(3.7), C.R.S., to confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.

c. The Special Counsel also agrees and represents that:

(1) It shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

(2) It shall not enter into a contract with a subconsultant or subcontractor that fails to certify to the Special Counsel that it shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

(3) It has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement, through participation in the E-Verify Program.

(4) It is prohibited from using the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under the Agreement, and that otherwise requires the Special Counsel to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.

(5) If it obtains actual knowledge that a subconsultant or subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, it will notify such subconsultant or subcontractor and the County within three (3) days. The Special Counsel will also then terminate such subconsultant or subcontractor if within three (3) days after such notice the subconsultant or subcontractor does not stop employing or contracting with the illegal alien, unless during such three-day period the subconsultant or subcontractor provides information to establish that the subconsultant or subcontractor has not knowingly employed or contracted with an illegal alien.

(6) It will comply with any reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under authority of § 8-17.5-102(5), C.R.S.

d. The Special Counsel is liable for any violations as provided in the Certification Statute. If Special Counsel violates any provision of this section or the Certification Statute, the County may terminate this Agreement for a breach of the Agreement. If the Agreement is so terminated, the Special Counsel shall be liable for actual and consequential damages to the County. Any such termination of a contract due to a violation of this section or the Certification Statute may also, at the discretion of the County, constitute grounds for disqualifying Special Counsel from submitting bids or proposals for future contracts with the County.

23. DISPUTES: All disputes between the County and Special Counsel arising out of or regarding the Agreement will be resolved pursuant to applicable Federal and Colorado Law.

24. GOVERNING LAW; VENUE: The Agreement will be construed and enforced in accordance with applicable federal law, the laws of the State of Colorado, which are expressly incorporated into the Agreement. Unless otherwise specified, any reference to statutes, laws, regulations, charter or code provisions, ordinances, executive orders, or related memoranda, includes amendments or supplements to same. Venue for any legal action relating to the Agreement will be in the District Court of the State of Colorado, County of Adams.

25. **NO DISCRIMINATION IN EMPLOYMENT**: In connection with the performance of work under the Agreement, the Special Counsel may not refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, gender expression or gender identity, marital status, or physical or mental disability. The Special Counsel shall insert the foregoing provision in all subcontracts.

26. **COMPLIANCE WITH ALL LAWS**: Special Counsel shall perform or cause to be performed all services in full compliance with all applicable laws, rules, regulations and codes of the United States and State of Colorado; and with the Charter, ordinances, rules, regulations and Executive Orders of the County.

27. **LEGAL AUTHORITY**: Special Counsel represents and warrants that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of Special Counsel represents and warrants that he has been fully authorized by Special Counsel to execute the Agreement on behalf of Special Counsel and to validly and legally bind Special Counsel to all the terms, performances and provisions of the Agreement. The County shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either Special Counsel or the person signing the Agreement to enter into the Agreement.

28. **NO CONSTRUCTION AGAINST DRAFTING PARTY**: The parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.

29. **ORDER OF PRECEDENCE**: In the event of any conflicts between the language of the Agreement and the exhibits, the language of the Agreement controls.

30. **INTELLECTUAL PROPERTY RIGHTS**: The County and Special Counsel intend that all property rights to any and all materials, text, logos, documents, booklets, manuals, references, guides, brochures, advertisements, music, sketches, plans, drawings, prints, photographs, specifications, software, data, products, ideas, inventions, and any other work or recorded information created by the Special Counsel and any subcontractor hereunder and paid for by the County pursuant to this Agreement, in preliminary or final form and on any media whatsoever (collectively, "Materials"), shall belong to the County. The Special Counsel shall disclose all such items to the County. To the extent permitted by the U.S. Copyright Act, 17 USC § 101, *et seq.*, the Materials are a "work made for hire" and all ownership of copyright in the Materials shall vest in the County at the time the Materials are created. To the extent that the Materials are not a "work made for hire," the Special Counsel and any subcontractor hereunder (by this Agreement) sells, assigns and transfers all right, title and interest in and to the Materials to the County, including the right to secure copyright, patent, trademark, and other intellectual property rights throughout the world and to have and to hold such rights in perpetuity.

31. **SURVIVAL OF CERTAIN PROVISIONS**: The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, the Special Counsel's obligations to provide insurance and to indemnify the County will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

32. **ADVERTISING AND PUBLIC DISCLOSURE**: Special Counsel shall not include any reference to the Agreement or to services performed pursuant to the Agreement in any of the Special Counsel's advertising or public relations materials without first obtaining the written approval of the County Attorney. Any oral presentation or written materials related to services performed under the Agreement will be limited to services that have been accepted by the County. The Special Counsel shall notify the County

Attorney in advance of the date and time of any presentation. Nothing in this provision precludes the transmittal of any information to County officials.

33. ELECTRONIC SIGNATURES AND ELECTRONIC RECORDS: Special Counsel consents to the use of electronic signatures by the County. The Agreement, and any other documents requiring a signature hereunder, may be signed electronically by the County in the manner specified by the County. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

34. COUNTY EXECUTION OF AGREEMENT: The Agreement will not be effective or binding on the County until it has been fully executed by all signatories.

35. AGREEMENT AS COMPLETE INTEGRATION-AMENDMENTS: The Agreement is the complete integration of all understandings between the parties as to the subject matter of the Agreement. No prior or contemporaneous addition, deletion, or other modification has any force or effect, unless embodied in the Agreement in writing. No subsequent novation, renewal, addition, deletion, or other amendment will have any force or effect unless embodied in a written amendment to the Agreement properly executed by the parties. No oral representation by any officer or employee of the County at variance with the terms of the Agreement or any written amendment to the Agreement will have any force or effect or bind the County. The Agreement is, and any amendments will be, binding upon the parties and their successors and assigns.

36. DOCUMENT PRESERVATION. The County is aware of its obligation to preserve all information, documents and other tangible objects or electronically stored information that is potentially relevant to the Litigation. The County Attorney will inform the County, including those departments and employees who may possess such materials of their obligation to preserve them, taking into consideration any changes in the County's data retention practices that may be required to preserve such materials or information. Special Counsel are available to assist the County in identifying and preserving relevant documents and electronic files.

EXHIBIT LIST:

EXHIBIT A – List of Colorado Cities and Counties

EXHIBIT B – Reimbursable Costs

EXHIBIT C – Certificate of Insurance

[Signatures appear on the following pages]

BOARD OF COUNTY COMMISSIONERS OF ADAMS COUNTY:

DATE

KELLER ROHRBACK L.L.P.:



Lynn Lincoln Sarko, Managing Partner

August 16, 2018

DATE

EXHIBIT A

List of Colorado Cities and Counties

Adams County
Arapahoe County
Boulder County
City and County of Broomfield
City and County of Denver
City of Aurora
City of Black Hawk
City of Commerce City
City of Northglenn
Jefferson County
Larimer County
Teller County
Town of Hudson

and other interested Colorado cities and counties

EXHIBIT B

Reimbursable Costs

Federal Express/UPS/Local Courier, etc.
Postage Charges
Facsimile Charges
Long Distance
In-House Photocopying
Outside Photocopying
Hotels
Meals
Mileage
Air Travel
Deposition Costs
Lexis/Westlaw/Bloomberg
Witness and Expert Expenses
Court Fees
Service of Process Fees
Hearing and Trial Transcripts
Ground Transportation (Rental Car, Taxi)
Miscellaneous



**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

TYPE V INFORMATION PAGE WC 00 00 01 (A)

**POLICY NUMBER: UB-7J17264A-17-42-G
RENEWAL OF (IJUB-4521T15-9-16)**

INSURER: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

NCCI CO CODE: 13579

1.

INSURED:

**KELLER ROHRBACK LLP
1201 THIRD AVE., STE. 3200
SEATTLE, WA 98101**

PRODUCER:

**HUB INTL NORTHWEST LLC
PO BOX 3018
BOTHELL, WA 98041-3018**

Insured is **A LIMITED LIABILITY PARTNERSHIP**

Other work places and identification numbers are shown in the schedule(s) attached.

2. The policy period is from **12-01-17** to **12-01-18** 12:01 A.M. at the insured's mailing address.

3. A. WORKERS COMPENSATION INSURANCE: Part One of the policy applies to the Workers Compensation Law of the state(s) listed here:
AZ CA MT NY

B. EMPLOYERS LIABILITY INSURANCE: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident: \$ 1,000,000 Each Accident
Bodily Injury by Disease: \$ 1,000,000 Policy Limit
Bodily Injury by Disease: \$ 1,000,000 Each Employee

C. OTHER STATES INSURANCE: Part Three of the policy applies to the states, if any, listed here:

**AL AR CO CT DC DE FL GA HI IA ID IL IN KS KY LA MA MD ME MI MN MO
MS NC NE NH NJ NM NV OK OR PA RI SC SD TN TX UT VA VT WI WV**

D. This policy includes these endorsements and schedules:

SEE LISTING OF ENDORSEMENTS - EXTENSION OF INFO PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made **ANNUALLY**

**DATE OF ISSUE: 10-17-17 SD
OFFICE: ELMIRA NY SRV CTR 700
PRODUCER: HUB INTL NORTHWEST LLC XV971**



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Authorizing taxpayers of agents to elect to receive electronic communications for BOE appeals and abatement proceedings
FROM: Meredith Van Horn
AGENCY/DEPARTMENT: County Attorney's Office
HEARD AT STUDY SESSION ON: July 31, 2018 AIR
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves a resolution pursuant to C.R.S. § 39-1-113(5)(b), C.R.S. § 39-8-106(2)(b), and C.R.S. § 39-8-107(2)(b) to allow taxpayers to elect to receive electronic communications in BOE appeals and abatement proceedings

BACKGROUND:

Colorado statutes allow a board of county commissioners to pass a resolution that would allow taxpayers or their agents to elect to receive notices of hearing and final decisions in Board of Equalization appeals and abatement proceedings by electronic mail instead of regular mail. Taxpayers or their agents would be able to opt in to receive email notifications by providing their email address on the petition form filed to the Board of Equalization. If the taxpayer or agent does not provide their email they would continue to receive notices by mail.

If the resolution is approved forms would be updated and it would apply for this year's Board of Equalization appeals and for all abatements filed subsequent to approval. The resolution would reduce postage costs incurred in sending notices of hearing and decisions by mail and would reduce the amount of staff time in preparing for mailing.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

**RESOLUTION AUTHORIZING TAXPAYERS OR THEIR AGENTS TO ELECT TO
BE NOTIFIED BY ELECTRONIC MAIL DURING PROPERTY TAX DISPUTES
PURSUANT TO C.R.S. § 39-1-113(5)(B), C.R.S. § 39-8-106(2)(B), AND C.R.S. § 39-8-
107(2)(B)**

WHEREAS, pursuant to C.R.S. § 39-1-113(1) and C.R.S. § 39-10-114 the Board of County Commissioners of the County of Adams, State of Colorado (the “Board”), is responsible for hearing appeals on petitions for refunds of abatement of property taxes (“Abatement Proceedings”); and,

WHEREAS, pursuant to C.R.S. § 39-8-101 the Board sits as the Board of Equalization and pursuant to C.R.S. § 39-8-102 hears appeals from the determinations of the Adams County Assessor (“BOE Appeals”); and,

WHEREAS, the Board finds that it wishes to allow taxpayers or their agents to elect to receive notices of hearings and decisions by electronic mail instead of by regular mail; and,

WHEREAS, pursuant to C.R.S. § 39-1-113(5)(b), C.R.S. § 39-8-106(2)(b), and C.R.S. § 39-8-107(2)(b) the Board may authorize by resolution taxpayers or their agents to elect to be notified by electronic mail of hearings and decisions of the Board in Abatement Proceedings and in BOE Appeals.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Board hereby authorizes taxpayers or their agents to elect to receive notifications of hearings and decisions in Abatement Proceedings and BOE Appeals by electronic mail pursuant to C.R.S. § 39-1-113(5)(b), C.R.S. § 39-8-106(2)(b), and C.R.S. § 39-8-107(2)(b).



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Changing the Name of Front Range Airport to Colorado Air and Space Port
FROM: Raymond H. Gonzales, County Manager
AGENCY/DEPARTMENT: County Manager's Office
HEARD AT STUDY SESSION ON:
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves the resolution changing the name of Front Range Airport to Colorado Air and Space Port

BACKGROUND:

On August 17, 2018, the Federal Aviation Administration (FAA) issued a launch site license to Adams County that allows the County to operate the Colorado Air and Space Port at FTG (Front Range Airport). The County desires to change the name of the airport to Colorado Air and Space Port in order to recognize the space port function and the benefit that the space port will have to the entire State of Colorado.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney's Office

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

BOARD OF COUNTY COMISSIONERS
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION CHANGING THE NAME OF FRONT RANGE AIRPORT TO COLORADO
AIR AND SPACE PORT

Resolution 2018-xxx

WHEREAS, on December 11, 2013, the Board of County Commissioners (BoCC) of Adams County, Colorado dissolved the Front Range Airport Authority and began operating Front Range Airport as a County Airport pursuant to Colorado Revised Statues § 41-4-101, *et. seq.*; and,

WHEREAS, Adams County desires to operate a space port at the Front Range Airport location in Watkins, Colorado; and,

WHEREAS, Adams County desires to change the name of the airport to Colorado Air and Space Port in order to recognize the space port function and the benefit that the space port will have to the entire State of Colorado; and,

WHEREAS, on August 17, 2018, the Federal Aviation Administration (FAA) issued a launch site license to Adams County, Colorado that allows the County to operate the Colorado Air and Space Port at FTG (Front Range Airport).

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Front Range Airport is renamed the Colorado Air and Space Port effective immediately.

BE IT FURTHER RESOLVED that County staff is authorized to take appropriate action to effectuate the name change.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: August 28, 2018
SUBJECT: Countywide Printing Services
FROM: Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
AGENCY/DEPARTMENT: Communications Department
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves a proposal award to Copyco Quality Printing Inc., for Countywide Printing Services.

BACKGROUND:

Adams County utilizes printing services for County business cards, letterhead, envelopes, and forms. A formal Request for Proposal (RFP) was solicited through Rocky Mountain e-Purchasing (BidNet) for countywide printing services. Proposals were opened on July 20, 2018. Three firms submitted proposals.

The firms were evaluated on the following criteria:

- Project team and past projects experience
- Project approach, ability to meet timeline and provide requested deliverables
- On-line ordering system
- Fee structure

After a thorough review, the evaluation team determined Copyco Quality Printing Inc., to be the most responsive and responsible proposer, and provides the best value to Adams County. Staff recommends the award be made to Copyco Quality Printing to provide countywide printing services in the not to exceed amount of \$298,490.00

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Communications

ATTACHED DOCUMENTS:

Resolution
Summary Sheet

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: Various
Cost Center: Various

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u> </u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	8025		\$1,048,137
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u>\$1,048,137</u>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING AN AGREEMENT BETWEEN ADAMS COUNTY AND
COPYCO QUALITY PRINTING INC., FOR COUNTYWIDE PRINTING SERVICES

WHEREAS, CopyCo Quality Printing Inc., submitted a proposal on July 20, 2018 to provide countywide printing services; and,

WHEREAS, after a thorough evaluation it was deemed that CopyCo Quality Printing Inc., (Contractor) was the most responsive and responsible proposer, providing the best value to Adams County; and,

WHEREAS, Contractor agrees to provide countywide printing services in the not to exceed amount of \$298,490.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Agreement between Adams County and CopyCo Quality Printing Inc., for countywide printing services is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is hereby authorized to sign the agreement with CopyCo Quality Printing Inc., after negotiation and approval as to form is completed by the County Attorney's Office.

RFP 2018.522 - Countywide Printing Services

CONTRACTOR: Frederick Printing **PRICE: \$ 555,890.00**

CATEGORY	Weighting	Total Available Points	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	CATEGORY TOTALS
Team/Experience	20.00%	10	10.00	8.10	10.00	4.00	9.00	41.10
Timeliness	25.00%	10	10.00	8.30	8.00	2.00	9.00	37.30
Ordering System	35.00%	10	10.00	8.80	9.00	3.00	10.00	40.80
Fee Structure	20.00%	10	5.37	5.37	5.37	5.37	5.37	26.85
TOTALS:	100.00%	40	35.37	30.57	32.37	14.37	33.37	146.05

TOTAL SCORE: 146.05 **TOTAL AVG. SCORE: 29.21**

CONTRACTOR: Centennial Printing **PRICE: \$ 404,600.00**

CATEGORY	Weighting	Total Available Points	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	CATEGORY TOTALS
Team/Experience	20.00%	10	8.00	9.00	10.00	6.00	9.00	42.00
Timeliness	25.00%	10	10.00	9.10	9.00	6.00	9.00	43.10
Ordering System	35.00%	10	8.00	9.30	10.00	7.00	10.00	44.30
Fee Structure	20.00%	10	7.38	7.38	7.38	7.38	7.38	36.89
TOTALS:	100.00%	40	33.38	34.78	36.38	26.38	35.38	166.29

TOTAL SCORE: 166.29 **TOTAL AVG. SCORE: 33.26**

CONTRACTOR: Copyco Quality Printing **PRICE: \$ 298,490.00**

CATEGORY	Weighting	Total Available Points	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	CATEGORY TOTALS
Team/Experience	20.00%	10	8.00	8.80	10.00	10.00	8.00	44.80
Timeliness	25.00%	10	10.00	8.90	10.00	8.00	8.00	44.90
Ordering System	35.00%	10	8.00	8.50	9.00	9.00	10.00	44.50
Fee Structure	20.00%	10	10.00	10.00	10.00	10.00	10.00	50.00
TOTALS:	100.00%	40	36.00	36.20	39.00	37.00	36.00	184.20

TOTAL SCORE: 184.20 **TOTAL AVG. SCORE: 36.84**



**COMMUNITY AND ECONOMIC DEVELOPMENT
DEPARTMENT**

**CASE NAME: CROWN CASTLE IV
CASE NO.: RCU2017-00018**

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- 6.1 Request for Comments
- 6.2 Public Hearing Notice
- 6.3 Newspaper Publication
- 6.4 Referral Agency Labels
- 6.5 Property Owner Labels
- 6.6 Certificate of Posting



**COMMUNITY AND ECONOMIC
DEVELOPMENT DEPARTMENT
STAFF REPORT**

Board of County Commissioners

August 28, 2018

CASE No.: RCU2017-00018	CASE NAME: Crown Castle IV
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Owner's Name:	Fed 58, LLC
Applicant's Name:	Crown Castle
Applicant's Address:	222 E. Carillo Street, #107, Santa Barbara, CA 93101
Location of Request:	5800 Federal Boulevard
Nature of Request:	A renewal of a conditional use permit to allow a commercial telecommunications tower on the property
Zone Districts:	Industrial-1 (I-1)
Comprehensive Plan:	Activity Center
Site Size:	1,920 sq. ft. portion of a 5.6 ac. site
Proposed Uses:	Telecommunication Tower
Existing Use:	Telecommunication Tower
Hearing Date(s):	PC: August 9, 2018 / 6:00 p.m.
	BOCC: August 28, 2018 /9:30 a.m.
Report Date:	July 24, 2018
Case Manager:	Greg Barnes
Staff Recommendation:	CONTINUE to the October 2, 2018 hearing date

PLANNING COMMISSION UPDATE

The case was scheduled to be considered by the Planning Commission (PC) on August 9, 2018. However, at the request of the applicant, it was continued by the PC to their September 13, 2018 public hearing meeting. As a result of this continuance, staff is recommending that the Board of County Commissioners (BoCC) continue the request to the October 2, 2018 BoCC public hearing meeting.

SUMMARY OF PREVIOUS APPLICATIONS

On December 16, 1996, the Board of County Commissioners approved a conditional use permit to allow an 80-foot commercial telecommunications tower on the property for five years.

On August 9, 2000, the Board of County Commissioners approved an amendment to the conditional use permit to allow height of the tower to be increased from 80 to 90 feet. This approval was granted for six years with the conditional use permit expiring on August 9, 2006. On August 8, 2007, the Board of County Commissioners approved a third renewal of the conditional use permit for ten years, expiring on August 8, 2017.

SUMMARY OF APPLICATION

Background

Crown Castle, the applicant, is requesting renewal of the conditional use permit (CUP) to allow the existing commercial telecommunications tower to remain on the property. The elevation plans submitted with the application show the height of the tower to be ninety-six (96) feet (see Exhibit 3.2). There is also a proposed eight-foot high PVC fence to be constructed along the perimeter of the lease area of the telecommunication tower.

Site Characteristics:

The subject site is currently developed and used for boat sales and outdoor storage. The existing tower is located on the eastern portion of the property, and surrounded by outdoor storage materials. The property borders I-76 to the south, the Clear Creek-Federal commuter rail station to the north and has a lower elevation than the immediate surrounding properties.

Development Standards and Regulations Requirements:

Per Section 3-07-01 of the Adams County Development Standards and Regulations, a conditional use permit is required for a commercial telecommunications tower in the I-1 zone district. Section 4-09-02-07 of the County's Development Standards and Regulations outlines design and performance standards for telecommunication facilities. These standards include maximum height, landscaping, screening, setbacks from property lines, separation from other freestanding facilities, and setbacks from residential uses.

The elevation plans, provided with the application, show an increase in the tower height from ninety (90) to ninety-six (96) feet. Per Section 3-24-07-04 of the County's Development Standards, the maximum height allowed in the I-1 zone district for structures is sixty (60) feet; however, Section 4-09-02-07(3a) of the County's Development Standards and Regulations allows the Board of County Commissioners to approve an exception to the required height standards through the conditional use permit approval.

Per Section 4-09-02-07(3) of the County's Development Standards and Regulations, freestanding telecommunication towers shall not be located closer than the height of the tower

from any property line. The existing telecommunication tower is located 84 feet from the southern property line. Based on the proposed height, the telecommunication tower is required to be setback 96 feet from the closest property line. Per Section 4-09-02-07(3c) of the County's Development Standards and Regulations, the Board of County Commissioners can grant a waiver to allow the telecommunication tower to be closer than the required setbacks. Staff reviewed the location of the tower in relation to surrounding properties and determined that location of the tower and setback does not pose a threat to public health or safety. The nearest occupied dwelling is over 500 feet from the tower, which is outside the fall area radius of the tower. The edge of I-76 is over 150 feet from the tower location.

Landscaping may be required to screen the telecommunication tower, as outlined in Section 4-09-02-07(3b) of the County's Development Standards and Regulations. Currently, there is no landscaping to screen the tower from public view. The tower location is significantly lower in elevation; therefore, providing landscaping would not be adequate to screen the tower from public view. The site plan submitted with the application shows equipment associated with the telecommunication tower will be enclosed within an eight (8) foot tall PVC fence. The fence will be forest green in color and blend with the surrounding area.

Section 4-09-02-07(3d) of the County's Development Standards and Regulations requires telecommunication towers to be located no closer than one-thousand (1,000) feet from the nearest telecommunications tower. From the application documents, the tower is approximately 4,500 feet away from the closest tower, and conforms to the County's spacing requirement. The application also included coverage maps of the area to demonstrate the need for the existing tower (See Exhibit 3.3).

A bond is required to ensure removal of the tower if it is abandoned or no longer in need. The applicant submitted a bond in the amount of \$30,000 with the application. This is to ensure the tower's removal, if at a later date; the tower's conditional use permit is not renewed.

Future Land Use Designation/Goals of the Comp-Plan for the Area

The future land use designation on the property is Activity Center. This designation is characterized by high intensity, mixed-use and high quality development. Activity Centers are designated in areas that have excellent transportation access and visibility. Development in Activity Centers should contain a mix of uses to create a pedestrian environment, and support transit service. The request to renew an existing telecommunications tower supports the goal of the County's Comprehensive Plan. Approval of the request will ensure provision of telecommunication coverage to current and future residents and business of the area.

The property is located directly adjacent to the Clear Creek-Federal commuter rail station. This station will be a stop on RTD's G-Line, which is expected to begin operation later this year. Because of the proximity of the property to the commuter rail station, the property will likely be developed as high-density, mixed-use development, which is also the goal of the County for properties surrounding transit stations. Although cellular coverage is essential to supporting development, staff is recommending a condition of approval to allow the conditional use permit for five years to ensure compatibility of the tower with future development of the site.

Surrounding Zoning Designations and Existing Use Activity:

Northwest I-3 Railroad	North I-3 Clear Creek-Federal Commuter Rail Station	Northeast I-2 Railroad
West I-1 Automobile Sales	Subject Property I-1 Boat Sales, Outdoor Storage, Telecommunications Tower	East I-1 Interstate-76
Southwest I-2 Single-Family Residential, Outdoor Storage, Warehousing	South I-2 Interstate-76	Southeast I-1 Interstate-76

Compatibility with the Surrounding Land Uses:

All the surrounding properties adjacent to the site are located in the County’s Industrial-1 and Industrial-2 zoning designations. There are a number of industrial uses located to the southwest and northeast of the site. Currently, the property is developed and used for heavy retail and outdoor storage. The proposed conditional use permit does not include any request to change existing uses on the property.

Staff Recommendations:

Staff is recommending that the case be continued to the October 2, 2018 BoCC public hearing agenda.

Findings-of-fact for Approval:

1. The conditional use is permitted in the applicable zone district.
2. The conditional use is consistent with the purposes of these standards and regulations.
3. The conditional use will comply with the requirements of these standards and regulations, including but not limited to, all applicable performance standards.
4. The conditional use is compatible with the surrounding area, harmonious with the character of the neighborhood, not detrimental to the immediate area, not detrimental to the future development of the area, and not detrimental to the health, safety, or welfare of the inhabitants of the area and the County.
5. The conditional use permit has addressed all off-site impacts.
6. The site is suitable for the proposed conditional use including adequate usable space, adequate access, and absence of environmental constraints.
7. The site plan for the proposed conditional use will provide the most convenient and functional use of the lot including the parking scheme, traffic circulation, open space, fencing, screening, landscaping, signage, and lighting.

8. Sewer, water, storm water drainage, fire protection, police protection, and roads are available and adequate to serve the needs of the conditional use as designed and proposed.

Recommended Conditions:

1. Any telecommunications facility that ceases to be in operation for a consecutive period of six months or more shall be removed from the site within 90 days of the end of such period of non-use.
2. The conditional use permit shall expire on August 28, 2023.
3. The height of the freestanding telecommunications tower shall not exceed 96 feet.
4. The tower shall provide co-location opportunities for other telecommunications tower providers.
5. Color of the proposed eight foot tall PVC fence, shown on the site plan, shall be forest green in color. If at any time the fence should fall into disrepair, the fence must be replaced within sixty (60) days of receiving notice of such disrepair.
6. Should redevelopment of the site occur, the freestanding tower shall be replaced with a building-mounted or alternative design that is compatible with the redevelopment of the site. The conversion shall be required no later than two years after the approval of a final building permit for the site.

PUBLIC COMMENTS

Notices Mailed	Number of Responses
42	1

Staff sent notices to property owners and residents within 750 feet of the subject request. As of writing this report, staff has received one comment from those notified. This one response is from the owner of the subject property expressing support of the request.

COUNTY AGENCY COMMENTS

During review and site visits, staff indentified an existing chain-link fence on the property that minimally provided screening to the base of the tower. Staff is requesting a condition of approval to require an eight foot PVC screen fence to provide adequate screening.

REFERRAL AGENCY COMMENTS

Responding with Concerns:

None

Responding without Concerns:

CDOT
 CDPHE
 Tri-County Health Department
 Xcel Energy

Notified but not Responding / Considered a Favorable Response:

Adams County Fire District

Berkeley Sanitation

Century Link

Clear Creek Transit Metropolitan Districts 1 & 2

Colorado Division of Wildlife

Comcast

Crestview Water & Sanitation

Hyland Hills Parks & Recreation

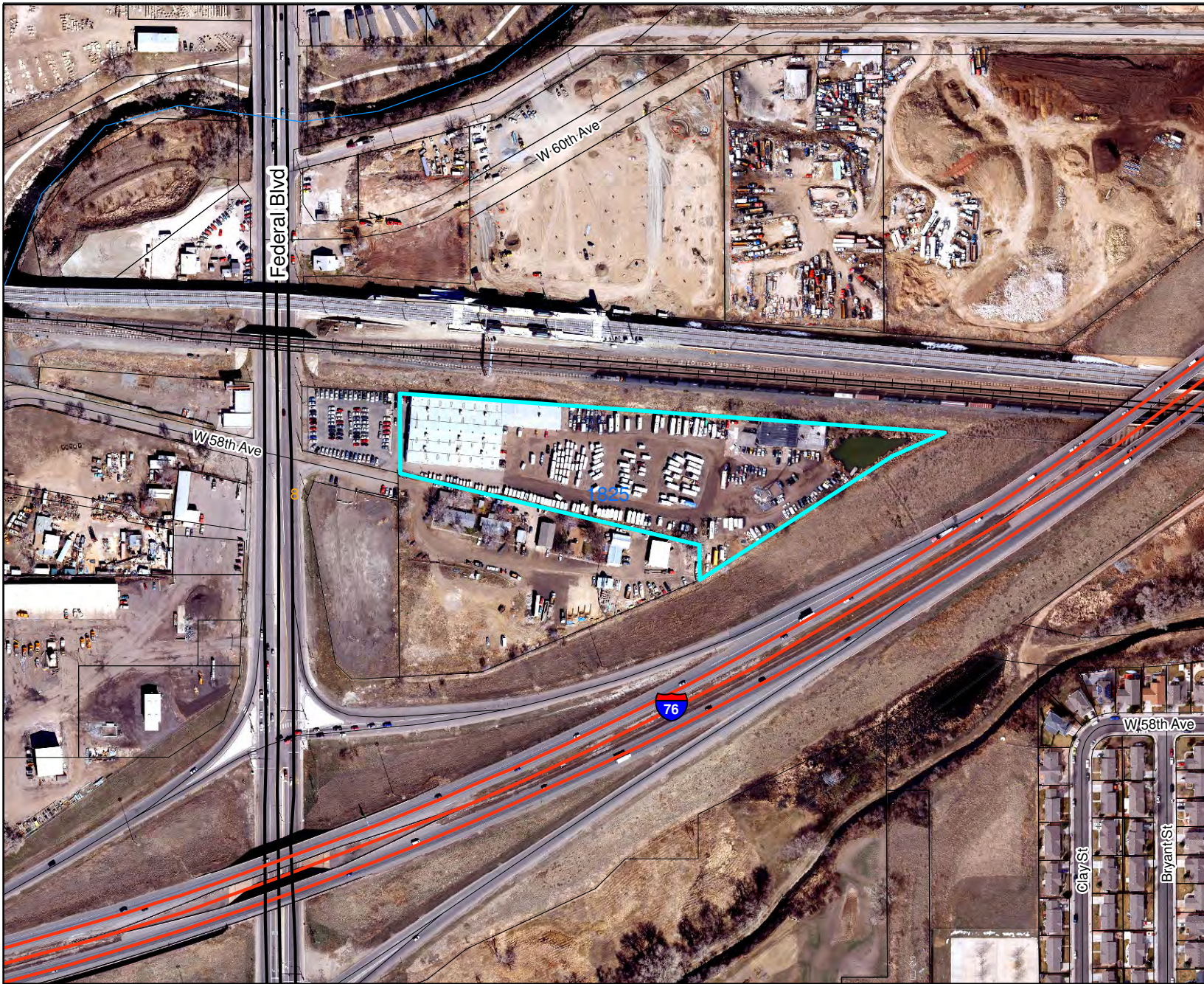
Metro Wastewater

Northridge Estates at Gold Run Home Owners Association

RTD

Union Pacific Railroad

Westminster School District



Legend

- +— Railroad
- Major Water
- - - Zoning Line
- ▭ Sections

Crown Castle IV
RCU2017-00018

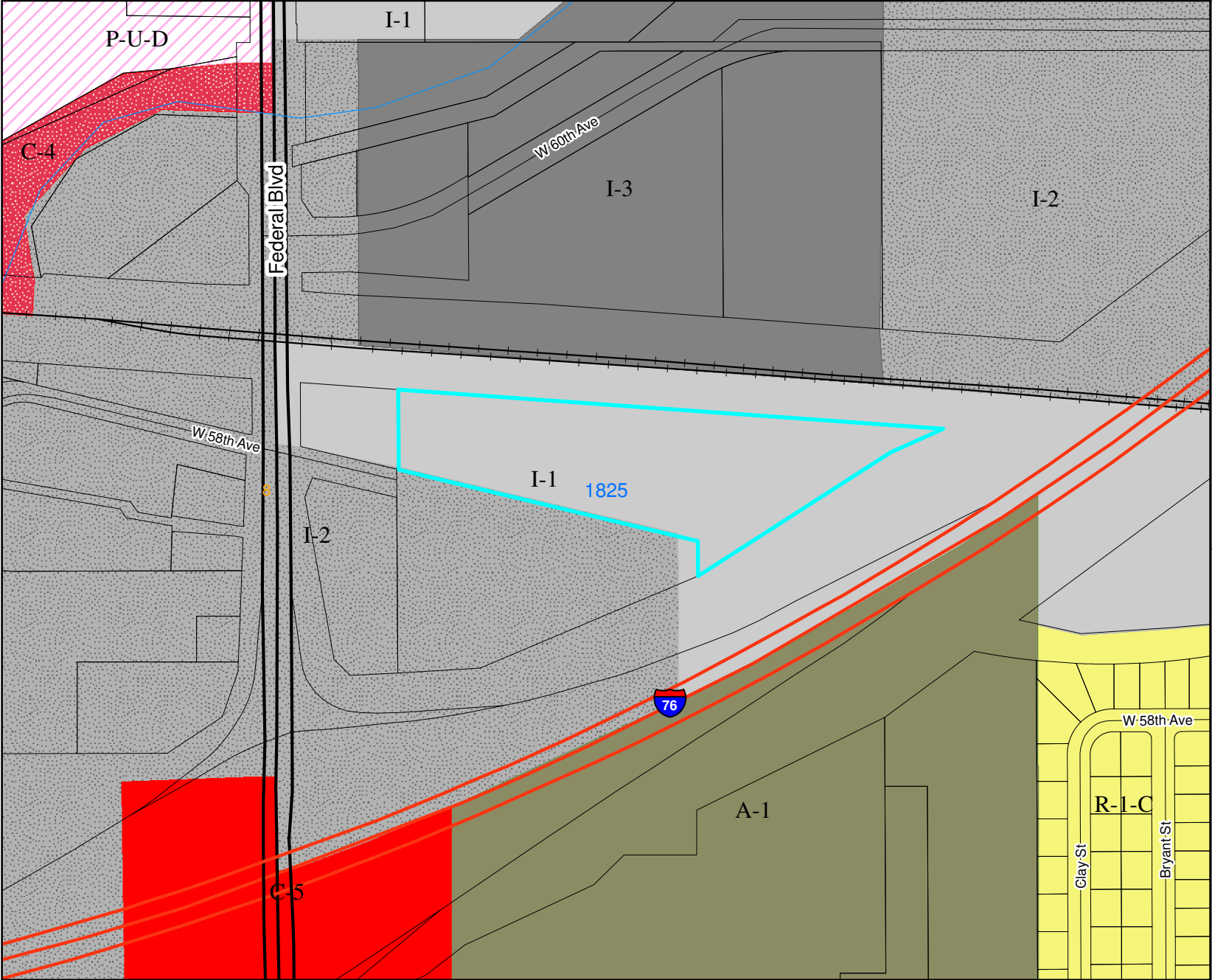


For display purposes only.



ADAMS COUNTY
COLORADO

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Legend

- Railroad
- Major Water
- Zoning Line
- Sections

Zoning Districts

- A-1
- A-2
- A-3
- R-E
- R-1-A
- R-1-C
- R-2
- R-3
- R-4
- M-H
- C-0
- C-1
- C-2
- C-3
- C-4
- C-5
- I-1
- I-2
- I-3
- CO
- PL
- AV
- DIA
- P-U-D
- P-U-D(P)

Crown Castle IV
RCU2017-00018

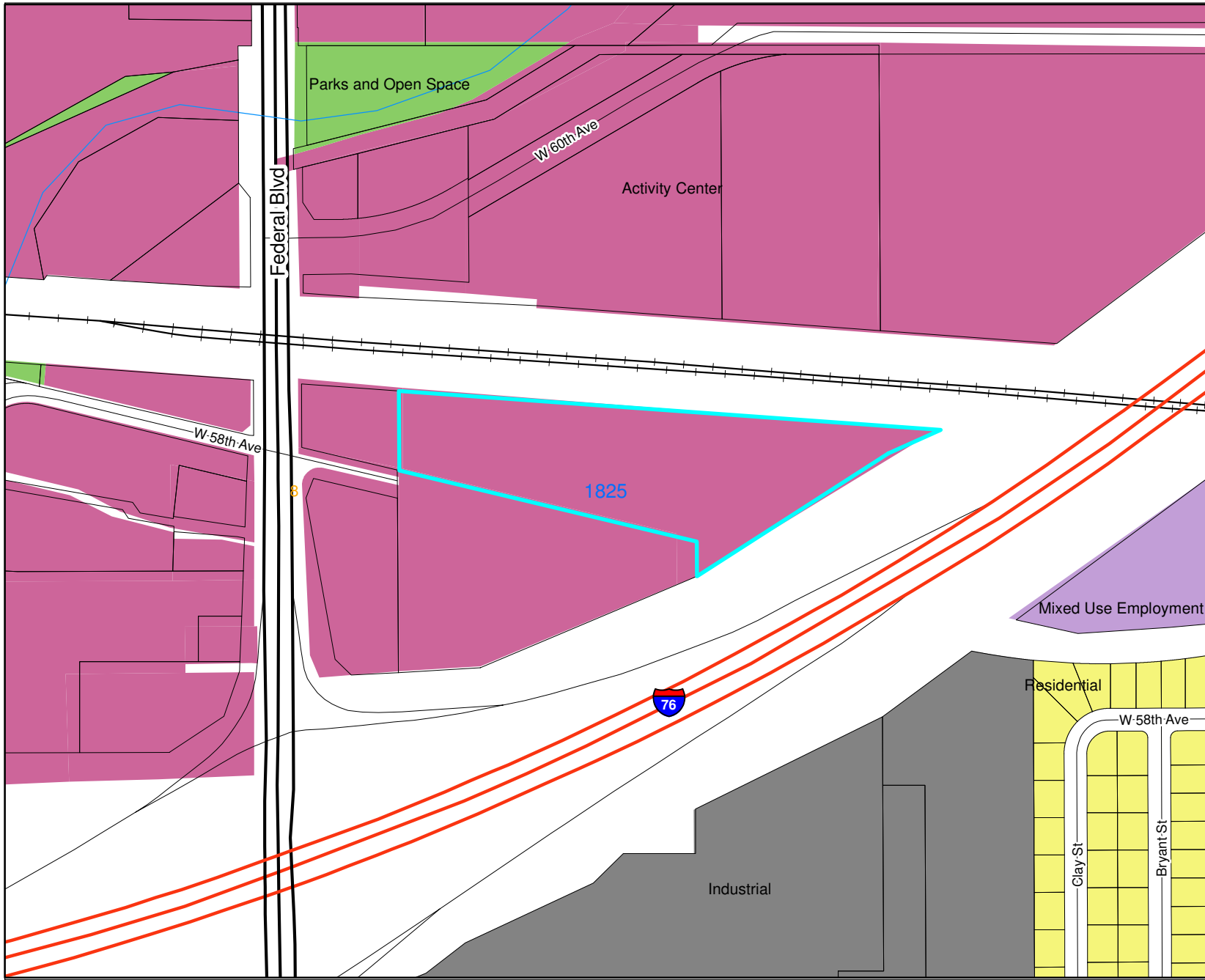


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ADAMS COUNTY
 COLORADO

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Legend

- +— Railroad
- Major Water
- Zoning Line
- Sections

Crown Castle IV
RCU2017-00018

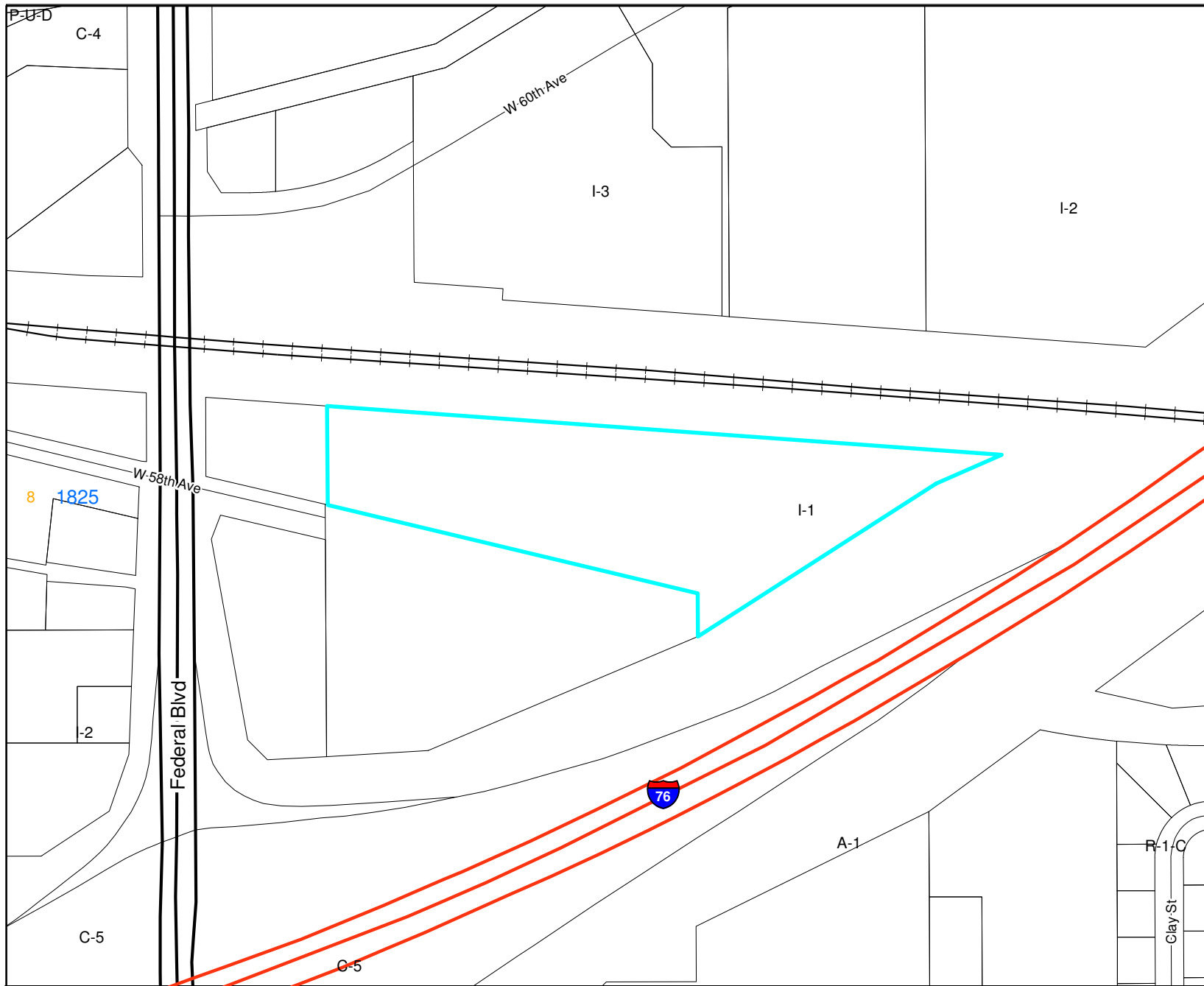


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ADAMS COUNTY
COLORADO

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LEGEND

-  Special Zoning Conditions
-  Section Numbers
-  Railroad
-  Major Water
-  Zoning Line
-  Sections
- Zoning Districts**
-  A-1
-  A-2
-  A-3
-  R-E
-  R-1-A
-  R-1-C
-  R-2
-  R-3
-  R-4
-  M-H
-  C-0
-  C-1
-  C-2
-  C-3
-  C-4
-  C-5
-  I-1
-  I-2
-  I-3
-  CO
-  PL
-  AV
-  DIA
-  P-U-D
-  P-U-D(P)
-  Airport Noise Overlay

Crown Castle IV
RCU2017-00018



For display purposes only.



