

**ADAMS COUNTY PURCHASE OF SERVICE AGREEMENT
FOR BLIGHT VIOLATION ABATEMENT
AND PROPERTY/BUILDING SECURITY SERVICES (2016.015)**

THIS AGREEMENT ("Agreement") is made this 23 day of May 2016, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Grounds Service Company, Inc., located at 481 East 66th Avenue, Denver, Colorado 80229, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached IFB 2016.015 and the Contractor's response to the IFB 2016.015 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

- 3.1. Term of Agreement: The Term of this Agreement shall be for one year from the date of this Agreement.
- 3.2. Extension Option: The County, at its sole option, may offer to extend this Agreement as necessary for up to two, one year extensions providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such extensions must be mutually agreed upon in writing by the County and the Contractor.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of seventy-five thousand dollars (75,000.00).

- 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In

the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. **NONDISCRIMINATION:**

6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

8.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. **Comprehensive Automobile Liability Insurance:** to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

- 8.3. Workers' Compensation Insurance: Per Colorado Statutes
- 8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.
- 8.4.1. Each Occurrence: \$1,000,000
- 8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.
- 8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:
- 8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
- 8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.
- 8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.
- 8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
- 8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. WARRANTY:

- 9.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with

this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

10. TERMINATION:

- 10.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.
- 10.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

11. MUTUAL UNDERSTANDINGS:

- 11.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.
- 11.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 11.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
- 11.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.

- 11.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 11.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 11.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 11.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Neighborhood Services Division
Contact: Eric Guenther
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6856
E-mail: eguenther@adcogov.org

Department: Adams County Purchasing
Contact: Anna Forristall
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6297
E-mail: aforristall@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6116

Contractor: Grounds Service Company, Inc.
Contact: Randy L. Dzaman
Address: 481 East 66th Avenue
City, State, Zip: Denver, Colorado, 80229
Phone: 303-455-5566
E-mail: randy@groundsvco.com

- 11.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

- 11.10. **Severability:** If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 11.11. **Authorization:** Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.
- 11.12. **Confidentiality:** All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

12. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

- 12.1. **Amendments or Change Orders:** The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.
- 12.2. **Extensions:** The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

13. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 13.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 13.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 13.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 13.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

- 13.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 13.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 13.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 13.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

The remainder of this page is left blank intentionally.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

ADAMS COUNTY MANAGER

Todd Leopold
Todd Leopold

5/23/16
Date

GROUNDS SERVICE COMPANY, INC.

Randy Dzaman
Signature

May 17, 2016
Date

Randy L Dzaman
Printed Name

Manager/Secy
Title

Attest: STAN MARTIN,
Clerk and Recorder

Channah
Deputy Clerk

Approved as to Form:

D. East
Adams County Attorney's Office

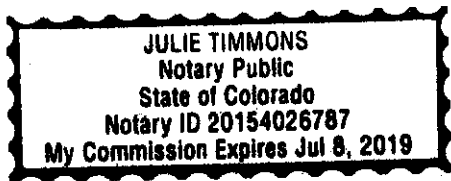
NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF Jefferson

STATE OF Colorado)SS.

Signed and sworn to before me this 17th day of May, 2016,

by Randy Dzaman
[Signature]



Notary Public

My commission expires on: Jul 8, 2019

**ADAMS COUNTY FORMAL INVITATION FOR BID
2016.015**

BLIGHT VIOLATION ABATEMENT SERVICES

All documents and Addendum related to this BID
will be posted on the Rocky Mountain Bid System at:
<http://www.rockymountainbidsystem.com/Bids/ViewOpenSolicitations.asp>

Bid Issued April 7, 2016

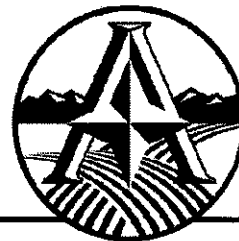
Written questions regarding this IFB will be accepted through April 19, 2016

**An Addendum to answer vendor submitted questions will be issued
no later than April 21, 2016**

Bid Opening Due Date: April 29, 2016

Time: 2:00 p.m.

