

**PURCHASE OF SERVICE AGREEMENT
2015.333 SUBSTANCE ABUSE EDUCATION CLASSES**

THIS AGREEMENT ("Agreement") is made this 31st day of August 2015, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Pearl Counseling Associates, located at P.O. Box 36266, Denver, Colorado, 80236, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached RFP 2015.333 and the Contractor's response to the RFP 2015.333 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of Contractor) to be performed by Contractor. If County requests such additional services, Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

- 3.1. Term of Agreement: The Term of this Agreement shall be for one-year from the date of this Agreement.
- 3.2. Extension Option: The County, at its sole option, may offer to extend this Agreement as necessary for up to two (2), one-year extensions providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such extensions must be mutually agreed upon in writing by the County and the Contractor, and approved by the Adams County Board of County Commissioners.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of seventy-eight thousand dollars (\$78,000.00).

- 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In

the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

4.2. Invoices shall be submitted by the Contractor to Adams County on the last day of the month.

5. INDEPENDENT CONTRACTOR: In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. NONDISCRIMINATION:

6.1. The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. INDEMNIFICATION: The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. INSURANCE: The Contractor agrees to maintain insurance of the following types and amounts:

8.1. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

8.1.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.1.2. Personal Injury Protection: Per Colorado Statutes

- 8.2. Workers' Compensation Insurance: Per Colorado Statutes
- 8.3. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.
- 8.3.1. Each Occurrence: \$1,000,000
- 8.3.2. This insurance requirement applies only to Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.
- 8.4. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
- 8.5. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 8.6. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. TERMINATION:

- 9.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.
- 9.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

10. MUTUAL UNDERSTANDINGS:

- 10.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction

and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

- 10.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, and that no violation of such provisions are present. Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 10.3. OSHA: Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
- 10.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 10.5. Assign Ability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 10.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 10.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 10.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: (1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; (2) Immediately upon hand delivery; or (3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Detention Center
Contact: Sterritt Fuller, Programs Supervisor
Address: 150 North 19th Avenue
City, State, Zip: Brighton, Colorado 80236
Phone: 303-252-1451
E-mail: sfuller@adcogov.org

Department: Adams County Purchasing
Contact: Jennifer Tierney, Contract Administrator
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6049
E-mail: jtierney@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6116

Contractor: Pearl Counseling Associates; Darla Romp, RN, LCSW
Address: P.O. Box 36266
City, State, Zip: Denver, Colorado 80236
Phone: 303-252-1451
E-mail: darlanow@comcast.net

- 10.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.
- 10.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 10.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

11. CHANGE ORDERS OR EXTENSIONS:

- 11.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.
- 11.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

12. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 12.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 12.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 12.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 12.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 12.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 12.6. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 12.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 12.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

The remainder of this page left blank intentionally.

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Pearl Counseling Associates 8/31/15
Company Name Date

Darla Romp, RN, LCSW
Signature

Darla Romp, RN, LCSW
Name (Print or Type)

Sole Proprietor / owner
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

**Response to Request for Proposal
2015.333**

Substance Abuse Classes for Adams County Detention Center

Submitted to:

Purchasing Division of Finance
Adams County Government Center
4430 South Adams County Parkway
Fourth Floor, C4000A
Brighton, Colorado 80601

Submitted by:

Pearl Counseling Associates
Darla Romp, RN, LCSW
P.O. Box 36266
Denver, Colorado 80236

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HARD COPIES (ENCLOSED):

RN LICENSE #0188446 VERIFICATION: (renews: 09/30/16)

LCSW LICENSE #00992048 VERIFICATION: (renews: 08/31/17)

TRANSCRIPT: Regis University – Pharmacology Course, NR439

CERTIFICATE OF COMPLETION: Pharmacology I (CAC approved course)

**STATEMENT OF TRADE NAME OF AN INDIVIDUAL: Darla Romp dba Pearl
Counseling Associates**

W-9

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

PROPOSAL FORM

SUMMARY OF PROPOSAL

I, Darla Romp, RN, LCSW, dba Pearl Counseling Associates, am pleased to offer my bid to provide Substance Abuse Classes for the Adams County Detention Center (ACDF). Because of my demonstrated ability to effectively teach and counsel large groups of inmates at all levels of security classification, it is anticipated that the level of service would exceed that of the previous provider at a similar cost.