ADAMS COUNTY
COLORADO

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Marken Telecommunication Services, LLC

PROJECT EXPLANATION

To: Adams County Community Development Department
From: Mark McGarey, Marken Telecom Services on behalf of Crown Castle
Date: April 2017
Re: Conditional Use Permit Extension Request, 5800 Federal Blvd, BUN 877001

Site Location: 5800 Federal Blvd, APN: 0182508400047

Facility Owner: Crown Castle
222 E. Carrillo Street, #107
Santa Barbara CA 93101
Attn: Jon Dohm

Applicant: Marken Telecom Services
3308 Birch Road
Frederick, CO 80504
303-485-0912

Property Owner: Fed58 LLC
3535 Larimer Street
Denver, CO 80205

Case History: Original Approval - Case #1996-101-C and RCU 2000-031.
Extension of use permit under RCU2007-00020.
Permit Expires August 2017.

Request:

Crown Castle respectfully requests an extension to the original use permit to allow the cell site to continue to operate at 5800 Federal Blvd. There are no proposed changes or alterations to the facility and Crown anticipates the need for this facility for many years to come. With this application, Crown desires to keep the facility permitted and operational for at least an additional ten years.

Site Details:

The facility is located in an industrial zone at 5800 Federal Blvd. and includes a 90' monopole containing four antenna arrays for Sprint, AT&T, Verizon and T-Mobile. The pole is located in the rear of the subject parcel, Sterling Marine, inside an approximately 1920 sq. ft. fenced compound within the .77 acre subject parcel. In addition to the pole, the lease area contains four radio equipment pads with outdoor equipment. The site is secured behind a 6' chain link fence. Surrounding lands are similarly zoned I-2 and I-3.

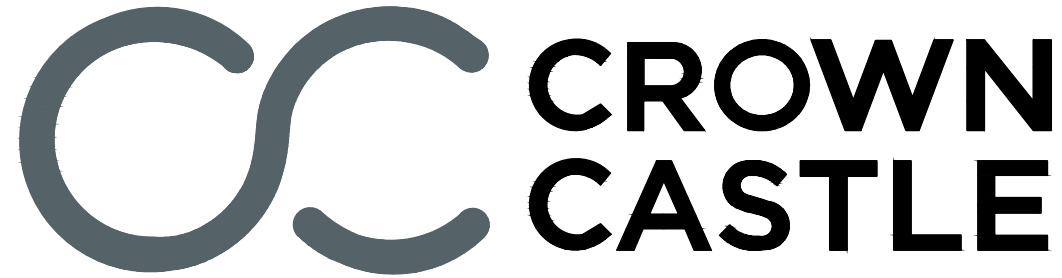
Crown and their carrier tenants, have no intention of decommissioning this facility in the near-term and would request the longest time extension allowable with this CUP. Crown is unaware of any negative input regarding the facility. The site provides cellular coverage for cell phone users in the vicinity of the facility, including E911 service. The pole can accommodate additional uses and Crown is actively marketing this facility for future tenant's use.

Marken Telecommunication Services, LLC

Review Criteria:

1. The site is in the I-1 industrial zoning district. This facility is an appropriate use in this district as evidenced by the original CUP approval and no negative feedback since the site has been in place.
2. The industrial zoning regs allow for telecom use with the CUP. The original CUP approval approved the 90' height. This height is still required for optimal coverage by the carrier tenants. A reduction in the height of the tower will result in coverage gaps requiring additional facilities to be located elsewhere.
3. All applicable performance standards will be met. Crown Castle strives to maintain all their facilities in good maintenance and will meet all current applicable local, state and federal permits and regulations. The site remains collocatable and Crown anticipates the continued need for this facility for many years.
4. The neighborhood surrounding the facility is industrial and rural in nature and this facility poses no adverse impacts on surrounding owners, creates little traffic, no noise, vibration, lighting or dust of any kind. No additional landscape screening is proposed since the site has been in place for years and is surrounded by heavy industrial uses.
5. There are no off-site impacts that need to be addressed in allowing the continuing operation of this facility. There are no changes to the site being requested. There is no intensification of the use.
6. There are no physical space constraints nor environmental impacts of any kind being created through the extension of this use permit. Visual impacts of the facility have become an accepted use on this property and there have been no recorded objections to the facility.
7. No changes are being requested to the layout of the facility nor are any needed.
8. The existing infrastructure is adequate to support this site now and in the future. Water and sewer are not required by the unmanned facility. Power is proved by the property owner to Crown under the terms of the lease.

Please contact me at 303-485-0912 or via email at marken.co@comcast.net if you have any questions and/or need additional information.



CROWN CASTLE SITE NAME: STERLING MARINE
 CROWN CASTLE BU NUMBER: 877001
 SITE ADDRESS: 5800 FEDERAL BLVD.
 DENVER, CO 80221
 SITE TYPE: MONOPOLE TOWER
 PROJECT: REZONE CONDITIONAL USE PERMIT
 CASE #: TBD

PLANS PREPARED FOR:

2055 S. Stearman Drive
Chandler, AZ 85286

PLANS PREPARED BY:

FROM ZERO TO INFINIGY
the solutions are endless

1490 W. 121st Avenue, Suite 101
Westminster, CO 80234
Office # (303) 219-1178
Fax # (303) 242-8636
JOB NUMBER 425-000

ENGINEERING LICENSE:

DRAWING NOTICE:
 THESE DOCUMENTS ARE CONFIDENTIAL AND ARE THE SOLE PROPERTY OF CROWN CASTLE AND MAY NOT BE REPRODUCED, DISSEMINATED OR REDISTRIBUTED WITHOUT THE EXPRESS WRITTEN CONSENT OF CROWN CASTLE.

REVISIONS:	DESCRIPTION	DATE	BY	REV
REVISED/ISSUED FOR ZONING		12/08/17	CKE	E
REVISED/ISSUED FOR ZONING		11/17/17	CKE	D
REVISED/ISSUED FOR ZONING		10/12/17	SF	C
REVISED/ISSUED FOR ZONING		04/19/17	CKE	B
ISSUED FOR ZONING		04/14/17	CKE	A

SITE NAME:
STERLING MARINE

BUSINESS UNIT #:
 877001

SITE ADDRESS:
 5800 FEDERAL BLVD.
 DENVER, CO 80221

SHEET DESCRIPTION:
 TITLE SHEET &
 PROJECT DATA

SHEET NUMBER:
T-1

SITE INFORMATION

APPLICANT:
 GLOBAL SIGNAL ACQUISITIONS II, LLC.

CONTACT:
 JON DOHM – ZONING MANAGER, WEST AREA
 510 CASTILLO ST. – STE. 302
 SANTA BARBARA, CA 93101
 (805) 957-1629

CONSULTING ENGINEER:
 INFINIGY
 1490 W. 121ST AVENUE, SUITE 101
 WESTMINSTER, CO 80234

CONTACT:
 MARK McGAREY
 3308 BIRCH RD.
 LONGMONT, CO 80504

LATITUDE (NAD83):
 39° 48' 10.10" N
 39.802806°

LONGITUDE (NAD83):
 105° 01' 17.20" W
 -105.021444°

COUNTY:
 ADAMS

ZONING JURISDICTION:
 ADAMS COUNTY

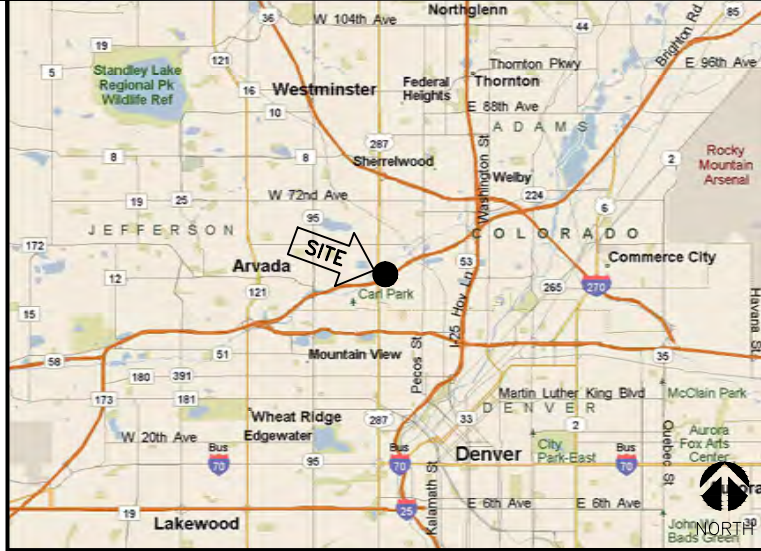
ZONING CLASSIFICATION:
 TBD

APN:
 0182508400047

POWER COMPANY:
 XCEL ENERGY
 (612) 330-5500

TELCO PROVIDER:
 CENTURYLINK
 (281) 359-9519

AREA MAP



LOCATION MAP



PROJECT DESCRIPTION

CROWN CASTLE PROPOSES TO REZONE CONDITIONAL USE PERMIT (CASE #: TBD) AS PER EXISTING CONDITIONS FOR AN UNMANNED TELECOMMUNICATION AND PUBLIC UTILITY FACILITY.

THESE PLANS HAVE BEEN DEVELOPED FOR THE REZONING OF AN UNMANNED TELECOMMUNICATION AND PUBLIC UTILITY FACILITY OWNED OR LEASED BY CROWN CASTLE IN ACCORDANCE WITH THE SCOPE OF WORK PROVIDED BY CROWN CASTLE. INFINIGY HAS INCORPORATED THIS SCOPE OF WORK IN THE PLANS. THESE PLANS ARE NOT FOR CONSTRUCTION UNLESS ACCOMPANIED BY A PASSING STRUCTURAL STABILITY ANALYSIS PREPARED BY A LICENSED STRUCTURAL ENGINEER.

APPLICABLE CODES

- ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALL IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.
- INTERNATIONAL BUILDING CODE (2015 IBC)
 - TIA-EIA-222-G OR LATEST EDITION
 - NFPA 780 – LIGHTNING PROTECTION CODE
 - 2011 NATIONAL ELECTRIC CODE OR LATEST EDITION
 - ANY OTHER NATIONAL OR LOCAL APPLICABLE CODES, MOST RECENT EDITIONS
 - CO BUILDING CODE
 - LOCAL BUILDING CODE
 - CITY/COUNTY ORDINANCES



DRAWING INDEX

SHEET NO:	SHEET TITLE	REV
T-1	TITLE SHEET & PROJECT DATA	D
LS-1	SURVEY	1
LS-2	SURVEY	1
Z-1	OVERALL SITE PLAN	D
Z-2	ENLARGED SITE PLAN	D
Z-3	TOWER ELEVATION (NORTH FACE)	D
Z-4	TOWER ELEVATION (EAST FACE)	D
Z-5	ANTENNA LAYOUTS	D
Z-6	ANTENNA LOADING CHARTS	D
Z-7	ANTENNA LOADING CHARTS	D

SURVEYOR NOTES

- ALL INFORMATION IS BASED UPON A OWNERSHIP AND ENCUMBRANCE REPORT PREPARED BY OLD REPUBLIC SPECIALIZED COMMERCIAL SERVICES, ORDER NO.: 01-17051456-01S EFFECTIVE DATE: 07/11/2017.
- SURVEYOR HAS NOT PERFORMED A SEARCH OF PUBLIC RECORDS TO DETERMINE ANY DEFECT IN TITLE.
- THE BOUNDARY SHOWN HEREON IS PLOTTED FROM RECORD INFORMATION AND DOES NOT CONSTITUTE A BOUNDARY SURVEY OF THE PROPERTY.
- SURVEYOR DOES NOT GUARANTEE THAT ALL UTILITIES ARE SHOWN OR THEIR LOCATIONS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND DEVELOPER TO CONTACT BLUE STAKE AND ANY OTHER INVOLVED AGENCIES TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. REMOVAL, RELOCATION AND/OR REPLACEMENT IS THE RESPONSIBILITY OF THE CONTRACTOR.

SCHEDULE B EXCEPTIONS

- MEMORANDUM OF PCS SITE SITE AGREEMENT, BY AND BETWEEN JOHN E. WHITE, JR., AND SPRINT SPECTRUM L.P., AND RECORDED 12/18/1996 AS BOOK 4748, PAGE 178 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF AGREEMENT, RECORDED 11/27/2011, AS INSTRUMENT NO. C0891417 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF PURCHASE AND SALE OF LEASE AND SUCCESSOR LEASE, RECORDED 08/08/2005, AS INSTRUMENT NO. 2005000839720 OF ADAMS COUNTY RECORDS.

NOTE: AFFIDAVIT OF FACTS RELATING TO TITLE, RECORDED 10/26/2005, AS INSTRUMENT NO. 2005001178110 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF ASSIGNMENT, BY AND BETWEEN WIRELESS CAPITAL PARTNERS, LLC, ASSIGNOR, AND MW CELL REIT 1 LLC, ASSIGNEE, RECORDED 06/04/2007, AS INSTRUMENT NO. 2007000053791 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF THIRD AMENDMENT TO PCS SITE AGREEMENT, RECORDED 05/19/2010, AS INSTRUMENT NO. 2010000033220 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF FIRST AMENDMENT TO PURCHASE AND SALE OF LEASE AND SUCCESSOR LEASE, RECORDED 09/13/2011, AS INSTRUMENT NO. 2011000058882 OF ADAMS COUNTY RECORDS.

- MEMORANDUM OF AGREEMENT, BY AND BETWEEN JOHN E. WHITE, JR., AND NEWTEL WEST CORP., AND RECORDED 07/05/2000 AS INSTRUMENT NO. C0886598 OF ADAMS COUNTY RECORDS.

NOTE: CORRECTED MEMORANDUM OF AGREEMENT, RECORDED 08/06/2001, AS INSTRUMENT NO. C0838319 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF PURCHASE AND SALE OF LEASE AND SUCCESSOR LEASE, RECORDED 08/08/2005, AS INSTRUMENT NO. 2005000839710 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF ASSIGNMENT, BY AND BETWEEN WIRELESS CAPITAL PARTNERS, LLC, ASSIGNOR, AND MW CELL REIT 1 LLC, ASSIGNEE, RECORDED 06/04/2007, AS INSTRUMENT NO. 2007000053796 OF ADAMS COUNTY RECORDS.

NOTE: MEMORANDUM OF FIRST AMENDMENT TO PURCHASE AND SALE OF LEASE AND SUCCESSOR LEASE, RECORDED 09/13/2011, AS INSTRUMENT NO. 201100005884 OF ADAMS COUNTY RECORDS.

ITEMS 1-4, 6 AND 8-10 OF THE CLIENT PROVIDED TITLE REPORT DO NOT CONTAIN GRAPHICALLY PLOTTABLE EASEMENTS, SETBACKS, RESTRICTIONS OR OTHER ENCUMBRANCES, AND/OR BLANKET IN NATURE OR DO NOT AFFECT SUBJECT SITE. THE SURVEYOR CANNOT GUARANTEE THAT NON-PLOTTABLE ENCUMBRANCES DO NOT EXIST THAT MAY AFFECT THE SUBJECT LEASED PREMISES.

PROJECT META DATA

- ELEVATIONS SHOWN HEREON ARE REPRESENTED IN NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88) ESTABLISHED FROM GPS DERIVED ELLIPSOID HEIGHTS, APPLYING GEOID 09 SEPARATIONS CONSTRAINING TO NGS CORS STATIONS PROVIDED IN THE "ONLINE POSITIONING USER SERVICE" (OPUS) SOLUTION FOR THIS SPECIFIC SITE.
- BEARINGS SHOWN HEREON ARE BASED UPON U.S. STATE PLANE NAD83 COORDINATE SYSTEM COLORADO STATE PLANE COORDINATE ZONE NORTH, DETERMINED BY GPS OBSERVATIONS.
- FIELD WORK FOR THIS PROJECT WAS PERFORMED ON 07/27/2017.

FLOOD ZONE DESIGNATION

THE PROPOSED LEASE PREMISES SHOWN HEREON APPEAR TO BE WITHIN FLOOD ZONE "X" AS DELINEATED ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY FIRM MAP NO. 08001C0592H DATED 03/05/2007.

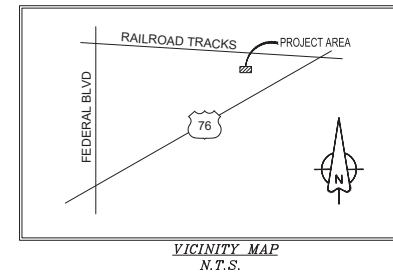
FLOOD ZONE "X" IS DEFINED AS: AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOODPLAIN; DETERMINED TO BE OUTSIDE THE 1% AND 0.2% ANNUAL CHANCE FLOODPLAINS.

LESSOR'S LEGAL DESCRIPTION

SITUATED IN THE COUNTY OF ADAMS, STATE OF COLORADO:

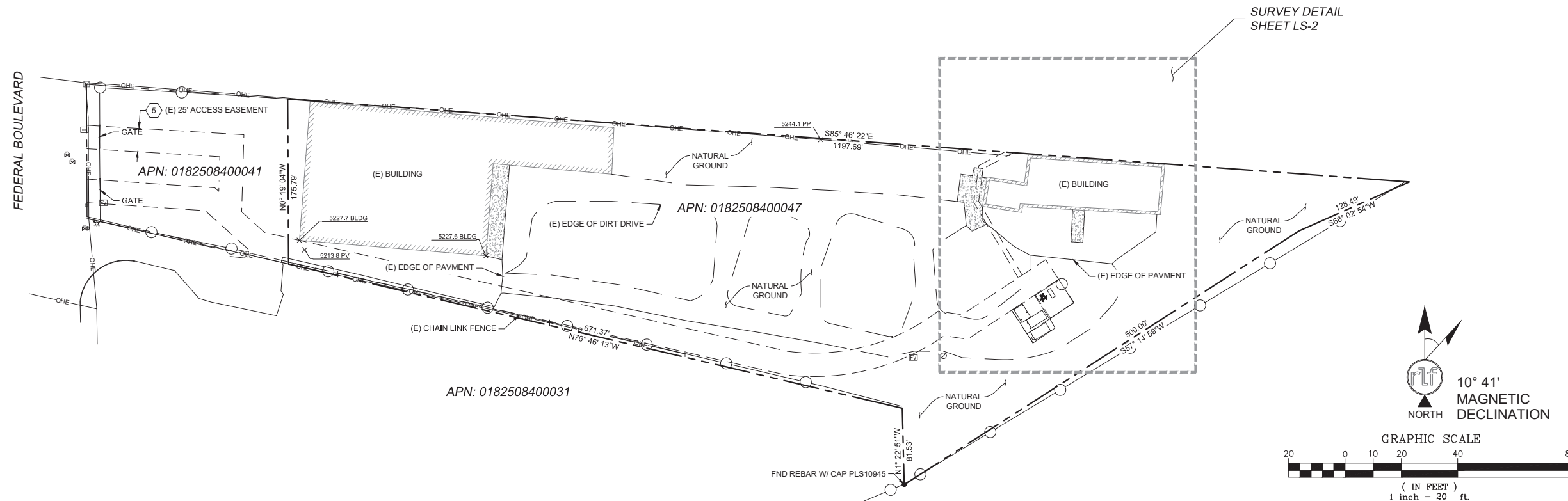
A PARCEL OF LAND LOCATED IN THE SOUTHEAST 1/4 OF SECTION 8, TOWNSHIP 3 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF ADAMS, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 8, TOWNSHIP 3 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN; THENCE NORTH 00°18'16" WEST ALONG THE WEST LINE OF SAID SOUTHEAST 1/4 A DISTANCE 1766.13 FEET; THENCE SOUTH 76°45'25" EAST A DISTANCE OF 276.99 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 00°18'16" WEST A DISTANCE OF 174.72 FEET TO THE SOUTH RIGHT OF WAY LINE OF THE D&RGW RAILROAD; THENCE SOUTH 85°45'34" EAST A DISTANCE OF 1197.69 FEET TO THE COLORADO STATE HIGHWAY DEPARTMENT WESTERLY RIGHT OF WAY LINE; THENCE CONTINUING ALONG SAID WESTERLY RIGHT OF WAY LINE SOUTH 66°03'42" WEST A DISTANCE OF 128.49 FEET; THENCE CONTINUING ALONG SAID RIGHT OF WAY SOUTH 57°15'47" WEST A DISTANCE OF 500.00 FEET; THENCE NORTH 01°22'03" WEST A DISTANCE OF 81.53 FEET; THENCE NORTH 76°45'25" WEST A DISTANCE OF 671.45 FEET TO THE TRUE POINT OF BEGINNING, COUNTY OF ADAMS, STATE OF COLORADO.



LEGEND

- ALUMINUM CAP FLUSH
- FOUND AS NOTED
- ELECTRICAL PULL BOX
- ELECTRIC METER
- ELECTRIC SWITCH
- ELECTRIC CABINET
- ELECTRIC VAULT
- FIBER VAULT
- POWER POLE
- ← DOWN GUY
- ⚡ FIRE DEPT. CONNECTION
- ⚡ FIRE HYDRANT
- ⚡ WATER VALVE
- ⚡ WATER METER
- ⚡ WATER MANHOLE
- BREAKLINE
- ⓧ SPOT ELEVATION
- ② SCHEDULE B HEX
- Ⓧ POSITION OF GEODETIC COORDINATES
- PROPERTY LINE
- PROPERTY LINE (OTHER)
- RIGHT-OF-WAY LINE
- EASEMENT LINE
- CHAIN LINK FENCE
- OHE OVERHEAD ELECTRIC LINE
- APN ASSESSORS PARCEL NUMBER
- BLDG BUILDING
- CAB CABINET
- CLF CHAIN LINK FENCE
- CS CONCRETE SURFACE
- D/W DRIVEWAY
- EC ELECTRIC CABINET
- EV ELECTRIC VAULT
- NG NATURAL GRADE
- PV ASPHALT
- R/W RIGHT OF WAY



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 JOB NUMBER 382-000

FIELD BY:	PAC
DRAWN BY:	CRS
CHECKED BY:	ABM

REVISIONS		
NO.	DATE	DESCRIPTION
1	08/03/17	PRELIMINARY

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 LAND SURVEY • MAPPING SOLUTIONS
 254 N. STADIUM DR. • FORT COCKERMAN, AZ 85004
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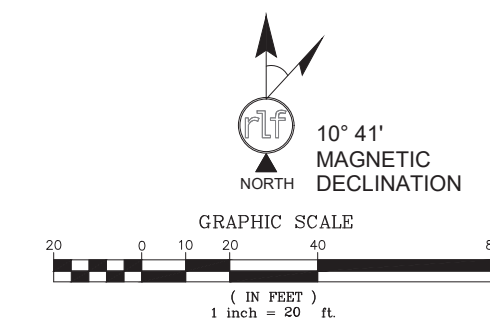
SITE NAME:
CUP 877001
STERLING MARINE

SITE ADDRESS:
5800 FEDERAL BOULEVARD
DENVER, CO 80221

SHEET TITLE:
TOPOGRAPHIC SURVEY

SHEET NO.
LS-1

REVISION:



FIELD BY:	PAC
DRAWN BY:	CRS
CHECKED BY:	ABM

REVISIONS

NO.	DATE	DESCRIPTION
1	08/03/17	PRELIMINARY



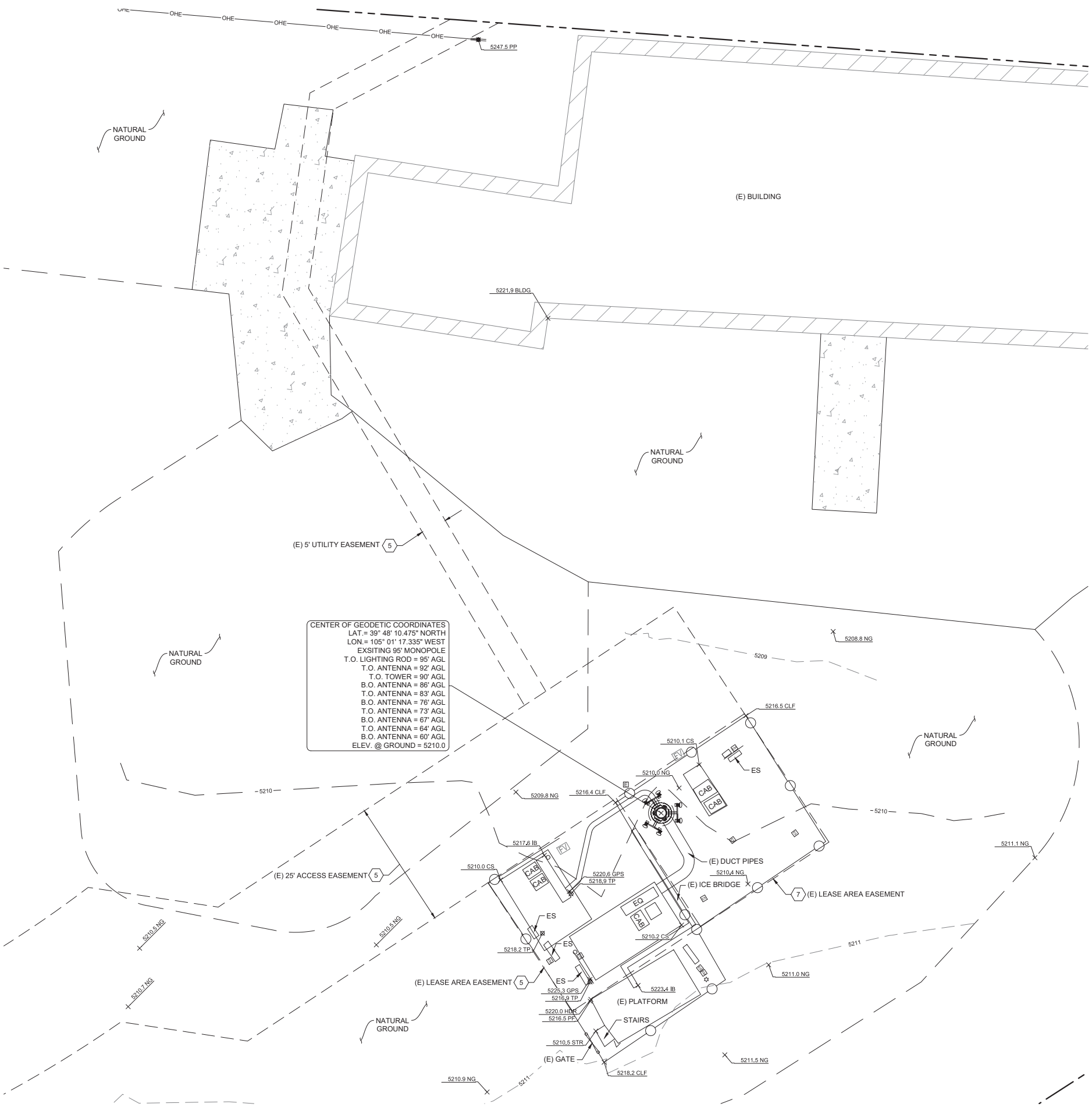
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PROJECT NO.
17005003
 SITE NAME:
 CUP 877001
 STERLING MARINE

SITE ADDRESS:
 5800 FEDERAL BOULEVARD
 DENVER, CO 80221

SHEET TITLE:
TOPOGRAPHIC SURVEY

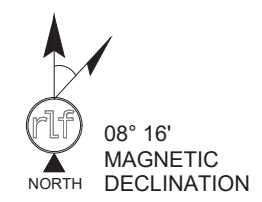
SHEET NO.
LS-1
 REVISION:



CENTER OF GEODETIC COORDINATES
 LAT. = 39° 48' 10.475" NORTH
 LON. = 105° 01' 17.335" WEST
 EXISTING 95' MONOPOLE
 T.O. LIGHTING ROD = 95' AGL
 T.O. ANTENNA = 92' AGL
 T.O. TOWER = 90' AGL
 B.O. ANTENNA = 88' AGL
 T.O. ANTENNA = 83' AGL
 B.O. ANTENNA = 76' AGL
 T.O. ANTENNA = 73' AGL
 B.O. ANTENNA = 67' AGL
 T.O. ANTENNA = 64' AGL
 B.O. ANTENNA = 60' AGL
 ELEV. @ GROUND = 5210.0

LEGEND

- ⊙ ALUMINUM CAP FLUSH
- FOUND AS NOTED
- ELECTRICAL PULL BOX
- ▣ ELECTRIC METER
- ▢ ELECTRIC SWITCH
- ▤ ELECTRIC CABINET
- ▥ ELECTRIC VAULT
- ▧ FIBER VAULT
- ⚡ POWER POLE
- ⤵ DOWN GUY
- ⚡ FIRE DEPT. CONNECTION
- ⚡ FIRE HYDRANT
- ⚡ WATER VALVE
- ⚡ WATER METER
- ⊕ WATER MANHOLE
- BREAKLINE
- ⊗ SPOT ELEVATION
- Ⓛ SCHEDULE B HEX
- ⊕ POSITION OF GEODETIC COORDINATES
- PROPERTY LINE
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- D/W DRIVEWAY
- EC ELECTRIC CABINET
- EV ELECTRIC VAULT
- NG NATURAL GRADE
- PV ASPHALT
- R/W RIGHT OF WAY



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PLANS PREPARED BY:



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	REVISED/ISSUED FOR ZONING	10/12/17	SF	C
	REVISED/ISSUED FOR ZONING	04/19/17	CKE	B
	ISSUED FOR ZONING	04/14/17	CKE	A

SITE NAME:

STERLING MARINE

BUSINESS UNIT #:

877001

SITE ADDRESS:

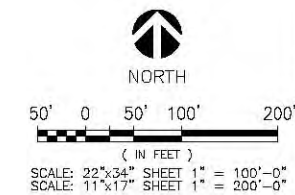
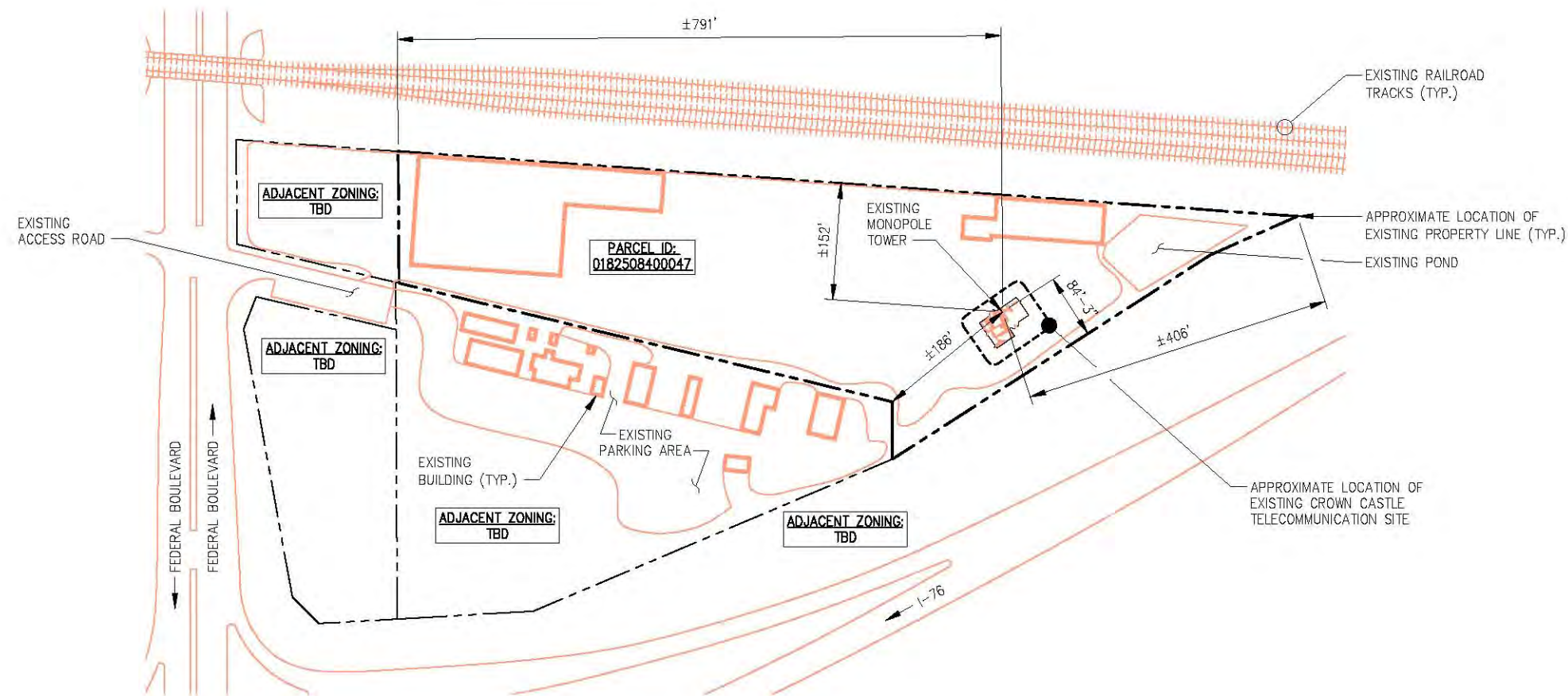
5800 FEDERAL BLVD.
DENVER, CO 80221

SHEET DESCRIPTION:

OVERALL SITE PLAN

SHEET NUMBER:

Z-1

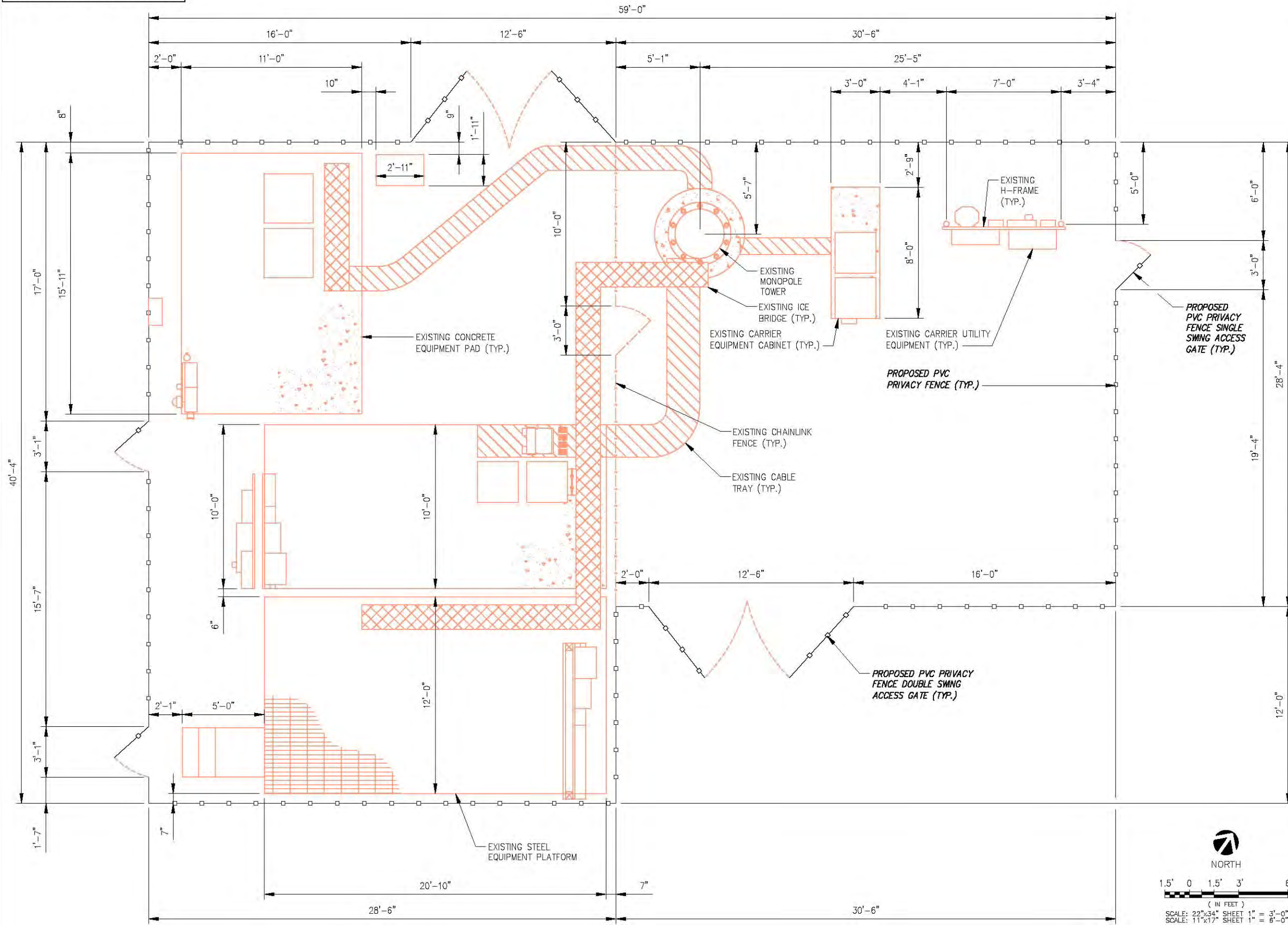


OVERALL SITE PLAN

SCALE: AS NOTED

1

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REVISED/ISSUED FOR ZONING	12/08/17	CKE	E
REVISED/ISSUED FOR ZONING	11/17/17	CKE	D
REVISED/ISSUED FOR ZONING	10/12/17	SF	C
REVISED/ISSUED FOR ZONING	04/19/17	CKE	B
ISSUED FOR ZONING	04/14/17	CKE	A

SITE NAME:

STERLING MARINE

BUSINESS UNIT #:

877001

SITE ADDRESS:

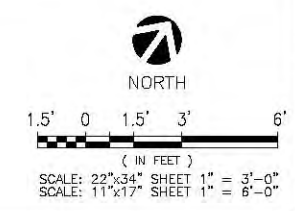
5800 FEDERAL BLVD.
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SHEET DESCRIPTION:

ENLARGED
SITE PLAN

SHEET NUMBER:

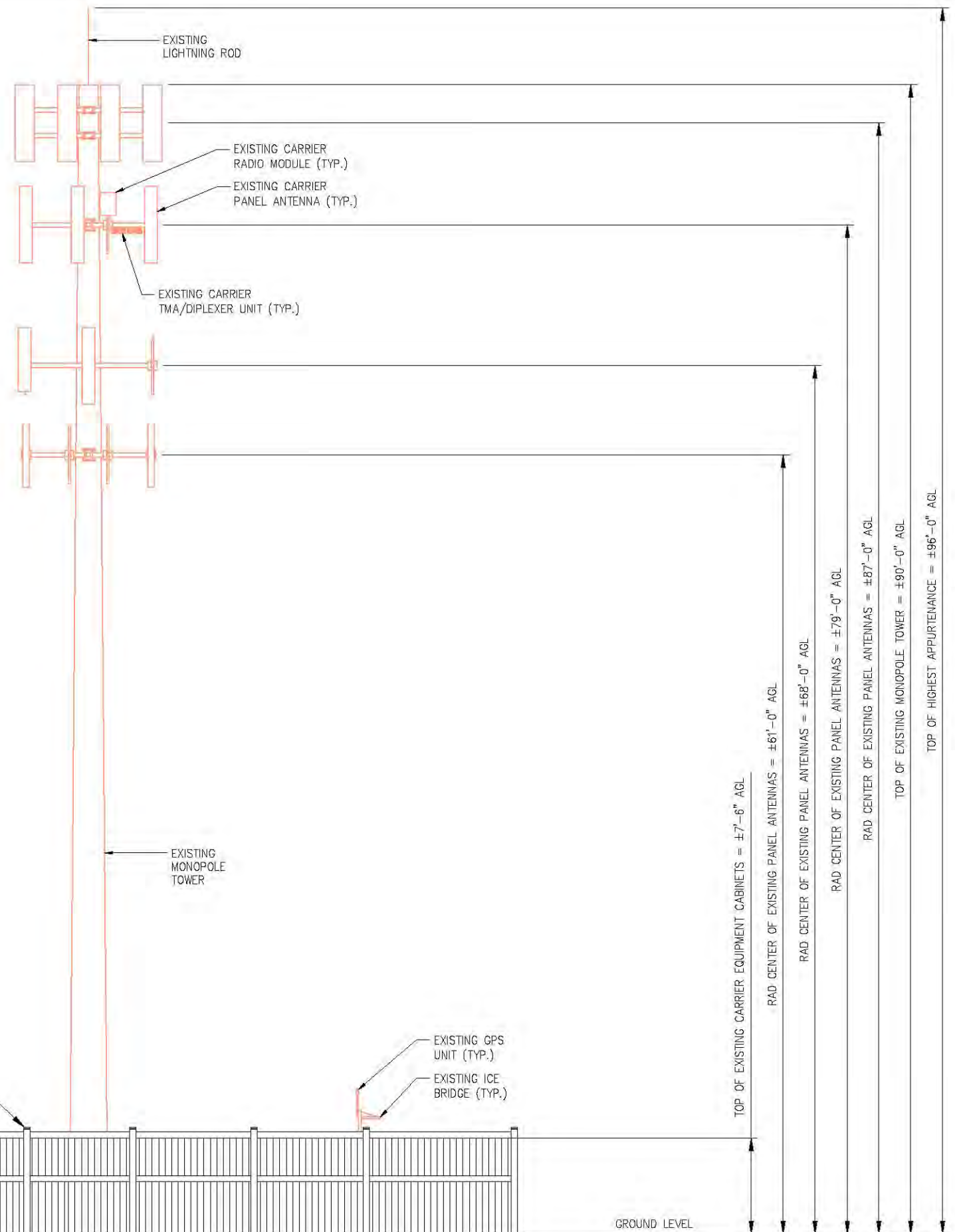
Z-2



ENLARGED SITE PLAN

SCALE: AS NOTED 1

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EXISTING TOWER ELEVATION (NORTH FACE)