**Location: Adams County Government Center
4430 South Adams County Parkway
Brighton, Colorado 80601**



ADAMS COUNTY
COLORADO

GENERAL INSTRUCTIONS

1. The Adams County Board of Commissioners by and through its Purchasing Division of the Finance Department is accepting bids for Blight Violation Abatement Services for the Neighborhood Services Division of the Community & Economic Development Department.
2. **All documents related to this BID will be posted on the Rocky Mountain Bid System at:**
<http://www.rockymountainbidsystem.com/Bids/ViewOpenSolicitations.asp>
 - 2.1. Contractors must register with this service to receive these documents.
 - 2.2. This service is offered free or with an annual fee for automatic notification services.
3. Written questions may be submitted through April 19, 2016. All questions are to be submitted by email to Anna Forristall, Contract Administrator at aforristall@adcogov.org.
4. An Addendum to answer vendor submitted questions will be issued no later than April 21, 2016.
5. Bids
 - 5.1. Sealed bids for consideration will be received at the office of the Purchasing Division at the Adams County Government Center, 4430 South Adams County Parkway, Brighton, Colorado 80601, up to 2:00 p.m. on April 29, 2016.
 - 5.2. The bid opening time shall be according to our clock.
 - 5.3. Bids will be publicly opened and read aloud at this time.
 - 5.4. Bids may be mailed or delivered in person and **must be** in a sealed envelope clearly labeled with Company Name, Bid Number and Project Title.
 - 5.5. No bids will be accepted after the due date and time established above, except by written addenda.
6. Issuance of this invitation does not commit Adams County to award any contract or to procure or contract for any equipment, materials or services.

7. BID REQUIREMENTS

- 7.1. Three (3) copies of Bid: 1 paper original, 1 paper copy and 1 CD/Thumb Drive in PDF format of the bid are required. If brochures or other supportive documents are requested, then it is requested that one set be submitted with bid.

- 7.2. All bids must be signed on the Contractor's Statement form and the Contractor's Certification of Compliance form.
- 7.3. Whenever addendum/addenda are required, they must be acknowledged on the bid form in the appropriate space so designated (Contractor's Statement form).
- 7.4. Bids may not be withdrawn after date and hour set for closing.
- 7.5. Adams County assumes no responsibility for late deliveries of mail on behalf of the United States Post Office.
- 7.6. Adams County assumes no responsibility for bids being either opened early or improperly routed if the envelope is not clearly marked on the outside: clearly labeled with Company Name, Bid Number and Title.

BLIGHT VIOLATION ABATEMENT SERVICES 2016.015

- 7.7. In the event of a situation severe enough to cause the Adams County Board of Commissioners to close Adams County ("County") offices for any reason, the Purchasing Manager has the prerogative of rescheduling the bid opening time and date. No bidder will be considered above all other bidders by having met the bid opening time and date requirements to the exclusion of those who were unable to present their bid due to a situation severe enough to cause the Adams County Board of County Commissioners to close the County offices.
- 7.8. Bids must be submitted on the form as supplied and/or described by Adams County. Failure to bid on the form provided may be cause for the rejection of the bid. Bids must be furnished exclusive of taxes.
- 7.9. No award will be made to any person, firm, or corporation, which is in arrears upon any obligation to the County.
- 7.10. If submitting a joint venture bid or a bid involving a partnership arrangement, articles of partnership stating each partner's responsibilities shall be furnished and submitted with the bid.
- 7.11. The County reserves the right to waive any irregularities or informalities, and the right to accept or reject any and all bids, including but not limited to any bid which does not meet bonding requirements, or bids which do not furnish the quality, or offer the availability of materials, equipment or services as required by the specifications, description or scope of services, or bids from offerors who lack experience or financial responsibility, or bids which are not made to form. The County reserves the right not to award bids to the lowest and most responsive and responsible offeror, and may require new bids.

- 7.12. The Board of County Commissioners may rescind the award of any bid within one week thereof or at its next regularly scheduled meeting; whichever is later, when the public interest will be served thereby.
- 7.13. Only sealed bids received by the Purchasing Division will be accepted; bids submitted by telephone, email, or facsimile machines are not acceptable.
- 7.14. If a formal contract is required, the offeror agrees and understands that a Notice of Award does not constitute a contract or create a property interest of any nature until an Agreement is signed by the Awardee and the Board of County Commissioners and/or their authorized designee.
- 7.15. All documentation submitted in response to this solicitation will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et. seq.* ("CORA"). Accordingly, respondents are discouraged from providing information that they consider confidential, privileged, and/or trade secrets as part of a response to this solicitation. Any portions of submissions that are reasonably considered confidential should be clearly marked. The County does not guarantee the confidentiality of any records.
8. Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule or regulation shall give the County the right to terminate this agreement for cause.
9. Adams County is an equal opportunity employer.
10. **COOPERATIVE PURCHASING:** Adams County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Contractor(s) may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Adams County in the current term or in any future terms.