I have a proven record of working successfully with inmates in a correctional setting for over 27 years. After initiating and conducting the first Domestic Violence groups at the ACDF from 1987-1989, I went on to introduce and implement Parenting Classes in 1989 and Compassion Power© Groups in 2002. In addition, as a contract employee for Arapahoe House, I provided mental health and substance abuse counseling services to women in a minimum security Department of Corrections (DOC) facility from 1989 until it closed in 1990. With degrees and licenses in both Social Work and Nursing, along with coursework toward becoming a Certified Addictions Counselor, I am uniquely qualified to provide quality Substance Abuse Classes at ACDF.

My experiences outside of the correctional setting provide a width and depth of knowledge and skills that prove helpful when working with inmates with multiple, complex issues. While instructing at the Detention Center part-time, I also maintained a community-based counseling and consulting practice from 1990-2009. This allowed me to provide therapy for adults, children and families using a biopsychosocial approach, work in a day-treatment program for troubled youth, teach children in a Montessori classroom and adults at a community college, and develop and conduct a variety of workshops and groups for diverse populations.

Currently, I am a Sole Proprietor (dba Pearl Counseling Associates, 1990-2009 and again in 2015) providing on-site services on a contract basis. I maintain a P.O. Box and email address for written communications and have had the same business phone number since 1990.

Darla Romp, RN, LCSW
Pearl Counseling Associates
P.O. Box 36266
Denver, CO 80236
darlanow@comcast.net
303-252-1451

Exhibit A

RESPONSES TO SCOPE OF WORK

Since 1987, I have a proven record of providing heavily-attended, quality psychoeducational classes to inmates of all classification levels at the Adams County Detention Facility (ACDF). Using a variety of instructional methods, pertinent and readily applicable information and skills are discussed, modeled, and practiced so that participants can begin making immediate changes in their attitudes, thinking processes, behaviors, and emotional responses. In addition, strategies for success following release are developed. As noted in *Principles of Drug Abuse Treatment for Criminal Justice Populations – A Research-Based Guide* (National Institute on Drug Abuse, 2014), "Treatment in prison or jail can begin a process of therapeutic change, resulting in reduced drug use and criminal behavior post-incarceration."

Because substance use, abuse, and addictions issues are prevalent with this population, they are, of course, touched on in my current Parenting and Compassion Power (Emotional Regulation) classes. However, as the Substance Abuse Educator/Class Instructor, these issues could be addressed in-depth using a developmentally based, biopsychosocial approach. As a Licensed Clinical Social Worker and Registered Nurse who has also taken the requisite classes for becoming a Certified Addictions Counselor, I am well-versed in providing treatment that addresses the biological, psychological, social, and societal/legal components of substance use and abuse.

My extensive experience with difficult populations (e.g. people with serious mental disorders, criminal histories, and multiple co-existing diagnoses) and proven success in working effectively with groups of inmates make me uniquely qualified for this position. Given my experience with delinquent youth, services could also be provided for juvenile inmates as needed.

I have on file the national 10-year background check (2012), have attended all necessary facility trainings, and am familiar with the procedures at ACDF. I would be available for work immediately and have no problem working within the scheduling restrictions.

Classes would be taught in 1.5-2 hour increments for up to 25 inmates at a time using evidence-based curricula adapted specifically to the Facility. This material is to be supplemented with additional resources (including handouts, books, videos, and real life examples) that promote awareness of the total drug problem and improve the inmates' abilities to utilize pro-social, functional responses in order to prevent illegal use of substances in the family and the community. Drawing from such sources as the National Institutes of Health/National Institute on Drug Abuse (NIH/NIDA), Substance Abuse and Mental Health Services Administration (SAMHSA), and Department of Justice (DOJ), topics and exercises will be continually evaluated and updated by a professional with experience in program development to reflect the needs of the population and the facility and advances in the field.

As noted above – and based on comparing statistics across classes - it is anticipated that this instructor could provide high quality services exceeding prior years for a similar cost.

OBJECTIVES OF SUBSTANCE ABUSE EDUCATION CLASSES TO BE TAUGHT BY DARLA ROMP, RN, LCSW AT ACDF

The overall goal of Substance Abuse Classes at ACDF is to create or increase inmates' awareness of the total drug problem and to provide motivation to develop pro-social attitudes and practices that address substance use from the personal level all the way up to the societal level. Impact on all systems in a person's life – physical, psychological, familial, economic, social, and legal – will be touched on and multi-focal interventions enacted to address the myriad issues related to substance use, abuse, and addiction.