NO SCALE

1

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REVISED/ISSUED FOR ZONING		11/17/17	CKE	D
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REVISED/ISSUED FOR ZONING		04/19/17	CKE	B
ISSUED FOR ZONING		04/14/17	CKE	A

SITE NAME:

STERLING MARINE

BUSINESS UNIT #:

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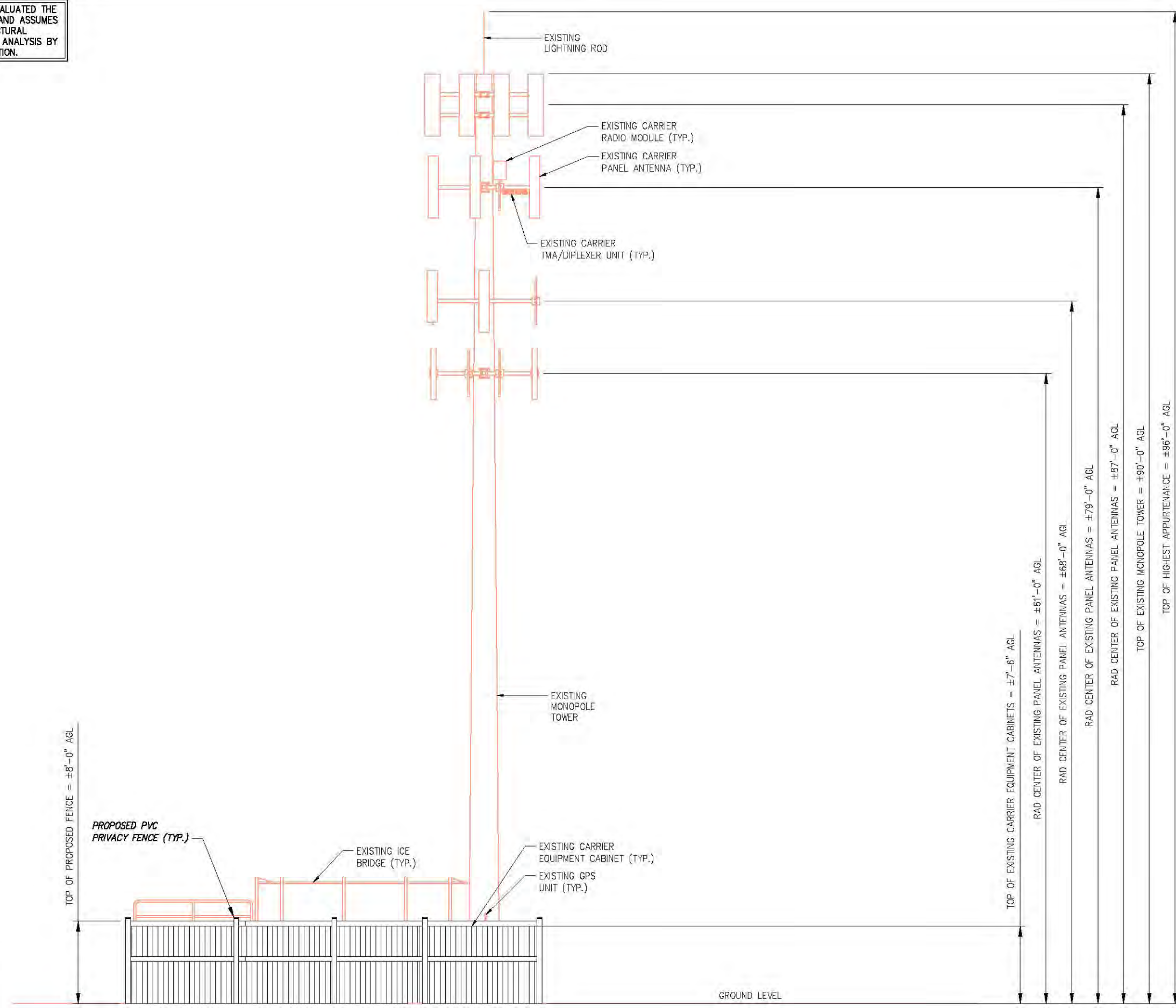
SHEET DESCRIPTION:

TOWER ELEVATION
(NORTH FACE)

SHEET NUMBER:

Z-3

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EXISTING TOWER ELEVATION (EAST FACE)

NO SCALE

1

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REVISED/ISSUED FOR ZONING	10/12/17	SF	C
REVISED/ISSUED FOR ZONING	04/19/17	CKE	B
ISSUED FOR ZONING	04/14/17	CKE	A

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SHEET DESCRIPTION:

TOWER ELEVATION
(EAST FACE)

SHEET NUMBER:

Z-4



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87'-0" AGL



EXISTING ANTENNA LAYOUT

NO SCALE

2

INFORMATION CONTAINED
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79'-0" AGL



EXISTING ANTENNA LAYOUT

NO SCALE

3

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REVISED/ISSUED FOR ZONING	04/19/17	OKE	B
ISSUED FOR ZONING	04/14/17	OKE	A

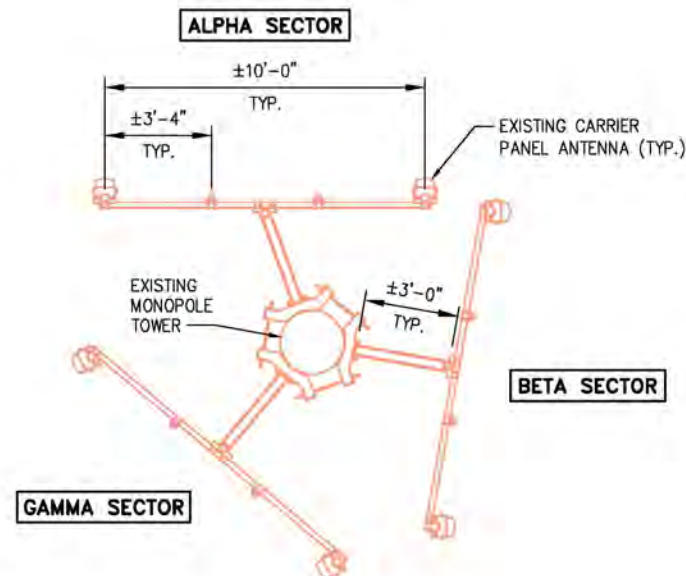
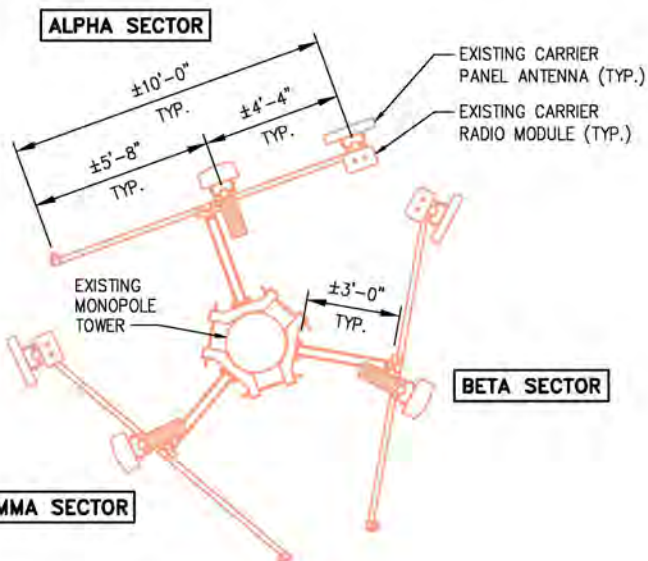
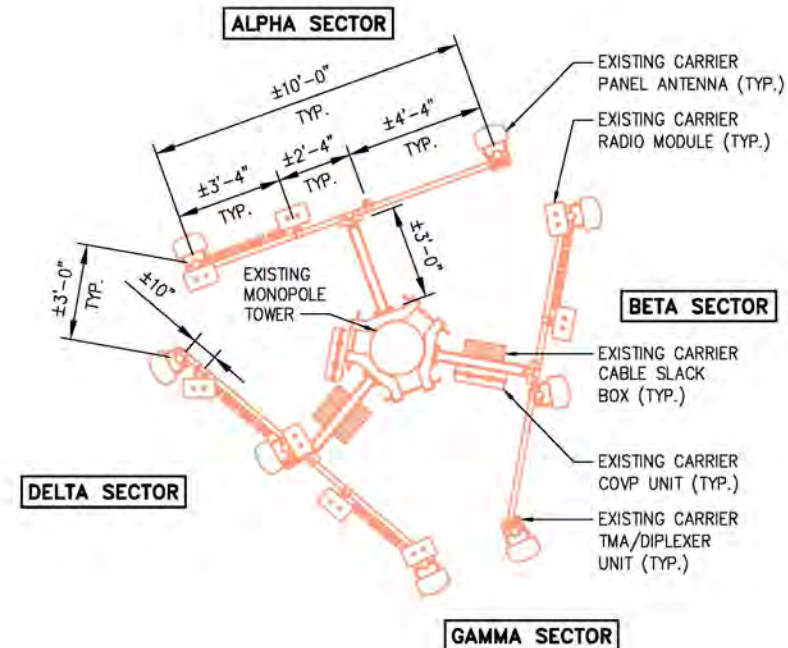
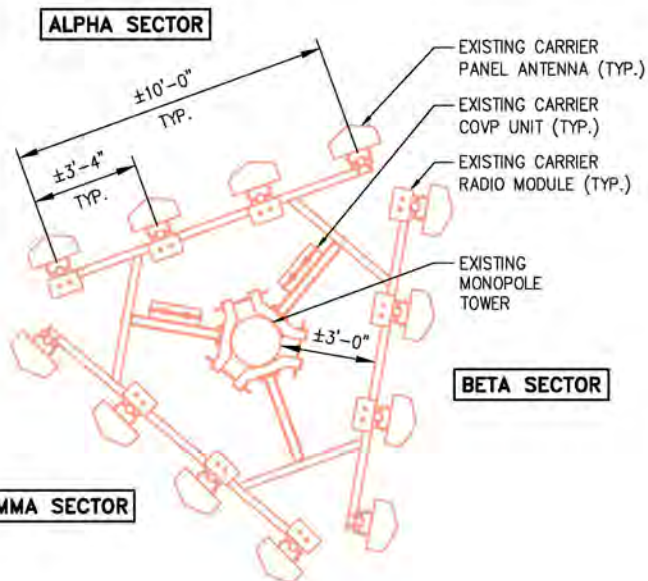
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ANTENNA LAYOUTS

Z-5



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68'-0" AGL



EXISTING ANTENNA LAYOUT

NO SCALE

4

INFORMATION CONTAINED
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61'-0" AGL



EXISTING ANTENNA LAYOUT

NO SCALE

5



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DESCRIPTION	DATE	BY	REV
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REVISED/ISSUED FOR ZONING	11/17/17	CXE	D
REVISED/ISSUED FOR ZONING	10/12/17	SF	C
REVISED/ISSUED FOR ZONING	04/19/17	CXE	B
ISSUED FOR ZONING	04/14/17	CXE	A

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ANTENNA
LOADING CHARTS

Z-6

SECTOR	POSITION	ANTENNA (TYPE)	TECHNOLOGY	RRH	TMA/DIPLER	SQUID	RAD CENTER	AZIMUTH (TN)	DOWN TILT (MECH)	DOWN TILT (ELECT)	FEEDLINE	FEEDLINE QTY	RET CABLE
ALPHA	1	PANEL - 8'	LTE	TBD	N/A	1/ COVP	87	340	0	0	1-1/4" HYBRID	1	N/A
ALPHA	2	PANEL - 8'	LTE	TBD	N/A	N/A	87	340	0	0	1-1/4" HYBRID	SHARED WITH ALPHA 1	N/A
ALPHA	3	PANEL - 8'	LTE	TBD	N/A	N/A	87	340	0	0	1-1/4" HYBRID	SHARED WITH ALPHA 1	N/A
ALPHA	4	PANEL - 8'	GSM (DEAD)	N/A	N/A	N/A	87	340	0	0	N/A	N/A	N/A
BETA	1	PANEL - 8'	LTE	TBD	N/A	N/A	87	100	0	0	1-1/4" HYBRID	SHARED WITH ALPHA 1	N/A
BETA	2	PANEL - 8'	LTE	TBD	N/A	N/A	87	100	0	0	1-1/4" HYBRID	SHARED WITH ALPHA 1	N/A
BETA	3	PANEL - 8'	LTE	TBD	N/A	N/A	87	100	0	0	1-1/4" HYBRID	SHARED WITH ALPHA 1	N/A
BETA	4	PANEL - 8'	GSM (DEAD)	N/A	N/A	N/A	87	100	0	0	N/A	N/A	N/A
GAMMA	1	PANEL - 8'	LTE	TBD	N/A	1/ COVP	87	225	0	0	1-1/4" HYBRID	1	N/A
GAMMA	2	PANEL - 8'	LTE	TBD	N/A	N/A	87	225	0	0	1-1/4" HYBRID	SHARED WITH GAMMA 1	N/A
GAMMA	3	PANEL - 8'	LTE	TBD	N/A	N/A	87	225	0	0	1-1/4" HYBRID	SHARED WITH GAMMA 1	N/A
GAMMA	4	PANEL - 8'	GSM (DEAD)	N/A	N/A	N/A	87	225	0	0	N/A	N/A	N/A

*OR SIMILAR

ANTENNA LOADING CHART (±87'-0" AGL)

NO SCALE

1

SECTOR	POSITION	ANTENNA (TYPE)	TECHNOLOGY	RRH	TMA/DIPLER	SQUID	RAD CENTER	AZIMUTH (TN)	DOWN TILT (MECH)	DOWN TILT (ELECT)	FEEDLINE	FEEDLINE QTY	RET CABLE
ALPHA	1	PANEL - 8'	2.5	RRH-V3	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	N/A	79	340	TBD	TBD	1-1/4" HYBRID	SHARED WITH BETA 1	IRET AISGv1.1
ALPHA	2	PANEL - 8'	NV	RRH-C2A RRH-P4	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	N/A	79	340	TBD	TBD	1-1/4" HYBRID	SHARED WITH BETA 1	IRET AISGv1.1
ALPHA	3												
BETA	1	PANEL - 8'	2.5	RRH-V3	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	1/ COVP	79	80	TBD	TBD	1-1/4" HYBRID	1	IRET AISGv1.1
BETA	2	PANEL - 8'	NV	RRH-C2A RRH-P4	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	N/A	79	80	TBD	TBD	1-1/4" HYBRID	SHARED WITH BETA 1	IRET AISGv1.1
BETA	3												
GAMMA	1	PANEL - 8'	2.5	RRH-V3	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	1/ COVP	79	155	TBD	TBD	1-1/4" HYBRID	1	IRET AISGv1.1
GAMMA	2	PANEL - 8'	NV	RRH-C2A RRH-P4	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	N/A	79	155	TBD	TBD	1-1/4" HYBRID	SHARED WITH GAMMA 1	IRET AISGv1.1
GAMMA	3												
DELTA	1	PANEL - 8'	2.5	RRH-V3	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	N/A	79	240	TBD	TBD	1-1/4" HYBRID	SHARED WITH GAMMA 1	IRET AISGv1.1
DELTA	2	PANEL - 8'	NV	RRH-C2A RRH-P4	1/ TMAT1921B78-21A 1/ ECC1920-V PUB	N/A	79	240	TBD	TBD	1-1/4" HYBRID	SHARED WITH GAMMA 1	IRET AISGv1.1

*OR SIMILAR

ANTENNA LOADING CHART (±79'-0" AGL)

NO SCALE

2



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SECTOR	POSITION	ANTENNA (TYPE)	TECHNOLOGY	RRH	TMA/DIPLER	SQUID	RAD CENTER	AZIMUTH (TN)	DOWN TILT (MECH)	DOWN TILT (ELECT)	FEEDLINE	FEEDLINE QTY	RET CABLE
ALPHA	1												
ALPHA	2	PANEL - 6'	LTE	8T8R RRH	N/A	N/A	68	340	TBD	TBD	7/8"	1	iRET AISGv1.1
ALPHA	3	PANEL - 5'	LTE	RRH-C2	N/A	N/A	68	340	TBD	TBD	7/8"	2	iRET AISGv1.1
BETA	1												
BETA	2	PANEL - 6'	LTE	8T8R RRH	N/A	N/A	68	118	TBD	TBD	7/8"	1	iRET AISGv1.1
BETA	3	PANEL - 5'	LTE	RRH-C2	N/A	N/A	68	118	TBD	TBD	7/8"	2	iRET AISGv1.1
GAMMA	1												
GAMMA	2	PANEL - 6'	LTE	8T8R RRH	N/A	N/A	68	245	TBD	TBD	7/8"	1	iRET AISGv1.1
GAMMA	3	PANEL - 5'	LTE	RRH-C2	N/A	N/A	68	245	TBD	TBD	7/8"	2	iRET AISGv1.1

*OR SIMILAR

ANTENNA LOADING CHART (±68'-0" AGL)

NO SCALE

1

SECTOR	POSITION	ANTENNA (TYPE)	TECHNOLOGY	RRH	TMA/DIPLER	SQUID	RAD CENTER	AZIMUTH (TN)	DOWN TILT (MECH)	DOWN TILT (ELECT)	FEEDLINE	FEEDLINE QTY	RET CABLE
ALPHA	1	PANEL - 4'	CDMA (DEAD)	N/A	N/A	N/A	61	0	0	0	N/A	N/A	N/A
ALPHA	2												
ALPHA	3												
ALPHA	4	PANEL - 4'	CDMA (DEAD)	N/A	N/A	N/A	61	0	0	0	N/A	N/A	N/A
BETA	1	PANEL - 4'	CDMA (DEAD)	N/A	N/A	N/A	61	90	0	0	N/A	N/A	N/A
BETA	2												
BETA	3												
BETA	4	PANEL - 4'	CDMA (DEAD)	N/A	N/A	N/A	61	90	0	0	N/A	N/A	N/A
GAMMA	1	PANEL - 4'	CDMA (DEAD)	N/A	N/A	N/A	61	240	0	0	N/A	N/A	N/A
GAMMA	2												
GAMMA	3												
GAMMA	4	PANEL - 4'	CDMA (DEAD)	N/A	N/A	N/A	61	240	0	0	N/A	N/A	N/A

*OR SIMILAR

ANTENNA LOADING CHART (±61'-0" AGL)

NO SCALE

2

THESE DOCUMENTS ARE CONFIDENTIAL AND ARE THE SOLE PROPERTY OF CROWN CASTLE AND MAY NOT BE REPRODUCED, DISSEMINATED OR REDISTRIBUTED WITHOUT THE EXPRESS WRITTEN CONSENT OF CROWN CASTLE.

DESCRIPTION	DATE	BY	REV
REVISED/ISSUED FOR ZONING	12/08/17	CXE	E
REVISED/ISSUED FOR ZONING	11/17/17	CXE	D
REVISED/ISSUED FOR ZONING	10/12/17	SP	C
REVISED/ISSUED FOR ZONING	04/19/17	CXE	B
ISSUED FOR ZONING	04/14/17	CXE	A

STERLING MARINE

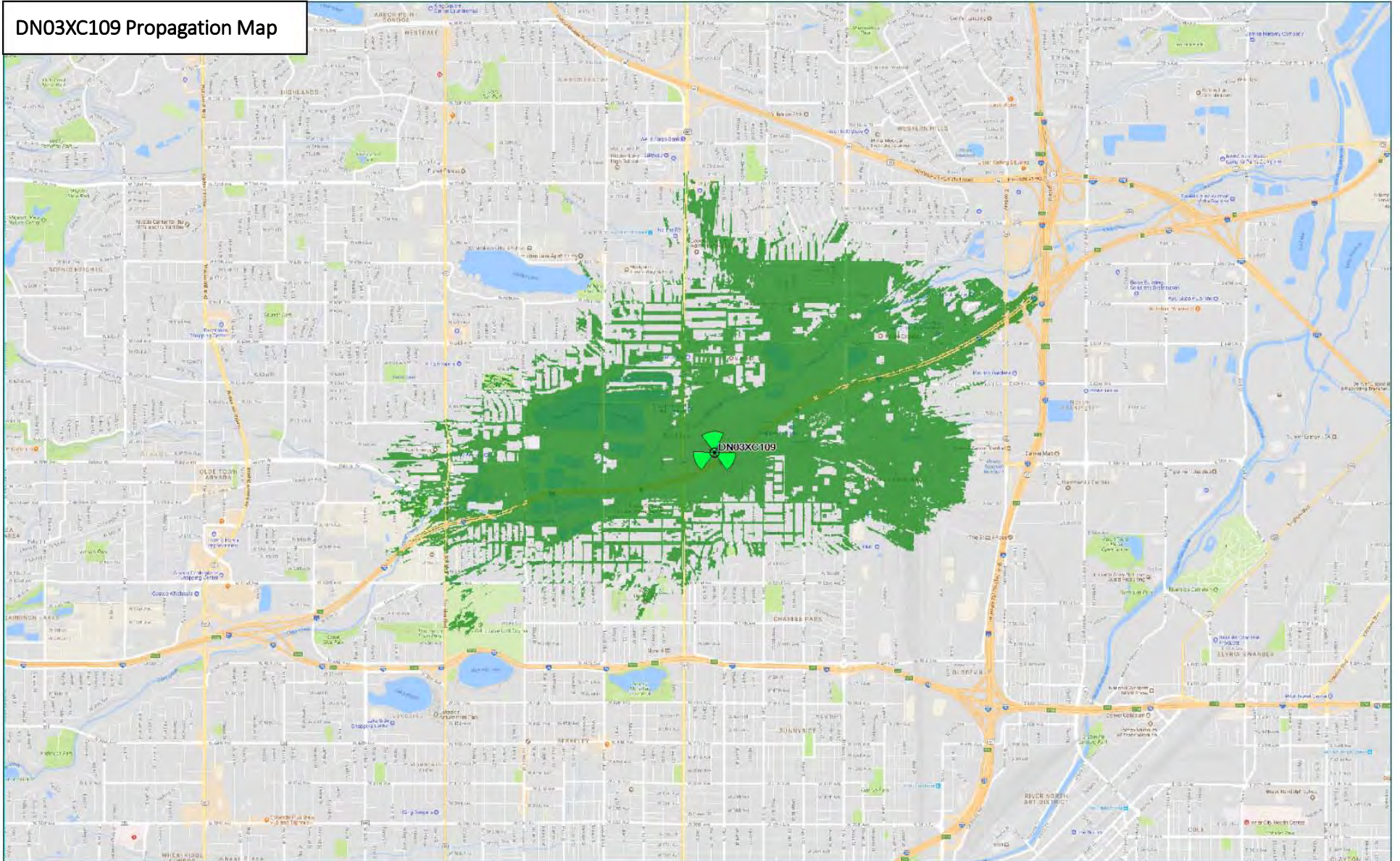
877001

5800 FEDERAL BLVD.
DENVER, CO 80221

ANTENNA
LOADING CHARTS

Z-7

DN03XC109 Propagation Map



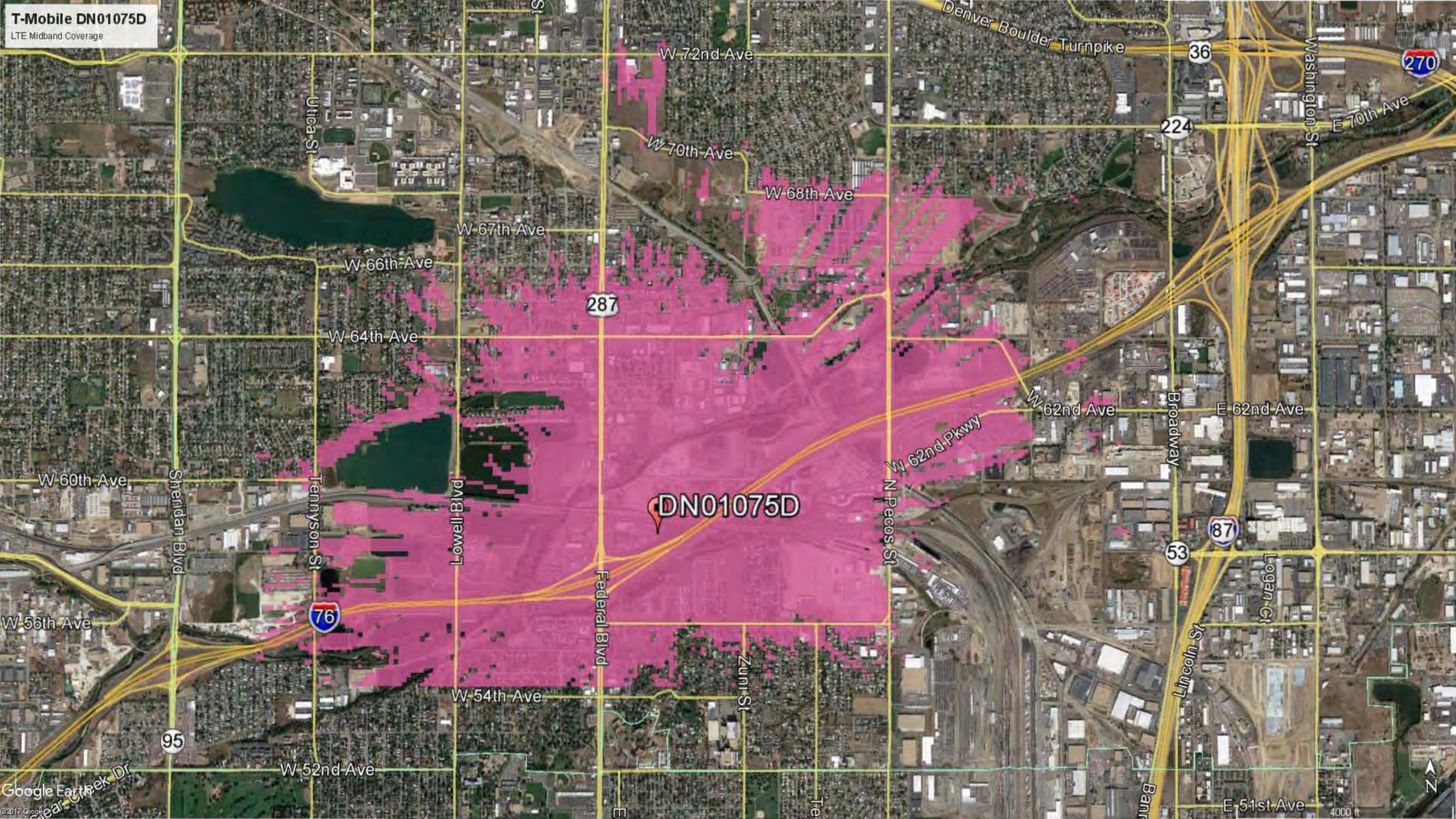


EXHIBIT 4.1: REFERRAL COMMENTS (ADAMS COUNTY)

Community & Economic
Development Department
www.adcogov.org



4430 South Adams County Parkway
1st Floor, Suite W2000
Brighton, CO 80601-8204
PHONE 720.523.6800
FAX 720.523.6998

Development Review Team Comments

Date: 5/26/2017

Project Number: RCU2017-00018

Project Name: Crown Castle Cell Site 4

Note to Applicant:

The following review comments and information from the Development Review Team is based on the information you submitted for a conditional use permit renewal. Please contact the case manager if you have any questions:

Commenting Division: Building Review

Name of Reviewer: Justin Blair

Date: 04/26/2017

Email: jblair@adcogov.org

No Comment

Commenting Division: Engineering Review

Name of Reviewer: Greg Labrie

Date: 05/08/2017

Email: glabrie@adcogov.org

No Comment

Commenting Division: Environmental Analyst Review

Name of Reviewer: Jen Rutter

Date: 05/01/2017

Email: jrutter@adcogov.org

No Comment

Commenting Division: Parks Review

Name of Reviewer: Aaron Clark

Date: 04/27/2017

Email: aclark@adcogov.org

No Comment

Commenting Division: ROW Review

Name of Reviewer: Marissa Hillie

Date: 05/01/2017

Email: mhillie@adcogov.org

Complete

ROW1) Federal Blvd currently has approx. 100' of ROW width, the Master Transportation plan classifies Federal Blvd as a Principal Arterial which requires a ROW width of 140' (1/2 street width of 70'). Adams County requests a dedication along your property line of approximately 20' wide to meet the 1/2 street width of 70' for Adams County 2012 Transportation Plan future road improvements.

Planner Comments

Greg Barnes

gjbarnes@adcogov.org

PLN01: The site plan should include all driveways, access points, parking areas, any proposed additional landscaping, and site lighting.

PLN02: Screen fencing is now a requirement. Please indicate how this will be achieved. Wooden or masonry fencing is acceptable to replace the chain link.

PLN03: Please provide coverage maps to illustrate the need for the tower's renewal in respect to coverage.

PLN04: The subject property is zoned I-1 (Industrial-1) and a Telecommunications Tower is allowed by Conditional Use Permit in this zone district (per Section 3-07-01 of the Development Standards and Regulations).

PLN05: Telecommunications towers are required to meet all performance standards found in Section 4-09-02-07 of the Development Standards and Regulations (DSR). I've attached these regulations to your comments. Please provide written justification and/or modification to your application to illustrate how the proposal will comply with the following items: 3b, 3c, 3e, 3f, 4a, and 4b.

PLN06: The tower height appears to exceed the maximum allowed for the zone district. Additionally, the tower height does not meet the standard for setbacks. The height of the tower shows an increase from 2007. Please explain this, and note that a variance would likely be required if the tower does not meet zoning standards.



Development Review Team Comments

Date: 3/20/2018

Project Number: RCU2017-00018

Project Name: Crown Castle Cell Site 4

Note to Applicant:

The following review comments and information from the Development Review Team is based on the information you submitted for the Conditional Use Permit application. Please contact the case manager if you have any questions:

Commenting Division: Planner Review #2

Name of Reviewer: Greg Barnes

Date: 03/20/2018

Email: gjbarnes@adcogov.org

Resubmittal Required

PLN02B: Staff will be recommending a condition that the proposed fence be either forest green or an earth tone of brown in color. Additionally, should the fence fall into disrepair, it should be repaired or replaced.

PLN03B: Staff did not "waive" landscaping requirements when we previously met. On this particular site, unlike the other 3 applications that are being pursued, staff indicated that landscaping was particularly absent from the site and encouraged the applicant to find ways to improve screening from both the interstate and the nearby rail lines. This site would benefit greatly from additional landscaping. Staff encourages the applicant to work with the property owner to install landscaping on this site.

PLN05B: A waiver will be requested from the 1:1 setback to height ratio. This will be part of the CUP application, and will require nothing further from you.

PLN06B: The tower height exceeds the maximum allowed in the zone district. A waiver will be requested. This will be part of the CUP application, and will require nothing further from you.

Commenting Division: ROW Review #1

Name of Reviewer: Marissa Hillje

Date: 05/01/2017

Email: mhillje@adcogov.org

Complete

ROW1) Federal Blvd currently has approx. 100' of ROW width, the Master Transportation plan classifies Federal Blvd as a Principal Arterial which requires a ROW width of 140' (1/2 street width of 70'). Adams County requests a dedication along your property line of approximately 20' wide to meet the 1/2 street width of 70' for Adams County 2012 Transportation Plan future road improvements.

Commenting Division: Notifications and Referrals Review #1

Name of Reviewer: Greg Barnes

Date: 05/26/2017

Email: gjbarnes@adcogov.org

Resubmittal Required

PLN01: The site plan should include all driveways, access points, parking areas, any proposed additional landscaping, and site lighting.

PLN02: Screen fencing is now a requirement. Please indicate how this will be achieved. Wooden or masonry fencing is acceptable to replace the chain link.

PLN03: Please provide coverage maps to illustrate the need for the tower's renewal in respect to coverage.

PLN04: The subject property is zoned I-1 (Industrial-1) and a Telecommunications Tower is allowed by Conditional Use Permit in this zone district (per Section 3-07-01 of the Development Standards and Regulations).

PLN05: Telecommunications towers are required to meet all performance standards found in Section 4-09-02-07 of the Development Standards and Regulations (DSR). I've attached these regulations to your comments. Please provide written justification and/or modification to your application to illustrate how the proposal will comply with the following items: 3b, 3c, 3e, 3f, 4a, and 4b.

PLN06: The tower height appears to exceed the maximum allowed for the zone district. Additionally, the tower height does not meet the standard for setbacks. The height of the tower shows an increase from 2007. Please explain this, and note that a variance would likely be required if the tower does not meet zoning standards.

Commenting Division: ROW Review #2

Name of Reviewer: Marissa Hillje

Date: 03/16/2018

Email: mhillje@adcogov.org

Complete

Greg Barnes

From: Kuster - CDPHE, Kent [kent.kuster@state.co.us]
Sent: Tuesday, May 02, 2017 7:13 AM
To: Greg Barnes
Subject: RCU2017-00018

May 2, 2017

Greg Barnes, Case Manager

Community and Economic Development Department

4430 South Adams County Parkway, Suite W2000

Brighton, CO 80601-8204

Re: Case No. RCU2017-00018

Dear Mr. Barnes,

The Colorado Department of Public Health and Environment has no comment on Case No. RCU2017-00018 the Crown Castle Cell Site #4 renewal of a conditional use permit.

Please contact Kent Kuster at [303-692-3662](tel:303-692-3662) with any questions.

Sincerely,

Kent Kuster

Environmental Specialist

Colorado Department of Public Health and Environment

--

Kent Kuster

Environmental Protection Specialist

Colorado Department of Public Health and Environment

4300 Cherry Creek Drive South

Denver, CO 80246-1530

303-692-3662 | kent.kuster@state.co.us

Greg Barnes

From: Loeffler - CDOT, Steven [steven.loeffler@state.co.us]
Sent: Thursday, May 18, 2017 10:43 AM
To: Greg Barnes
Subject: RCU2017-00018, Crown Castle Cell Site 4

Greg,

I have reviewed the request to allow renewal of a CUP allowing a commercial telecommunications tower on property located at 5800 Federal Blvd. and have no objections.

Thank you for the opportunity to review this referral.

Steve Loeffler
Permits Unit



P 303.757.9891 | F 303.757.9886
2000 S Holly Street, Denver, CO 80222
steven.loeffler@state.co.us | www.codot.gov | www.cotrip.org

Greg Barnes

From: Loeffler - CDOT, Steven [steven.loeffler@state.co.us]
Sent: Thursday, March 15, 2018 10:01 AM
To: Greg Barnes
Subject: Re: For Review: Crown Castle IV (RCU2017-00018)

Greg.

I have reviewed the resubmittal materials to allow a renewal of a CUP allowing a commercial telecommunications tower on property located at 5800 Federal Blvd. and have no objections. If any work will take place in the State Highway Right-of-Way, a permit from our office will be required.

Thank you for the opportunity to review this referral.

Steve Loeffler
Permits Unit



P 303.757.9891 | F 303.757.9886
2000 S Holly Street, Denver, CO 80222
steven.loeffler@state.co.us | www.codot.gov | www.cotrip.org

As of April 20, 2018 I will be moving to a new office located at 2829 W. Howard Pl., Denver, CO 80204

On Wed, Mar 7, 2018 at 3:23 PM, Greg Barnes <GJBarnes@adcogov.org> wrote:

You are being asked to review resubmittal materials for a conditional use permit to allow a telecommunications tower. Previously, you reviewed this application (around 05/25/2017) and provided comment. I have attached the previous comments, as well as the resubmittal information.

Please provide any further comment on this case by **March 20, 2018**.



Greg Barnes

Planner II, *Community and Economic Development Dept.*

ADAMS COUNTY, COLORADO

4430 S. Adams County Parkway

1st Floor, Suite W2000A

Brighton, CO 80601-8216

o: [720-523-6853](tel:720-523-6853)

gjbarnes@adcogov.org

www.adcogov.org



May 18, 2017

Greg Barnes
Adams County
Community & Economic Development Department
4430 S Adams County Pkwy, Suite W2000
Brighton, CO 80601-8204

RE: Crown Castle Cell Site 4, 5800 Federal Boulevard
Project No. RCU2017-00018
TCHD Case No. 4384

Dear Mr. Barnes:

Thank you for the opportunity to review and comment on the renewal of a Conditional Use Permit to allow a commercial telecommunications tower in the I-1 zone district located at 5800 Federal Blvd. Tri-County Health Department (TCHD) staff has reviewed the application for compliance with applicable environmental and public health regulations and principles of healthy community design. After reviewing the application, TCHD has no comments.

Please feel free to contact me at (720) 200-1585 or lbroten@tchd.org if you have any questions regarding TCHD's comments.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Broten", is written over a light blue horizontal line.

Laurel Broten, MPH
Land Use and Built Environment Specialist
Tri-County Health Department

CC: Sheila Lynch, Monte Deatrich, TCHD



March 20, 2018

Greg Barnes
Adams County Community and Economic Development
4430 South Adams County Parkway, Suite W2000A
Brighton, CO 80601

RE: Crown Castle Cell Site 4, 5800 Federal Blvd, Project No. RCU2017-00018
TCHD Case No. 4827

Dear Mr. Barnes,

Thank you for the opportunity to review and comment on the Conditional Use Permit Extension Request to allow a commercial telecommunications tower in the I-1 zone district located at 5800 Federal Blvd. Tri-County Health Department (TCHD) staff previously reviewed the application for the telecommunications tower in a letter dated May 18, 2017 and had no comments. After reviewing the resubmittal materials, TCHD has no comments.

Please feel free to contact me at 720-200-1585 or ahenrich@tchd.org if you have any questions on TCHD's comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Annemarie Heinrich".

Annemarie Heinrich, MPH/MURP
Land Use and Built Environment Specialist

cc: Sheila Lynch, Monte Deatrich, TCHD

EXHIBIT 4.5: REFERRAL COMMENTS (XCEL ENERGY)



Right of Way & Permits
1123 West 3rd Avenue
Denver, Colorado 80223
Telephone: **303.571.3306**
Facsimile: 303. 571.3284
donna.l.george@xcelenergy.com

May 15, 2017

Adams County Community and Economic Development Department
4430 South Adams County Parkway, 3rd Floor, Suite W3000
Brighton, CO 80601

Attn: Greg Barnes

Re: Crown Castle Cell Site 4, Case # RCU2017-00018

Public Service Company of Colorado's (PSCo) Right of Way & Permits Referral Desk has reviewed the documentation for **Crown Castle Cell Site 4** and has no conflict with the conditional use permit renewal.

Should you have any questions with this referral response, please contact me at 303-571-3306.

Donna George
Contract Right of Way Referral Processor
Public Service Company of Colorado



Right of Way & Permits
1123 West 3rd Avenue
Denver, Colorado 80223
Telephone: **303.571.3306**
Facsimile: 303. 571.3284
donna.l.george@xcelenergy.com

March 9, 2018

Adams County Community and Economic Development Department
4430 South Adams County Parkway, 3rd Floor, Suite W3000
Brighton, CO 80601

Attn: Greg Barnes

Re: Crown Castle Cell Site 4 – 2nd referral, Case # RCU2017-00018

Public Service Company of Colorado's Right of Way & Permits Referral Desk has reviewed the documentation for **Crown Castle Cell Site 4** and has no conflict with the conditional use permit renewal.

Should you have any questions with this referral response, please contact me at 303-571-3306.

Donna George
Contract Right of Way Referral Processor
Public Service Company of Colorado

Greg Barnes

From: Andrew Feinstein [AFeinstein@exdomanagement.com]
Sent: Tuesday, June 26, 2018 2:25 PM
To: Greg Barnes
Cc: Martin Chernoff; Kevin Preblud
Subject: Re: Sterling Marine

Hi Greg -

Yes this is correct - thank you for asking.

-A

Sent from my iPad

On Jun 26, 2018, at 8:33 AM, Greg Barnes <GJBarnes@adcogov.org> wrote:

Mr. Feinstein,

Is this correct?

<image003.jpg>**Greg Barnes**

Planner II, *Community and Economic Development Dept.*

ADAMS COUNTY, COLORADO

4430 S. Adams County Parkway, 1st Floor, Suite W2000A

Brighton, CO 80601-8216

720.523.6853 gjbarnes@adcogov.org

adcogov.org

From: Mark McGarey [<mailto:marken.co@comcast.net>]

Sent: Tuesday, June 26, 2018 7:04 AM

To: Greg Barnes

Subject: Sterling Marine

Hi Greg,

Crown has reported back that their conversation with the property owner at Sterling Marine resulted in the owner's full support of Crown's application to extend the permit. Based upon this input, we are hoping that you can move us forward on the agenda for the extension request. We can chat about this if we have a few minutes on Thursday. Let me know if you need something formal from the owner.

Geez, I hope I've not forgotten but do we already have board of adjustment hearing dates for the setback variance at Kuner? I think you were going to schedule it at your staff meeting on the 19th?

Thanks

Mark

Community & Economic
Development Department
Development Services Division
www.adcogov.org



4430 South Adams County Parkway
1st Floor, Suite W2000B
Brighton, CO 80601-8218
PHONE 720.523.6800
FAX 720.523.6967

Request for Comments

Case Name: Crown Castle Cell Site 4
Case Number: RCU2017-00018

April 28, 2017

The Adams County Planning Commission is requesting comments on the following request:

Renewal of a conditional use permit, which is set to expire on August 8, 2017, allowing a commercial telecommunications tower in the I-1 zone district.

This request is located at 5800 Federal Boulevard. The Assessor's Parcel Number is 0182508400041.

Applicant Information: Crown Castle
Jon Dohm
222 E Carrillo St #107
Santa Barbara, CA 93101

Please forward any written comments on this application to the Community and Economic Development Department at 4430 South Adams County Parkway, Suite W2000A, Brighton, CO 80601-8216, or call (720) 523-6800 by 05/19/2017 in order that your comments may be taken into consideration in the review of this case. If you would like your comments included verbatim please send your response by way of e-mail to GJBarnes@adcogov.org.