The Contractor(s) must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, contractual disputes, invoices, and payments. Adams County shall not be liable for any costs or damages incurred by any other entity.

11. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

- 11.1. Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

- | | | |
|---------|-------------------|-------------|
| 11.1.1. | Each Occurrence | \$1,000,000 |
| 11.1.2. | General Aggregate | \$2,000,000 |
- 11.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.
- | | | |
|---------|-------------------------------|-----------------------------|
| 11.2.1. | Bodily Injury/Property Damage | \$1,000,000 (each accident) |
| 11.2.2. | Personal Injury Protection | Per Colorado Statutes |
- 11.3. Workers' Compensation Insurance: Per Colorado Statutes
- 11.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services.
- | | | |
|---------|-----------------|-------------|
| 11.4.1. | Each Occurrence | \$1,000,000 |
|---------|-----------------|-------------|
- 11.4.2. This insurance requirement applies only to Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.
- 11.5. The Contractor's commercial general liability, comprehensive automobile liability, and professional liability insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured," and shall include the following provisions:
- 11.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
- 11.5.2. The insurance companies issuing the policy or policies shall have no response against the County for payment of any premiums due or for any assessments under any form of any policy.
- 11.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.
- 11.6. All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 11.7. Prior to exercising this agreement, the County requires the Contractor to provide proof of the insurance coverage or policies required under this Agreement.
- 11.8. The Contractor shall not commence work under this contract until they have submitted to the County and received approval thereof, certificates of insurance showing that they have complied with the foregoing insurance.

- 11.9. All referenced insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured." The name of the bid or project must appear on the certificate of insurance.
 - 11.10. Underwriters shall have no right of recovery or subrogation against Adams County; it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the described insurance.
 - 11.11. The clause entitled "Other Insurance Provisions" contained in any policy including Adams County as an additional insured shall not apply to Adams County.
 - 11.12. If any of the said policies shall be or at any time become unsatisfactory to the County as to form or substance, or if a company issuing any such policy shall be or at any time become unsatisfactory to the County, the Contractor shall promptly obtain a new policy, submit the same to the Purchasing Manager of Adams County for approval and thereafter submit a certificate of insurance as herein above provided. Upon failure of the Contractor to furnish, deliver and maintain such insurance as provided herein, this contract, at the election of the County, may be immediately declared suspended, discontinued or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
12. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:
- 12.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
 - 12.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
 - 12.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
 - 12.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to

perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

- 12.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 12.6. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 12.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 12.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

END OF GENERAL INSTRUCTIONS

The remainder of this page left blank intentionally.

SPECIFICATIONS

13. Upon inspection of a blight violation, Adams County Neighborhood Services Department will send a notice of violation to the property owner. If the property is not in compliance, then Neighborhood Services will contact the vendor for the following types of services:
 - 13.1. Weed mowing
 - 13.2. Brush and trimming removal from the property
 - 13.3. Debris and litter removal
 - 13.4. Fence repair and/or removal
 - 13.5. Tire removal (with or without rims)
14. Upon inspection of building code violation, Adams County Development Services will send notice of violation to the property owner. If the property is not in compliance, then Development Services will contact the vendor for the following types of services:
 - 14.1. Board up of abandoned buildings to include any broken windows and doors in order to secure a damaged or vacated building.
 - 14.2. Fencing of properties to safeguard entry because of other dangerous\hazardous issues such as open holes, abandoned foundations, fire damaged properties, etc.
15. Turnaround time for completion of the work shall be no greater than forty-eight (48) hours, excluding weekends and holidays. The Contractor will be notified to begin work via email by an authorized Adams County Code Compliance Officer.
16. Work shall not start until a Code Compliance Officer is on site. The Code Compliance Officer will take before and after photographs of the property. The Officer will remain on site for the majority of the work to verify the number of hours the Contractor was on site to complete the cleanup.
17. The Officer is required to be on site at the beginning and completion of the abatement. If the Contractor does not bring all the proper equipment, or needs to leave the property and return for similar reasons, the County will not pay the Contractor for that period of time. This will include time lost due to equipment malfunctions.
18. Removal services will be performed Monday-Friday, 8:30 a.m. – 4:00 p.m.
19. The majority of Blight Violation Abatement services will be needed from April through October each year.