The following objectives will be achieved through: lectures; videos; role-plays; in-class practice of relevant techniques; handouts; assessments; homework; use of the group process; coordination with other facility programs; and resource referrals.

1. To create an awareness of the total drug problem - prevention, education, treatment, rehabilitation and law enforcement on the local, state, national, and international levels.
2. To relate the use of drugs and alcohol to physical, mental, social, and emotional practices.
3. To encourage the individual to adopt an appropriate attitude toward pain, stress, and discomfort.
4. To develop the ability to make intelligent choices based on facts and to develop the courage to stand by one's convictions.
5. To understand the need for seeking professional advice in dealing with problems related to physical and mental health.
6. To understand the personal, social, and economic problems causing the misuse of drugs and alcohol.
7. To develop an interest in preventing illegal use of drugs in the family and community.

An additional objective added by this instructor (upon approval of ACDF) would be
8. *To provide inmates with resources they can utilize upon release to further reinforce their new knowledge and skills and prevent recidivism into old, negative, and criminal patterns.*

DEMONSTRATED CAPABILITIES (INCLUDING KNOWLEDGE, SKILLS, AND WORK STYLE) OF DARLA ROMP, RN, LCSW AS AN INSTRUCTOR IN A CORRECTIONAL SETTING

- Develop, implement, evaluate, and revise curriculum and instructional methods based on the needs of a diverse population in a correctional setting
- Provide information on other services available to inmates. Coordinate with other instructors and facilitators to accomplish goals.
For example, evidence-based curricula related to cognitive skills restructuring and co-occurring diagnoses were implemented by a social worker in ACDF medical unit following consultation with and recommendation from this instructor.
Instructor would also reach out to community-based groups such as Alcoholics Anonymous and other 12-step groups, LifeRing, SMART Recovery, and Women/Men for Sobriety and assist in connecting inmates to these resources, both inside and upon release from the Facility.
- Deliver lectures to and facilitate groups of inmates using a comprehensive biopsychosocial theoretical approach.
- Apply concepts from the Diagnostic and Statistical Manual of Mental Disorders – Fifth Edition (DSM-V) where indicated
- Utilize professional skills in Social Work, Nursing, and Addictions to educate inmates on the complex issues they face – including mental disorders, family issues, physical and medical conditions, and social issues (such as poverty, unemployment, incarceration, etc.)
- Use college coursework and professional training classes on pharmacology to guide discussions of effects of substance use on the brain and body
- Employ diverse teaching strategies and modalities in order to address the differing learning styles and educational levels of participants
- Pace material in accordance with inmates' grasp of it (as measured through in-class checks for understanding and through homework responses)
- Effectively coach class members through various therapeutic processes using student-generated situations
- Grade and comment on student assessments and homework; assist students when deficits are observed
- Ability to effectively manage group dynamics, including handling inmates with behavioral disorders
- Ability to teach and communicate effectively with adults and juveniles of varying ages, educational levels, abilities, and experiences
- Understand cultural differences that exist within the classroom
- Handle emotions and fears of inmates facing family problems, loss, court dates, pre-release anxiety, etc.
- Provide information on community-based resources available to inmates upon release

- Copy and collate all materials needed to teach the class
- Track student progress and issue Certificates of Completion
- Track and report statistical data
- Regular and ongoing consultation with Program Staff and Program Manager to keep abreast of changes in the inmate population in general, individual inmate risk issues, class participation restrictions, and procedural and scheduling issues
- Keep abreast of developments in the field by reading current literature, consulting with colleagues, and participating in or leading trainings.

RESPONSES TO WORK ENVIRONMENT

I have the demonstrated ability to handle the high stress and potential danger of the jail environment and a proven record of providing services to groups of inmates while adhering to the policies and procedures of the Detention Facility.

As a Registered Nurse, I practice and incorporate principles of infectious disease prevention into my classes.

Handling crises and emergencies effectively is reflected in my training and work experience as a Counselor, Instructor, Nurse and Emergency Medical Technician (registration lapsed) in varied settings.

I have proven my ability to work within the scheduling restrictions (e.g. lock-down) and non-confidentiality standards of ACDF.