Once comments have been received and the staff report written, the staff report and notice of public hearing dates will be forwarded to you for your information.

The full text of the proposed request and additional colored maps can be obtained by contacting this office or by accessing the Adams County web site at www.adcogov.org/planning/currentcases.

Thank you for your review of this case.

Greg Barnes
Case Manager

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry
DISTRICT 1

Charles "Chaz" Tedesco
DISTRICT 2

Erik Hansen
DISTRICT 3

Steve O'Dorisio
DISTRICT 4

Mary Hodge
DISTRICT 5



REVISED - Public Hearing Notification

Case Name: Crown Castle Cell Site 4
Case Number: RCU2017-00018
Planning Commission Hearing Date: 08/09/2018 at 6:00 p.m.
Board of County Commissioners Hearing Date: 08/28/2018 at 9:30 a.m.

June 28, 2018

A public hearing has been set by the Adams County Planning Commission and the Board of County Commissioners to consider the following request: **Renewal of a conditional use permit, which is set to expire on August 8, 2017, allowing a commercial telecommunications tower in the I-1 zone district.**

The proposed use will be a commercial telecommunications tower. This request is located at 5800 Federal Blvd on 5.55 acres. The Assessor's Parcel Number is 0182508400041.

Applicant Information: Crown Castle
Jon Dohm
222 E Carrillo St #107
Santa Barbara, CA 93101

The hearing will be held in the Adams County Hearing Room located at 4430 South Adams County Parkway, Brighton CO 80601-8216. This will be a public hearing and any interested parties may attend and be heard. The Applicant and Representative's presence at these hearings is requested. If you require any special accommodations (e.g., wheelchair accessibility, an interpreter for the hearing impaired, etc.) please contact the Adams County Community and Economic Development Department at (720) 523-6800 (or if this is a long distance call, please use the County's toll free telephone number at 1-800-824-7842) prior to the meeting date.

For further information regarding this case, please contact the Community and Economic Development Department, 4430 S Adams County Parkway, Brighton, CO 80601, 720-523-6800. This is also the location where maps and/or text certified by the Planning Commission may be viewed.

The full text of the proposed request and additional colored maps can be obtained by contacting this office or by accessing the Adams County web site at www.adcogov.org/planning/currentcases.

Greg Barnes
Case Manager

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry
DISTRICT 1

Charles "Chaz" Tedesco
DISTRICT 2

Erik Hansen
DISTRICT 3

Steve O'Dorisio
DISTRICT 4

Mary Hodge
DISTRICT 5

PUBLICATION REQUEST

Crown Castle Cell Site 4

Case Number: RCU2017-00018
Planning Commission Hearing Date: 08/09/2018 at 6:00 p.m.
Board of County Commissioners Hearing Date: 08/28/2018 at 9:30 a.m.

Request: Renewal of a conditional use permit, which is set to expire on August 8, 2017, allowing a commercial telecommunications tower in the I-1 zone district.

Location: 5800 FEDERAL BLVD
Parcel Number: 0182508400041

Case Manager: Greg Barnes
Case Technician: Shayla Christenson

Applicant: JON DOHM
222 E CARRILLO ST #107
SANTA BARBARA, CA 93101
805-560-7844

Owner: FED58, LLC
3535 LARIMER ST
DENVER CO 80205-2421

Legal Description:

A PARCEL OF LAND IN THE W1/2 SW1/4 OF SECTION 6, TOWNSHIP 1 SOUTH, RANGE 66 WEST OF THE 6TH P.M., ADAMS COUNTY, COLORADO; DESCRIBED AS: BEGINNING AT THE SOUTHEAST CORNER OF SAID W1/2 AND SW1/4; THENCE NORTH ALONG THE EAST LINE OF SAID W1/2 AND SW1/4 A DISTANCE OF 1165.0 FEET; THENCE WEST AND PARALLEL TO THE SOUTH LINE OF SAID W1/2 SW1/4 A DISTANCE OF 193.0 FEET; THENCE NORTH AND PARALLEL TO THE EAST LINE OF SAID W1/2 SW1/4 A DISTANCE OF 31.0 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING NORTH AND PARALLEL TO SAID EAST LINE A DISTANCE OF 239.0 FEET TO A POINT ON THE SOUTH LINE OF THE REINHARDT TRACT; THENCE N89°24'W ALONG SAID SOUTH LINE AND ALONG THE SOUTH LINE OF CITY OF BRIGHTON WELL SITE A DISTANCE OF 72.0 FEET; THENCE S5°33'21"E A DISTANCE OF 132.34 FEET; THENCE S28°48'E A DISTANCE OF 122.85 FEET MORE OR LESS TO THE TRUE POINT OF BEGINNING. CONTAINS 0.271 ACRES MORE OR LESS.

THAT PART OF THE W1/2 SW1/4 OF SECTION 6, TOWNSHIP 1 SOUTH, RANGE 66 WEST OF THE SIXTH PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EAST LINE OF THE SW1/4 SW1/4 OF SAID SECTION 6, 1165 FEET

NORTH OF THE SOUTHEAST CORNER OF SAID SW1/4 SW1/4 OF SAID SECTION 6; THENCE WEST 45 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 270 FEET; THENCE WEST 148 FEET; THENCE SOUTH 270 FEET; THENCE EAST 148 FEET TO THE TRUE POINT OF BEGINNING, COUNTY OF ADAMS, STATE OF COLORADO.



EXHIBIT 6.4: REFERRAL AGENCY LABELS

Referral Listing
 Case Number RCU2017-00018
 Crown Castle Cell Site 4

Agency	Contact Information
Adams County Development Services - Building	Justin Blair 4430 S Adams County Pkwy Brighton CO 80601 720-523-6825 JBlair@adcogov.org
Adams County Fire Protection District	Chris Wilder 8055 N. WASHINGTON ST. DENVER CO 80229 (303) 289-4683 cwilder@acfpd.org
BERKELEY WATER	Sharon Whitehair 4455 W 58TH AVE UNIT A Arvada CO 80002 (303) 477-1914 julie.seagren@denverwater.org
BERKELEY WATER & SAN DISTRICT	SHARON WHITEHAIR 4455 W 58TH AVE UNIT A ARVADA CO 80002 (303) 477-1914 berkeleywater@gmail.com
CDPHE	Sean Hackett 4300 S Cherry Creek Dr Denver CO 80246 303.692.3662 sean.hackett@state.co.us 303.691.7702
CDPHE	Sean Hackett 4300 S Cherry Creek Dr Denver CO 80246 303.692.3662 sean.hackett@state.co.us
CDPHE	Sean Hackett 4300 S Cherry Creek Dr Denver CO 80246 30 sean.hackett@state.co.us
CDPHE - AIR QUALITY	Richard Coffin 4300 CHERRY CREEK DRIVE SOUTH DENVER CO 80246-1530 303.692.3127 richard.coffin@state.co.us

Agency

Contact Information

CDPHE - WATER QUALITY PROTECTION SECT

Patrick Pfaltzgraff
4300 CHERRY CREEK DRIVE SOUTH
WQCD-B2
DENVER CO 80246-1530
303-692-3509
patrick.j.pfaltzgraff@state.co.us

CDPHE SOLID WASTE UNIT

Andy Todd
4300 CHERRY CREEK DR SOUTH
HMWMD-CP-B2
DENVER CO 80246-1530
303.691.4049
Andrew.Todd@state.co.us

Century Link, Inc

Brandyn Wiedrich
5325 Zuni St, Rm 728
Denver CO 80221
720-578-3724 720-245-0029
brandyn.wiedrich@centurylink.com

Code Compliance Supervisor

Eric Guenther
eguenther@adcogov.org
720-523-6856
eguenther@adcogov.org

COLORADO DEPT OF TRANSPORTATION

Steve Loeffler
2000 S. Holly St.
Region 1
Denver CO 80222
303-757-9891
steven.loeffler@state.co.us

COLORADO DIVISION OF WILDLIFE

Eliza Hunholz
Northeast Regional Engineer
6060 BROADWAY
DENVER CO 80216-1000
303-291-7454
eliza.hunholz@state.co.us

COLORADO DIVISION OF WILDLIFE

Serena Rocksund
6060 BROADWAY
DENVER CO 80216
3039471798
serena.rocksund@state.co.us

COMCAST

JOE LOWE
8490 N UMITILLA ST
FEDERAL HEIGHTS CO 80260
303-603-5039
thomas_lowe@cable.comcast.com

COUNTY ATTORNEY- Email

Christine Francescani
CFrancescani@adcogov.org
6884

Agency

Contact Information

Crestview Water & Sanitation

Patrick Stock
7145 Mariposa St
PO Box 21299
Denver CO 80221-0299
303-430-1660 303-434-0607
PatrickStock@crestviewwater.net

Engineering Department - ROW

Transportation Department
PWE - ROW
303.453.8787

Engineering Division

Transportation Department
PWE
6875

ENVIRONMENTAL ANALYST

Jen Rutter
PLN
6841

Hyland Hills Park & Recreation District

Terry Barnhart
8801 Pecos St
Denver CO 80260
303-650-7507 303-650-7507
tbarnhart@hylandhills.org

METRO WASTEWATER RECLAMATION

CRAIG SIMMONDS
6450 YORK ST.
DENVER CO 80229
303-286-3338
CSIMMONDS@MWRD.DST.CO.US

NORTHRIDGE ESTATES AT GOLD RUN HOA

SHANE LUSSIER
14901 E Hampden Ave
Suite 320
AURORA CO 80014
303-693-2118
shane@cchoapros.com

NS - Code Compliance

Kerry Gress
kgress@adcogov.org
720.523.6832
kgress@adcogov.org

Parks and Open Space Department

Nathan Mosley
mpedrucci@adcogov.org
aclark@adcogov.org
(303) 637-8000
nmosley@adcogov.org

REGIONAL TRANSPORTATION DIST.

CHRIS QUINN
1560 BROADWAY SUITE 700
DENVER CO 80202
303-299-2439
chris.quinn@rtd-denver.com

SHERIFF'S OFFICE: SO-HQ

MICHAEL McINTOSH
nblair@adcogov.org, aoverton@adcogov.org; mkaiser@adcogov.org
snielson@adcogov.org
(303) 654-1850
aoverton@adcogov.org; mkaiser@adcogov.org; snielson@adcogov.org

Agency

Contact Information

Sheriff's Office: SO-SUB

SCOTT MILLER
TFuller@adcogov.org, smiller@adcogov.org
aoverton@adcogov.org; mkaiser@adcogov.org
720-322-1115
smiller@adcogov.org

The TOD Group

THE TOD GROUP
1431 Euterpe Street
New Orleans LA 70130
5047174718

TRI-COUNTY HEALTH DEPARTMENT

Sheila Lynch
6162 S WILLOW DR, SUITE 100
GREENWOOD VILLAGE CO 80111
720-200-1571
landuse@tchd.org

TRI-COUNTY HEALTH DEPARTMENT

MONTE DEATRICH
4201 E. 72ND AVENUE SUITE D
COMMERCE CITY CO 80022
(303) 288-6816
mdeatrich@tchd.org

Tri-County Health: Mail CHECK to Sheila Lynch

Tri-County Health
landuse@tchd.org
.

UNION PACIFIC RAILROAD

Melissa Meier
280 S 400 W
Salt Lake City UT 84101
(801) 212-2706
mmeier@up.com

UNION PACIFIC RAILROAD

Jason Mashek
1400 DOUGLAS ST STOP 1690
OMAHA NE 68179
402-544-8552
jemashek@up.com

WESTMINSTER SCHOOL DISTRICT #50

Jackie Peterson
7002 Raleigh Street
WESTMINSTER CO 80030
720-542-5100
jpeterson@adams50.org

Xcel Energy

Donna George
1123 W 3rd Ave
DENVER CO 80223
303-571-3306
Donna.L.George@xcelenergy.com

Xcel Energy

Donna George
1123 W 3rd Ave
DENVER CO 80223
303-571-3306
Donna.L.George@xcelenergy.com

EXHIBIT 6.5: PROPERTY OWNER LABELS

AABAK ED
5781 CLAY STREET
DENVER CO 80221

DE CRESCENTIS ANTHONY J
2885 W 56TH AVE
DENVER CO 80221

ADAMS COUNTY
4430 SOUTH ADAMS COUNTY PKWY
BRIGHTON CO 80601-8204

FED58 LLC
3535 LARIMER ST
DENVER CO 80205-2421

ARAGON ALBERT A AND
ARAGON DIANE C
5600 CLAY ST
DENVER CO 80221-1840

GONZALEZ CLAUDIA
5771 CLAY STREET
DENVER CO 80221

ARROYOS MARIA T
2661 W 58TH AVE
DENVER CO 80221

HERNANDEZ JOHN A AND
HERNANDEZ GERALDINE
4655 LOWELL BLVD
DENVER CO 80211-1169

BERNAL NELLY
2681 W 58TH AVE
DENVER CO 80221

KING LYNETTA ARCHER
3725 W ALICE PL
DENVER CO 80211

BOARD OF COUNTY COMMISSIONERS OF
ADAMS COUNTY
4430 SOUTH ADAMS COUNTY PKWY
BRIGHTON CO 80601-8204

MINER JOHN
PO BOX 577
CASTLE ROCK CO 80104-0577

COMMISSARY LLC THE
3535 LARIMER ST
DENVER CO 80205-2421

PEARMAN NINA JO
8800 GROVE STREET
WESTMINSTER CO 80030

COUNTY OF ADAMS THE
4430 SOUTH ADAMS COUNTY PKWY
BRIGHTON CO 80601-8204

STATE HIGHWAY DEPT
2000 S HOLLY ST
DENVER CO 80222-4818

CUNNINGHAM Q-TIP
4000 FM 1069
ARANSAS PASS TX 78336-5949

STEFANICH DAVID
6300 W 49TH DR
WHEAT RIDGE CO 80033-3679

CUNNINGHAM Q-TIP LLC
4000 FM 1069
ARANSAS PASS TX 78336-5949

SUFI IMRAN
2591 W 58TH AVE
DENVER CO 80221-1854

TRAN TRUNG Q AND
TRAN THY N
2621 W 58TH AVE
DENVER CO 80221

VAZQUEZ JOSE LUIS AND
VAZQUEZ MARIA R
2571 W 58TH AVE
DENVER CO 80221-1854

WEST SPANISH CONGREGATION OF JEHOVAH S
WITNESSES/ C/O MANUEL MENDEZ
2675 W 56TH AVE
DENVER CO 80221-1811

CURRENT RESIDENT
5855 FEDERAL BLVD
DENVER CO 80221-1805

CURRENT RESIDENT
5781 CLAY ST
WESTMINSTER CO 80221-1852

CURRENT RESIDENT
5800 FEDERAL BLVD
DENVER CO 80221-1806

CURRENT RESIDENT
2571 W 58TH AVE
DENVER CO 80221-1854

CURRENT RESIDENT
2675 W 56TH AVE
DENVER CO 80221-1811

CURRENT RESIDENT
2591 W 58TH AVE
DENVER CO 80221-1854

CURRENT RESIDENT
2685 W 56TH AVE
DENVER CO 80221-1811

CURRENT RESIDENT
2621 W 58TH AVE
DENVER CO 80221-1854

CURRENT RESIDENT
5901 FEDERAL BLVD
DENVER CO 80221-1813

CURRENT RESIDENT
2641 W 58TH AVE
DENVER CO 80221-1854

CURRENT RESIDENT
2885 W 56TH AVE
DENVER CO 80221-1815

CURRENT RESIDENT
2661 W 58TH AVE
DENVER CO 80221-1854

CURRENT RESIDENT
2860 W 60TH AVE
DENVER CO 80221-1818

CURRENT RESIDENT
2681 W 58TH AVE
DENVER CO 80221-1854

CURRENT RESIDENT
2400 W 60TH AVE
DENVER CO 80221-1825

CURRENT RESIDENT
3061 W 58TH AVE
DENVER CO 80221-1902

CURRENT RESIDENT
5600 CLAY ST
WESTMINSTER CO 80221-1840

CURRENT RESIDENT
3060 W 58TH AVE
DENVER CO 80221-1905

CURRENT RESIDENT
5771 CLAY ST
WESTMINSTER CO 80221-1852

CERTIFICATE OF POSTING



I, J. Gregory Barnes do hereby certify that I posted the property at 5800 Federal Boulevard on July 17, 2018 in accordance with the requirements of the Adams County Zoning Regulations.

J. Gregory Barnes

Crown Castle IV

RCU2017-00018

5800 Federal Boulevard

August 28, 2018

Board of County Commissioners Public Hearing
Community and Economic Development Department

Case Manager: Greg Barnes



Request

Renewal of a conditional use permit for an existing commercial telecommunications tower in the Industrial-1 (I-1) zone district.

UPDATE – Request to continue to October 2, 2018

Recommendation

RCU2017-00018 – Crown Castle IV

Continuance of conditional use permit to the October 2, 2018
Board of County Commissioners agenda.

Request

Renewal of a conditional use permit for an existing commercial telecommunications tower in the Industrial-1 (I-1) zone district.

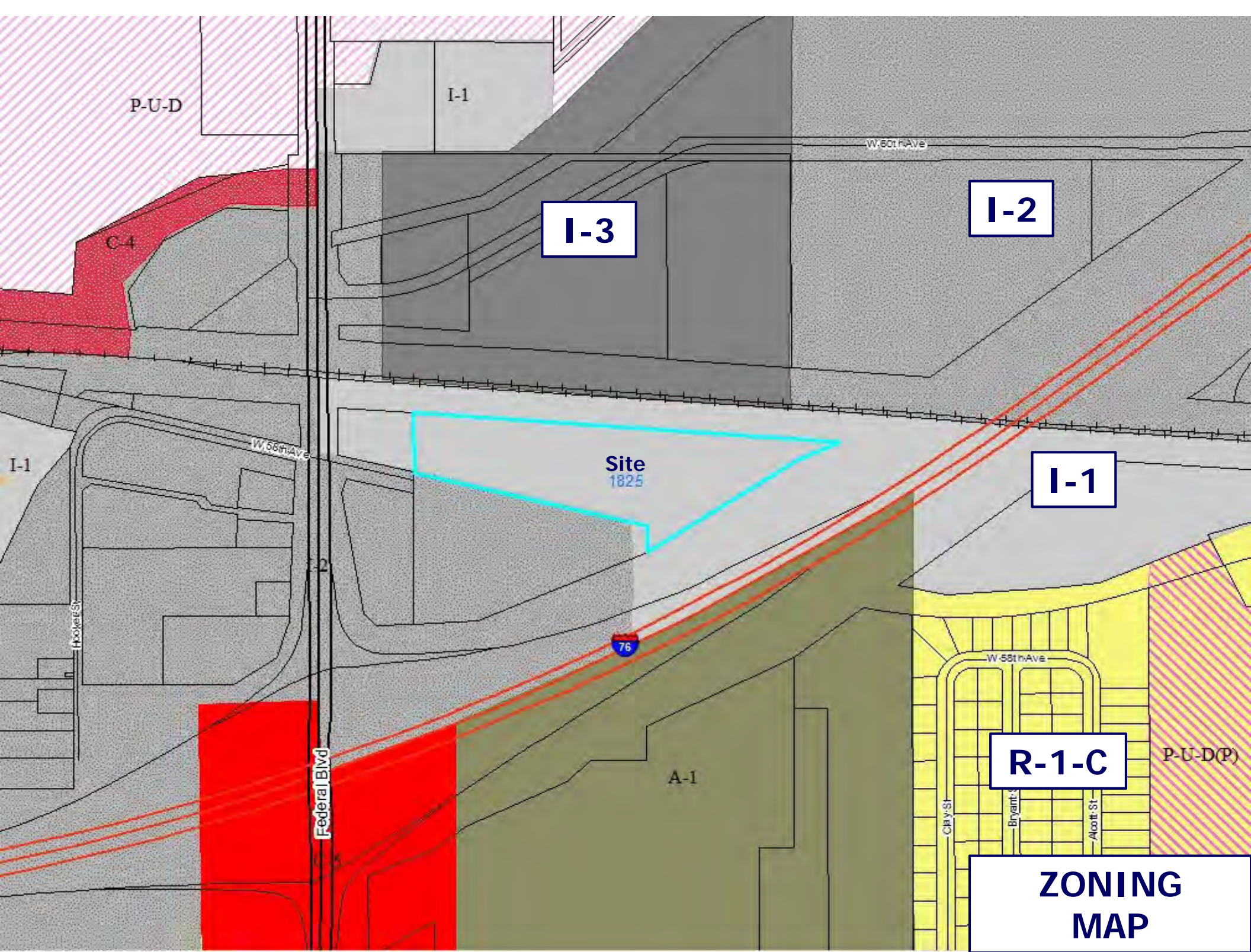


Federal Boulevard

Site

I-76

AERIAL MAP



P-U-D

I-1

I-3

I-2

I-1

R-1-C

A-1

P-U-D(P)

C-4

Site
1825

**ZONING
MAP**

W 60th Ave

W 58th Ave

W 55th Ave

Federal Blvd

76

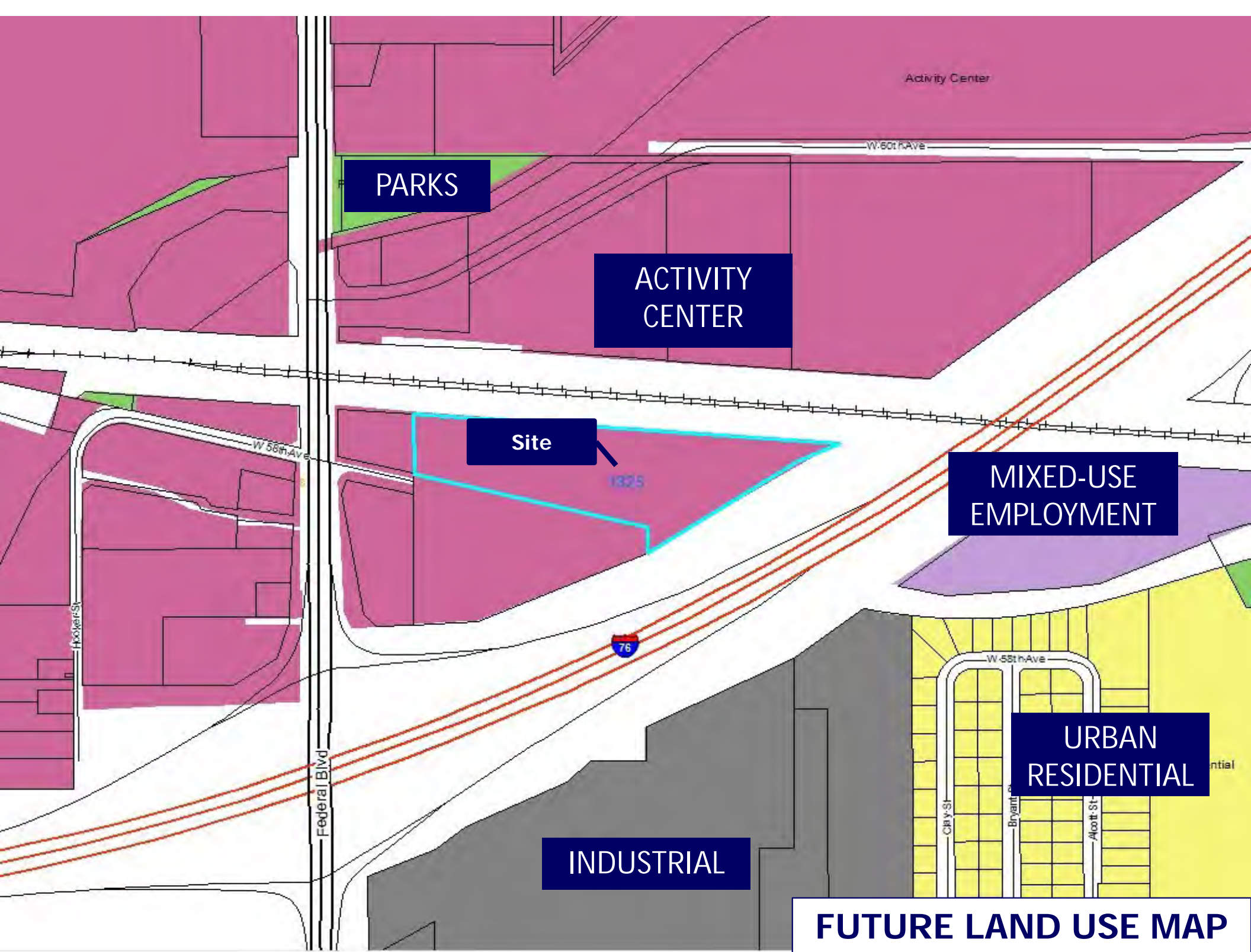
Hooker St

Chry St

Bryant St

Alcott St

I-1



PARKS

ACTIVITY CENTER

Site

MIXED-USE EMPLOYMENT

URBAN RESIDENTIAL

INDUSTRIAL

FUTURE LAND USE MAP

Criteria for Conditional Use

Section 2-02-08-06

1. Permitted in zone district
2. Consistent with regulations
3. Comply with performance standards
4. Harmonious & compatible
5. Addressed all off-site impacts
6. Site suitable for use
7. Site plan adequate for use
8. Adequate services



W 80th Ave

Federal Blvd

W 58th Ave

Federal Blvd.

Tower Location

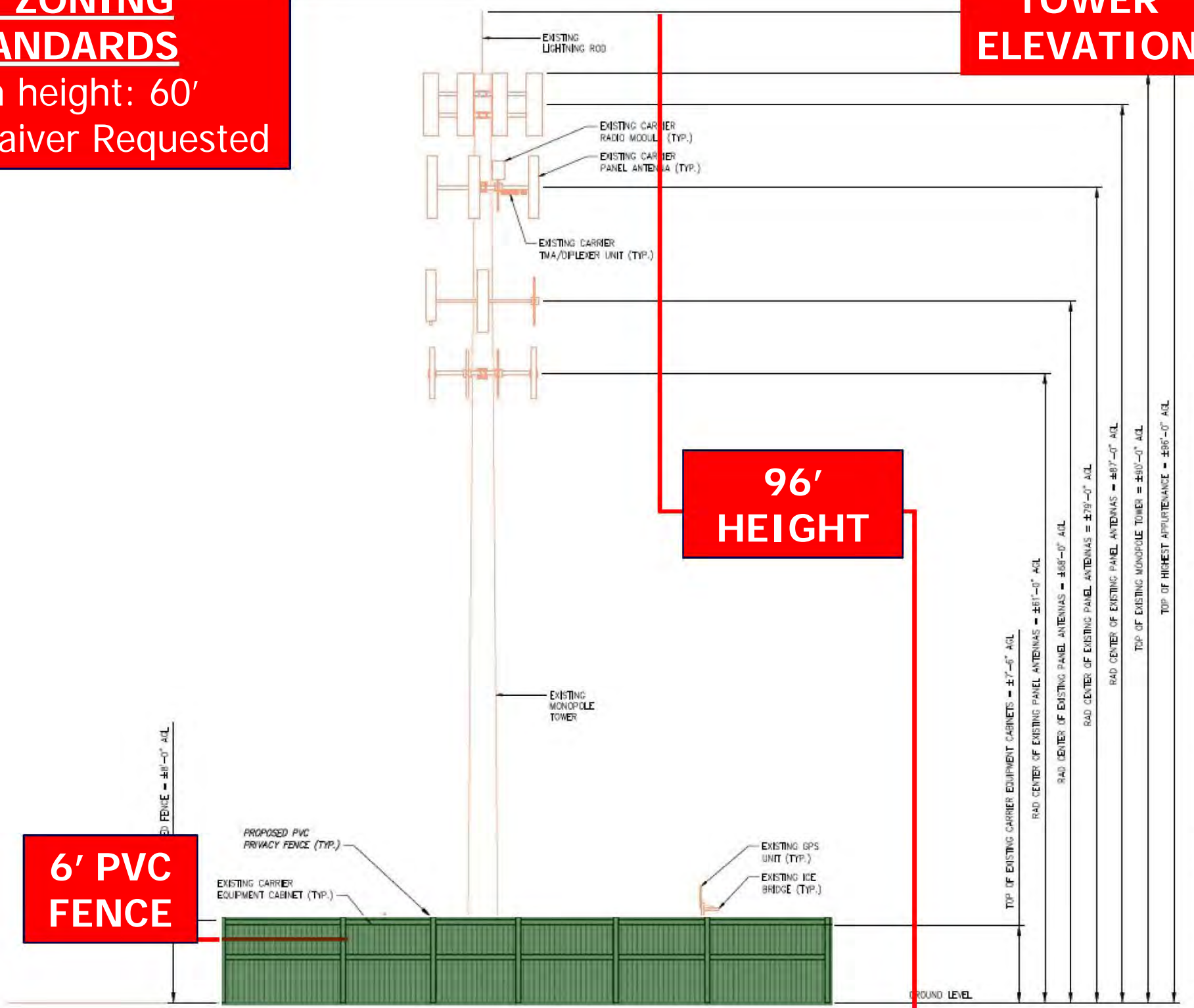
I-76

AERIAL
MAP

I-1 ZONING STANDARDS

Maximum height: 60'
Height Waiver Requested

TOWER ELEVATION

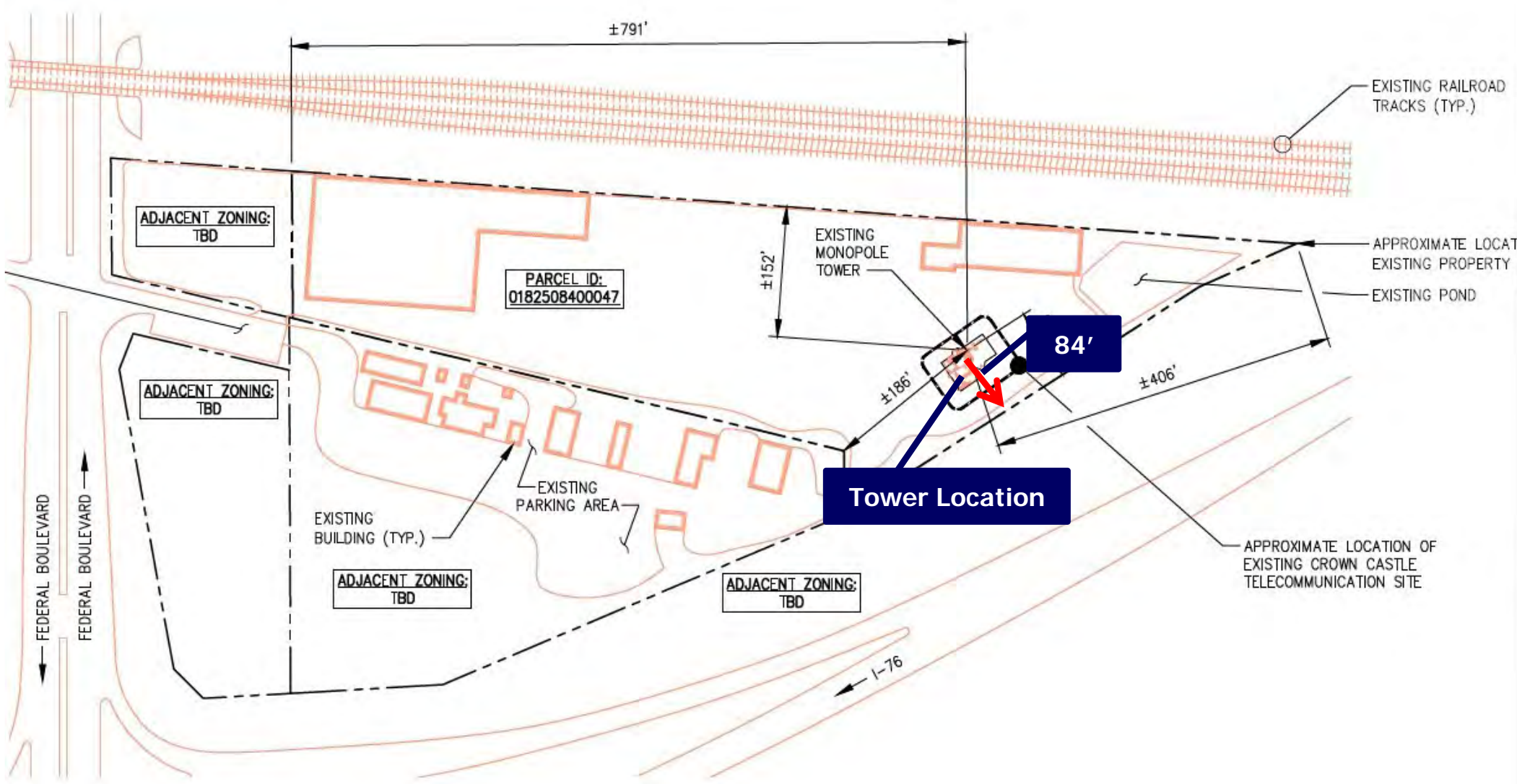


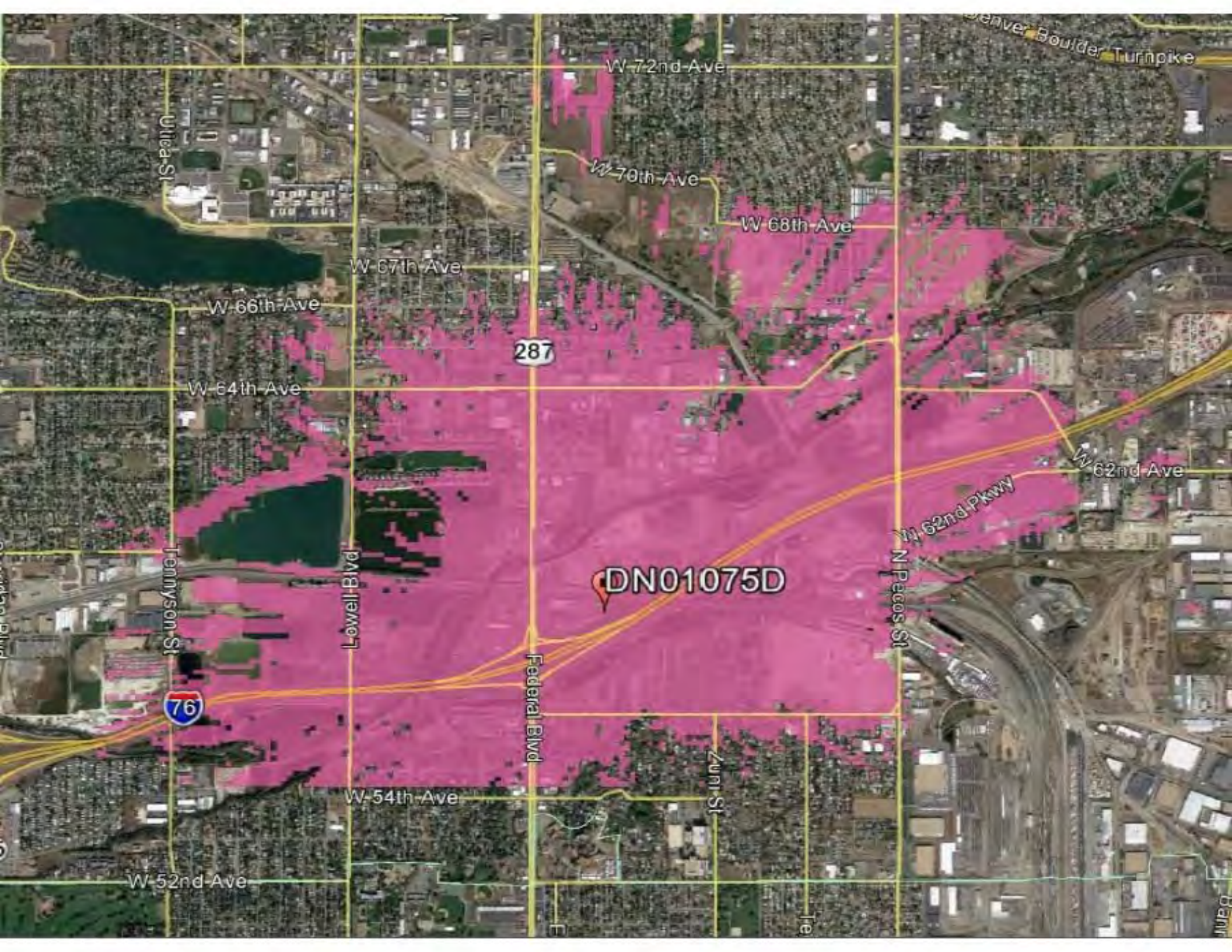
6' PVC FENCE

96' HEIGHT

INFORMATION CONTAINED WITHIN DRAWINGS IS BASED ON PROVIDED INFORMATION.

SITE PLAN





Denver Boulder Turnpike

W 72nd Ave

W 70th Ave

W 68th Ave

W 67th Ave

W 66th Ave

W 64th Ave

W 62nd Ave

W 62nd Pkwy

287

DN01075D

N Pecos St

Federal Blvd

Lowell Blvd

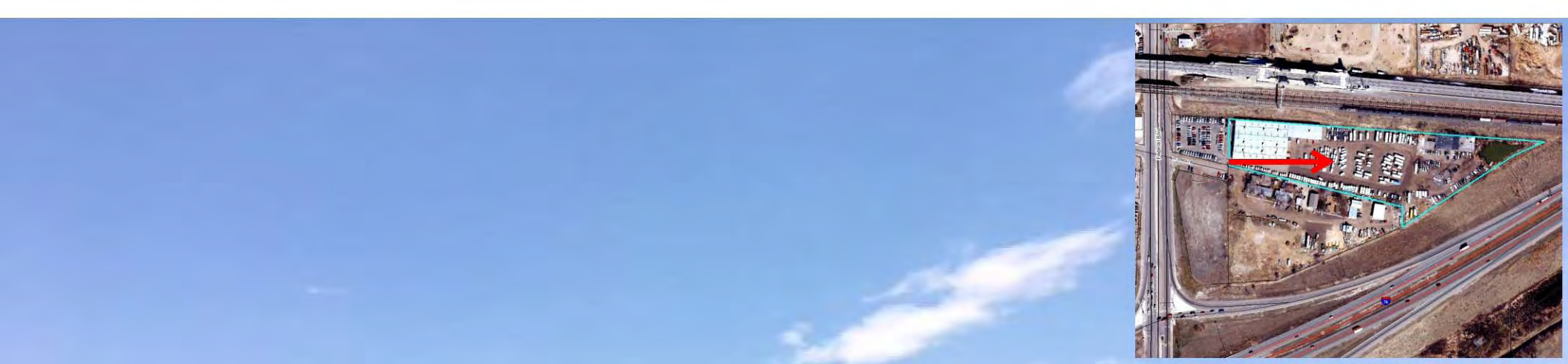
44th St

W 54th Ave

Fennynson St

76

W 52nd Ave







Referral Period

Notices sent*	# of Comments Received
42	1

* Property owners and residents within 750 feet were notified

No Concerns:

CDOT
CDPHE
Tri-County Health
Xcel

Staff Analysis

- Consistent with regulations
- Comply with performance standards
- Harmonious & compatible
- Addressed all off-site impacts
- Condition can ensure compatibility with Comprehensive Plan

Recommendation

RCU2017-00018 – Crown Castle IV

Approval of conditional use permit with 8 Findings-of-Fact
and 6 Conditions

Forwarded to the August 28, 2018 Board of County Commissioners
agenda.

Recommended Conditions

1. Any telecommunications facility that ceases to be in operation for a consecutive period of six months or more shall be removed from the site within 90 days of the end of such period of non-use.
2. The conditional use permit shall expire on August 28, 2023.
3. The height of the freestanding telecommunications tower shall not exceed 96 feet.
4. The tower shall provide co-location opportunities for other telecommunications tower providers.
5. Color of the proposed eight foot tall PVC fence, shown on the site plan, shall be forest green in color. If at any time the fence should fall into disrepair, the fence must be replaced within sixty (60) days of receiving notice of such disrepair.
6. Should redevelopment of the site occur, the freestanding tower shall be replaced with a building-mounted or alternative design that is compatible with the redevelopment of the site. The conversion shall be required no later than two years after the approval of a final building permit for the site.



**COMMUNITY AND ECONOMIC DEVELOPMENT
DEPARTMENT**

**CASE NAME: ROCKY MOUNTAIN RAIL PARK METROPOLITAN DISTRICT
CASE NUMBER: PLN2018-00017**

TABLE OF CONTENTS

EXHIBIT 1 – BoCC Staff Report

Exhibit 2- Maps

- 2.1 Zoning Map
- 2.2 Aerial Map
- 2.3 Future Land Use Map
- 2.4 Simple Map

Exhibit 3- Applicant Information

- 3.1 Rocky Mountain Rail Park Metropolitan District Service Plan

Exhibit 4- Referral Comments

- 4.1 Referral Comments (Development Services)
- 4.2 Referral Comments (Finance)
- 4.3 Referral Comments (Bennett-Watkins Fire & Rescue)
- 4.4 Referral Comments (Colorado Division of Water Resources)
- 4.5 Referral Comments (Tri-County Health)
- 4.6 Referral Comments (Xcel Energy)

Exhibit 5- Citizen Comments

None.

Exhibit 6- Associated Case Materials

- 6.1 Request for Comments
- 6.2 Referral Agency Labels



**COMMUNITY AND ECONOMIC DEVELOPMENT
DEPARTMENT
STAFF REPORT**

Board of County Commissioners

August 28, 2018

CASE NAME: Rocky Mountain Rail Park Metropolitan District
CASE NUMBER: PLN2018-00017

Owner's Name:	Rail Land Company, LLC
Applicant's Name:	Rail Land Company, LLC
Applicant's Address:	4601 DTC Blvd., Ste. 120, Denver, CO 80237
Location of Request:	Northwest of the intersection of US Hwy 36 & Petterson Road
Nature of Request:	Service Plan for the Rocky Mountain Rail Park Metropolitan District to provide funding for construction and maintenance of public services and facilities in the proposed Rocky Mountain Rail Park Planned Unit Development.
Zone District:	Agricultural-1 (A-1)
Site Size:	Approximately 469 acres
Proposed Uses:	Industrial
Existing Use:	Vacant
Hearing Date(s):	PC: July 26, 2018 / 6:00 p.m. BOCC: August 28, 2018/ 9:30 am
Report Date:	August 10, 2018
Case Manager:	Greg Barnes
Staff Recommendation:	APPROVAL with 9 Findings-of-Fact and 2 Conditions

SUMMARY OF ASSOCIATED APPLICATIONS

On May 24, 2018, the applicant submitted applications for: 1) a comprehensive plan amendment; 2) a rezoning to PUD; 3) a major subdivision preliminary plat; and 4) a preliminary development plan. The proposed applications are intended for development of an industrial park with railroad transportation access to the site. These proposed development applications are currently under

review by staff, and will be scheduled for public hearing after completion of administrative reviews.