20. The Contractor shall take appropriate care in performing this work. Any unreasonable damage caused by the Contractor while performing this work, shall be repaired to its original state or better condition.
21. The Contractor must submit one invoice per property, which must be itemized and include both 30 minute and hourly breakdowns for all personnel. Invoices for fees paid at the landfill for debris and litter removed from a property must be included with the property invoice submitted by the Contractor.
22. The Contractor shall submit invoices for work completed within 10 days from the date of abatement.
23. Cancellations: Adams County reserves the right to cancel previously scheduled work up to 4:30 p.m. the day before. If the Contractor is not notified that the services are not required by 4:30 p.m. the day before, Adams County will pay no more than fifty dollars \$50.00 to compensate the Contractor's lost time.
24. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of Contractor) to be performed by the Contractor. If Adams County requests such additional services, Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, Contractor shall bill for such services at the same rates provided for in this Agreement.
25. In addition to pricing, the following information must be submitted with your bid:
 - 25.1. Minimum of 3 references, municipality experience preferred.
 - 25.2. Provide a list of the equipment your company will use to provide the required services.
 - 25.3. Number of employees on staff.
 - 25.4. Number of years of experience: a minimum of five (5) years required.

END OF SPECIFICATIONS

Submittal Checklist

- Vendor Information Form
- W-9
- Contractor's Certification of Compliance (Must be signed)
- Contractor's Statement (Must be signed)
- Bid Sheets (Two pages)
- Three (3) References
- List of Equipment
- Number of Employees on staff
- Number of Years of Experience
- One (1) original bid and one (1) paper copy bid
- One CD/Thumb Drive of submitted bid in a single PDF document

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et.seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

Date

Name (Print or Type)

Signature

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



BLIGHT VIOLATION ABATEMENT SERVICES 2016.015

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following bid is hereby submitted.

WE THE UNDERSIGNED HEREBY ACKNOWLEDGE RECEIPT OF

Addendum # _____ Addendum # _____

If None, Please write NONE.

Company Name	Date
Address	Signature
City, State, Zip Code	Printed Name
County	Title
Telephone	Fax
Email Address	

EXHIBIT A

FILE COPY



BLIGHT VIOLATION ABATEMENT SERVICES 2016.015

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following bid is hereby submitted.

WE THE UNDERSIGNED HEREBY ACKNOWLEDGE RECEIPT OF

Addendum # NONE Addendum # NONE
If None, Please write NONE.

GSCO Inc

Grounds Service Company	04/28/16
Company Name	Date
481 E. 166th Ave.	<i>Randy Dzaman</i>
Address	Signature
Denver, CO 80229	Randy L. Dzaman
City, State, Zip Code	Printed Name
Adams	Operations Manager
County	Title
303-455-5566	303-455-5570
Telephone	Fax
randy@groundsvco.com	
Email Address	

SECURING BUILDING AND PROPERTY SERVICES - BID SHEET		
Labor Rates per person- 1 hr min and then 15 min. increments	Qty	Price
Foreman on Supervisor	1 hr	\$35.00
Crewman or Laborer or Operator	1 hr	\$30.00
Each job can be bid or invoice @ time and material rate		
Board Up Services - Material Only		
	Qty	Price
OSB - 7/16 - 1/2" = 4 x 8	1	\$15.00
Plywood - 1/2" = 4 x 8	1	\$20.00
Bid per square foot - material and labor	1 sq. ft.	\$5.00
Hardware	1 / Opening	\$5.00
Materials used / invoice	1	\$ Receipt + 20%
Fencing Services -		
	Qty	Price
6' Rental Chain link	1	\$ Receipt + 20%
4' Construction Fence	1 ft	\$0.50
6' Construction Fence	1 ft	\$1.50
T- posts	each	\$5.00
Fence Repair	1 hr	\$35.00 + Materials
Equipment Rental		
	Qty	Price
Air Compressor gas	1 hr	\$20.00
Nail gun	1 hr	\$8.00
Generator	1 hr	\$10.00
Powder Actuated Fastener	1 hr	\$8.00
Loads, pins and nails	1 day	\$25.00
Carpenter tools	1 hr	\$5.00
Includes equipment rental rates on abatement form		
Minimum Service Charge	1	\$75.00
Minimum Charge if Unable to Perform Service	1	\$50.00

Grounds Service Company - Equipment List 2014

Aerators

- RYAN AERATOR IV
- RYAN AERATOR V
- BLUEBIRD AERATOR
- TOWABLE AERATOR
- HUSQVARNA HTC
- RYAN AERATOR
- BLUEBIRD 18" SOB CUTTER
- BLUEBIRD 18" SOB CUTTER