RESPONSES TO MINIMUM REQUIREMENTS

- References and work history validate experience and skills meeting or exceeding the minimum requirements for the position of Substance Abuse Educator and Class Instructor. (See Resume and References – pp. 10-17)

Highlights:

- B.A. in Social Work; M.S.W. (Master of Social Work); LCSW (Licensed Clinical Social Worker), State of Colorado, #992048
- B.S.N. (Bachelor of Science in Nursing); RN (Registered Nurse), State of Colorado, #0188446
- Regis University Course NR 439: Pharmacology; Colo. Dept. of Behavioral Health/CAC course: Pharmacology I
- Adams County Detention Facility Contractor - 1987-present
Arapahoe House contract worker in Colorado DOC facility – 1989-1990
- Most recently passed a full background check in 2012 - including voice stress analysis, reference, education, and work history verification, etc. - and would be able to continue teaching classes without interruption of services to inmates. (Detective David Shaklee - Adams County Sheriffs Department)
- Experience in developing and adapting curricula – including self-study materials – for target populations, including inmates at all levels of security classification.

- Experienced psychotherapist in public and private sectors – 1989-2009
- Willingness to attend required trainings (e.g. in-house academy); Sterritt Fuller, ACDF Programs Coordinator, can verify past attendance at mandatory civilian trainings
- Would complete supervision hours to become a Certified Addictions Counselor III

RESPONSES TO SAMPLE OF PURCHASE OF SERVICE AGREEMENT

I, Darla Romp, RN, LCSW (Contractor), dba Pearl Counseling Associates, am in alignment with the provisions of the Sample of Purchase of Service Agreement:

1. All work shall be in accordance with RFP 2015.333 Substance Abuse Classes for Adams County Detention Center and shall comply with the Purchase of Service Agreement.
2. Emergency Services as requested by the Adams County Board of County Commissioners will be performed in a timely fashion pursuant to the terms of the Agreement.
3. The Term of the Agreement shall be for one-year from the date of the approved Agreement. This term may be extended as per the provisions listed in sec. 3.2 of the Purchase of Service Agreement.
4. The County shall pay the agreed upon sum for services rendered, with the understanding that this is contingent upon continuing availability of County funds for the stated purposes.
5. As an Independent Contractor and Sole Proprietor who will be providing all services related to RFP 2015.333, I am not an employee of Adams County and will be solely and entirely responsible for all my acts during the term and performance of the Agreement.
I understand that I am not eligible for workers' compensation benefits from the County and that it is my sole responsibility to pay all required state and federal taxes on any monies earned pursuant to the agreement.
6. As a Sole Proprietor who will not subcontract work, I am not required to post non-discrimination notices. However, non-discrimination will be practiced in my interactions with inmates and staff; services will be provided without discrimination based age, race, color, religion, marital status, disability, sex, or national origin.
7. The County (and all its officers, agents, and employees) shall have indemnification against any and all claims that result from my performance or

failure to perform the terms of this agreement as set forth in item 7 of the Purchase of Service Agreement.

8. Proof of Professional Liability/Malpractice Insurance with amounts equal to or exceeding \$1,000,000 for each occurrence will be provided to the County, as will proof of comprehensive personal automobile insurance.

9. Warranty for defects in workmanship and materials does not apply to this contract.

10. Termination For Cause or Convenience will follow the form outlined in section 10 of the Purchase of Service Agreement.

11. All Mutual Understandings will be followed as set forth in the Purchase of Service Agreement:

The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of the Purchase of Service Agreement. The Jurisdiction and Venue for any disputes arising under the Agreement shall be Adams County, Colorado.

All applicable federal, state, and local laws, rules, and regulations (including all licensing and permit requirements) will be adhered to during the performance of the Purchase of Service Agreement. This includes all specific provisions listed in section 11.2 of the Agreement.

Any applicable OSHA requirements will be observed.

Documentation/records of services provided will be maintained during the period of the Agreement and retained for three (3) years from the date of termination of the agreement. Such records will be available for inspection, review, or audit as required. In addition, information will be provided to the Program Coordinator for the purposes of tracking inmate utilization of services.

No part of the Agreement will be assigned or transferred without written consent of the County.

Failure to strictly perform the duties as outlined or a breach of any provision of the Agreement shall not imply a waiver as outlined in sec. 11.6 of the Agreement

If the obligations of the Agreement cannot be met by either the County or the Contractor due to forces or events beyond the control of the parties (Force Majeure), neither party shall be held liable

Notices shall be addressed to the contacts listed in the Agreement and will be deemed to have been received immediately upon hand-delivery or receipt of

confirmation that an email was received or three days after the notice has been mailed by certified mail with return receipt requested.