SUMMARY OF APPLICATION

Background

The applicant, Rail Land Company, LLC, is requesting a service plan for the Rocky Mountain Rail Park Metropolitan District. The plan will provide funding for construction and maintenance of public services and facilities in a proposed planned unit development (Rocky Mountain Rail Park PUD). The PUD will consist of a 620-acre site that is bordered by Front Range Airport to the west, East 48th Avenue to the north, and Petterson Road to the east. Colfax Avenue (US Hwy 36) runs through a section of the southern portion of the property. The proposed service plan is for 469 acres of the 620 acre site. According to the applicant, the remaining area of the PUD may be incorporated into the special district in the near future.

Pursuant to Title 32, Article 1 of Colorado Revised Statutes, metropolitan districts are quasi-governmental agencies and political subdivisions of the State of Colorado organized to provide two or more services to support a development area. Common services provided by metropolitan districts include general governance, park and recreation, water and sanitation services, and storm water facilities. The proposed metropolitan district will provide water, sanitation, and financing for construction and maintenance of public and private infrastructure, such as streets and sidewalks. The proposed district will also provide mosquito and pest control, security, and installation of certain fire protection facilities such as hazmat equipment and fire hydrants. As stated in the service plan, the district shall not provide any fire protection services to duplicate or overlap services provided by any overlapping fire district in the area, specifically Bennett-Watkins Fire Rescue. Currently, the service area of the proposed district includes approximately eleven lots that are all within the proposed planned development for the industrial rail park.

Development Standards and Regulations

Chapter 10 of the Adams County Development Standards and Regulations outlines the submittal and review process for creation of a special district. The proposed service plan includes: a description of the area to be included within the proposed district, a description of proposed facilities and services to be provided, and a financial plan including estimated costs and proposed indebtedness for the provision of services.

In approving a service plan, the Board of County Commissioners (BoCC) shall find that: 1) there is sufficient existing and projected need for organized services in the area to be serviced by the proposed district; 2) the existing service in the area to be served is inadequate for present and projected needs; 3) the proposed district is capable of providing economical and sufficient service to the area within its proposed boundary; and 4) the area to be included in the special district has, or will have, the financial ability to discharge the proposed indebtedness on a reasonable basis.

Currently, the proposed area to be served is vacant; however, there are proposed development plans under review for the site. The proposed plans include development of an industrial business park. The intent of the special district is to provide adequate services to support the proposed development, including financing of infrastructure such water, sanitations and security services to the planned development of the service area. The proposed metropolitan district's powers will include all improvements to streets, water and sanitation, transportation systems, drainage, stormwater systems, and basic amenities needed to support the industrial business park. The district shall also be responsible for ongoing operation and maintenance of certain parks and recreation improvements, such as pocket parks, and open space and landscape tracts,

As a requirement for approval of a service plan for the special district, the BoCC, in their determination for approval, shall find existing service in the area is inadequate for present and projected needs. There are currently no other governmental entities, including the County and any city or municipality, located in the immediate vicinity of the proposed district that consider it feasible or practical to undertake the planning, design, acquisition, construction, installation, relocation, or financing of the public improvements needed for the proposed development.

The BoCC shall also find the proposed metropolitan district to be capable of providing economic and sufficient service, and will have the financial ability to discharge the proposed indebtedness on a reasonable basis. Estimated costs of public improvements proposed in the service plan total approximately fifty-seven million, nine hundred eighty-six thousand dollars (\$57,986,000); however, actual costs of the services, may change with final approvals for the proposed development, as well as the timing of construction. Pursuant to Title 32, Article 1 of Colorado Revised Statutes, the district may rely upon various revenue sources authorized by law including, but not limited to, powers to assess fees, rates, tolls, penalties, or charges as provided in Section 32-1-1001(1) of Colorado Revised Statutes. The financing plan, submitted with the application, show a proposed mill levy of 10 to be purpose for operation and maintenance. The maximum debt mill levy authorized in the financial plan is 50 mills. Staff reviewed the financial pan and provided comments for clarification of the plan. The applicant responded and addressed all staff review comments.

All proposed development and activities in the metropolitan district are required to conform to all applicable zoning, subdivision, building codes, land use regulations, and other applicable ordinances, laws, rules and regulations. This is to ensure that the facility and service standards of the district conform to the County's standards and regulations.

Below is a summary of the proposed Metropolitan District and the need for it:

Project basics:

- Creation of the District is necessary to provide construction and maintenance of private and public infrastructure.
- Public improvements include curb, gutter, sidewalk, water and sanitation facilities, drainage facilities, and parks and recreational facilities.

Overall Development:

- Site area of 469 acres with proposed industrial development
- 1,300,000 square feet of industrial and commercial spaces.
- No residential uses are proposed in the planned development.
- Preliminary development plan and preliminary plat applications are currently under review by staff.
- Approval of a final development plan and plat approval will be required prior to construction. These applications have not been submitted.

Assessed Valuation:

- Currently assessed value of the property is \$27,810.
- Anticipated assessed value of the property at full build-out is \$126,281,544.

General Description of facilities:

- Public and private improvements will be developed with the subdivision.
- Planned improvements will include, but are not limited to: water and sanitation, drainage, streets, traffic and safety controls, and parks and recreation facilities.
- Any roads proposed to be dedicated to Adams County for ownership and maintenance will be built to County standards. Acceptance of roads will be at the discretion of Adams County during final development plan and final plat approvals and associated Subdivision Improvement Agreement (SIA).

Financing Structure:

- Total estimated cost of public improvements: \$57,986,169.54
- Maximum debt limitation: \$100,000,000
- Maximum mill debt levy for payment of general obligation debt: 50 mills
- Maximum mill levy for payment of operations and maintenance: 10 mills
- Maximum aggregate mill levy: 60 mills
- Maximum interest rate: 18%
- The District may rely upon various revenue sources authorized by law including the power to assess fees, rates, tolls, penalties, or charges as provided in Section 32-1-1001(1), C.R.S.

Future Land Use Designation

The future land use designation on the property is Mixed-Use Employment. Per Chapter 5 of the Adams County Comprehensive Plan, the purpose of the Mixed-Use Employment future land use is to accommodate a range of employment uses with a mix of supporting uses to serve employment needs. In addition, Mixed-Used Employment areas are designated in locations that have transportation access and visibility, but are not suitable for residential development. Areas with Mixed-Use Employment designations may include offices, light manufacturing, distribution, indoor warehousing, clean industry, and supporting retail businesses.

The planned development of the site conforms to goals of the comprehensive plan. The request is for a special district service plan to finance infrastructure for planned development of the site, for industrial uses.

Site Characteristics:

The proposed metropolitan district occupies 469 acres of land. The overall Rocky Mountain Rail Park consists of 620 acres of land. According to the applicant, the remaining 151 acres currently not included in the district service area will eventually become incorporated into the district’s boundaries in the near future after. The entire service area is currently vacant. Front Range Airport is located directly to the west of the site.

Surrounding Zoning Designations and Existing Use Activity:

Northwest AV Front Range Airport	North AV/A-3 Vacant	Northeast A-3 Vacant
West AV/A-3 Front Range Airport/Vacant	Subject Property A-1/PUD(P) Vacant	East Aurora/A-3 Single-Family Residential/Vacant
Southwest A-3 Vacant	South Aurora Vacant	Southeast A-3 Vacant

Compatibility with the Surrounding Land Uses:

The subject property is directly adjacent to the Front Range Airport. There is also rail transportation systems located on the southern portion of the site. This rail system is directly north of US Highway 36. The presence of the transportation systems provides opportunities for development of an industrial complex that can utilize such amenities.

Referral Agency Comments:

Bennett-Watkins Fire & Rescue District reviewed the proposed service plan and expressed concerns relating to potential duplication of fire protection services. The applicant responded to the concerns and included a specific requirements in the services plan to confirm the metropolitan district will not duplicate any services provided by Bennett-Watkins Fire or provide any overlapping services (See exhibit 3 of this report).

The Tri-County Health Department (TCHD) reviewed the service plan and notified the applicant that the Colorado Department of Public Health and Environment will require site approval for any Domestic Wastewater Treatment System proposed with development of the property. They also recommended to the applicant to provide a mosquito control plan prior to the commencement of operations.

Xcel Energy reviewed the request and did not have any concerns.

County Agency Comments:

Adams County Development Services Engineering reviewed the service plan and recommended to the applicant to utilize the 2015 CDOT Cost Data Book for unit prices of curb, gutter, and sidewalk. The Engineering Division also stated construction plans for the proposed development have not been approved; therefore, existing cost estimates for curb, gutter, and sidewalk could change.

PLANNING COMMISSION UPDATE:

The Planning Commission (PC) considered this case on July 26, 2018, and voted (7-0) to recommend approval of the request. Mr. Greg Dangler, the applicant, spoke at the meeting and informed the PC of the overall concept of the Rocky Mountain Rail Park project, as well as the need to create a metropolitan district. After the presentation, the PC asked the applicant to confirm if the proposed maximum debt mill levy of 50 mills would be adequate to finance proposed improvements in the district. The applicant informed the PC that their financial advisors recommended the number and they believe it is adequate. The PC also asked the applicant about the source of water to be used to support the development. The applicant stated that there will be multiple commercial wells on-site to support the development, as well as well adopting various efficient water usages to minimize potential waste. .

No members of the public spoke at the PC hearing..

Staff Recommendations:

Based upon the application, the criteria creating a special districts outlined in Chapter 10 of the Adams County Development Standards and Regulations, staff recommends approval of the request with 9 findings-of-fact and 2 Conditions.

FINDINGS-OF-FACT

1. There is sufficient existing and projected need for organized service in the area to be serviced by the proposed District
2. The existing service in the area to be served is inadequate for present and projected needs.
3. The proposed District is capable of providing economical and sufficient service to the area within its proposed boundaries.
4. The area to be included in the proposed District has, or will have, the financial ability to discharge the proposed indebtedness on a reasonable basis.
5. Adequate service is not, or will not be, available to the area through the County, other existing municipal or quasi-municipal corporations, including existing Special Districts, within a reasonable time and on a comparable basis.

6. The facility and service standards of the proposed District are compatible with the facility and service standards of each county within which the proposed District is to be located and each municipality which is an interested party under C.R.S. Section 32-1-204 (1).
7. The proposal is in compliance with a master plan adopted pursuant to C.R.S. Section 30-28-106.
8. The proposal is in compliance with any adopted county, regional, or state long-range water quality management plan for the area.
9. The creation of the proposed District will be in the best interest of the area proposed to be served.

Recommended Conditions of Approval:

1. Maximum debt mill levy proposed in the District shall be capped at 50 mills.
2. The applicant shall submit a mosquito control plan to the Tri-County Health Department for review prior to final approval of any certificate of occupancy.

REFERRAL AGENCY COMMENTS

Responding with Concerns:

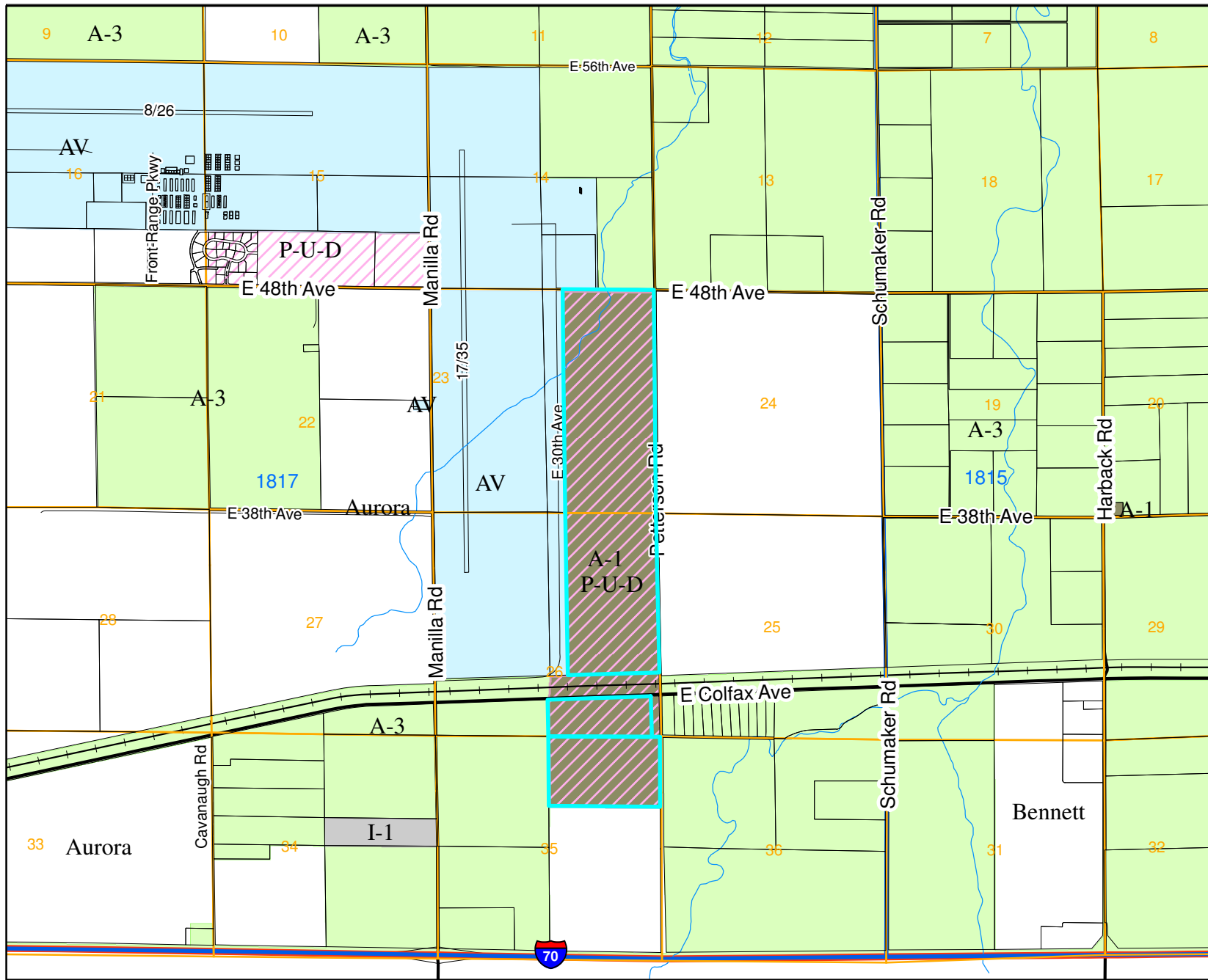
Bennett-Watkins Fire & Rescue District
Tri-County Health Department

Responding without Concerns:

Colorado Division of Water Resources
Xcel Energy

Notified but not Responding / Considered a Favorable Response:

Bennett Fire District #7
Bennett Parks & Recreation District
Century Link
City of Aurora
Comcast
Metro Wastewater Reclamation
School District 29J
Town of Bennett



Legend

- Railroad
- Major Water
- Zoning Line
- Sections

Zoning Districts

- A-1
- A-2
- A-3
- R-E
- R-1-A
- R-1-C
- R-2
- R-3
- R-4
- M-H
- C-0
- C-1
- C-2
- C-3
- C-4
- C-5
- I-1
- I-2
- I-3
- CO
- PL
- AV
- DIA
- P-U-D
- P-U-D(P)

Rocky Mountain Rail Park Metropolitan District

PLN2018-00017

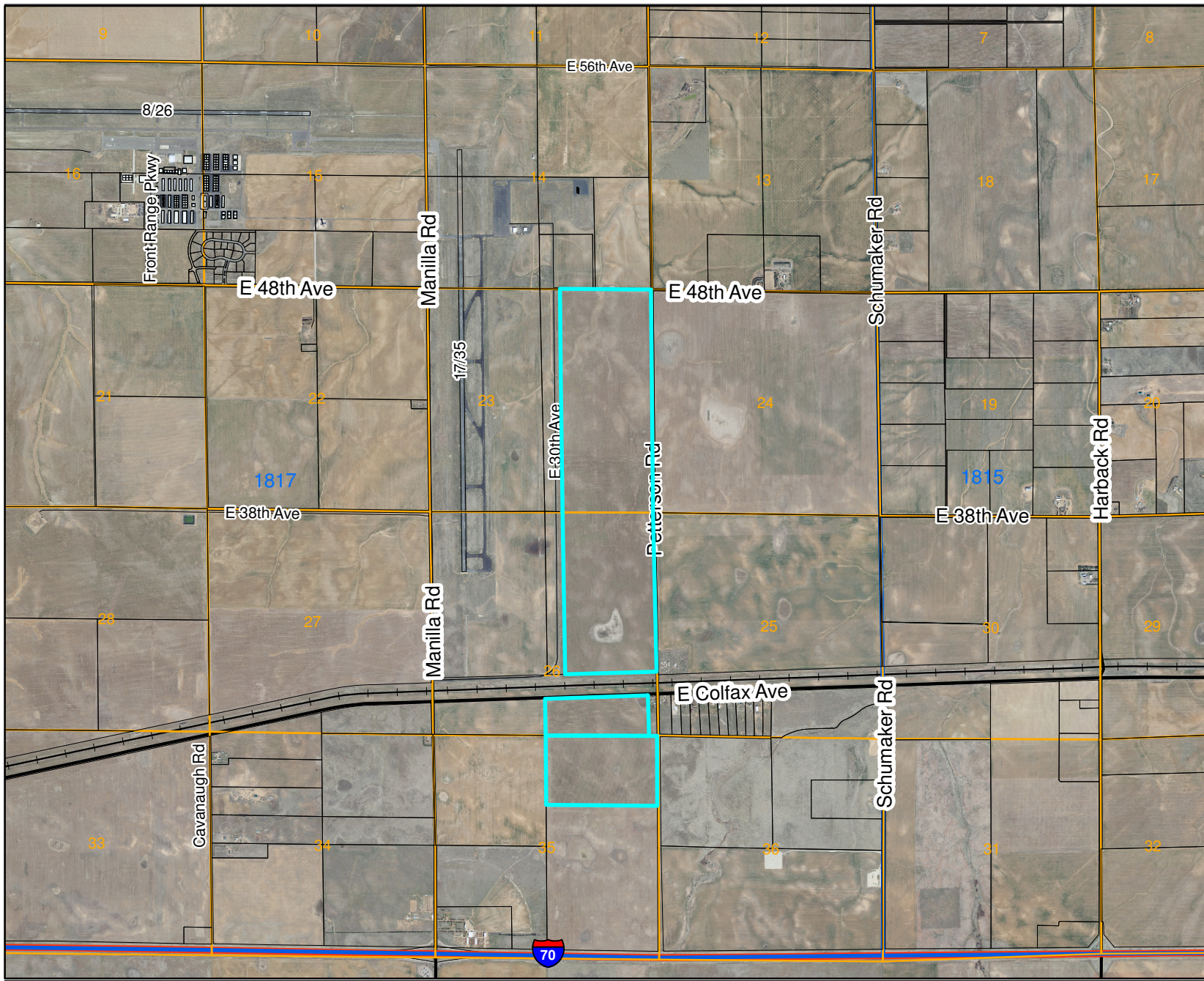


For display purposes only.



ADAMS COUNTY
COLORADO

This map is made possible by the Adams County GIS group, which assumes no responsibility for its accuracy



- Legend**
- Railroad
 - Major Water
 - Zoning Line
 - Sections
- Zoning Districts**
- A-1
 - A-2
 - A-3
 - R-E
 - R-1-A
 - R-1-C
 - R-2
 - R-3
 - R-4
 - M-H
 - C-0
 - C-1
 - C-2
 - C-3
 - C-4
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 - DIA
 - P-U-D
 - P-U-D(P)

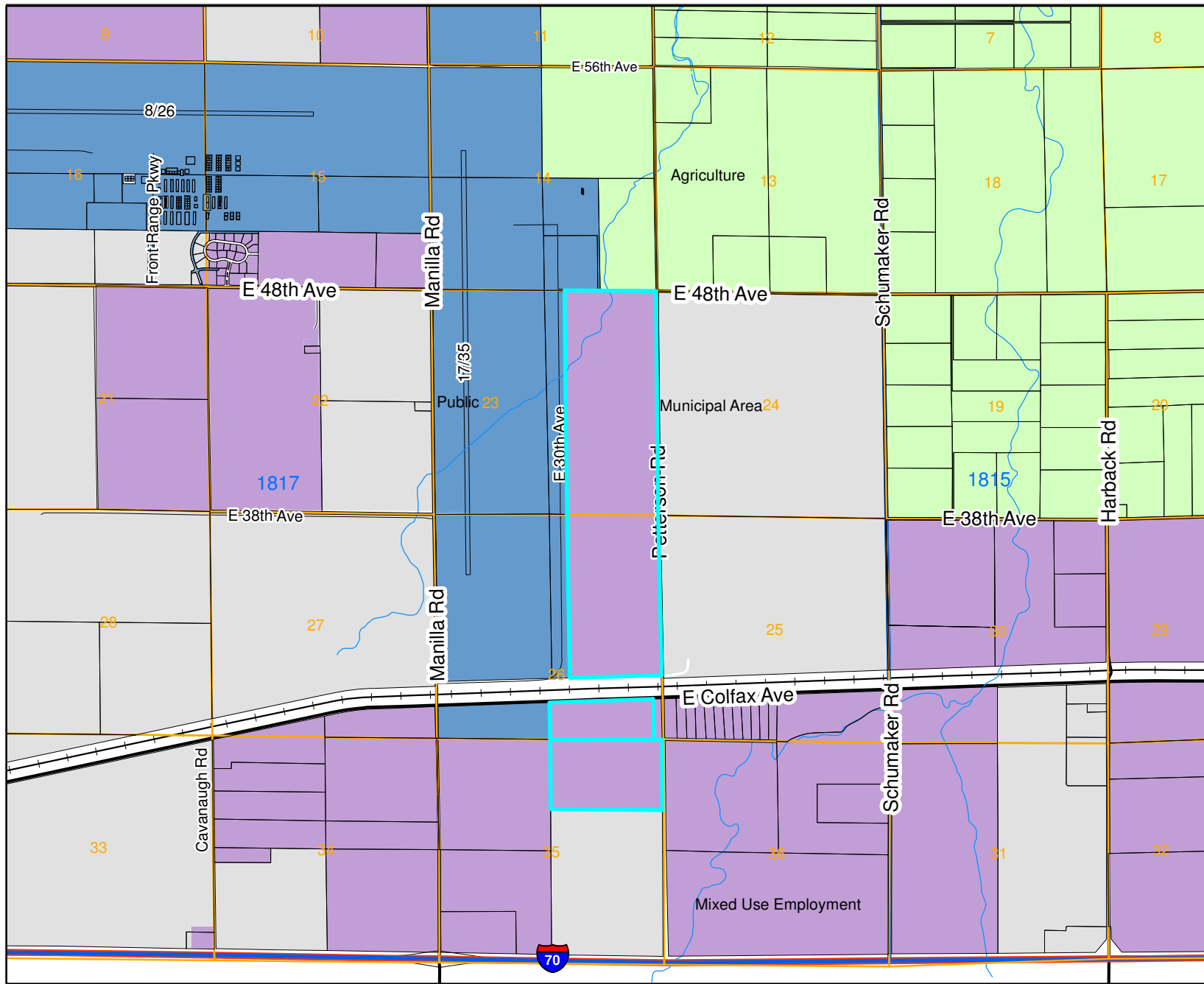
Rocky Mountain Rail Park Metropolitan District
PLN2018-00017



For display purposes only.



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Legend

- Railroad
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Zoning Districts

- A-1
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- R-1-A
- R-1-C
- R-2
- R-3
- R-4
- M-H
- C-0
- C-1
- C-2
- C-3
- C-4
- C-5
- I-1
- I-2
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- AV
- DIA
- P-U-D
- P-U-D(P)

Rocky Mountain Rail Park Metropolitan District

PLN2018-00017

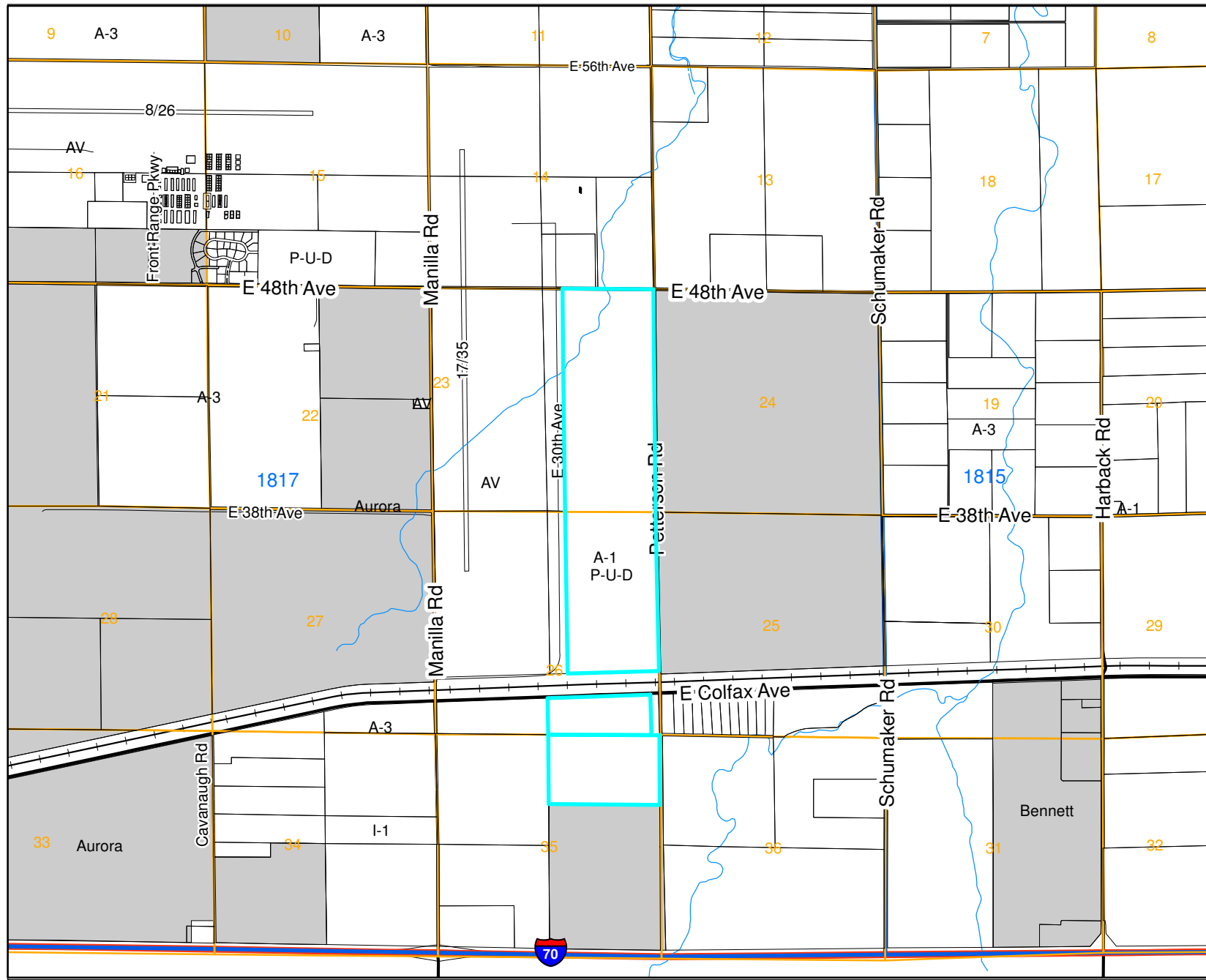


For display purposes only.



ADAMS COUNTY
COLORADO

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- Legend**
- Railroad
 - Major Water
 - Zoning Line
 - Sections
- Zoning Districts**
- A-1
 - A-2
 - A-3
 - R-E
 - R-1-A
 - R-1-C
 - R-2
 - R-3
 - R-4
 - M-H
 - C-0
 - C-1
 - C-2
 - C-3
 - C-4
 - C-5
 - I-1
 - I-2
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 - CO
 - PL
 - AV
 - DIA
 - P-U-D
 - P-U-D(P)

Rocky Mountain Rail Park Metropolitan District
PLN2018-00017

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ADAMS COUNTY
COLORADO
 This map is made possible by the Adams County GIS group, which assumes no responsibility for its accuracy

SERVICE PLAN
FOR
ROCKY MOUNTAIN RAIL PARK METROPOLITAN DISTRICT
ADAMS COUNTY, COLORADO

Prepared By
COLLINS COCKREL & COLE, P.C.
390 Union Boulevard, Suite 400, Denver, Colorado 80228

August 28, 2018

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1. INTRODUCTION.

(a) Purpose and Intent.

The Rocky Mountain Rail Park Metropolitan District (the “District”) is a quasi-municipal corporation and political subdivision of the State and an independent unit of local government, separate and distinct from the County. Except as may otherwise be provided by State law or this Service Plan, the District’s activities are subject to review by the County only insofar as they may deviate in a material way from the requirements of this Service Plan. It is intended that the District will, to the extent feasible, provide a part or all of the Public Improvements necessary and appropriate for the development of properties within the Service Area. The Public Improvements will be completed for the use and benefit of the public generally and those property owners and taxpayers within the Service Area specifically. The primary purpose of the District will be to finance the completion of the Public Improvements and provide ongoing operations and maintenance services related to the Public Improvements as set forth in this Service Plan.

(b) Need for District.

There are currently no other governmental entities, including the County and any town or municipality, located in the immediate vicinity of the District that consider it desirable, feasible or practical to undertake the planning, design, acquisition, construction, installation, relocation, redevelopment and financing of the Public Improvements needed for the Project. Formation of the District is therefore necessary in order for the Public Improvements required for the Project to be provided in the most economic manner possible.

(c) Organizers and Consultants.

This Service Plan has been prepared by the following:

Organizers

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Underwriter/Placement Agent

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Bond Counsel
Kutak Rock LLP
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Denver, CO 80202
Attn: Ken Guckenberger

2. DEFINITIONS.

In this Service Plan, the following terms shall have the meanings indicated below, unless the context clearly requires otherwise. The singular of any term also includes the plural and vice versa, unless otherwise noted.

(a) Alternate Service Provider: means any public utility or governmental service provider with jurisdiction over such public improvements, facilities or services.

(b) Board: means the board of directors of the District.

(c) Board of County Commissioners: means the Board of County Commissioners of Adams County, Colorado.

(d) County: means Adams County, Colorado.

(e) Cost Estimates: means the preliminary estimated cost of the Public Improvements, as represented in Exhibit D.

(f) Debt: means general obligation bonds, notes, loans or other financial obligations issued or incurred by the District, which are not subject to annual appropriation, the repayment for which the District has pledged to impose, collect and apply an ad valorem tax mill levy and/or capital Fees to be charged to Owners.

(g) Debt Limitation: means the maximum amount of Debt that the District may issue or incur as set forth in Section 5. If necessary to avoid a default on outstanding Debt or to effect a present value savings on outstanding Debt, increases necessary to accomplish a refunding, reissuance or restructuring of such Debt shall not count towards the Debt Limitation. The Debt Limitation may be increased pursuant to a future intergovernmental agreement with the County.

(h) Development Plan: means any final plan, agreement or other process or documentation approved by the County or an Alternate Service Provider, as applicable, that sets forth the requirements and timing associated with the construction of the Public Improvements, as amended from time to time.

(i) District: means the Rocky Mountain Rail Park Metropolitan District.

(j) District Activities: means any and all activities and functions undertaken by the District in accordance with this Service Plan and as permitted under applicable law in order to effectuate the purposes for which the District is organized.

(k) District Boundaries: means the Initial District Boundaries, as amended from time to time through the inclusion and exclusion of property, as the same is permitted hereunder.

(l) District Boundary Map: means the map attached hereto as Exhibit B depicting the boundaries of the District.

(m) Fees: means any rate, fee, toll, penalty or other charge imposed by the District and permitted by applicable law for services, programs, improvements, facilities, and other capital costs or operations provided by the District, or for the payment of Debt, which may be established and adjusted from time to time by the Board to account for annual budgetary needs.

(n) Financial Plan: means the Financial Plan attached hereto as Exhibit F and further discussed in Section 6 below, which describes (i) how the Public Improvements are to be financed; (ii) how the Debt is expected to be repaid; (iii) the estimated operating revenue derived from Fees and other sources for the first budget year; and (iv) any other proposed sources of revenue and projected expenses of the District.

(o) Inclusion Area: means the parcels that the District intends to include into the District Boundaries, as described in Exhibit B.

(p) Initial District Boundaries: means the initial boundaries of the District as described in Exhibit A, which shall contain approximately 469 acres.

(q) Maximum Debt Mill Levy: means the maximum ad valorem tax mill levy rate that the District is permitted to impose for repayment of Debt as set forth in Section 6(c) below.

(r) Maximum Net Effective Interest Rate: means the maximum net effective interest rate applicable to any issuance of Debt, which is 18% under this Service Plan.

(s) Maximum Underwriting Discount: means the maximum underwriter's discount applicable to any issuance of Debt, which is 3% under this Service Plan.

(t) Owner: means the fee owner of real property located within the District Boundaries.

(u) Preliminary Engineering Survey: means that map shown in Exhibit E, which depicts all existing infrastructure and planned Public Improvements for the District.

(v) Project: means the development or property commonly referred to as Rocky Mountain Rail Park.

(w) Public Improvements: means any part or all of the public improvements authorized to be planned, designed, acquired, constructed, installed, relocated, redeveloped, operated, maintained and/or financed, including necessary and appropriate landscaping, appurtenances and real property to effect such improvements, as generally described in the Special District Act and as may be necessary to serve the future taxpayers and inhabitants of the Service Area, as determined by the Board, including public improvements within and without the District Boundaries, except as may be specifically limited by this Service Plan.

(x) Service Area: means the real property within the District Boundaries, as well as any real property located outside the District Boundaries to which the Board, in its sole discretion, agrees to furnish services or facilities.

(y) Service Plan: means this service plan for the District as approved by the Board of County Commissioners and as may be amended from time to time.

(z) Service Plan Amendment: means an amendment to the Service Plan approved by the Board of County Commissioners in accordance with the County's policies and the Special District Act.

(aa) Special District Act: means Section 32-1-101, et seq., C.R.S., as amended from time to time.

(bb) State: means the State of Colorado.

(cc) TABOR: means Article 10 Section 20 of the Colorado Constitution.

(dd) Vicinity Map: means the map showing the general vicinity of the District, as represented in Exhibit C.

3. BOUNDARIES.

The area within the Initial District Boundaries includes approximately 469 acres. A legal description of the Initial District Boundaries is attached hereto as Exhibit A. It is intended that the Inclusion Area, totaling approximately 150 acres, will be included into the District after organization of the District and at such time as the developer is owner of all or a portion of the Inclusion Area and submits a petition for inclusion, in accordance with the Special District Act. A legal description of the Inclusion Area is attached hereto as Exhibit B. A map of the Initial District Boundaries and Inclusion Area is attached hereto as Exhibit C. A vicinity map is attached hereto as Exhibit D.

4. PROPOSED LAND USE/POPULATION PROJECTION/ASSESSED VALUATION.

It is currently anticipated that at full build out of the Service Area, there will be approximately 1,300,000 square feet of proposed commercial and industrial space. The current assessed valuation of property within the District Boundaries is assumed to be \$27,810 for purposes of this Service Plan. Residential development is not currently anticipated within the District Boundaries, so the population of the Service Area at build-out is currently estimated to be zero (0) persons.

Approval of this Service Plan by the County does not imply approval of (i) any zoning, subdivision or other land use application, (ii) the development of a specific area within or near the Service Area, or (iii) the total site/floor area of commercial and industrial buildings identified in this Service Plan or any of the exhibits attached hereto.

5. DESCRIPTION OF PROPOSED POWERS, PUBLIC IMPROVEMENTS AND SERVICES.

(a) General Powers of the District/District Services.

The District shall have the power and authority to finance, acquire, construct, install, operate and maintain the Public Improvements within and without the District Boundaries, subject to any limitation in the Special District Act, and to undertake related District Activities within the Service Area, as such power and authority is described in the Special District Act, other State statutes, the common law and the Colorado Constitution, subject to any statutory limitations or limitations set forth in this Service Plan. Further, the District shall have the power to provide any and all services

necessary or incidental to the provision of the Public Improvements including without limitation the following:

(i) Sanitation. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of storm or sanitary sewers, or both, and flood and surface drainage improvements, including without limitation culverts, dams, retaining walls, access ways inlets, detention ponds and paving, roadside swales, curb and gutter, wastewater lift stations, force mains and wetwell storage facilities, and all necessary or proper equipment and appurtenances incident thereto, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities or systems. The District acknowledges that the property within the District Boundaries is subject to County Stormwater Utility and imposed stormwater fees.

(ii) Water. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of a complete potable water and non-potable irrigation water system, including without limitation water rights, water supply, reservoirs, transmission and distribution systems for domestic and other public or private purposes, together with all necessary and proper water rights, equipment and appurtenances incident thereto which may include, but shall not be limited to, transmission lines, distribution mains and laterals, storage facilities, land and easements, together with extensions of and improvements to such systems.

(iii) Streets. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation, and maintenance of street and roadway improvements, including without limitation curbs, gutters, culverts, storm sewers and other drainage facilities, detention ponds, retaining walls and appurtenances, as well as sidewalks, bridges, parking facilities, paving, lighting, grading, landscaping, under-grounding of public utilities, snow removal equipment, or tunnels and other street improvements, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities.

(iv) Traffic and Safety Controls. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of traffic and safety protection facilities and services through traffic and safety controls and devices on arterial streets and highways, as well as other facilities and improvements, including

without limitation signalization at intersections, traffic signs, area identification signs, directional assistance, and driver information signs, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities.

(v) Parks and Recreation. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of public park and recreation facilities or programs, including without limitation grading, soil preparation, sprinkler systems, splash pads, common area landscaping and weed control, outdoor lighting of all types, community events, and other facilities, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities or systems; provided, however, that the District shall not duplicate or furnish any service or facility provided by any overlapping park and recreation district.

(vi) Transportation. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of public transportation system improvements, including without limitation transportation equipment, park and ride facilities and parking lots, parking structures, roofs, covers, and structures for repair, operations and maintenance of such facilities, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities or systems.

(vii) Television Relay and Translator. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, construction, completion, installation, financing, operation and maintenance of television relay and translator facilities, including without limitation cable television and communication facilities, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities.

(viii) Mosquito and Pest Control. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of systems and methods for the elimination and control of mosquitoes, rodents and other pests. Any mosquito control functions performed by the District shall be done in accordance with the Tri-County Health Department's Guidance for Preparation of Mosquito Control Plan, as amended.

(ix) Security. Except as otherwise provided herein, the District shall have the power to furnish security services to any area within the District Boundaries. Prior to furnishing any security services, the District shall provide written notification to, consult with, and obtain the prior written consent of the County Sheriff or any police agency having jurisdiction to furnish security services within the District Boundaries.

(x) Fire Protection. Except as otherwise provided herein, the District shall have the power and authority to provide for the design, acquisition, installation, construction, financing, operation and maintenance of fire protection facilities, including without limitation industrial hazmat equipment, fire hydrants, water distribution and related improvements, together with all necessary, incidental and appurtenant facilities, land and easements, and all necessary extensions of and improvements to such facilities or systems; provided, however, that the District shall not duplicate or furnish any service or facility provided by any overlapping fire district, specifically Bennett-Watkins Fire Rescue.

(xi) Covenant Enforcement. The District shall have the power and authority, but not the obligation, to provide covenant enforcement and design review services within the District if the District and the governing body of a master association or similar body contract for such services, or if the declaration, rules and regulations, or any similar document containing the covenants to be enforced for the area within the District that name the District as the enforcement or design review entity. The District shall have the power to provide covenant enforcement and design review services only if revenues used to provide such services are derived from the area in which the service is furnished.

(xii) Additional Powers. If, after the Service Plan is approved, the State Legislature grants additional powers or new or broader powers to special districts by amendment of the Special District Act or other statutes, to the extent permitted thereby any or all such powers shall be deemed to be a part hereof and available to or exercised by the District upon written notification to the County pursuant to Section 32-1-207, C.R.S. Implementation of such new powers by the District shall not constitute a material modification of this Service Plan, unless the County requires a Service Plan Amendment in accordance with Section 32-1-207, C.R.S.

The District shall be authorized to fund the District Activities from the proceeds of Debt to be issued or incurred by the District and from other legally available revenues, including Fees and developer advances. The District will construct the Public Improvements in compliance with (i) the standards and specifications of the County and

of any Alternate Service Provider and (ii) any duly adopted County, regional or State long range water quality management plan for the Service Area. The phasing, scope and extent of specific Public Improvements to be undertaken and completed by the District shall be determined in the discretion of the Board, subject to the requirements of the County and other Alternate Service Providers, and are anticipated to include those Public Improvements as generally set forth in Exhibit D.

The District shall be authorized, but not obligated, to provide ongoing services related to the maintenance of landscape improvements and related to covenant enforcement, as provided under Section 32-1-1004(8)(a), C.R.S. During the period that the District operates any such facilities, revenue to pay the expenses of operations may be obtained from fees legally imposed, to the extent permitted by the Service Plan, by the District or other legally available revenues of the District.

(b) Limitations of the District Powers and Service Plan Amendment.

(i) Operation and Maintenance Limitation.

If acceptable to and/or required by the County, some of the Public Improvements will be dedicated to the County or an Alternate Service Provider. In the event that any of the Public Improvements are for any reason not conveyed to the County or an Alternate Service Provider, the District is authorized to own, operate and maintain the same from any legally available revenues of the District.

It is anticipated that the District will be responsible for the operation and maintenance of certain street and other Public Improvements within the District Boundaries. The budget(s) adopted by the District will authorize expenditures from District revenues for the District's administration and the operation and maintenance of the Public Improvements not conveyed to the County or an Alternate Service Provider. In addition to property taxes, and in order to offset the expenses of the anticipated operations and maintenance costs, the District may also rely upon Fees and other revenue sources authorized by law. These revenues will include, among other revenues, the power to assess Fees, rates, tolls, penalties or charges as provided in Section 32-1-1001(l), C.R.S.