ATV

- ATV1 - Suzuki Kingquad 750
- ATV3 - Suzuki Kingquad 750

Blowers

- SHINDAWA BLOWER EB2510
- SHINDAWA BLOWER EB2510
- HUSQVARNNA BLOWER
- REDMAX BLOWER EB277150
- REDMAX BLOWER EB277150
- REDMAX BLOWER EB277150
- REDMAX BLOWER EB27500
- HUSQVARNNA BLOWER
- REDMAX BLOWER
- SHINDAWA BLOWER

Chainsaws

- Shindawa chainsaw 488
- Husqvarna chainsaw
- Craftsman chainsaw
- Sishi chainsaw
- Echo chainsaw
- Sishi chainsaw
- ProPlyner
- Shindawa 488 28" chainsaw
- Shindawa chainsaw 488
- SHQ 488
- Sishi chainsaw

Edgers

- John Deere Edger
- MCLANE EDGER
- MCLANE EDGER
- MCLANE EDGER
- STHL EDGER
- Kee Edger
- Kee Edger
- Kee Edger

Mowers

- 21" Honda
- 21" Honda
- 21" Honda
- 21" Honda
- 21" Honda
- 21" EXMARK FJ180V
- 31" EXMARK FJ180V
- 30" EXMARK EXM-59-1477
- 36" GREAT DANE
- 36" GREAT DANE Walkbehind
- 48" Wright Stander
- 48" Wright Stander
- 48" GREAT DANE
- 48" GREAT DANE
- 36" ENCORE
- 36" ENCORE
- 48" GREAT DANE
- 42" WRIGHT STANDER
- 61" WRIGHT STANDER 2K 31
- 61" WRIGHT STANDER 2K 31
- 61" TORO 74551
- 6" ALAMO MOWER
- RINO 6" MOWER
- 6" ALAMO MOWER
- BILLY GOAT BRUSHCLITTER

Pressure Washers

- 2500PSI Pressure Washer
- 2500PSI Pressure Washer
- Elec. Spray Rig 100 GAL
- Broyhill 100Gal Sprayer
- Gravelly Walk Behind
- UDO - 28" Spray, brass nozzles
- Transfer Tank - 100 gal
- JOHN DEER Sprayer
- Cushman Boomless Sprayer

Snow Equipment

- BUYERS 8' SNOW PUSHER
- ATV Plow
- ATV Plow
- ATV Plow
- ATV Hopper Spreader
- 54" LBS40 Broom
- 54" LBS40 Broom
- H8580 Power Broom
- H8580 Power Broom
- TORO Power Broom 36"
- TORO Power Broom 36"
- TORO Power Broom 36"
- TORO Power Broom 36"
- TORO Power Broom 36"
- TORO Power Broom 36"

Trailers

- 6X20 5TH WHEEL(80-MAC)
- 6X16 MAINT(83-HMD)Short bang
- 6X16 MAINT(84-HMD)
- 4.5X10 TLT(83BUT)
- 5.5X12 TLT(77BUT)
- 7.5X16 EQUIP(86SUP)
- 6X16 MAINT(2007)48' w/41
- 20X6 TAYLOR
- 8'x25' DV Superior Blue
- 8'x25' DV Superior Yellow

Trimmers

- Back Pack TM1-Shin
- Back Pack TM11-Shin
- Back Pack TM12-Shin
- Back Pack TM13-Shin
- Back Pack TM14-Shin
- Back Pack TM15-Shin
- Back Pack TM16-Shin
- Back Pack TM17-Shin
- Back Pack TM2-Shin
- Back Pack TM3-Shin
- Back Pack TM5-Shin
- Back Pack TM6-Shin
- Back Pack TM7-Shin
- Back Pack TM8-Shin
- Hedge Trimmer TM30- Echo H
- Hedge Trimmer TM31- Echo H
- Hedge Trimmer TM35- Echo T
- Hedge Trimmer TM36- Echo H
- Hedge Trimmer TM37- Echo T
- Hedge Trimmer TM38- Echo H
- Hedge Trimmer TM39

Trucks

- Straight Shaft Honda
- Straight Shaft ST-9
- Straight Shaft ST-3
- Straight Shaft ST-2
- Straight Shaft ST-3
- Straight Shaft ST-4
- Straight Shaft ST-9
- Straight Shaft ST-6
- Straight Shaft ST-7
- Straight Shaft ST-8
- Straight Shaft ST-9
- Straight Shaft ST-10
- Straight Shaft ST-12