The mutually signed Purchase of Service Agreement will contain the entire understanding of the Parties and will only be considered changed when such changes are made in writing and signed by both Parties.

If any provisions are deemed to be unenforceable or invalid, the remainder of the Agreement will remain in effect.

I, Darla Romp, RN, LCSW have the power and ability to enter into an Agreement with the County and will perform the duties and meet the obligations described in RFP 2015.333 and the Purchase of Service Agreement.

This contractor understands that all documentation related to this Agreement will become the property of Adams County and is subject to the Colorado Open Records Act. Further, I understand that the County does not guarantee the confidentiality of any records.

12. As conditions dictate, changes in scope of service or modifications to timelines for completing services may be required. These changes will be handled as outlined in sec. 12.1 of the Purchase of Service Agreement.

Extensions will be handled as outlined in section 12.2 of the Agreement.

13. As the sole provider Substance Abuse/Substance Abuse Education Classes, I attest that I am a citizen of the United States and will participate fully in the E-Verify Program.

REFERENCES

Sterritt Fuller – Program Supervisor, ACDF/Adams County Sheriff's Department –
303-655-3366
(supervisor 2004-present, ACDF)

Amy Hendrickson – Westminster Police Department, Victim Services –
303-658-2265
(familiar with my work since 1985)

Candace Wuchter – Programs Department, ACDF/Adams County Sheriff's
Department - 720-685-3024
(has direct knowledge of my performance in the jail setting since 2001)

Mary McCotter – GED Instructor, ACDF/Adams County Sheriff's Department –
303-655-3332
(can attest to my effectiveness as a teacher since 2006)

DARLA ROMP, B.S.N., R.N., M.S.W, L.C.S.W.
P.O. Box 36266
Denver, CO 80236
303-252-1451

EDUCATION/LICENSURE

MASTER OF SOCIAL WORK (M.S.W.), University of Denver, May 1989.

BACHELOR OF ARTS, SOCIAL WORK, Colorado State University, Summer 1985.
Graduated "with high distinction."

BACHELOR OF SCIENCE, NURSING (B.S.N.), Regis University, Summer 2008.
Graduated Summa Cum Laude.

LICENSED CLINICAL SOCIAL WORKER, State of Colorado, current

REGISTERED NURSE, State of Colorado, current

EMERGENCY MEDICAL TECHNICIAN-BASIC, State of Colorado, 2006-2009

NATIONAL REGISTRY OF EMERGENCY MEDICAL TECHNICIANS, EMT-BASIC,
2006-2009

PROGRAM PROFICIENCIES & CERTIFICATIONS

INSTRUCTOR, "Becoming a Love and Logic Parent," 2000

INSTRUCTOR, "How to Talk So Kids Will Listen...And Listen So Kids Will Talk," 1986

TRAINER/INSTRUCTOR, "Partners In Parenting." Colorado State University
Cooperative Extension Office, 1993

CERTIFIED TRAINER, "Understanding and Responding to the Sexual Behavior of
Children," Kempe National Center for the Prevention and Treatment of Child Abuse and
Neglect, 1990

CERTIFIED DOMESTIC VIOLENCE OFFENDER'S COUNSELOR, Colorado, 1990-
1995

CERTIFIED Imago Relationship Therapist, 1998

WORKSHOP PRESENTER, "Hot Monogamy: a Workshop for Committed Couples,"
1999

WORKSHOP PRESENTER, "Power of Two Workshop: Secrets to a Strong and Loving Marriage," 2000

INSTRUCTOR, "Fighting for Your Marriage: The PREP/CPREP Workshops," 2000

ASSOCIATE & INSTRUCTOR, Compassion Power Programs for Emotional Regulation, 2002

DEVELOPER, "Picking Up the Pieces: When Your Child Has Been Sexually Abused," 1997

DEVELOPER, "Why Fools Fall In Love...And How Smart People Make It Last!" (tm), 1998

DEVELOPER, "Overcoming Anxiety: From Stress to Success," 1998

HONORS/AWARDS

EXCELLENCE IN NURSING AWARD: PRE-LICENSURE, Regis University, 2008

THOMAS E. GREEN AWARD, Adams County Victim Advocate Coalition, for "Outstanding and Caring Services to Victims of Crime," 1989