(ii) Construction Standards Limitation. The District will ensure that the Public Improvements are designed and constructed in accordance with all standards and specifications of the County and of any Alternate Service Provider. The District will obtain approval of civil engineering plans and permits for construction and installation of the Public Improvements from the County or relevant Alternate Service

Provider, as may be required, prior to construction and/or installation of such Public Improvements.

(iii) Inclusion and Exclusion Limitation. The District shall be permitted to undertake inclusions and exclusions at its discretion and without a Service Plan Amendment, so long as such inclusions and exclusions are in accordance with the Special District Act. Notice of any such boundary adjustment, including any inclusion within the Inclusion Area, shall be provided to the County pursuant to the requirements of the annual report required under Section 7 of this Service Plan. The County shall not be required to review or take any action to facilitate such boundary adjustments or obligations with respect to the same.

(iv) Debt Limitation. The District's Debt Limitation shall be One Hundred Million Dollars (\$100,000,000). The obligations of the District in intergovernmental agreements concerning the funding and/or operations of the District's Public Improvements and services, for which voter approval has been or will be obtained to the extent required by TABOR or other State law, will not count against the Debt Limitation. Increases necessary to accomplish a refunding, reissuance or restructuring of Debt shall also not count against the Debt Limitation if a present value savings can be shown or such refinancing is necessary to avoid any default on outstanding Debt, including, without limitation, term extensions of outstanding Debt.

(v) Service Plan Amendment Requirement. This Service Plan has been designed with sufficient flexibility to enable the District to provide required services and facilities under evolving circumstances without the need for amendments. Actions of the District that constitute material modifications to this Service Plan under the Special District Act shall entitle the County to all remedies available under State law to enjoin such actions. Any violation of the Debt Limitation or the Maximum Debt Mill Levy without County approval as set forth herein shall constitute a material modification of this Service Plan.

(vi) Overlapping Districts. The District Boundaries may overlap the service area and/or boundaries of any fire district or park and recreation district; provided, however, that the District shall not duplicate or furnish any service of facility provided by an overlapping special district. To the extent required under Section 32-1-107, C.R.S., the District shall obtain any required consent of any other special district, as applicable, to the overlap of the District Boundaries and to the provision of similar services or facilities within the Service Area.

(c) Preliminary Engineering Survey/Site Plan of Public Improvements.

A preliminary engineering survey setting forth the anticipated scope and extent of Public Improvements which may be provided by or through the District are attached hereto as Exhibit D, and the initial estimated costs of the Public Improvements which may be provided by or through the District is attached hereto as Exhibit E. The estimated costs of the Public Improvements that may be needed to serve all property within the Initial District Boundaries and the Inclusion Area total approximately Fifty-Seven Million, Nine Hundred Eighty-Six Thousand, One Hundred and Seventy Dollars (\$57,986,170) in 2018 prices. Actual Public Improvements costs will vary based in part upon the specific requirements of Development Plans, future approved Public Improvements, both within and without the District Boundaries, and timing related to the phasing and completion of the Public Improvements. Final planning and design of the Public Improvements may differ from that shown in Exhibits D and E and will depend on the specific matters contained in the Development Plans, and therefore the estimates and proposed scope and extent presented herein are conceptual in nature. All facilities will be designed in such a way as to assure that the facility and service standards will be compatible with those of the County and any Alternative Service Provider, if applicable, as well as any future subdivision improvement agreements, which may be affected thereby.

6. FINANCIAL PLAN.

(a) General.

The District shall be authorized to provide for the District Activities from the proceeds of Debt to be issued by the District and from other legally available revenues, including Fees and developer advances. The Financial Plan for the District shall be to issue Debt at such time or times as the District can reasonably expect to repay such Debt based upon the generation of the revenues as represented in the Financial Plan attached hereto as Exhibit F. The Financial Plan sets forth projections currently associated with development within the Service Area. Timing associated with issuance of any Debt shall be based upon the pace at which development actually progresses within the Service Area. As a consequence, the District may issue Debt on a schedule and in such year or years as the District determines will meet the general intent of the Financial Plan, though different from the timing and amounts of Debt set forth in Exhibit F without having to process an amendment of this Service Plan. and will be phased to fund the completion of the Public Improvements as development is planned or occurs.

Until such time as the District can issue long-term Debt, interim funding for District Activities may be provided by the developer or other persons or entities and then repaid subject to any limitation set forth herein. The Financial Plan provides an illustration of how the Public Improvements and other services of the District may be financed; however, the final terms of Debt financing are likely to be different and shall be determined by the District, subject to any limitations established in this Service Plan. As further described in the Financial Plan, the District anticipates issuing approximately Seventy Million Dollars (\$70,000,000) of Debt. The actual amount of Debt may increase or decrease, dependent upon the timing with respect to actual build-out and the ultimate actual assessed values of property and improvements that are established within the District. Notwithstanding, the District shall not be permitted to issue Debt in excess of the Debt Limitation or supported by an ad valorem tax mill levy in excess of the Maximum Debt Mill Levy established hereunder.

The District anticipates that it will be necessary to impose a debt service mill levy of approximately fifty (50) mills upon all taxable property within the District, beginning with the year 2019. Notwithstanding, mill levies may be certified by the District as necessary to cover debt service requirements in an amount not to exceed the Maximum Debt Mill Levy. In addition, the District anticipates imposing fees related to water and sanitation improvements and facilities and related water and sanitation service. All fees imposed shall be determined by the Board.

(b) Maximum Net Effective Interest Rate/Maximum Underwriting Discount.

The interest rate on any Debt is expected to be the market rate at the time the Debt is issued, but not to exceed the Maximum Net Effective Interest Rate. The underwriting discount on any Debt shall not exceed the Maximum Underwriting Discount. Debt, when issued, shall comply with all relevant requirements of this Service Plan, the Special District Act, and other State and Federal law as then applicable to the issuance of Debt or public securities. Then current interest rates and underwriting conditions will ultimately determine, within the limitations of this Service Plan, the amounts and times of Debt issuance.

(c) Maximum Debt Mill Levy.

The Maximum Debt Mill Levy authorized herein shall be the maximum mill levy that the District is permitted to impose upon taxable property within the District for repayment of Debt and shall be determined as follows: the Maximum Debt Mill Levy rate in any case shall be fifty (50) mills; provided that if, on or after January 1, 2018,

there are changes in the method of calculating assessed valuation or any constitutionally mandated tax credit, cut or abatement, the Maximum Debt Mill Levy rate may be increased or decreased to reflect such changes, such increases or decreases to be determined by the Board in good faith (such determination to be binding and final) so that to the extent possible, the actual tax revenues generated by the mill levy, as adjusted for changes occurring after January 1, 2018, are neither diminished nor enhanced as a result of such changes. For purposes of the foregoing, a change in the ratio of actual to assessed valuation shall be deemed to be a change in the method of calculating assessed valuation. While the District may not exceed the Maximum Debt Mill Levy, the District shall only impose a debt service mill levy in an amount needed to for the repayment of Debt.

(d) Debt Repayment Sources.

The District may rely upon various revenue sources authorized by law for Debt repayment, including without limitation ad valorem taxes, Fees and assessments as authorized in the Special District Act. The District shall have the authority to pledge revenue from ad valorem taxes, Fees and assessments to the repayment of Debt.

(e) Limitations on Security for Debt.

The District shall not pledge any revenue or property of the County as security for the Debt authorized in this Service Plan. Approval of this Service Plan shall not be construed as a guarantee by the County of repayment of any of the District's Debt; nor shall anything in the Service Plan be construed so as to create any responsibility or liability on the part of the County in the event of default by the District in the repayment of any such Debt.

(f) District's Operating Costs.

The estimated cost of engineering, accounting and legal services and other administrative services, together with the estimated costs of the District's organization and initial operations, are included within assumptions contained in the Financial Plan and are anticipated to be funded with any revenues legally available to the District, including ad valorem taxes, Fees and developer advances.

In addition to the capital costs of the Public Improvements, the District will require operating funds for administration and to plan and cause the Public Improvements to be repaired and maintained. The first year's operating budget is estimated to be one hundred thousand dollars (\$100,000), which is anticipated to be derived from available revenues of the District, including developer advances.

The Maximum Debt Mill Levy for the repayment of Debt shall not apply to the District's ability to increase its mill levy as necessary for provision of operation and maintenance services.

(g) Debt Instrument Disclosure Requirement.

Debt instruments shall be required to include the following statement: "The [debt instrument] does not constitute a debt, financial obligation or liability of the County, and the County is not liable for repayment of the principal of, premium if any, and interest on the [debt instrument]".

7. ANNUAL REPORT.

(a) General.

The District shall be responsible for submitting an annual report to the County within six (6) months of the close of the fiscal year.

(b) Reporting of Significant Events.

The annual report shall include information as to any of the following:

(i) Boundary changes made or proposed to the District's boundary as of December 31 of the prior year.

(ii) Intergovernmental Agreements with other governmental entities either entered into or proposed as of December 31 of the prior year.

(iii) Copies of the District's rules and regulations, if any, as of December 31 of the prior year.

(iv) A summary of any litigation which involves the Public Improvements as of December 31 of the prior year.

(v) Status of the District's construction of the Public Improvements as of December 31 of the prior year.

(vi) The assessed valuation of the District for the current year.

(vii) Current year budget including a description of the Public Improvements anticipated to be constructed in such year.

(viii) Audit of the District's financial statements, for the year ending December 31 of the previous year, prepared in accordance with generally accepted accounting principles or audit exemption, if applicable.

(ix) Notice of any uncured events of default by the District, which continue beyond a ninety (90) day period, under any Debt instrument.

(x) Any inability of the District to pay its obligations as they come due, in accordance with the terms of such obligations, which continue beyond a ninety (90) day period.

8. CONSOLIDATION/DISSOLUTION.

The consolidation of the District with any other special district shall be subject to the approval of the County. The District will take all action necessary to dissolve pursuant to the Special District Act at such time as it no longer needs to remain in existence in order to discharge its financial obligations or to perform its services, including the operation and maintenance of the Public Improvements.

9. INTERGOVERNMENTAL AGREEMENTS.

The District may enter into intergovernmental agreements from time to time with the County, the State and other special districts.

10. ELECTION OF BOARD OF DIRECTORS.

The Board of Directors of the District is anticipated to have up to five (5) directors. The initial Board will be elected from duly qualified eligible electors at an organizational election held as soon after approval of this Service Plan as practicable. At the organizational election, up to three (3) directors will be elected to serve an initial term of four (4) years, and up to two (2) directors will be elected to serve an initial term of two (2) years. Thereafter, the District shall hold regular elections in accordance with requirements set forth in the Special District Act.

11. CONCLUSION.

It is submitted that this Service Plan, as required by Section 32-1-203(2) and Section 32-1-203(2.5), C.R.S., establishes that:

(a) There is sufficient existing and projected need for organized service in the area to be serviced by the District;

- (b) The existing service in the area to be served by the District is inadequate for present and projected needs;
- (c) The District is capable of providing economical and sufficient service to the area within its proposed boundaries; and
- (d) The area to be included in the District does have, and will have, the financial ability to discharge the proposed indebtedness on a reasonable basis.
- (e) Adequate service is not, and will not be available to the area through the County or other existing municipal or quasi-municipal corporations, including existing special districts, within a reasonable time and on a comparable basis.
- (f) The facility and service standards of the District are compatible with the facility and service standards of each county within which the special district is to be located and each municipality which is an interested party under Section 32-1-204(1), C.R.S.
- (g) The proposal is in substantial compliance with a comprehensive plan adopted pursuant to Section 30-28-106, C.R.S.
- (h) The proposal is in compliance with any duly adopted County, regional or State long-range water quality management plan for the area.
- (i) The creation of the District is in the best interests of the area proposed to be served.

Therefore, it is hereby respectfully requested that the Board of County Commissioners of Adams County, Colorado, which has jurisdiction to approve this Service Plan by virtue of Section 32-1-203(2), C.R.S., et seq., as amended, adopt a resolution that approves this “Service Plan for Rocky Mountain Rail Park Metropolitan District” as submitted and without conditions.

EXHIBIT A
Legal Description of Initial District Boundaries

EXHIBIT "A"

LOCATED IN THE EAST HALF OF SECTIONS 26 AND 23, TOWNSHIP 3 SOUTH,
RANGE 64 WEST OF THE 6TH PRINCIPAL MERIDIAN,
COUNTY OF ADAMS, STATE OF COLORADO
SHEET 1 OF 2

A PARCEL OF LAND LOCATED IN THE EAST HALF OF SECTIONS 26 AND 23, TOWNSHIP 3 SOUTH,
RANGE 64 WEST OF THE 6TH P.M., COUNTY OF ADAMS, STATE OF COLORADO, BEING MORE
PARTICULARLY DESCRIBED AS FOLLOWS:

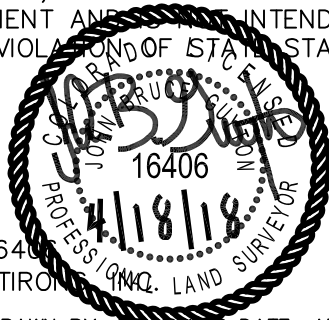
CONSIDERING THE SOUTH LINE OF THE NORTHEAST QUARTER OF SECTION 35 AS BEARING NORTH
89°24'01" WEST, A DISTANCE OF 2657.29 FEET BETWEEN THE EAST QUARTER CORNER OF SECTION
35, BEING A FOUND #6 REBAR WITH 2 1/2" ALUMINUM CAP, "LS 5112 T3S R64W 35 36 1/4 1991"
AND THE CENTER QUARTER OF SECTION 35, BEING A FOUND #6 REBAR WITH 3 1/4" ALUMINUM CAP,
"T3S R67W [SIC] CENTER 1/4 SEC 35 1992 LS 10734" WITH ALL BEARINGS SHOWN HEREON ARE
RELATIVE THERETO.

COMMENCING AT SAID CENTER QUARTER CORNER OF SECTION 35; THENCE ALONG THE WEST LINE OF
THE NORTHEAST QUARTER OF SECTION 35, NORTH 00°24'15" WEST, A DISTANCE OF 2630.77 FEET TO
THE SOUTH QUARTER CORNER OF SECTION 26; THENCE ALONG THE WEST LINE OF THE SOUTHEAST
QUARTER OF SECTION 26, NORTH 00°54'59"W, A DISTANCE OF 1349.52 FEET TO POINT ON THE
NORTH RIGHT-OF-WAY LINE OF THE UNION PACIFIC RAILROAD; THENCE ALONG SAID NORTH
RIGHT-OF-WAY LINE, NORTH 87°56'25"E, A DISTANCE OF 400.05 FEET TO THE POINT OF BEGINNING;
THENCE NORTH 00°54'59"W, A DISTANCE OF 1292.35 FEET; THENCE NORTH 00°54'42"W, A DISTANCE
OF 2647.11 FEET; THENCE NORTH 00°38'13"W, A DISTANCE OF 2646.37 FEET; THENCE NORTH
00°38'12"W, A DISTANCE OF 2643.27 FEET; TO A POINT ON THE NORTH LINE OF THE NORTHEAST
QUARTER OF SECTION 23; THENCE ALONG SAID NORTH LINE, THENCE SOUTH 89°37'39"E, A DISTANCE
OF 2229.51 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF PETERSON ROAD; THENCE
ALONG SAID WEST RIGHT-OF-WAY LINE THE FOLLOWING FOUR (4) COURSES:

- 1) SOUTH 00°33'11"E, A DISTANCE OF 2646.70 FEET;
- 2) THENCE SOUTH 00°33'13"E, A DISTANCE OF 2646.16 FEET;
- 3) THENCE SOUTH 01°04'21"E, A DISTANCE OF 2650.03 FEET;
- 4) THENCE SOUTH 01°04'25"E, A DISTANCE OF 1191.58 FEET TO A POINT ON SAID NORTH
RIGHT-OF-WAY LINE OF THE UNION PACIFIC RAILROAD; THENCE ALONG SAID RIGHT-OF-WAY LINE,
SOUTH 87°56'25" WEST, A DISTANCE OF 2232.37 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 20,437,415 SQ. FT. OR 469.18 ACRES MORE OR LESS.

I, JOHN B. GUYTON, A LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE FOR
AND ON BEHALF OF FLATIRONS, INC., THAT THIS PARCEL DESCRIPTION AND ATTACHED EXHIBIT, BEING
MADE A PART THEREOF, WERE PREPARED BY ME OR UNDER MY RESPONSIBLE CHARGE AT THE
REQUEST OF THE CLIENT AND NOT INTENDED TO REPRESENT A MONUMENTED LAND SURVEY OR
SUBDIVIDE LAND IN VIOLATION OF STATE STATUTE.



JOHN B. GUYTON
COLORADO P.L.S. #16406
CHAIRMAN/CEO, FLATIRONS, INC.

FSI JOB NO. 18-71,096

JOB NUMBER: 18-71,096 DRAWN BY: M. VOYLES DATE: APRIL 17, 2018 (PARCEL 2)
THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS
NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD
INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

Flatirons, Inc.
Surveying, Engineering & Geomatics



3825 IRIS AVE, STE 395
BOULDER, CO 80301
PH: (303) 443-7001
FAX: (303) 443-9830
www.FlatironsInc.com

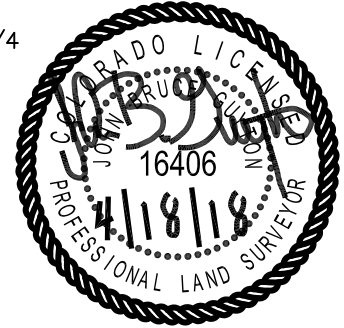
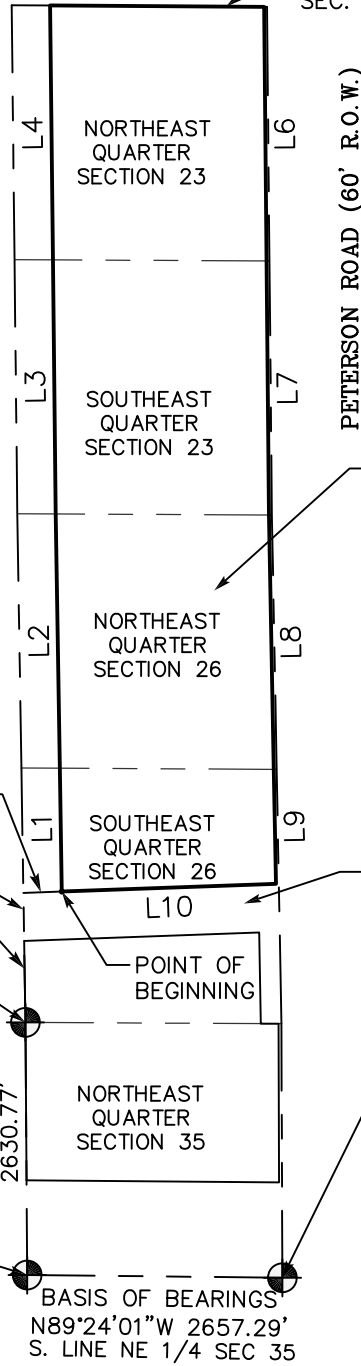
EXHIBIT "A"

LOCATED IN THE EAST HALF OF SECTIONS 26 AND 23, TOWNSHIP 3 SOUTH,
RANGE 64 WEST OF THE 6TH PRINCIPAL MERIDIAN,
COUNTY OF ADAMS, STATE OF COLORADO

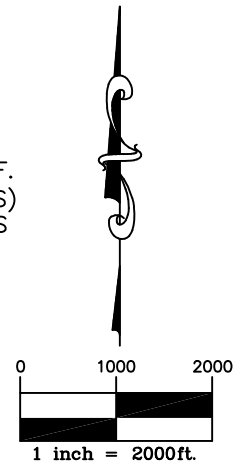
SHEET 2 OF 2
L5

N LINE NE 1/4
SEC. 23

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	1292.35	N00°54'59"W
L2	2647.11	N00°54'42"W
L3	2646.37	N00°38'13"W
L4	2643.27	N00°38'12"W
L5	2229.51	S89°37'39"E
L6	2646.70	S00°33'11"E
L7	2646.16	S00°33'13"E
L8	2650.03	S01°04'21"E
L9	1191.58	S01°04'25"E
L10	2232.37	S87°56'25"W



TOTAL AREA:
20,437,415 S.F.
(469.18 ACRES)
MORE OR LESS



N87°56'25"E
400.05'
W. LINE SE 1/4
SEC. 26

N00°54'59"W
1349.52'

SOUTH QUARTER CORNER SECTION 26
NORTH QUARTER CORNER SECTION 35
FOUND #6 REBAR WITH 3" BRASS
CAP, "CITY OF AURORA LS 23527 T3S
1/4 26 35 R64W 1993"

POINT OF COMMENCEMENT
CENTER 1/4 SECTION 35
FOUND #6 REBAR WITH 3
1/4" ALUMINUM CAP, "T3S
R67W [SIC] CENTER 1/4
SEC 35 1992 LS 10734"

W. LINE NE 1/4
SEC 35
N00°24'15"W
2630.77'

N89°24'01"W 2657.29'
S. LINE NE 1/4 SEC 35

UNION PACIFIC
RAILROAD
RIGHT-OF-WAY

EAST 1/4 SECTION 35
FOUND #6 REBAR WITH 2
1/2" ALUMINUM CAP, "LS
5112 T3S R64W 35 36
1/4 1991"

JOB NUMBER: 18-71,096 DRAWN BY: M. VOYLES DATE: APRIL 17, 2018 (PARCEL 2)
THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS
NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD
INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

Flatirons, Inc.
Surveying, Engineering & Geomatics



3825 IRIS AVE, STE 395
BOULDER, CO 80301
PH: (303) 443-7001
FAX: (303) 443-9830
www.FlatironsInc.com

EXHIBIT B
Legal Description of Inclusion Area

EXHIBIT "B"

LOCATED IN THE SOUTHEAST QUARTER OF SECTION 26 AND THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 3 SOUTH, RANGE 64 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF ADAMS, STATE OF COLORADO
SHEET 1 OF 2

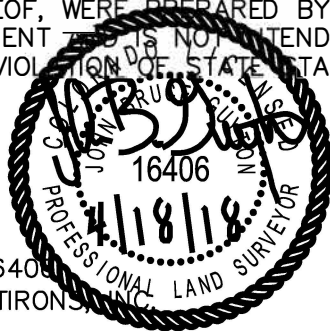
A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 26 AND THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 3 SOUTH, RANGE 64 WEST OF THE 6TH P.M., COUNTY OF ADAMS, STATE OF COLORADO

CONSIDERING THE SOUTH LINE OF THE NORTHEAST QUARTER OF SECTION 35 TO BEAR NORTH 89°24'01" WEST, A DISTANCE OF 2657.29 FEET BETWEEN THE EAST QUARTER CORNER OF SECTION 35, BEING A FOUND #6 REBAR WITH 2 1/2" ALUMINUM CAP, "LS 5112 T3S R64W 35 36 1/4 1991" AND THE CENTER QUARTER OF SECTION 35, BEING A FOUND #6 REBAR WITH 3 1/4" ALUMINUM CAP, "T3S R67W [SIC] CENTER 1/4 SEC 35 1992 LS 10734" WITH ALL BEARINGS SHOWN HEREON ARE RELATIVE THERETO.

COMMENCING AT SAID CENTER QUARTER CORNER OF SECTION 35; THENCE ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 35, NORTH 00°24'15" WEST, A DISTANCE OF 986.62 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID WEST LINE, NORTH 00°24'15" WEST, A DISTANCE OF 1644.15 FEET TO THE SOUTH QUARTER CORNER OF SECTION 26; THENCE ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 26, NORTH 00°54'00" WEST, A DISTANCE OF 649.49 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID WEST LINE, NORTH 00°24'15" WEST, A DISTANCE OF 1644.15 FEET TO THE SOUTH QUARTER CORNER OF SECTION 26; THENCE ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 26, NORTH 87°56'25" EAST, A DISTANCE OF 2449.51 FEET; THENCE SOUTH 01°03'37" EAST, A DISTANCE OF 949.60 FEET TO THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 26; THENCE ALONG SAID SECTION LINE, SOUTH 89°43'06" EAST, A DISTANCE OF 184.57 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF PETERSON ROAD; THENCE ALONG SAID WEST RIGHT-OF-WAY LINE, SOUTH 00°12'00" EAST, A DISTANCE OF 1653.32 FEET; THENCE DEPARTING SAID RIGHT-OF-WAY LINE, NORTH 89°31'02" WEST, A DISTANCE OF 2630.74 FEET TO A POINT ON THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 35, SAID POINT ALSO BEING THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 6,545,869 SQ. FT. OR 150.27 ACRES MORE OR LESS.

I, JOHN B. GUYTON, A LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE FOR AND ON BEHALF OF FLATIRONS, INC., THAT THIS PARCEL DESCRIPTION AND ATTACHED EXHIBIT, BEING MADE A PART THEREOF, WERE PREPARED BY ME OR UNDER MY RESPONSIBLE CHARGE AT THE REQUEST OF THE CLIENT AND IS NOT INTENDED TO REPRESENT A MONUMENTED LAND SURVEY OR SUBDIVIDE LAND IN VIOLATION OF STATE STATUTE.



JOHN B. GUYTON
COLORADO P.L.S. #16406
CHAIRMAN/CEO, FLATIRONS, INC.

FSI JOB NO. 18-71,096

Flatirons, Inc.
Surveying, Engineering & Geomatics



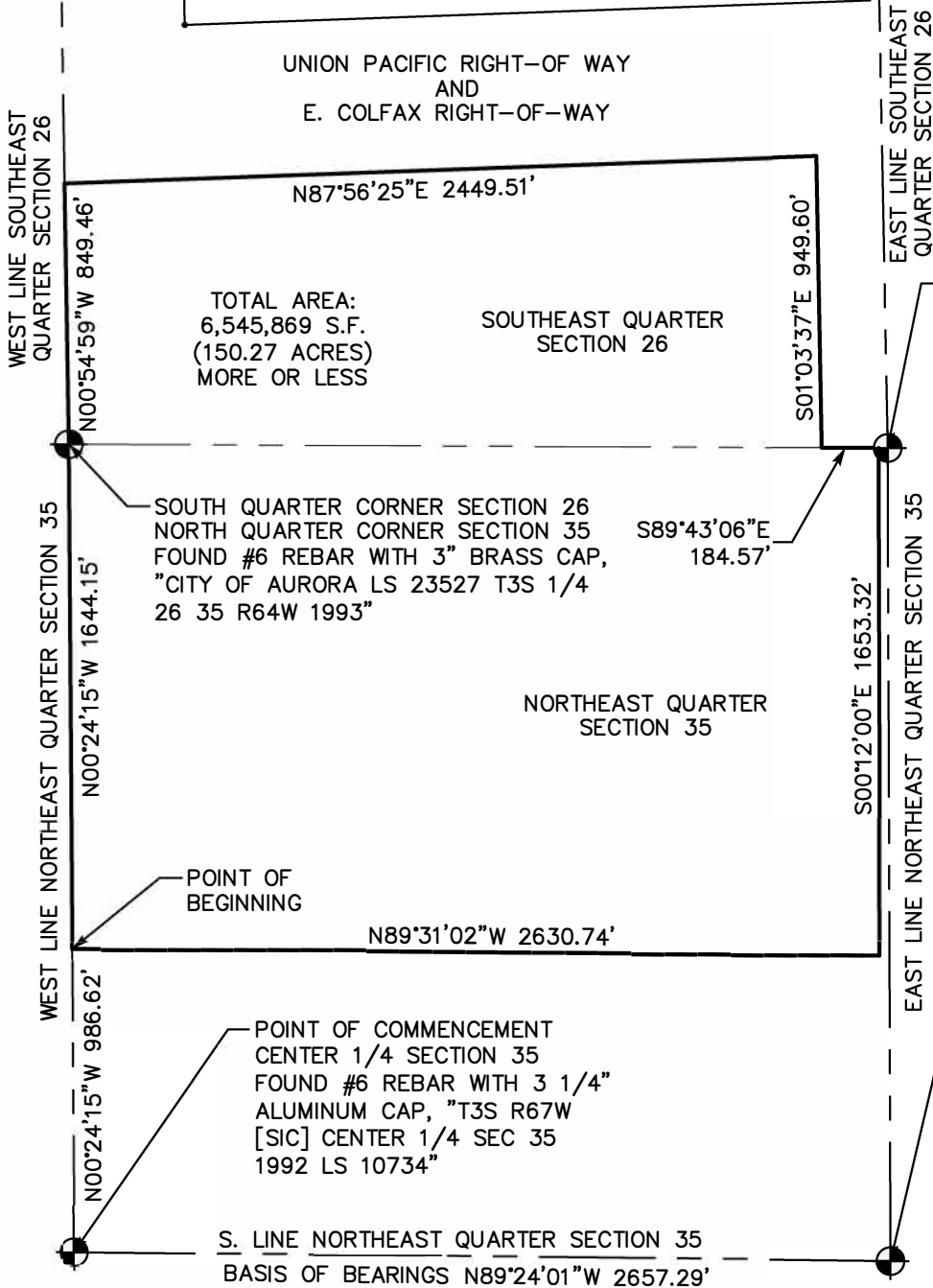
3825 IRIS AVE, STE 395
 BOULDER, CO 80301
 PH: (303) 443-7001
 FAX: (303) 443-9830
www.FlatironsInc.com

JOB NUMBER: 18-71,096 DRAWN BY: M. VOYLES DATE: APRIL 17, 2018 (PARCEL 1)
THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

EXHIBIT "B"

LOCATED IN THE SOUTHEAST QUARTER OF SECTION 26 AND THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 3 SOUTH, RANGE 64 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF ADAMS, STATE OF COLORADO

SHEET 2 OF 2



TOTAL AREA:
6,545,869 S.F.
(150.27 ACRES)
MORE OR LESS

SOUTHEAST CORNER SECTION 26
NORTHEAST CORNER SECTION 35
FOUND #6 REBAR WITH 3 1/4" ALUMINUM CAP IN RANGE BOX, "T3S R64W S26 S25 S35 S36 1994 RLS 10372"

SOUTH QUARTER CORNER SECTION 26
NORTH QUARTER CORNER SECTION 35
FOUND #6 REBAR WITH 3" BRASS CAP, "CITY OF AURORA LS 23527 T3S 1/4 26 35 R64W 1993"

POINT OF BEGINNING

POINT OF COMMENCEMENT
CENTER 1/4 SECTION 35
FOUND #6 REBAR WITH 3 1/4" ALUMINUM CAP, "T3S R67W [SIC] CENTER 1/4 SEC 35 1992 LS 10734"

EAST 1/4 SECTION 35
FOUND #6 REBAR WITH 2 1/2" ALUMINUM CAP, "LS 5112 T3S R64W 35 36 1/4 1991"



Flatirons, Inc.
Surveying, Engineering & Geomatics



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BOULDER, CO 80301
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JOB NUMBER: 18-71,096 DRAWN BY: M. VOYLES DATE: APRIL 17, 2018 (PARCEL 1)
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BY:MVOYLES FILE:71096_LEGAL_DESCRIPTIONS.DWG DATE:4/18/2018 12:48 PM

EXHIBIT C
District Boundary Map

FRONT RANGE AIRPORT

E 48TH AVE

E 48TH AVE

MANILLA RD

E 30TH AVE

COLFAX AVE

PR ROAD (120' ROW)

PETERSON RD

DISTRICT 1, PARCEL 1
469.17 ACRES

DISTRICT 1, PARCEL 2
150.58 ACRES

NOTE:
THE INFORMATION SHOWN ON THE METRO DISTRICT EXHIBITS IS CONCEPTUAL AND FOR ILLUSTRATION PURPOSES ONLY. THIS INFORMATION IS SUBJECT TO CHANGE THROUGHOUT THE APPROVAL PROCESS OF ALL APPLICABLE GOVERNING JURISDICTIONS.

ROCKY MOUNTAIN RAIL PARK DISTRICT BOUNDARY MAP - EXHIBIT C

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



1529 MARKET STREET
SUITE 200
DENVER, CO 80202
(720) 250-8305

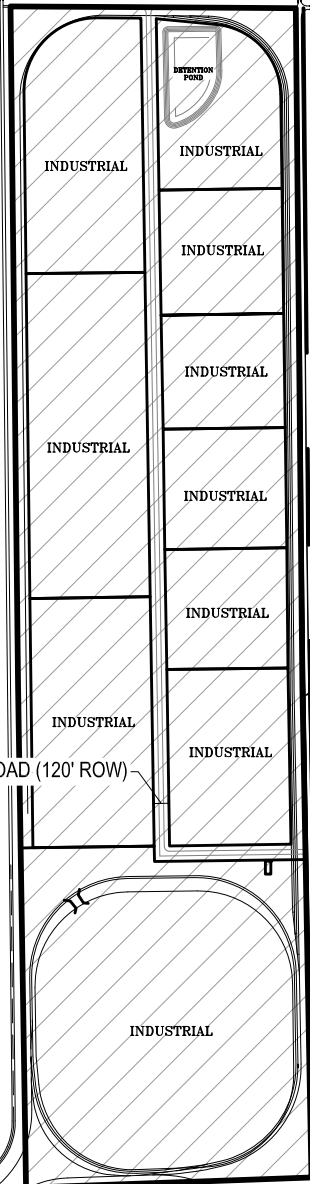
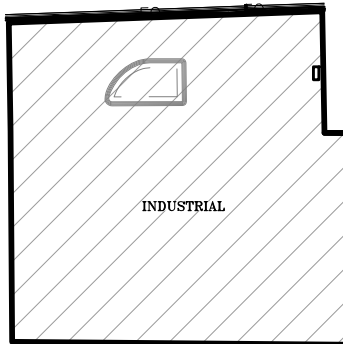


EXHIBIT D
Vicinity Map

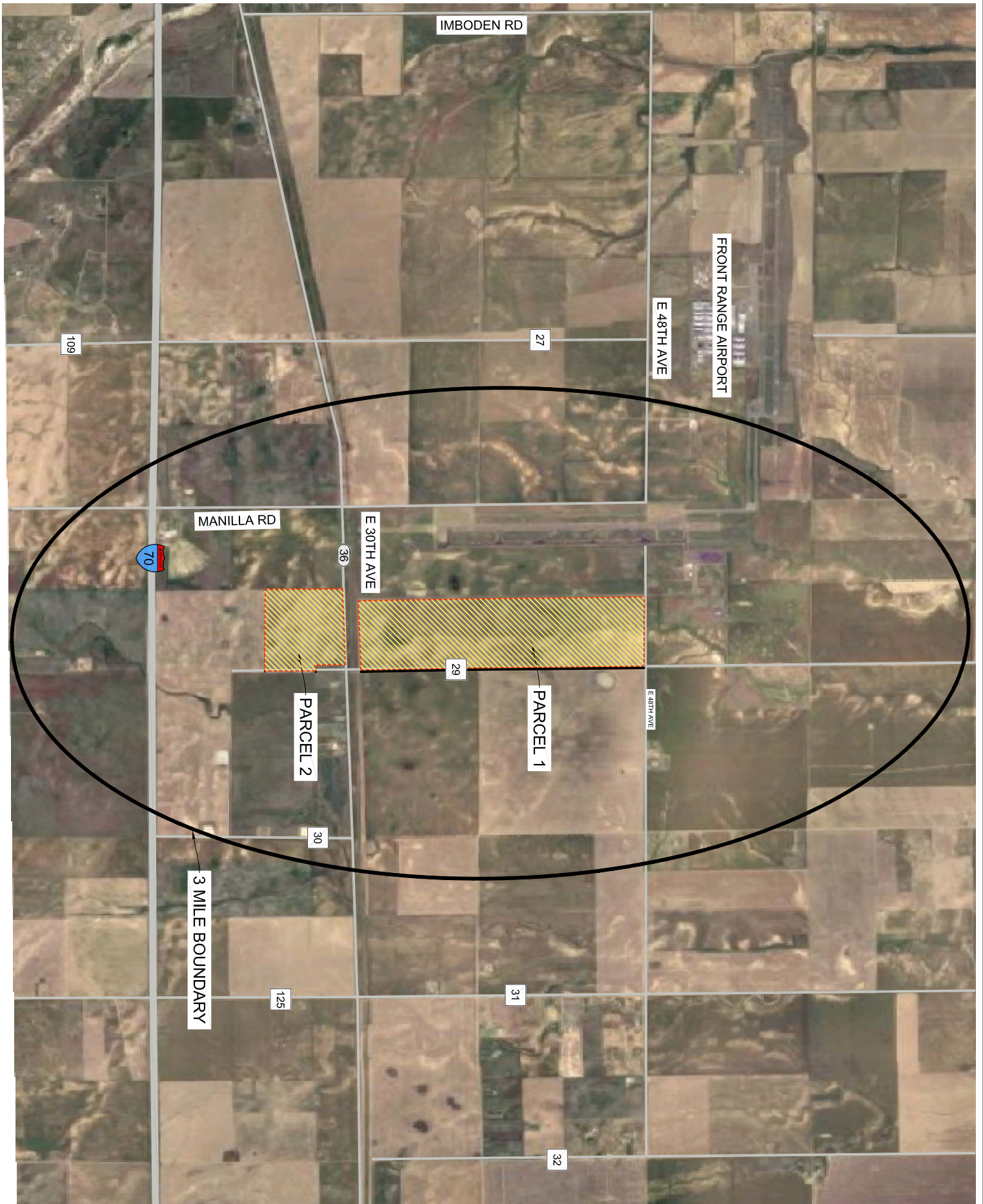




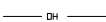

EXHIBIT E
Preliminary Engineering Survey/Site Plan

FRONT RANGE AIRPORT

E 48TH AVE

E 48TH AVE

LEGEND

-  ONSITE ROADWAY (15,161 L.F.)
-  OFFSITE ROADWAY (22,370 L.F.)
-  EX. OVERHEAD POWER
-  TRAFFIC SIGNAL

NOTE:
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MANILLA RD

E 30TH AVE

COLFAX AVE

PETTERSON RD

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL

INDUSTRIAL



**ROCKY MOUNTAIN RAIL PARK
 ROADWAY EXHIBIT - EXHIBIT E**

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC






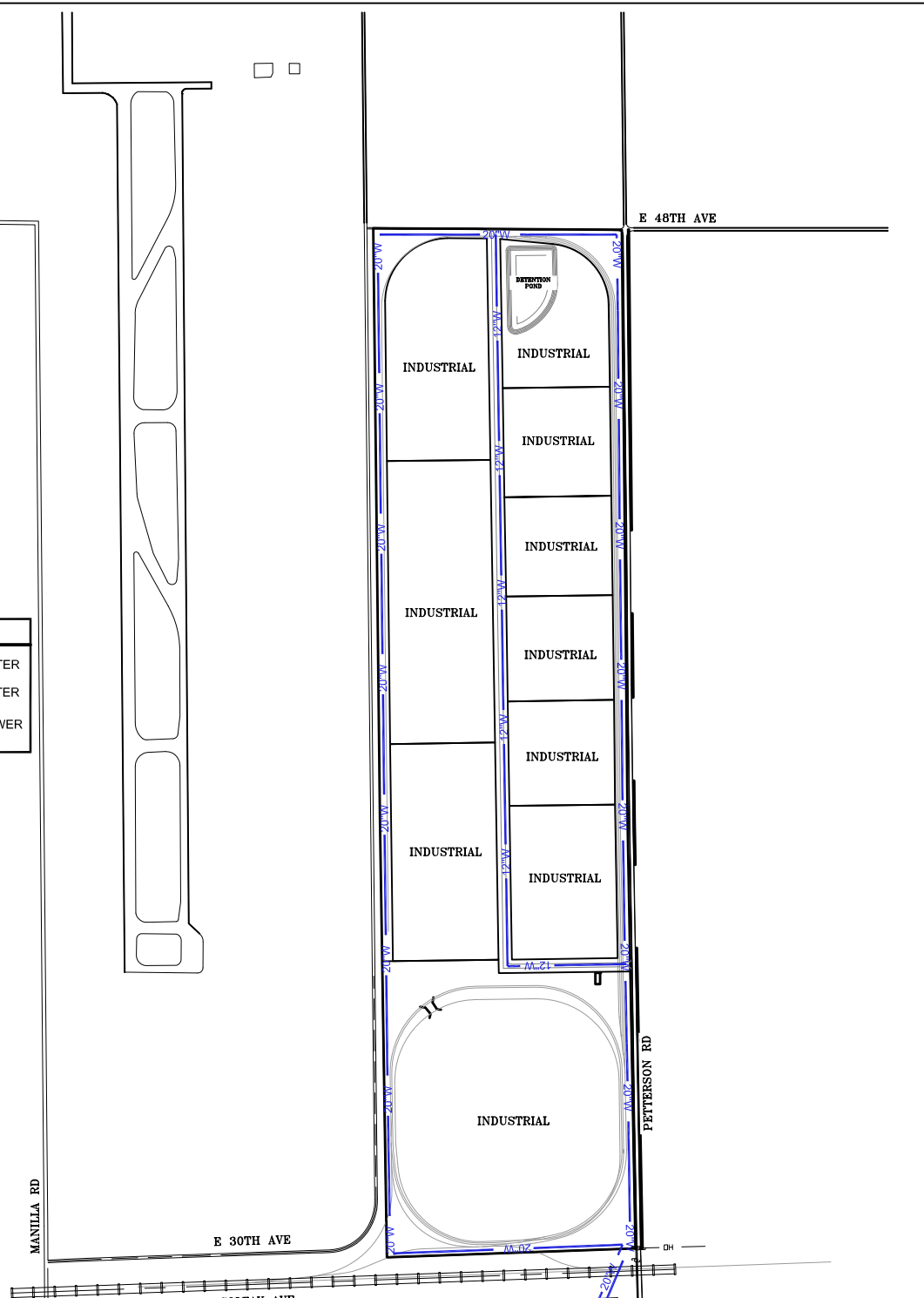
1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305

FRONT RANGE AIRPORT

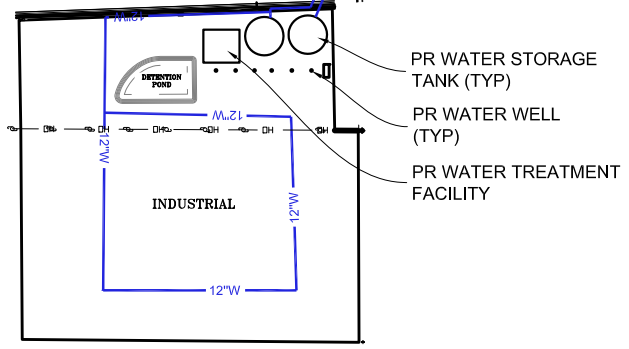
E 48TH AVE

E 48TH AVE

LEGEND		
	20"W	PROPOSED 20" WATER
	12"W	PROPOSED 12" WATER
	EX.	OVERHEAD POWER



NOTE:
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ROCKY MOUNTAIN RAIL PARK
POTABLE WATERLINE EXHIBIT
EXHIBIT E

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



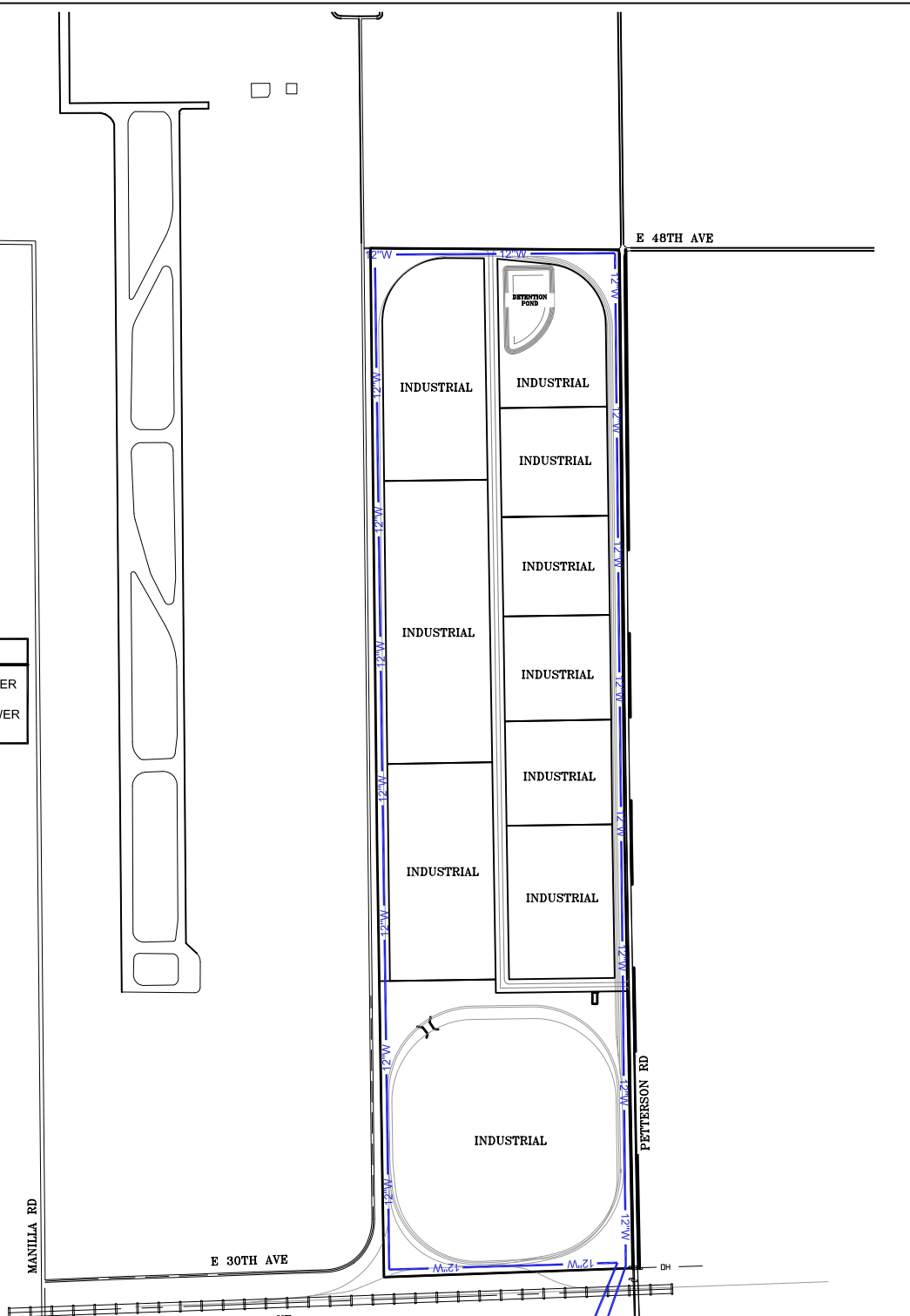
1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305

FRONT RANGE AIRPORT

E 48TH AVE

E 48TH AVE

LEGEND	
	PROPOSED 12" WATER
	EX. OVERHEAD POWER



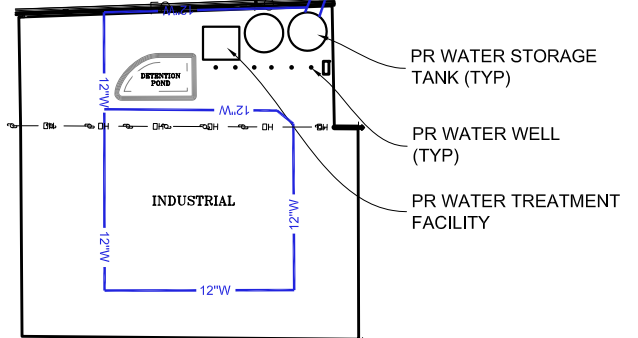
NOTE:
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**ROCKY MOUNTAIN RAIL PARK
 NON-POTABLE WATERLINE EXHIBIT
 EXHIBIT E**

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305

FRONT RANGE AIRPORT


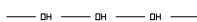
E 48TH AVE

E 48TH AVE

PR DOMESTIC WASTEWATER TREATMENT WORKS

PR EFFLUENT WATER STORAGE

LEGEND

	12"W	PROPOSED 12" WATER
	DH	EX. OVERHEAD POWER

NOTE:
 THE INFORMATION SHOWN ON THE METRO DISTRICT EXHIBITS IS CONCEPTUAL AND FOR ILLUSTRATION PURPOSES ONLY. THIS INFORMATION IS SUBJECT TO CHANGE THROUGHOUT THE APPROVAL PROCESS OF ALL APPLICABLE GOVERNING JURISDICTIONS.