Trucks

- Truck 102-2001 Chevy 1/2T 4x4
- Truck 103-2000 GMC 1/2T 4x4
- Truck 104-2001 Ford 3/4T 4x4
- Truck 105- 1999 GMC 1T 4x4
- Truck 106 - 2005 Chevy 1T 4x4
- Truck 107- 2003 Chevy 1/2T 4x4
- Truck 108 - 2001 GMC 1/2T 4x4
- Truck 109 - 2001 GMC 1/2T 4x4
- Truck 110 - 2003 Chevy 3/4T 4x4
- Truck 111 - 2001 GMC 1/2T 4x4
- Truck 112- 2013 Chevy 3/4T 4x4
- Truck 113- 2013 Chevy 3/4T 4x4
- Truck 114- 1999 GMC 1/2T 4x4
- Truck 115- 03 Chevy 4x4 1/2T
- Truck 116- 2001 Chevy 1/2T 4x4
- Truck 117 - 2002 Chevy 3/4T 4x4
- Truck 118 - 2008 Ford F350XL 4x4
- Truck 119 - 2007 Chevy 3/4T 4x4
- Truck 120 - 2014 Chevy 3/4T 4x4
- Truck 201 - 2005 Chevy C3500
- Truck 204 - 2005 Ford F450 Flatbed
- Truck 209-2004 Chevy 3/4T 2x2
- Truck 206 - 2004 Chevy 1T Dump

Trucks

- KUBOTA MX 5100 4x4
- KUBOTA L850 4x4
- BOBCAT B53 SKID LOADER
- BOBCAT 5300 SKD LOADER
- JOHN DEERE 710-D LOADER
- TORO 5800
- TORO 5800
- TORO 3250 4x4
- 61" Chevrolet-Z KAW 850FX
- Jacobson 571LG
- BOBCAT 5770 Skidsteer - 2011
- Lesco 60" Rider
- 2008 Suzuki Kingquad 750
- 2008 Suzuki Kingquad 750
- Ventrac 4200 Turbo Diesel
- Ventrac 4200 Turbo Diesel
- Ventrac 4200 Turbo Diesel
- Ventrac 4200 Turbo Diesel
- Ventrac 3200
- Ventrac 3200
- Ventrac 3200
- Ventrac 4200 Diesel

Additional Information:

Equipment prices can be with or without operator
 Hourly Rate includes one man, pick-up truck and one machine
 Additional Laborers if required will be billed at 35.00/HR or as negotiated
 More detailed pricing list is available upon request.
 Highlighted equipment will be dedicated to Blight Violation Services



FILE COPY

Grounds Service Co.
Landscape, Construction and Year Round Maintenance

April 28, 2016

Purchasing Manger
Adams County Government Center
4th Flr-C400A
4430 S. Adams County Parkway
Brighton, CO 80601

RE: 2016.015 Blight Violation Services RFP

Introduction-

Abatement Services-Code Enforcement

GSCo Inc, dba **Grounds Service Company**, would like to thank you for the opportunity to submit our proposal for professional services for the Adams County related to: RFP 11-01CE. We want you to know that we remain committed to **Best Management Practices** in all aspects of our operations. We appreciate this opportunity to reintroduce ourselves and look forward to a working relationship with your city in the future.

Grounds Service Company was established in 1982 and incorporated as GSCo Inc. in 1988. Grounds Service Company has done work for many private and public entities over the years. We specialize in all aspects of commercial property maintenance including landscape, janitorial, trash removal, snow removal, and construction. Our company works with several metro-area municipalities for code enforcement abatement services on private properties. Company has 35 full-time employees during the summer season, and up to 8 can be assigned to your jobs.

Background

Grounds Service Company has been providing Weed Abatement Services since 1982. In the past 30 years, we have developed the experience and expertise to effectively mitigate weeds using hand tool work, tractor mowing and pesticide spraying. We are licensed with the Colorado Department of Agriculture for commercial weed spraying, are fully insured, participate in the Department Program for Public Contracts for Services and are in good standings with the Secretary of State of Colorado.

We have over twenty company owned trucks, including dump trucks for debris removal, tractor mowers of various sizes for large vacant lot abatements, 150 gallon chemical application sprayers and large supply of hand tools including weed trimmers. All equipment is regularly inspected for proper function and is open for your inspection at any time. We staff an in-shop mechanic. Additionally, whenever Grounds Service Co is awarded a contract, we acquire any additional equipment necessary to effectively maintain that contract.

Experience

Grounds Service Company has a proven track record providing Weed mitigation and currently provides services to the City of Lakewood, City of Englewood, Arapahoe County and the State of Colorado. These services include weed and brush abatement for code enforcement on commercial, residential, Town Right of Ways and undeveloped tracts of land using tractor preventive herbicide mowers and hand tools. Our personnel take special care while on private property.