**ROCKY MOUNTAIN RAIL PARK
 REUSABLE WATERLINE EXHIBIT
 EXHIBIT E**

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



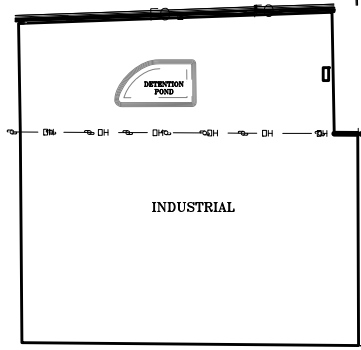
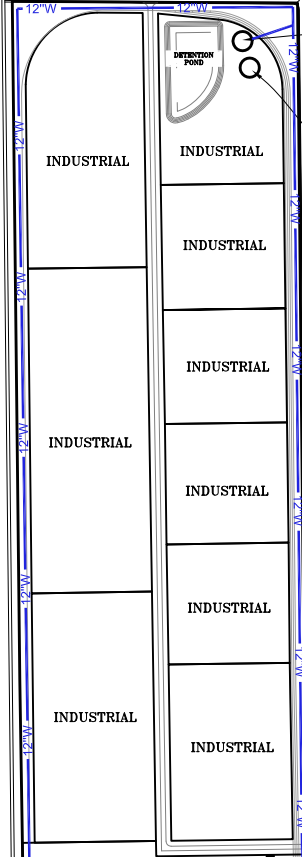
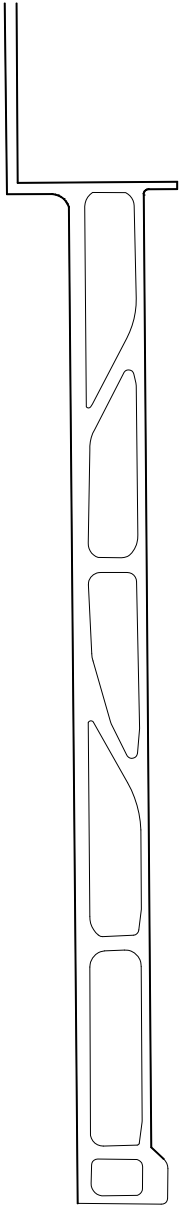
1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305

MANILLA RD

E 30TH AVE

COLFAX AVE

PETERSON RD



FRONT RANGE AIRPORT

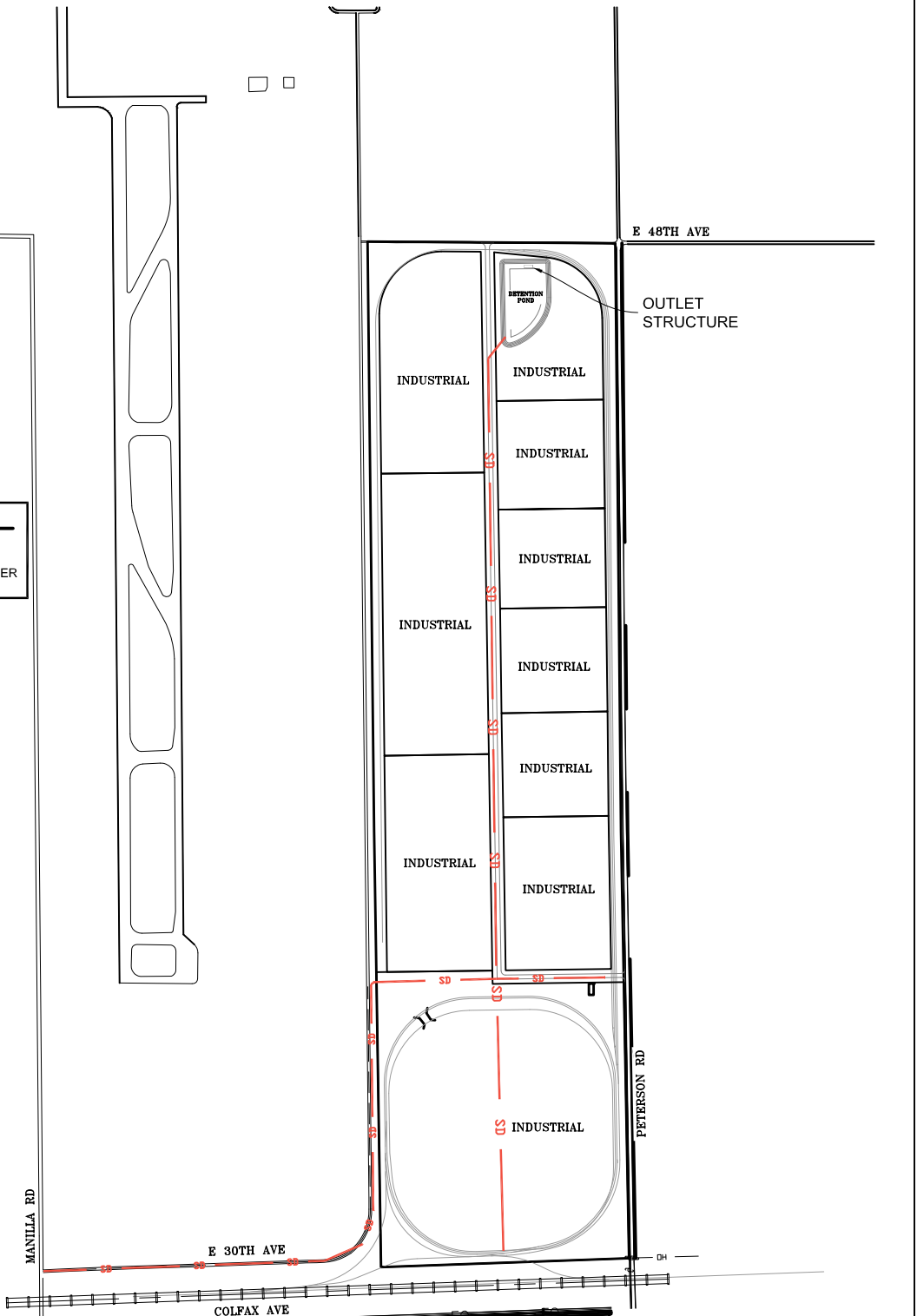
E 48TH AVE

E 48TH AVE

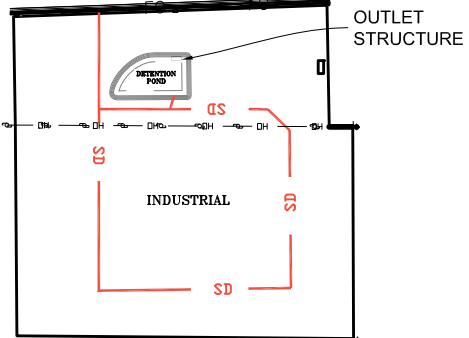
OUTLET STRUCTURE

LEGEND

- SD — PROPOSED STORM
- DH — DH — DH — EX. OVERHEAD POWER



NOTE:
 THE INFORMATION SHOWN ON THE METRO DISTRICT EXHIBITS IS CONCEPTUAL AND FOR ILLUSTRATION PURPOSES ONLY. THIS INFORMATION IS SUBJECT TO CHANGE THROUGHOUT THE APPROVAL PROCESS OF ALL APPLICABLE GOVERNING JURISDICTIONS.



ROCKY MOUNTAIN RAIL PARK
DRAINAGE EXHIBIT - EXHIBIT E

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305

FRONT RANGE AIRPORT





E 48TH AVE

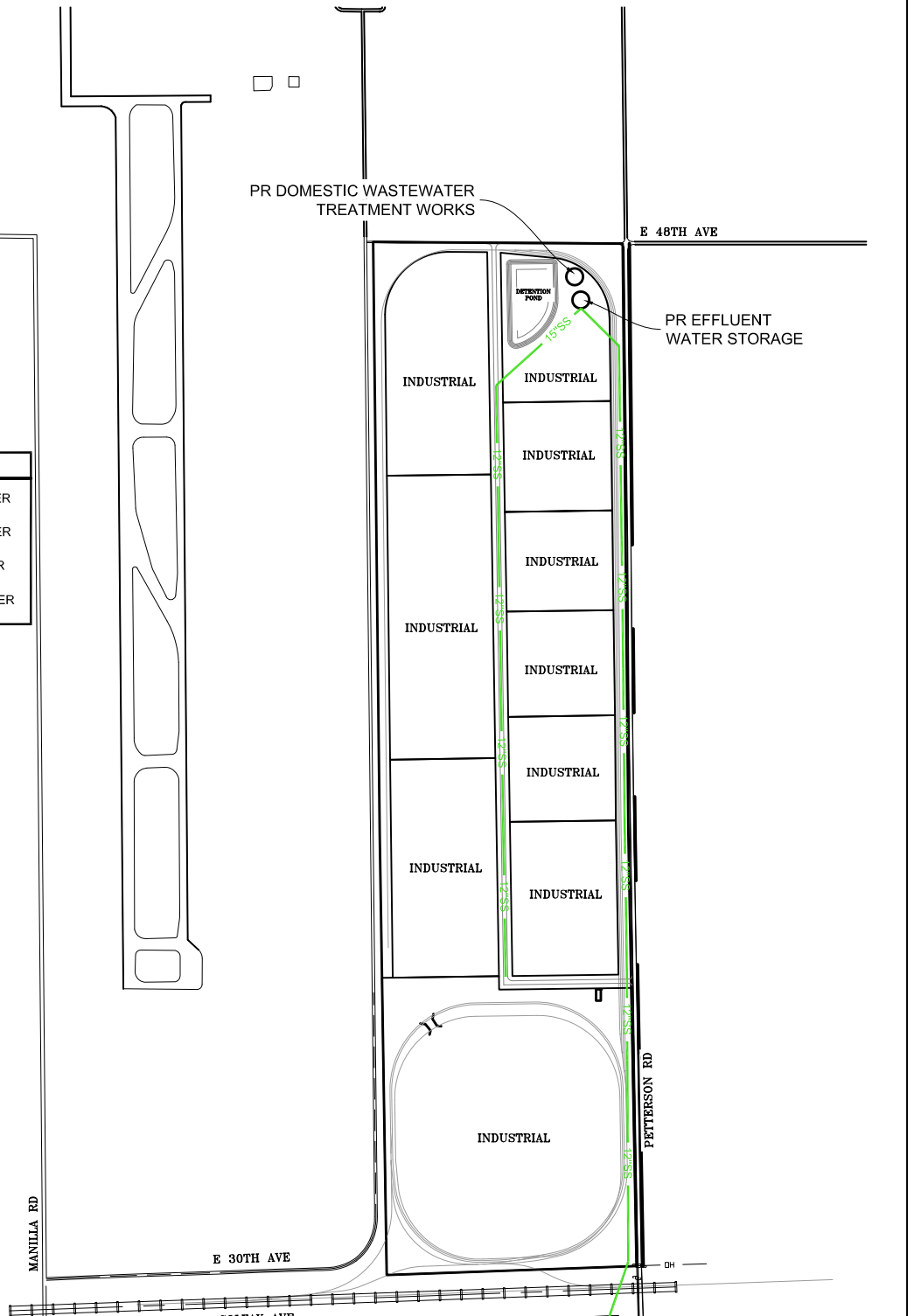
PR DOMESTIC WASTEWATER TREATMENT WORKS

E 48TH AVE

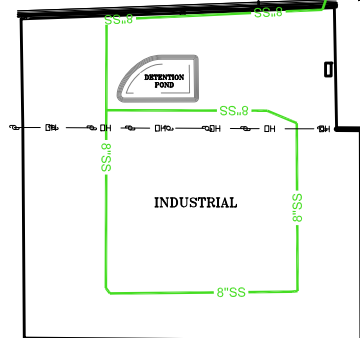
PR EFFLUENT WATER STORAGE

LEGEND

	15"SS	PROPOSED 15" SEWER
	12"SS	PROPOSED 12" SEWER
	8"SS	PROPOSED 8" SEWER
	OH	EX. OVERHEAD POWER



NOTE:
 THE INFORMATION SHOWN ON THE METRO DISTRICT EXHIBITS IS CONCEPTUAL AND FOR ILLUSTRATION PURPOSES ONLY. THIS INFORMATION IS SUBJECT TO CHANGE THROUGHOUT THE APPROVAL PROCESS OF ALL APPLICABLE GOVERNING JURISDICTIONS.



**ROCKY MOUNTAIN RAIL PARK
 SANITARY SEWER EXHIBIT - EXHIBIT E**

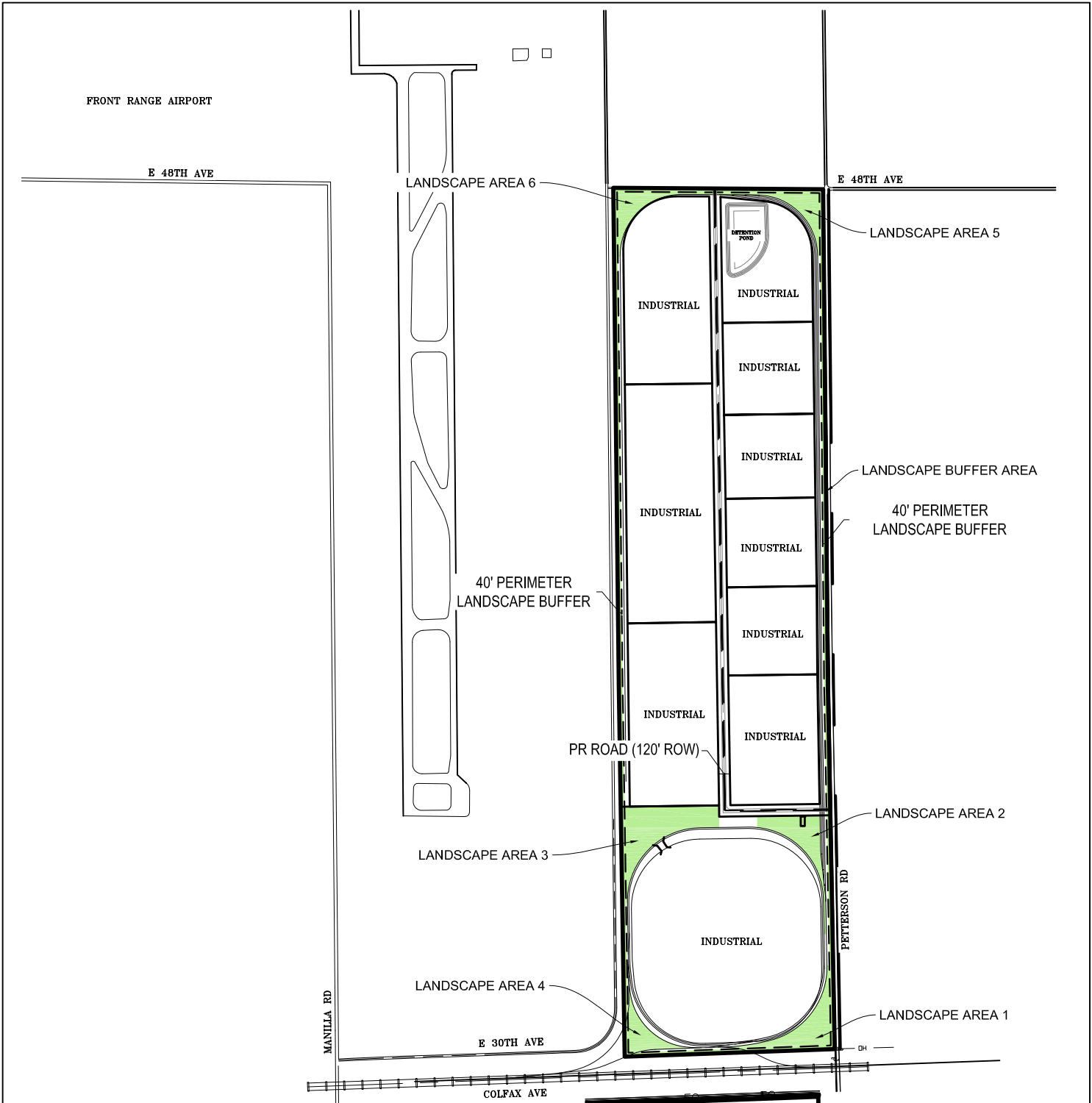
DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305



NOTE:
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ROCKY MOUNTAIN RAIL PARK
LANDSCAPE EXHIBIT - EXHIBIT E

DATE: 04/27/18

SCALE: 1" = 1500'

BY: JAC



1529 MARKET STREET
 SUITE 200
 DENVER, CO 80202
 (720) 250-8305

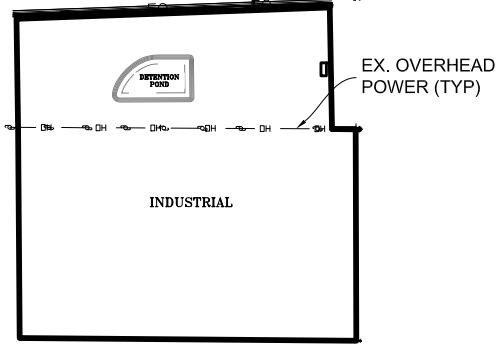


EXHIBIT F
Cost Estimates



ROCKY MOUNTAIN RAIL METROPOLITAN DISTRICT NO 1 ENGINEERS ESTIMATE

OVERALL COST ESTIMATE	SUBTOTAL
STREETS IMPROVEMENTS	
OFFSITE ROADWAYS	\$12,116,859.05
ONSITE ROADWAYS	\$11,246,376.20
STREETSCAPE	\$3,499,836.61
SUBTOTAL - STREETS IMPROVEMENTS	\$26,863,071.86
SAFETY PROTECTION IMPROVEMENTS	
TRAFFIC SIGNALS	\$733,600.00
SIGNAGE & STRIPING	\$41,920.00
SUBTOTAL - SAFETY PROTECTION IMPROVEMENTS	\$775,520.00
WATER IMPROVEMENTS	
DISTRIBUTION	\$3,941,490.88
WELLS, TREATMENT & STORAGE	\$7,532,500.00
SUBTOTAL - WATER IMPROVEMENTS	\$11,473,990.88
RAW WATER IMPROVEMENTS	
DISTRIBUTION	\$1,847,823.78
STORAGE & PUMPING	\$1,310,000.00
SUBTOTAL - RAW WATER IMPROVEMENTS	\$3,157,823.78
REUSE WATER IMPROVEMENTS	
DISTRIBUTION	\$1,555,677.40
STORAGE & PUMPING	\$1,310,000.00
SUBTOTAL - REUSE WATER IMPROVEMENTS	\$2,865,677.40
SANITARY SEWER AND DRAINAGE IMPROVEMENTS	
SANITARY SEWER	\$1,610,310.95
STORM SEWER	\$5,038,787.49
DETENTION/WATER QUALITY/OUTLET STRUCTURES	\$1,120,050.00
TREATMENT	\$1,310,000.00
SUBTOTAL - SANITARY SEWER AND DRAINAGE IMPROVEMENTS	\$9,079,148.44
OPEN AREA IMPROVEMENTS	
OPEN LANDS GRADING & RETAINING WALLS	\$757,808.80
NATURAL OPEN SPACE/BUFFER AREAS	\$256,786.20
ENHANCED OPEN AREA LANDSCAPE	\$2,396,841.50
ENHANCED POND & DRAINAGEWAY AREAS	\$359,500.68
SUBTOTAL - OPEN AREA IMPROVEMENTS	\$3,770,937.18
TOTAL	\$57,986,169.54

PUBLIC IMPROVEMENT COSTS / DIVISION OF COSTS:

OVERALL COST ESTIMATE INCLUDES COSTS FOR PUBLIC IMPROVEMENTS THAT ARE CUMULATIVE FOR DISTRICT NO. 1 AND DISTRICT NO. 2. NOTWITHSTANDING THE COMBINED ESTIMATE OF COSTS, IT IS ANTICIPATED THERE WILL BE A GENERAL DIVISION OF SUCH COSTS AS BETWEEN THE DISTRICTS, SUCH THAT THE COSTS PAID BY EACH DISTRICT WILL BE BASED UPON ITS RELATIVE DEBT CAPACITY.

IN PROVIDING OPINIONS OF PROBABLE CONSTRUCTION COST, THE CLIENT UNDERSTANDS THAT THE ENGINEER HAS NO CONTROL OVER COST OR THE PRICE OF LABOR, EQUIPMENT OR MATERIALS, OR OVER THE CONTRACTOR'S METHOD OF PRICING, AND THAT THE OPINIONS OF PROBABLE CONSTRUCTION COSTS PROVIDED HEREIN ARE TO BE MADE ON THE BASIS OF THE ENGINEER'S QUALIFICATIONS AND EXPERIENCE. THE ENGINEER MAKES NO WARRANTY, EXPRESSED OR IMPLIED, TO THE ACCURACY OF SUCH OPINIONS AS COMPARED TO BID OR ACTUAL COSTS

IMPROVEMENT PHASING:

THE ROCKY MOUNTAIN RAIL DEVELOPMENT, DUE TO ITS SIZE, INFRASTRUCTURE NEEDS AND REQUIRED PUBLIC IMPROVEMENTS FOR DEVELOPMENT, IS PLANNED TO CONSTRUCT THE PUBLIC IMPROVEMENTS IN MULTIPLE PHASES. THE MAPS INCLUDED AS A PART OF THE PRELIMINARY ENGINEERING SURVEY IDENTIFY THE POTENTIAL LOCATION AND INFRASTRUCTURE LAYOUT OF THE PUBLIC IMPROVEMENTS. THESE MAPS ARE CONCEPTUAL AND ARE PROVIDED FOR ILLUSTRATIVE PURPOSES ONLY. THE ACTUAL DESIGN, PHASING, LOCATION AND COMPLETION OF THE PUBLIC IMPROVEMENTS WILL BE DETERMINED BY THE DISTRICTS, IN THEIR SOLE DISCRETION, TO COINCIDE WITH THE DEVELOPMENT OF THE PROJECT, THE AVAILABILITY OF FUNDING SOURCES, AND IS SUBJECT TO RECEIPT OF ALL NECESSARY APPROVALS OF ANY GOVERNING JURISDICTION. ANY DEVIATION FROM THE PRELIMINARY ENGINEERING SURVEY SHALL NOT CONSTITUTE A MATERIAL MODIFICATION OF THE SERVICE PLAN.

ASSUMPTIONS:

1. ROADWAY SECTIONS PER ADAMS COUNTY ROADWAY DESIGN STANDARDS.
2. WET UTILITY SIZING BASED ON PHASE I MASTER REPORTS AND MAY CHANGE.
3. DETENTION AND WATER QUALITY SIZING BASED ON PHASE I MASTER REPORT AND MAY CHANGE.
4. DRAINAGE CROSSINGS TO BE CONCRETE BOX CULVERTS VERSUS BRIDGES.
5. ALL PUBLIC ROADWAYS INTERNAL TO THE PROJECT BOUNDARY TO MEET ADAMS COUNTY STANDARDS.
6. THE OVERALL COST ESTIMATE ALSO INCLUDES, BUT IS NOT LIMITED TO, EXPENSES ASSOCIATED WITH ENGINEERING/DESIGN, TESTING/INSPECTION AND CONSTRUCTION MANAGEMENT, AS WELL AS CONTINGENCY COSTS AND ANCILLARY AND OTHER RELATED EXPENSES.

EXHIBIT G
Financial Plan

**Rocky Mountain Rail Park Metropolitan District
Adams County, Colorado
Financial Plan**

Notes and Assumptions for Financial Plan

1. Development is non-residential. The base assessment rate for non-residential property is 29%. See below for additional notes regarding tax assessment methodology.
2. District revenues include property taxes from the District's mill levy and specific ownership taxes calculated as a percentage of the property taxes.
3. The debt service mill levy is 50 mills and will be sufficient to cover debt service. A mill levy of 10 mills will be utilized for operations and maintenance of the District.
4. The build out estimates are phased with the following components:
 - a. The district improvements are projected to begin construction in February 2019. The water and sanitation components are expected to be completed by June 2019, while other improvements including landscaping, grading, traffic signals, etc. will be built out through December 2019.
 - b. Property improvements by land owners and tenants are projected to be built out between July 2019 and June 2021.
5. The financial plan illustrates the District's ability to service debt with the proposed mill levy. In addition, other revenue sources include installation charges and use fees for water and sanitation services. The District also plans to capitalize interest in the beginning stages of the build out and accumulate, or fund with loan proceeds, sufficient levels of reserve as back-up security.

Tax Assessment Projection Methodology

Projected property tax figures for the rail park development and the District in unincorporated Adams County were derived from the following approach:

Actual Value

The projections of actual value (for property tax purposes) are based on the market price of the land plus the cost of improvements. The initial market value of the land is equal to the price paid for the land by the developer in January 2019. The land's market value increases beginning in 2019, assuming the developer sells the land at an average price of \$3.75 per square foot. The price per square foot increases at 2% per year. Additionally, 300 acres of land is assumed to include improvements at a 0.1x floor-area ratio at a cost of \$150 per square foot, trending at a 2% annual rate. The actual value of the property is projected to be re-appraised every two years in odd numbered years pursuant to Colorado law, unless the property is being developed, in which case the actual value is re-appraised every year.

Assessed Value

The non-residential assessment rate of 29% was applied to the Actual Value. In the initial year of the model, the assessed value was assumed to be the same as the 2017 tax bill, since tax assessments are done in odd numbered years.

Property Taxes

The existing mill levy rates total 73.853 mills based on the property tax bill for 2017. In addition, total property taxes include 50 mills for the proposed District debt service levy and 10 mills for the proposed District operations and maintenance levy. This brings the total mill levy to 133.85 mills. The total mill levy is divided by 1000 and multiplied by the assessed value.

Projections, assumptions, and modeling prepared by Rail Land Company, LLC, Raymond James & Associates, and Licht & Company, Inc.

**Rocky Mountain Rail Park Metropolitan District
Adams County, CO
Project Budget***

Overall Improvement Cost Estimate

Streets	26,863,072
Safety Protection	775,520
Water	11,473,991
Raw Water	3,157,824
Reuse Water	2,865,677
Sanitary Sewer and Drainage	9,079,148
Open Area	3,770,937
Other	-
Total Uses of Funds	<u>57,986,170</u>

* Estimated subject to change

Rocky Mountain Rail Park Metropolitan District
Public Financing Program

Amortization Schedule

Dated Date 01/15/19
Delivery Date 01/15/19

Sources & Uses of Funds	
Sources:	
Par Amount	69,205,648.00
OID/OIP	0.00
Equity Contribution	0.00
Total Sources	69,205,648.00
Uses:	
Project Fund	57,986,170.00
Total Issuance Expenses	3,460,282.40
Other Uses:	
Capitalized Interest	7,757,767.50
Bond Insurance:	0.00
DSRF Requirement	0.00
Additional Proceeds	1,428.10
Total Uses	69,205,648.00
DSRF & Credit Enhancement	
MADS	5,909,612.50
1.25x Avg Annual	4,781,257.33
10% Par	6,920,564.80
Requirement	4,781,257.33
Surety Premium	0.00%
Surety Premium	0.00
Bond Ins Premium	0.00%

Date	Principal (\$)	Cumulative Balance (\$)	Rate	Interest	Compounded Interest	Gross Debt Service	Capitalized Interest	Net Debt Service
01/15/19								
12/01/19	0.00	69,205,648.00	5.250%	2,863,848.75		2,863,848.75	(2,863,848.75)	0.00
12/01/20	0.00	69,205,648.00	5.250%	3,262,612.50		3,262,612.50	(3,262,612.50)	0.00
12/01/21	0.00	69,205,648.00	5.250%	3,262,612.50		3,262,612.50	(1,631,306.25)	1,631,306.25
12/01/22	310,000.00	69,205,648.00	5.250%	3,262,612.50		3,572,612.50	0.00	3,572,612.50
12/01/23	1,040,000.00	68,895,648.00	5.250%	3,246,337.50		4,286,337.50	0.00	4,286,337.50
12/01/24	1,190,000.00	67,855,648.00	5.250%	3,191,737.50		4,381,737.50	0.00	4,381,737.50
12/01/25	1,350,000.00	66,665,648.00	5.250%	3,129,262.50		4,479,262.50	0.00	4,479,262.50
12/01/26	1,515,000.00	65,315,648.00	5.250%	3,058,387.50		4,573,387.50	0.00	4,573,387.50
12/01/27	1,695,000.00	63,800,648.00	5.250%	2,978,850.00		4,673,850.00	0.00	4,673,850.00
12/01/28	1,885,000.00	62,105,648.00	5.250%	2,889,862.50		4,774,862.50	0.00	4,774,862.50
12/01/29	2,090,000.00	60,220,648.00	5.250%	2,790,900.00		4,880,900.00	0.00	4,880,900.00
12/01/30	2,305,000.00	58,130,648.00	5.250%	2,681,175.00		4,986,175.00	0.00	4,986,175.00
12/01/31	2,530,000.00	55,825,648.00	5.250%	2,560,162.50		5,090,162.50	0.00	5,090,162.50
12/01/32	2,775,000.00	53,295,648.00	5.250%	2,427,337.50		5,202,337.50	0.00	5,202,337.50
12/01/33	3,030,000.00	50,520,648.00	5.250%	2,281,650.00		5,311,650.00	0.00	5,311,650.00
12/01/34	3,305,000.00	47,490,648.00	5.250%	2,122,575.00		5,427,575.00	0.00	5,427,575.00
12/01/35	3,595,000.00	44,185,648.00	5.250%	1,949,062.50		5,544,062.50	0.00	5,544,062.50
12/01/36	3,900,000.00	40,590,648.00	5.250%	1,760,325.00		5,660,325.00	0.00	5,660,325.00
12/01/37	4,230,000.00	36,690,648.00	5.250%	1,555,575.00		5,785,575.00	0.00	5,785,575.00
12/01/38	4,575,000.00	32,460,648.00	5.250%	1,333,500.00		5,908,500.00	0.00	5,908,500.00
12/01/39	4,815,000.00	27,885,648.00	5.250%	1,093,312.50		5,908,312.50	0.00	5,908,312.50
12/01/40	5,065,000.00	23,070,648.00	5.250%	840,525.00		5,905,525.00	0.00	5,905,525.00
12/01/41	5,335,000.00	18,005,648.00	5.250%	574,612.50		5,909,612.50	0.00	5,909,612.50
12/01/42	5,610,000.00	12,670,648.00	5.250%	294,525.00		5,904,525.00	0.00	5,904,525.00
12/01/43	1,357,422.40	7,060,648.00	6.000%		4,550,652.20	5,908,074.60	0.00	5,908,074.60
12/01/44	1,279,635.60	5,703,225.60	6.000%		4,629,023.40	5,908,659.00	0.00	5,908,659.00
12/01/45	1,206,122.80	4,423,590.00	6.000%		4,702,298.60	5,908,421.40	0.00	5,908,421.40
12/01/46	1,136,884.00	3,217,467.20	6.000%		4,771,508.00	5,908,392.00	0.00	5,908,392.00
12/01/47	1,071,064.40	2,080,583.20	6.000%		4,834,261.95	5,905,326.35	0.00	5,905,326.35
12/01/48	1,009,518.80	1,009,518.80	6.000%		4,895,481.20	5,905,000.00	0.00	5,905,000.00
	69,205,648.00			55,411,361.25	28,383,225.35	153,000,234.60	(7,757,767.50)	145,242,467.10

Rocky Mountain Rail Park Metropolitan District - Adams County, CO
Metro District Cash Flow

Acres	621 acres	Tax Collection Rate	100.00%
Improved Price Per Acre (Est.)	\$5,266	Annual Property Value Inflation	2.00%
Improved Value (Est. Market Value)	\$3,269,927.23	Annual Property Depreciation	0.00%
Commercial Assessment Rate	29.00%	Annual Market Inflation	2.00%
Net Taxable Assessed Value	\$948,279	Ownership Tax	7.50%
Mill Levy (Debt Service)	50 mills	Collection Fee (% Tax Rev)	1.00%
Mill Levy (Operations)	10 mills	Management Fee	4.00%

	Total	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Acreage	-	621 acres	621 acres	621 acres	621 acres	621 acres	621 acres	621 acres	621 acres	621 acres	621 acres
Building Improvement Sq. Ft.	-	326,700 sf	980,100 sf	1,306,800 sf	1,306,800 sf	1,306,800 sf	1,306,800 sf	1,306,800 sf	1,306,800 sf	1,306,800 sf	1,306,800 sf
Improved Market Value/Acre	- \$	5,265.58 \$	6,964.66 \$	266.152 \$	439.381 \$	519.601 \$	530.089 \$	540.789 \$	551.704 \$	562.840 \$	574.201 \$
Improved Market Value (Prior Year's Value)	- \$	3,269,927 \$	4,325,055 \$	165,280,671 \$	272,855,600 \$	322,672,530 \$	329,185,467 \$	335,829,864 \$	342,608,373 \$	349,523,703 \$	356,578,613 \$
Projected Tax Assessor's Market Value	- \$	948,279 \$	1,254,266 \$	47,931,395 \$	79,128,124 \$	93,575,034 \$	95,463,786 \$	97,390,661 \$	99,356,428 \$	101,361,874 \$	103,407,798 \$
Millage Revenue (Debt Service)	\$	156,937,409 \$	47,414 \$	62,713 \$	2,396,570 \$	3,956,406 \$	4,678,752 \$	4,773,189 \$	4,869,533 \$	4,967,821 \$	5,068,094 \$
Millage Revenue (O&M)	\$	31,387,482 \$	9,483 \$	12,543 \$	479,314 \$	791,281 \$	935,750 \$	954,638 \$	973,907 \$	993,564 \$	1,013,619 \$
Specific Ownership Tax	\$	11,770,306 \$	3,556 \$	4,703 \$	179,743 \$	296,730 \$	350,906 \$	357,989 \$	365,215 \$	372,587 \$	380,107 \$
Total Projected Tax Income	\$	200,095,196 \$	60,453 \$	79,959 \$	3,055,626 \$	5,044,418 \$	5,965,408 \$	6,085,816 \$	6,208,655 \$	6,333,972 \$	6,461,819 \$
Operating Costs											
Maintenance	\$	(3,705,121) \$	- \$	- \$	(100,000) \$	(102,000) \$	(104,040) \$	(106,121) \$	(108,243) \$	(110,408) \$	(112,616) \$
Labor	\$	(7,758,447) \$	- \$	(200,000) \$	(204,000) \$	(208,080) \$	(212,242) \$	(216,486) \$	(220,816) \$	(225,232) \$	(229,737) \$
Transportation	\$	(349,130) \$	- \$	(9,000) \$	(9,180) \$	(9,364) \$	(9,551) \$	(9,742) \$	(9,937) \$	(10,135) \$	(10,338) \$
Water Rights Contribution Fee	\$	(68,301,605) \$	- \$	(516,083) \$	(1,468,852) \$	(2,322,374) \$	(2,461,319) \$	(2,461,319) \$	(2,461,319) \$	(2,461,319) \$	(2,461,319) \$
Utilities	\$	(5,858,040) \$	(61,045) \$	(149,437) \$	(152,426) \$	(155,474) \$	(158,584) \$	(161,755) \$	(164,991) \$	(168,290) \$	(171,656) \$
Insurance	\$	(1,999,237) \$	(20,833) \$	(51,000) \$	(52,020) \$	(53,060) \$	(54,122) \$	(55,204) \$	(56,308) \$	(57,434) \$	(58,583) \$
Misc	\$	(479,817) \$	(5,000) \$	(12,240) \$	(12,485) \$	(12,734) \$	(12,989) \$	(13,249) \$	(13,514) \$	(13,784) \$	(14,060) \$
Administrative Costs											
Accounting and Admin	\$	(1,199,542) \$	(12,500) \$	(30,600) \$	(31,212) \$	(31,836) \$	(32,473) \$	(33,122) \$	(33,785) \$	(34,461) \$	(35,150) \$
Auditing	\$	(999,619) \$	(10,417) \$	(25,500) \$	(26,010) \$	(26,530) \$	(27,061) \$	(27,602) \$	(28,154) \$	(28,717) \$	(29,291) \$
Insurance	\$	(1,999,237) \$	(20,833) \$	(51,000) \$	(52,020) \$	(53,060) \$	(54,122) \$	(55,204) \$	(56,308) \$	(57,434) \$	(58,583) \$
Legal	\$	(999,619) \$	(10,417) \$	(25,500) \$	(26,010) \$	(26,530) \$	(27,061) \$	(27,602) \$	(28,154) \$	(28,717) \$	(29,291) \$
Management Fee	\$	(12,248,340) \$	(12,196) \$	(61,133) \$	(233,415) \$	(351,485) \$	(377,346) \$	(382,968) \$	(388,703) \$	(394,554) \$	(400,522) \$
G&A	\$	(1,999,237) \$	(20,833) \$	(51,000) \$	(52,020) \$	(53,060) \$	(54,122) \$	(55,204) \$	(56,308) \$	(57,434) \$	(58,583) \$
Landscape Maintenance	\$	(1,939,612) \$	- \$	(50,000) \$	(51,000) \$	(52,020) \$	(53,060) \$	(54,122) \$	(55,204) \$	(56,308) \$	(57,434) \$
Road Maintenance	\$	(5,818,835) \$	- \$	(150,000) \$	(153,000) \$	(156,060) \$	(159,181) \$	(162,365) \$	(165,612) \$	(168,924) \$	(172,303) \$
Less Operating & Admin Costs	\$	(174,074) \$	(1,382,493) \$	(2,623,649) \$	(3,613,669) \$	(3,797,271) \$	(3,822,065) \$	(3,847,356) \$	(3,873,153) \$	(3,899,468) \$	(3,926,309) \$
Project Tax Income for Debt Service	\$	84,439,758 \$	(113,621) \$	(1,302,534) \$	431,977 \$	1,430,749 \$	2,168,137 \$	2,263,751 \$	2,361,299 \$	2,460,819 \$	2,562,352 \$
Collection Fee	\$	(1,883,249) \$	(569) \$	(753) \$	(28,759) \$	(47,477) \$	(56,145) \$	(57,278) \$	(58,434) \$	(59,614) \$	(60,817) \$
Projected Tax Income (Net)	\$	(114,190) \$	(1,303,286) \$	(1,303,286) \$	403,218 \$	1,383,272 \$	2,111,992 \$	2,206,473 \$	2,302,864 \$	2,401,205 \$	2,501,535 \$
Water/Sanitation Installation Charge	\$	2,200,000 \$	244,444 \$	733,333 \$	733,333 \$	488,889 \$	- \$	- \$	- \$	- \$	- \$
Water/Sanitation Use Fees	\$	35,611,702 \$	- \$	198,950 \$	577,567 \$	931,444 \$	1,006,915 \$	1,027,053 \$	1,047,594 \$	1,068,546 \$	1,089,917 \$
Water Rights Contribution Fees	\$	68,301,605 \$	- \$	516,083 \$	1,468,852 \$	2,322,374 \$	2,461,319 \$	2,461,319 \$	2,461,319 \$	2,461,319 \$	2,461,319 \$
Total Revenues Available for Debt Service	\$	188,669,816 \$	130,254 \$	145,080 \$	3,182,970 \$	5,125,979 \$	5,580,226 \$	5,694,845 \$	5,811,778 \$	5,931,070 \$	6,052,771 \$
Estimated Metro District Debt Service	\$	145,242,467 \$	- \$	- \$	1,631,306 \$	3,572,613 \$	4,286,338 \$	4,381,738 \$	4,479,263 \$	4,573,388 \$	4,673,850 \$
Debt Service Coverage		-	-	1.95	1.43	1.30	1.30	1.30	1.30	1.30	1.29

Accelerated Loan Payoff and Additional Reserves	Total	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Loan Balance (Scheduled Principal Payoff)	\$	69,205,648 \$	69,205,648 \$	69,205,648 \$	69,205,648 \$	68,895,648 \$	67,855,648 \$	66,665,648 \$	65,315,648 \$	63,800,648 \$	62,105,648 \$
Liquidity Reserve Deposit (approx 6-months avg O&M)	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
DSRF Draw/Contribution	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Accelerated Equity and/or Loan Principal Payoff	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Loan Payoff Balance	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Net Free Cash Flow	\$	43,427,349 \$	130,254 \$	145,080 \$	1,551,664 \$	1,553,366 \$	1,293,889 \$	1,313,108 \$	1,332,515 \$	1,357,683 \$	1,402,065 \$

Debt Service Coverage (50 Mills)	Total	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Millage Revenue (Debt Service) less Collection Fee	\$	155,368,035 \$	46,940 \$	62,086 \$	2,372,604 \$	3,916,842 \$	4,631,964 \$	4,725,457 \$	4,820,838 \$	4,918,143 \$	5,017,413 \$
Estimated Metro Debt Service	\$	145,242,467 \$	- \$	- \$	1,631,306 \$	3,572,613 \$	4,286,338 \$	4,381,738 \$	4,479,263 \$	4,573,388 \$	4,673,850 \$
Coverage		-	-	1.45	1.10	1.08	1.08	1.08	1.08	1.07	1.07

Community & Economic
Development Department
www.adcogov.org



4430 South Adams County Parkway
1st Floor, Suite W2000
Brighton, CO 80601-8204
PHONE 720.523.6800
FAX 720.523.6998

Development Review Team Comments

Date: 6/8/2018

Project Number: PLN2018-00019

Project Name: Rocky Mountain Rail Park

Note to Applicant:

The following review comments and information from the Development Review Team is based on the information you submitted for the Metropolitan District Service Plan. Please resubmit the final service plan to our One-Stop Customer Service Center with the attached resubmittal form. Please contact the case manager if you have any questions:

Commenting Division: Planner Review

Name of Reviewer: Greg Barnes

Date: 06/08/2018

Email: gjbarnes@adcogov.org

Resubmittal Required

PLN01: Please ensure that all exhibits are labeled accordingly.