Safety to employees and the public is Grounds Service Company's first priority. To maintain a safe environment all vehicles will be equipped with proper safety lighting, signage, and safety cones. All employees will be wearing safety vests at all times, they will wear goggles for herbicide applications and protective gloves for clean-up. Pedestrians will be at a safe distance before all aspects of mechanical and chemical weed control commences.

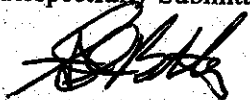
We use a variety of cultural practices in dealing with water runoff which we have developed in all aspects of our company working with herbicides and fertilizers to reduce the potential of contaminated runoff. We are fully aware of special concerns while applying weed control in native land areas and ROWs, such as detention ponds, storm ditches, culverts and any other sources of ground water and we use BPMs (Best Management Practices) applicable to the sites. As a company, we make every effort possible to be in compliance with all state and federal regulations, and strive to be environmentally friendly.

Summary

At Grounds Service Company, all our managers and custodial technicians are equipped with cells phones; our office phone is staffed during business hours and is equipped with after hour emergency page-out ensuring that company personnel will be available 24 hours a day to assist with any needs, basic or urgent, that may arise in relation to this contract.

Grounds Service Company currently maintains membership with a variety of professional and trade associations such as Green Co, Associated Landscape Contractors of Colorado, Colorado Association of Lawn Care Professionals, Home Builders Association of Metro Denver and the Community Association Institute. We are licensed and insured. Our key personnel have extensive experience and knowledge working with city governments both out in the field and in the office. Our business manager utilizes electronic detailed service invoicing, including digital property documentation and electronic billing and payment. We are set up to accept VISA City P-Card.

Respectfully Submitted by,



Steven L Butler

President

Grounds Service Company

ADDITIONAL REQUIRED INFORMATION

REFERENCE LISTING:

Vendors shall furnish the names, addresses and telephone numbers of a minimum of three(3) firms of government organizations for which the vendor is currently of has, in the past completed service for:

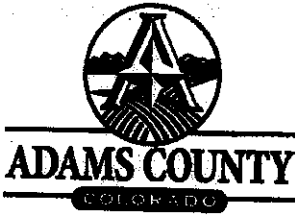
Company Name	Adams County - Blight Services Division
Address	4430 S. Adams County Prkwy
Reference Name	Ed Rodriguez Kerry Gress
Telephone Number	720-529-6235

Company Name	Westminster Code Enforcement
Address	9110 Yates St Westminster CO 80031
Reference Name	Bob Krugmire or Karla Burnick
Telephone Number	303-658-2181 / 303-658-4432

Company Name	Arapahoe County Code Enforcements
Address	6924 S. Lima St Centennial CO 80012
Reference Name	Mary Zaitz
Telephone Number	720-674-6710

Note: Adams County reserves the right to contact any organization for which the Vendor has provided services, regardless of the Vendor's use of the organization as a reference.

FILE COPY



Finance Department
4430 South Adams County Parkway
Brighton, CO 80601
PHONE 720.523.6055 FAX 720.523.6058

VENDOR INFORMATION FORM

All suppliers must complete and return this form as well as a W-9
(Payments & New Vendor #'s will not be processed without a completed W-9)

PLEASE PRINT OR TYPE ALL INFORMATION

Enter the name of Adams County employee and/or Department/Elected Office requesting this form be completed.

Anna Foreistall
Employee Name

2016.015 Blight Violation Services RFP
Department/Elected Office

Company Name (Please include dba name, if applicable.)

Grounds Service Company
Company Name

GSCO Inc.
DBA Name (if applicable)

Does this company function solely as a manufacturer rep or distributor? YES NO

If YES, is invoice payment sent to your remit-to address or the manufacturer?

If Remit-to, please attach or forward a list of the companies with their corresponding remit-to address.

Does this company have more than one location with the same Federal Tax ID number that Adams County also conducts transactions with? YES NO

If YES, please copy and complete this form for each location.

Remit-To Information (Invoice Payment):

Grounds Service Company
Company Name

481 E. 66th Avenue
Address

Address

Denver
City

Colorado
State

State

303-455-5566
Phone Number

Phone Number

Address 2

Adams
County

County

80229
Zip Code

Zip Code

303-455-5570
Fax Number

Fax Number

Address for Purchase Orders/Contracts (If different from above.)