PLN02: Please ensure that Petterson Road is correctly spelled throughout the document.

PLN03: In order to accurately assess that services are not being duplicated, it would be helpful to have more specific information for each service. For instance, how will we know which fire services will be provided by the district and which will be provided by BWFR? This should be clear.

PLN04: The next step will be submittal of the Final Draft of this Plan. We will then proceed to get the case scheduled for a Planning Commission hearing date.

Commenting Division: Development Engineering Review

Name of Reviewer: Matthew Emmens

Date: 06/08/2018

Email: memmens@adcogov.org

Resubmittal Required

ENG1: Section 1(a), second sentence: The Service Plans' "Purpose and Intent" section states that the District's activities are subject to review by the County. This sentence should be revised to include permitting authority by the County. See below:

Except as may otherwise be provided by State law or this Service Plan, the District's activities are subject to review and permitting by the County only insofar as they may deviate in a material way from the requirements of this Service Plan.

ENG2: Section 5 (a)(i): This section is labeled "sanitation" but includes the construction, financing, operation and maintenance of storm sewer facilities as well as sanitary sewers. Storm sewer facilities and sanitary sewer facilities (for the purpose of treating sewage) are two separate and distinct services. This section should be broken into two sections; one that provides for the power and authority to build and maintain storm sewer facilities and, a second section to that provide for the power and authority to build and maintain sewage treatment facilities.

ENG3: Per comment ENG2 above, the Service Plan should include a section that provides for the power and authority to build and maintain storm sewer facilities. That section should acknowledge the County's Stormwater Utility (MS4 permit) and recognize the County's authority, with regards to that utility. The metro district's authority should not supersede the County's authority to control and reduce the discharge of pollutants to protect stormwater quality and to satisfy the appropriate water quality requirements of the Colorado Water Quality Control Act (25-8-101 et. seq., C.R.S) and the Colorado Discharge Permit Regulations (Colorado Regulation No. 61).

ENG4: The various exhibits included in the Service Plan are not all named correctly; there are several Exhibit A's.

ENG5: The Service Plan discusses the need to construct roadway improvements both inside and outside the district boundaries. One of the offsite roadways, E 30th Ave, is owned and maintained by the Front Range Airport Authority and not the Adams County Publi Works Department. The Service Plan should identify the Front Range Airport Authority as the reviewing and approving authority for any improvements to that roadway.

ENG6: Exhibit E, the Roadway Exhibit, indicates a traffic signal being installed at the intersection of Manilla Rd and E. Colfax Ave. The installation of a traffic signal is dependant on certain traffic warrants being met. At this time, there is no indication that the warrants are or, will be, met. The street light symbol should be removed from this exhibit.

ENG7: The Service Plan discusses the need to construct roadway improvements outside the district boundaries; Exhibit E, the Roadway Exhibit, identifies these roadways as Colfax Ave, E 30th Ave, Petterson Rd and E 46th Ave. Any/all roadway improvements, required for development of this site, will need to be identified and justified in a Traffic Impact Study (TIS) that has been reviewed and approved by the County and/or the Airport Authority. At this time, no TIS or roadways improvements have been reviewed or approved. Therefore, this exhibit should not identify the offsite roadways as areas to be improved by the District.

Greg Barnes

From: Dmitriy Chernyak
Sent: Friday, June 08, 2018 9:06 AM
To: Greg Barnes
Cc: Ben Dahlman
Subject: Rocky Mountain Rail Park Metropolitan District Questions / Comments

Hi Greg,

Please see our questions/comments regarding the Rocky Mountain Rail Park Metropolitan District below:

1. Infrastructure
 - a. Sounds like the District will own and maintain infrastructure. Is this accurate? Is the County responsible for any of it?
2. Stormwater
 - a. The County charges fees for stormwater. Page 6 of the service plan provided by the District mentions operation and maintenance of storm sewers. First, the County will charge the District and / or vendors stormwater fees for the future maintenance and replacement of stormwater drains and infrastructure. If the District will maintain and replace the stormwater drains, the District may apply for certain eligible credits with the County related to stormwater.
 - b. Secondly, the District and / or vendors will be charged the stormwater rate from the County. If the District will charge similar fees for stormwater, it's important to discuss this with the District developer / management in order to avoid double charging the District / vendors.
3. Maximum debt mill levy (page 12)
 - a. We believe that the paragraph should include wording that says that the District will collect property tax enough to cover the debt service from the 50 mills, and reduce the mill levy accordingly, if overcollected.
 - b. County is encouraging commercial districts and improves property taxes for the County overall
4. Annual report (page 13)
 - a. What does it mean when the District will submit an annual report in the form of a "survey"?
5. A description of the flexibility, which has been built into the financial plan, including alternative means of repaying the debt, if the estimated revenue stream is not realized (Adams County Development Standards and Regulations).
6. Pro-forma is missing the build-out rate (Adams County Development Standards and Regulations). Please include in service plan.

Please let me know if you have any questions or comments.

Thank you.



Dmitriy Chernyak, CPA

Accounting Supervisor, *Finance*

4430 South Adams County Parkway, 4th floor, Suite C4228



Bennett-Watkins Fire Rescue

District Office: 303-644-3572 Fax: 303-644-3401

825 Shari's Court, Bennett, CO 80102

Email: Info@BennettFireRescue.org

"Striving to Preserve Life and Property"

June 7th, 2018

Greg Barnes
Adams County Planning & Development
4430 South Adams County Parkway
1st Floor - Suite W2000A
Brighton, CO 80601-8216

Re: PLN2018-00017 Rocky Mountain Rail Park Metropolitan District

Manager Barnes,

In regards to the case PLN2018-00017 Rocky Mountain Rail Park Metropolitan District, Bennett –Watkins Fire Rescue (BWFR) is providing this letter of comments for Adams County as follows:

- Bennett-Watkins Fire Rescue (BWFR) has reviewed the submitted draft service plan.
- In reference to Section 5 (a)(x), BWFR recognizes the need for the metropolitan district to construct and develop other fire suppression infrastructure which may include fire hydrants, water distribution, and other related improvements. BWFR has no objection to these services from the district and recognizes the commitment of the metropolitan district to not form any overlapping services currently provided by BWFR as the fire district for proposed development site as stated in this section.
- In reference to Section 5 (b)(vi), BWFR currently provides service to the development location and fully intends to provide initial and ongoing fire district coverage and associated services to the proposed district/development. BWFR does not consent to any provision of similar or overlapping fire district services by any other provider.
- BWFR plans to work closely with the developer and proposed metropolitan district to ensure all development and associated district services conform to adopted fire related standards and service provision guidelines. BWFR recognizes the role of the metropolitan district as a supporting entity to enhance or enable BWFR to provide more adequate fire suppression and emergency services to the proposed development.

If you have any other questions or concerns, please feel free to contact me. Thanks!

Thank You

A handwritten signature in black ink, appearing to read 'Caleb J. Connor', is written over a light blue horizontal line.

Captain Caleb J. Connor
Fire Marshal
Life Safety Division

Bennett-Watkins Fire Rescue
303-644-3572 - Headquarters / 720-893-7672 - Direct
www.BennettFireRescue.org



COLORADO

Division of Water Resources

Department of Natural Resources

1313 Sherman Street, Room 821
Denver, CO 80203

May 22, 2018

Greg Barnes
Weld County Department of Planning Services
Transmitted via email:
GJBarnes@adcogov.com

RE: PLN2018-00017, Rocky Mountain Rail Park Metropolitan District
Part of the E ½ of Sections 26, 23 and 32, T3S, R64W, 6th P.M.,
Lost Creek Designated Ground Water Basin
Water Division 1, Water District 1

Dear Mr. Barnes:

We have received your May 18, 2018 referral concerning the above-referenced draft service plan for creation of Rocky Mountain Rail Park Metropolitan District.

This referral does not appear to qualify as a “subdivision” as defined in Section 30-28-101(10)(a), C.R.S. Therefore, pursuant to the State Engineer’s March 4, 2005 and March 11, 2011 memorandums to county planning directors, this office will only perform a cursory review of the referral information and provide informal comments. The comments do not address the adequacy of the water supply plan for this project or the ability of the water supply plan to satisfy any County regulations or requirements. In addition, the comments provided herein cannot be used to guarantee a viable water supply plan or infrastructure, the issuance of a well permit, or physical availability of water.

There is no proposed water supply or information on water demand in the draft service plan for Rocky Mountain Rail Park Metropolitan District.

A review of the well permits and water rights in the area found applications, receipt nos. 3684737 A-D, for Determination of Water Rights within a Designated Ground Water Basin for the Denver, Upper Arapahoe, Lower Arapahoe and Laramie-Fox Hills aquifers underlying a portion of the subject property. The applications are currently pending.

This office has no objection to the proposal. If you, or the applicant, have any questions, please contact Ailis Thyne at 303-866-3581 ext. 8216.

Sincerely,

Keith Vander Horst
Chief of Water Supply, Basins

Cc: Division 1

AAT: PLN2018-00017 Rocky Mountain Rail Park Metropolitan District.docx





June 7, 2018

Greg Barnes
Adams County Community and Economic Development
4430 South Adams County Parkway, Suite W2000A
Brighton, CO 80601

RE: Rocky Mountain Rail Park Metropolitan District, PLN2018-00017
TCHD Case No. 4939

Dear Mr. Barnes,

Thank you for the opportunity to review and comment on the draft service plan for the creation of Rocky Mountain Rail Park Metropolitan District located approximately 350 feet to the west of the intersection of Colfax Avenue and Petterson Road. Tri-County Health Department (TCHD) staff has reviewed the application for compliance with applicable environmental and public health regulations and principles of healthy community design. After reviewing the application, TCHD has the following comments.

Wastewater Treatment

Proper wastewater management promotes effective and responsible water use, protects potable water from contaminants, and provides appropriate collection, treatment, and disposal of waste, which protects public health and the environment. The Sanitary Sewer Exhibit indicates a PR Septic Package Plant is proposed. Septic systems treat less than 2,000 gallons of effluent per day. Given that the proposed wastewater collection is comprised of 8 to 15 inch sewer pipes, TCHD anticipates flow and volume will be greater than 2,000 gallons/day and thus a septic system will not be sufficient. Systems larger than 2,000 gallons per day are considered "Domestic Wastewater Treatment Works," or DWWTW, and are regulated by the Colorado Department of Public Health and Environment (CDPHE). CDPHE requires site approval, a discharge permit, and design approval for all DWWTW. The applicant should contact the CDPHE Water Quality Control Division regarding the DWWTW. More information can be found here: <https://www.colorado.gov/pacific/cdphe/clean-water-site-wastewater-treatment-systems>.

Mosquito Control - Stormwater Facilities

The draft service plan indicates that the District will have the power and authority over mosquito and pest control. Detention ponds, stagnant water, and decaying organic matter can provide suitable mosquito breeding habitat. To reduce the potential for human exposures to West Nile and other mosquito-borne viruses, TCHD supports plans for a mosquito control plan. Elements of the plan should include proper design, construction and regular inspection and maintenance of stormwater quality facilities, and mosquito larvaciding if the insects become a problem. The applicant may submit

Rocky Mountain Rail Park Metropolitan District

June 7, 2018

Page 2 of 4

the mosquito control plan to TCHD for review. More information is available here <http://www.tchd.org/276/Mosquitoes-West-Nile-Virus>. A guidance document is attached.

Water Conservation

Effective water conservation strategies help to address this important natural resource as well as public and environmental health. TCHD supports water conservation programs to ensure a sustainable supply for essential uses such as drinking and hygiene. TCHD commends the applicant for incorporating reclaimed water into the site design (Reusable Waterline Exhibit). To reduce water consumption, the applicant should consider techniques such as conducting water audits. For more information on specific water conservation measures, consult the Colorado Statewide Water Conservation Best Practices Guidebook:

<http://cwcbweblink.state.co.us/weblink/0/doc/146033/Electronic.aspx?searchid=e37b0a05-4e5a-45f7-a4c6-260ddc8da4ac>.

Please feel free to contact me at 720-200-1585 or aheinrich@tchd.org if you have any questions on TCHD's comments.

Sincerely,



Annemarie Heinrich, MPH/MURP
Land Use and Built Environment Specialist

cc: Sheila Lynch, Dylan Garrison, Michael Weakley, TCHD

**Tri-County Health Department
Guidance for Preparation of
Mosquito Control Plan**

A Mosquito Control Plan should contain the following elements:

1. Designation of a management entity

This is the entity with authority/responsibility for implementing the plan. Typically, this will be a Special District or a Homeowners Association. If this is the case, the applicant shall submit a copy of the organizational Service Plan, by-laws or other legal document providing the authority for mosquito control. If the entity is the developer, this should be noted.

2. Funding mechanism

A method needs to be put in place to finance the program. This could be a commitment for the Service District, HOA or developer to include adequate funds for the activities as part of its annual budgeting process, or a plan by the District or HOA to assess an annual fee on residents in the subject service area, or to fund the program in some other way, per its legal authority as noted in #1.

3. Activities that will be undertaken to prevent mosquito breeding conditions

This section places emphasis on the proper design, construction, operation and maintenance of stormwater facilities to prevent mosquitoes from breeding. In most instances, it is nothing different than is already required by the County and Volume 3 of the Urban Drainage and Flood Control District's (UDFCD) Urban Storm Drainage Criteria Manual for flood control and stormwater quality. The literature on this subject, supported by local field experience, suggests that if stormwater facilities are well-designed, built to specification, and regularly inspected and maintained to meet operating standards, stormwater facilities that are designed to completely drain in 72 hours or less are likely to do so and to prevent mosquito breeding conditions.

The likelihood or extent of mosquito breeding can also be reduced through the proper design, construction and inspection/maintenance of retention ponds or constructed wetlands that are intended to hold permanent water pools.

We have found that at the time of construction of stormwater facilities, there is often little thought given to continuity of maintenance. Requiring the applicant to think through the tasks that need to be accomplished from design through operation, who will be responsible for tasks in each phase, and a schedule for their accomplishment increases the probability that these tasks will be completed.

Ideally, before getting to this point, the applicant will have considered stormwater facility options that do not rely on extended retention or detention of stormwater without flushing over a period of 2-3 days; e.g. grass swales, porous pavements, landscape detention, reducing directly connecting impervious areas to increase infiltration. This would be coordinated through and in compliance with the requirements of the County's Engineering and/or Stormwater sections.

Suggested elements in this section include the following:

- Design review – Qualified personnel review construction plans and conduct field investigation to ensure construction per specifications of UDFCD Volume 3 and County criteria.
- Operation and maintenance activities:
This should identify who will conduct these activities (e.g., staff or contractor), and a schedule or trigger point for doing each task. Again, the UDFCD's Vol. 3 contains minimum operation and maintenance activities. If staff are to be used, this section should note if they will need training and how they will receive it.
- Regular inspections:
Facilities that are found to retain water should be inspected regularly to ensure that no mosquito larvae are present. Facilities should be inspected once a week beginning in April and continuing through September.
- Larvacide program:
Even if inspections do not reveal larvae, a larvaciding program should be established as a preventive measure at the same time that the inspection program begins (generally May) and continue through September. Some mosquitoes lay their eggs in mud, and when rain falls later, they can hatch and present a problem. Larvacide should be applied at the recommended rate and frequency specified by the product manufacturer. Mosquito control products can be found by doing a search on the internet.
Natural control of mosquito larva can be very effective is done properly. Consult the Colorado Department of Wildlife, Fisheries Division, for consultation on proper stocking of ponds with fish that will effectively control mosquito larvae.

For Technical Assistance - Contact Monte Deatrich, Tri-County Health Department's mosquito control specialist, if you have any questions about any elements of the mosquito control program. Mr. Deatrich is in Tri-County's Commerce City office; he can be reached by phone at (303) 439-5902, or by e-mail at mdeatric@tchd.org.



Right of Way & Permits

1123 West 3rd Avenue
Denver, Colorado 80223
Telephone: **303.571.3306**
Facsimile: 303. 571. 3284
donna.l.george@xcelenergy.com

June 6, 2018

Adams County Community and Economic Development Department
4430 South Adams County Parkway, 3rd Floor, Suite W3000
Brighton, CO 80601

Attn: Greg Barnes

Re: Rocky Mountain Rail Park Metropolitan District, Case # PLN2018-00017

Public Service Company of Colorado's (PSCo) Right of Way & Permits Referral Desk has reviewed **Rocky Mountain Rail Park Metropolitan District** and has no conflict with the service plan, contingent upon PSCo's ability to maintain all existing rights and this document should not hinder our ability for future expansion, including all present and any future accommodations for natural gas transmission and electric transmission related facilities.

Please be aware PSCo owns and operates existing electric distribution facilities within the subject property and requests that they are shown on all drawings, particularly in relation to any planned development within Lot 10.

The property owner/developer/contractor must complete the **application process** for any new electric service or modification to existing facilities including relocation and/or removal via FastApp-Fax-Email-USPS (go to: https://www.xcelenergy.com/start_stop_transfer/new_construction_service_activation_for_builders). It is then the responsibility of the developer to contact the Designer assigned to the project for approval of design details. Additional easements may need to be acquired by separate document for new facilities.

As a safety precaution, PSCo would like to remind the developer to call the **Utility Notification Center** at 1-800-922-1987 to have all utilities located prior to any construction.

If there are any questions with this referral response, please contact me at 303-571-3306.

Donna George
Right of Way and Permits
Public Service Company of Colorado

Community & Economic
Development Department
Development Services Division

www.adcogov.org



4430 South Adams County Parkway
1st Floor, Suite W2000B
Brighton, CO 80601-8218
PHONE 720.523.6800
FAX 720.523.6967

Request for Comments

Case Name: Rocky Mountain Rail Park Metropolitan District
Case Number: PLN2018-00017

May 18, 2018

The Adams County Community and Economic Development Department is requesting comments on the following application: **a draft service plan for creation of Rocky Mountain Rail Park Metropolitan District.**

This request is located approximately 350 feet to the west of the intersection of Colfax Avenue and Petterson Road. The Assessor's Parcel Numbers are 0181700000108, 0181700000289, 0181700000290.

Applicant Information: Rail Land Company, LLC
4601 DTC Blvd., Ste. 120
Denver, CO 80237-2575

Please forward any written comments on this application to the Community and Economic Development Department at 4430 South Adams County Parkway, Suite W2000A Brighton, CO 80601-8216. You may also contact me by telephone at (720) 523-6853. **All comments must be received by 06/08/2018 at 1:00 p.m. Mountain Standard Time**, in order that your comments may be taken into consideration in the review of this case. If you would like your comments included verbatim please send your response by way of e-mail to GJBarnes@adcogov.org.

Once comments have been received and the staff report written, the staff report and notice of public hearing dates may be forwarded to you for your information, upon request.

The full text of the proposed request and additional colored maps can be obtained by contacting this office or by accessing the Adams County web site at www.adcogov.org/planning/currentcases.

Thank you for your review of this case.

Greg Barnes
Case Manager

BOARD OF COUNTY COMMISSIONERS

Eva J. Henry
DISTRICT 1

Charles "Chaz" Tedesco
DISTRICT 2

Erik Hansen
DISTRICT 3

Steve O'Dorisio
DISTRICT 4

Mary Hodge
DISTRICT 5

Agency

Contact Information

BENNETT SCHOOL DISTRICT 29J

Robin Purdy
615 7TH ST.
BENNETT CO 80102
303-644-3234 Ext: 8203
robinp@bsd29j.com

Century Link, Inc

Brandyn Wiedreich
5325 Zuni St, Rm 728
Denver CO 80221
720-578-3724 720-245-0029
brandyn.wiedrich@centurylink.com

CITY OF AURORA - WATER AND SAN. DEPT.

PETER BINNEY
15151 E ALAMEDA PKWY #3600
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CITY OF AURORA - WATER AND SAN. DEPT.

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pbinney@ci.aurora.co.us

CITY OF AURORA ATTN: PLANNING DEPARTMENT

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CITY OF AURORA ATTN: PLANNING DEPARTMENT

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Code Compliance Supervisor

Eric Guenther
eguenther@adcogov.org
720-523-6856
eguenther@adcogov.org

COLO DIV OF WATER RESOURCES

Joanna Williams
OFFICE OF STATE ENGINEER
1313 SHERMAN ST., ROOM 818
DENVER CO 80203
303-866-3581
joanna.williams@state.co.us

COMCAST

JOE LOWE
8490 N UMITILLA ST
FEDERAL HEIGHTS CO 80260
303-603-5039
thomas_lowe@cable.comcast.com

COUNTY ATTORNEY- Email

Christine Francescani
CFrancescani@adcogov.org
6884

Agency

Contact Information

Engineering Department - ROW

Transportation Department
PWE - ROW
303.453.8787

Engineering Division

Transportation Department
PWE
6875

FINANCE DEPARTMENT

Ben Dahlman
FIN
6280

Intermountain Rural Electric Asso - IREA

Brooks Kaufman
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5496 North US Hwy 85
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303-688-3100 x105
bkaufman@intermountain-rea.com

Intermountain Rural Electric Asso - IREA

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METRO WASTEWATER RECLAMATION

CRAIG SIMMONDS
6450 YORK ST.
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303-286-3338
CSIMMONDS@MWRD.DST.CO.US

NS - Code Compliance

Gail Moon
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gmoon@adcogov.org

Parks and Open Space Department

Nathan Mosley
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aclark@adcogov.org
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nmosley@adcogov.org

SHERIFF'S OFFICE: SO-HQ

MICHAEL McINTOSH
nblair@adcogov.org, aoverton@adcogov.org; mkaiser@adcogov.org
snielson@adcogov.org
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aoverton@adcogov.org; mkaiser@adcogov.org; snielson@adcogov.org

Sheriff's Office: SO-SUB

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aoverton@adcogov.org; mkaiser@adcogov.org
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smiller@adcogov.org

TOWN OF BENNETT

MATHEW REAY
355 4TH STREET
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303 644-3249
planning@bennett.co.us

Agency

Contact Information

TOWN OF BENNETT - WATER AND SAN. DEPT.

..
355 4TH ST.
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303-644-3249

TRI-COUNTY HEALTH DEPARTMENT

MONTE DEATRICH
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COMMERCE CITY CO 80022
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mdeatrich@tchd.org

TRI-COUNTY HEALTH DEPARTMENT

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landuse@tchd.org

Tri-County Health: Mail CHECK to Sheila Lynch

Tri-County Health
landuse@tchd.org

Xcel Energy

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Rocky Mountain Rail Park Metropolitan District Service Plan

PLN2018-00017

August 28, 2018

Board of County Commissioners

Community and Economic Development

Case Manager: Greg Barnes

Request

- A Service Plan for the Rocky Mountain Rail Park Metropolitan District

Aerial View

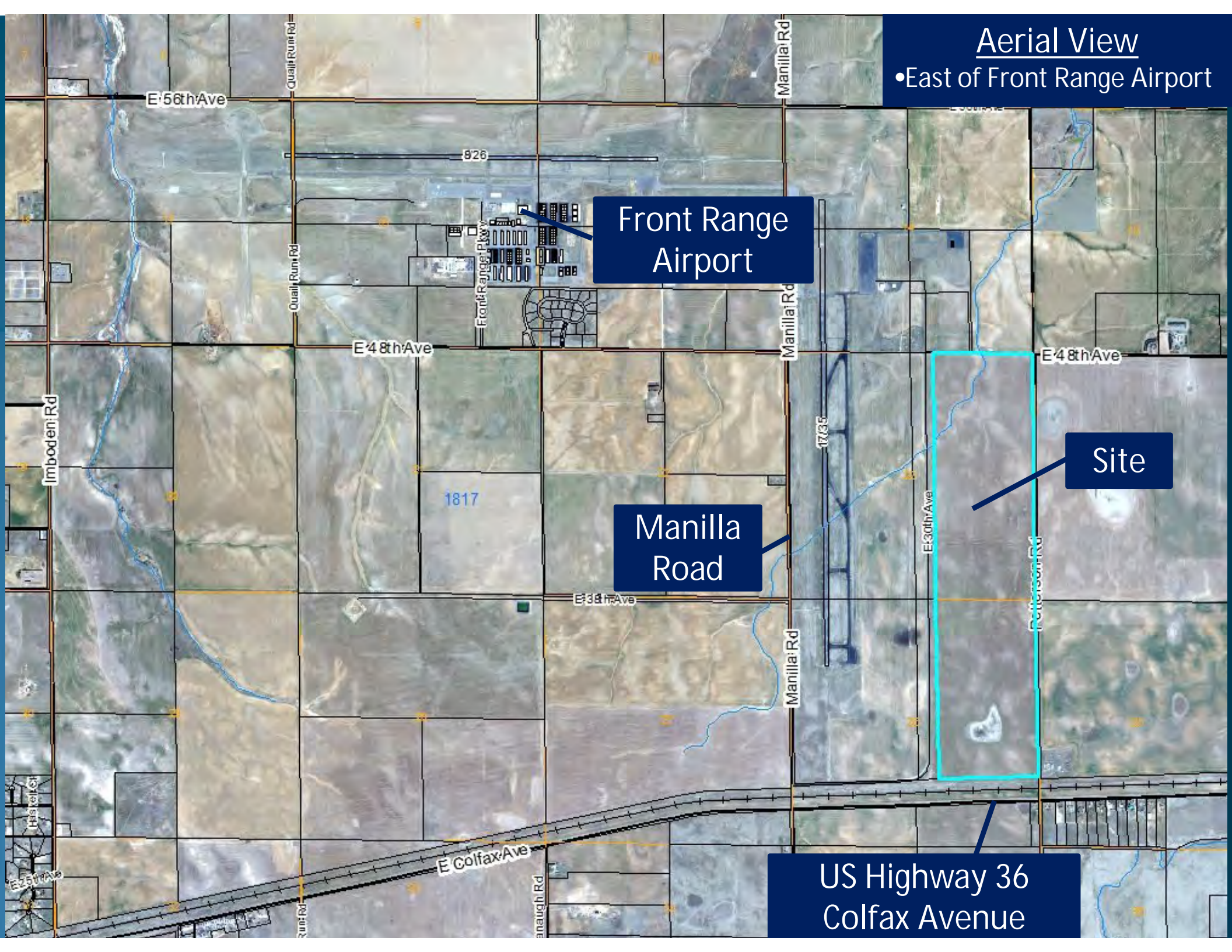
• East of Front Range Airport

Front Range
Airport

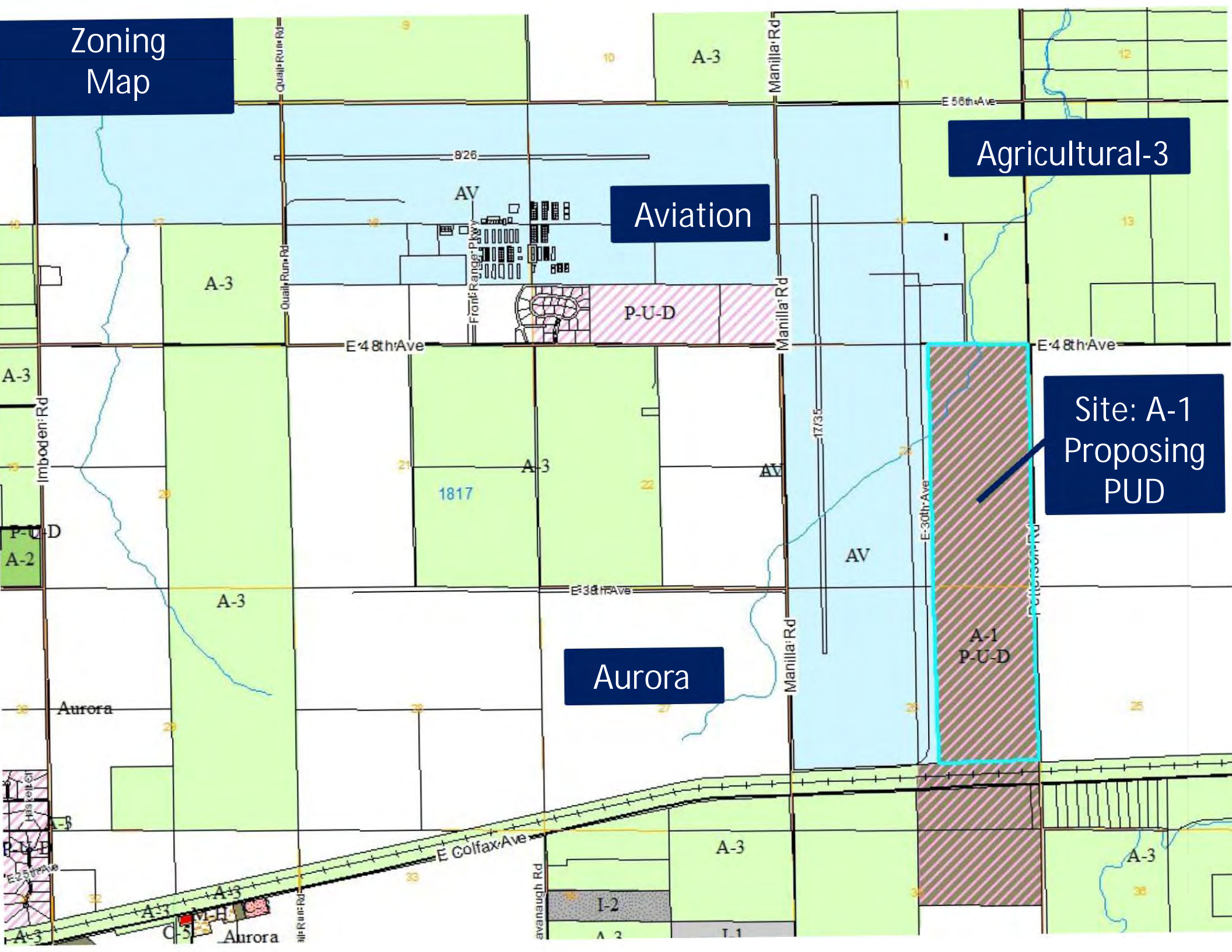
Site

Manilla
Road

US Highway 36
Colfax Avenue



Zoning Map



Agricultural-3

Aviation

Site: A-1
Proposing
PUD

Aurora

A-1
P-U-D

P-U-D

A-3

A-3

A-3

1817

A-3

A-3

Aurora

A-3

A-3

A-3

Aurora

A-3

I-1

I-2

C-3

E 25th Ave

E 25th Ave

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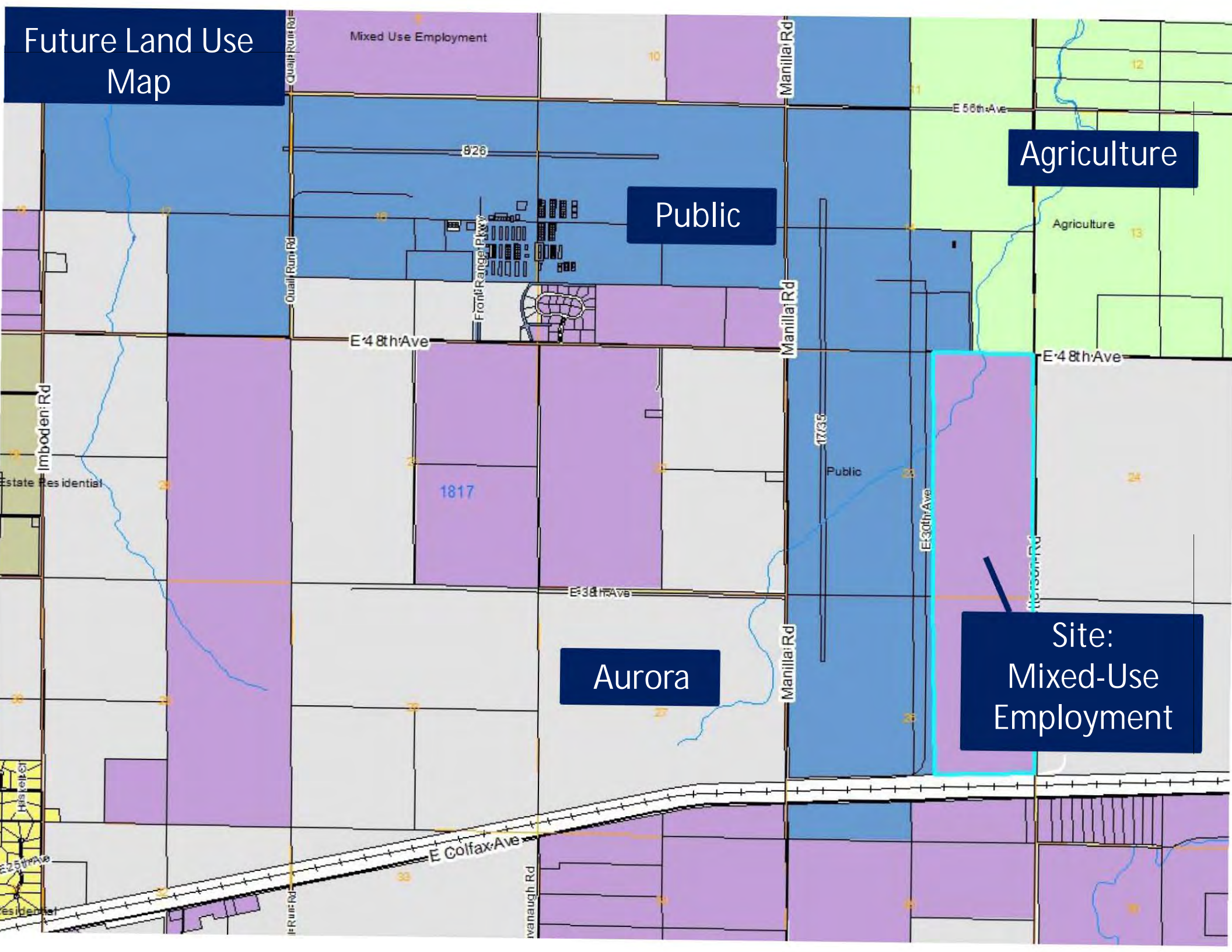
E 25th Ave

E 25th Ave

E 25th Ave

E 25th Ave

Future Land Use Map



Agriculture

Public

Aurora

Site:
Mixed-Use
Employment

Background

Applications Submitted for the Rocky Mountain Rail Park:

1. Rezoning to PUD
2. Comprehensive Plan Amendment
3. Preliminary Plat, and
4. Preliminary Development Plan

Background

- Proposed PUD
 - 620 acres
 - 1.3 million sq ft of commercial and industrial space
 - Anticipated assessed value at build-out:
\$126,281,544
- Metropolitan District
 - Title 32, Article 1 C.R.S.
 - Quasi-governmental entity
 - 469 of the 620 acres

Development Standards

- Chapter 10 - Special Districts
 - Description of area to be served
 - Description of proposed facilities & services
 - Financial plan (cost & debt)
- Findings
 - Sufficient existing and projected need for organized services
 - Existing service is inadequate for present and projected needs
 - Proposed district is capable of providing economical and sufficient service/ financial ability to repay debt

Description of Facilities and Services

Financing and construction of public infrastructure, including:

- Sanitation
- Water
- Streets
- Traffic & Safety Controls
- Transportation
- Etc.

Financing Structure

- Total est. cost of improvements: \$58 million
- Max. debt limitation: \$100 million
- Max. mill levy: 50
- Max. interest rate: Market rate

Financing Structure

- Various revenue sources
 - Fees
 - Developer Advances
- Anticipated start
 - 2019 for mill levies

Referral Comments

- Agencies/districts within 3 miles
 - Bennett-Watkins Fire: (no overlapping services)
 - Tri-County (mosquito control/ water conservation)
- Adams County agencies
 - Finance concerns (no duplication of stormwater fees)

Staff & PC Recommendation

- Sufficient existing and projected need
- Existing service is inadequate
- Capable of providing service
- Financial ability to re-pay debt
- Adequate service will not be available through the County or other agency
- Facility and service standards compatible with County standards
- Compliance with Master Plan
- Compliance with County, regional, or state water quality management plans
- Creation of District in best interest of area to be served

- Staff recommends Approval of this request with 9 findings-of-fact and 2 conditions.

Findings-of-Fact

1. There is sufficient existing and projected need for organized service in the area to be serviced by the proposed District.
2. The existing service in the area to be served is inadequate for present and projected needs.
3. The proposed Special District is capable of providing economical and sufficient service to the area within its proposed boundaries.
4. The area to be included in the proposed Special District has, or will have, the financial ability to discharge the proposed indebtedness on a reasonable basis.
5. Adequate service is not, or will not be, available to the area through the County, other existing municipal or quasi-municipal corporations, including existing Special Districts, within a reasonable time and on a comparable basis.

Findings of Fact

6. The facility and service standards of the proposed Special District are compatible with the facility and service standards of each county within which the proposed District is to be located and each municipality which is an interested party under C.R.S. Section 32-1-204 (1).
7. The proposal is in compliance with a master plan adopted pursuant to C.R.S. Section 30-28-106.
8. The proposal is in compliance with any duly adopted county, regional, or state long-range water quality management plan for the area.
9. The creation of the proposed District will be in the best interest of the area proposed to be served.

Property Taxes

- Actual value is not taxable value
 - Taxable is a % of actual= Assessed value
- To calculate the property tax, multiply the assessed value times the decimal equivalent of the total mill levy.
- A mill is equal to 1/1000 of a dollar (\$1 per \$1,000).
- A tax rate is the mill levy expressed as a percentage.
- 98.42 mills = 9.842 percent or .09842 as the decimal equivalent.
- Assessed Value x Mill Levy= Taxes