Address

Address 2

City

County

State

Zip Code

Phone Number

Fax Number

Phone Number for Quotes or Placing Orders and Fax Number to send a Purchase Order or a Request for Quote

303-455-5566

Phone Number

303-455-5570

Fax Number

Company Information

Web Address

Company Email Address

E-Mail Address for Purchasing Orders or Request for Quotes (if different from above)

Company Email Address

Contact Information

Randy L. Dzaman

Contact Name

Operations Manager

Position/Title

0-303-455-5566 C-303-520-5033

Contact Phone Number

303-455-5570

Contact Fax Number

randy@groundsvco.com

Contact Email Address (if different than above)

BUSINESS CLASSIFICATION - Please check all that apply and attach supporting documents for these business classifications:

- Small Business, Disadvantaged, Woman Owned, Hub-Zone, Business is 51% owned by physically disabled individual(s), Veteran Owned, Vietnam Veteran, Service Disabled Veteran

ETHNICITY OF BUSINESS - Please check where applicable

- Black American, Hispanic American, Asian Pacific American, Subcontinent Asian American, Native American, Caucasian, Other

CONFLICT OF INTEREST

Does this company employ any Adams County employees or their immediate family members? YES NO

If YES, please explain

[Empty box for explanation]

Does this company have any financial interests with an Adams County employee? YES NO

If YES, please explain

[Empty box for explanation]

Thank you!

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
GSCO, Inc

2 Business name/disregarded entity name, if different from above
Grounds Service Company

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 Limited liability company. Enter the tax classification (E=C corporation, S=S corporation, P=partnership) # _____
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Other (see instructions) # _____
 Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
 (Provide an account number/number within the U.S.) _____

5 Address (number, street, and apt. or suite no.)
481 East 66th Avenue

6 City, state, and ZIP code
Denver, Co. 80229

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type
See Specific Instructions on page 2

Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN on page 3.

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
			-			-			
OR									
Employer identification number									
6	4	-	1	0	9	1	7	5	4

Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person
David Korman

Date **03-15-2016**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/efg.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report to an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-INT (interest earned or paid)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

- By signing the filled-out form, you:
1. Certify that the TIN you are giving is correct for you are waiting for a number to be issued;
 2. Certify that you are not subject to backup withholding; or
 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income; and
 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

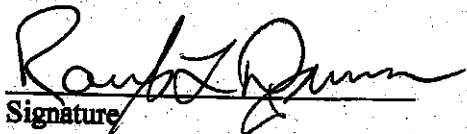
Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

GSCO Inc.
Company Name

04/28/16
Date

Randy L. Dzaman
Name (Print or Type)


Signature

Operations Manager
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



CERTIFICATE OF LIABILITY INSURANCE

FILE COPY

DATE(MM/DD/YYYY)
4/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Darold K. Douglas Insurance Agcy
1776 S Jackson St #1106
Denver, CO 80210

CONTACT NAME:
PHONE (A/C No. Ext): (303) 782-5151 **FAX (A/C No.):** (303) 782-5511
E-MAIL ADDRESS: darold@douglasinsurancegroup.com

INSURED
Grounds Service Co., Inc.
481 East 66th Ave.
Denver, CO 80229
303-455-5566

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A: Ohio Security Insurance Co.	
INSURER B: Pinnacol	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			BKS1Q2-56729259	07/05/15	07/05/16	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Anyone person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAS1Q2-56729259	07/05/15	07/05/16	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTIONS <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			USO1Q2-56729259	07/05/15	07/05/16	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	4181515	4/01/16	4/01/17	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
4/11/2016

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PRODUCER Darold K. Douglas Insurance Agcy 1776 S Jackson St #1106 Denver, CO 80210	CONTACT NAME: PHONE (A/C No. Ext): (303) 782-5151 FAX (A/C No.): (303) 782-5511 E-MAIL ADDRESS: darold@douglasinsurancegroup.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Ohio Security Insurance Co. INSURER B: Pinnacol INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Grounds Service Co., Inc. 481 East 66th Ave. Denver, CO 80229 303-455-5566	NAIC#

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		BKS1Q2-56729259	07/05/15	07/05/16	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000						
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAS1Q2-56729259	07/05/15	07/05/16	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTIONS						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTIONS			USO1Q2-56729259	07/05/15	07/05/16	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	4181515	4/01/16	4/01/17	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Adams County is listed as Additional Insured.

CERTIFICATE HOLDER Adams County Facilities Operations 4430 S Adams Co Pkwy #C-1700 Brighton, CO 80601	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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