1998 PROGRAM PROVIDER OF THE YEAR AWARD, Adams County Sheriff's Department, for providing over 1200 hours of parenting instruction and therapy to inmates for the period 1987-1998

2002 PROGRAM PROVIDER OF THE YEAR AWARD, Adams County Sheriff's Department, for continued excellence in providing parenting instruction and emotional regulation (CompassionPower) classes to inmates

EXPERIENCE

4/87 - present Adams County Detention Facility (ACDF), Brighton, CO

INSTRUCTOR - Domestic Violence Prevention and Treatment, Parenting, The Compassion Power© Workshop for Emotional Regulation

1987-1989 - Implemented and conducted Domestic Violence Prevention and Treatment classes at ACDF (as an employee of Alternatives to Family Violence).

1989- present - Plan, implement, evaluate and provide parenting education for approximately 60 inmates (male and female) per week.

2002-present - Piloted and implemented the state's first Compassion Power© Program in a jail facility. Carry out all aspects of the Compassion Power©/Emotional regulation skills program.

5/90 – 04/09 Private Practice, Thornton, CO

COUNSELOR/PSYCHOTHERAPIST and CONSULTANT

Counseling/psychotherapy and education services for adults and children. Education and consultation for professionals. Emphasis on relationships (marital, family): parenting issues; disruption, divorce, addiction and abuse in families; sexual assault and incest; post-traumatic stress; and anxiety disorders. Individual, couples, family, and group modalities.

Play therapy, psychoeducational workshops, and consultation services. Expert testimony in the areas of child abuse, child sexual abuse, domestic violence, effects of family discord, violence and divorce on children and visitation issues.

Professional and community education and training - Adams County Sheriff's Department, Westminster Police Department, Victim Outreach and Information, Thornton/Northglenn Police Department, Commerce City Police Department, Federal Heights Police Department, YMCA youth in the schools program, Clear Lake Counseling, the Freedom Center (Substance Abuse Treatment Center).

10/02 - 06/03 Jefferson County Public Schools, Free Horizon Montessori, Golden, CO

CO-TEACHER and SPECIAL EDUCATION CONSULTANT

Instruction and classroom management in an upper elementary (4th, 5th, and 6th grade) classroom with up to 30 students. Reviewed and developed curriculum. Assisted students in setting challenging and appropriate educational goals and objectives to promote active learning and integration of information. Provided individual, small-group, and full-class instruction. Assessed student progress (including administration of CSAP tests). Promoted character and interpersonal development through use of classroom meetings and approved curricula – including “HELP Yourself, Kid!” which I authored.

Promoted parent and community involvement through weekly newsletters, periodic meetings, and special projects (e.g. the Denver Post/Rocky Mountain News “Stock Market Game,” the Council on Economic Development’s, Mini Society,” and IBM’s “Candy Caper). Assisted in development of school’s disciplinary police and took disciplinary action in tandem with principal.

Assisted in the development and implementation of IEPs. Provided supervision and coaching for Special Ed paraprofessional. Assisted in development and implementation of individualized behavior programs.

8/01 - 10/02 Devereux Cleo Wallace/Denver Public Schools, Denver, CO

DAY TREATMENT CLINICIAN

Provided comprehensive range of therapeutic services to severely emotionally and behaviorally disturbed children in a self-contained day treatment classroom housed in a public elementary school. Milieu therapy (including classroom management, assisting with instruction, and development of IEPs), group treatment, individual and family therapy, and case management.

4/01 - 8/02 North American Corporation of Weight Watchers International

GROUP LEADER

Educational and motivational groups.

6/93 - 2/95 Alternatives To Family Violence (ATFV), Thornton, CO

OUT-CLIENT PROGRAM COORDINATOR

Supervised and coordinated out-client services for women and children in domestic violence agency. Intake interviewing, assessment, and individual and group counseling services to court-ordered and voluntary clients. Evaluations for court and monitoring agencies (e.g. probation, social services); reporting on offender/client progress and status. Hiring and supervision of staff and interns. Periodic review of services, procedures and forms; implementation of necessary revisions. Community and professional education programs regarding issues of female offenders and survivors of domestic violence and child-related issues. Served on professional and community committees related to both perpetrator and victim issues.

5/89 - 5/94 Community College of Aurora (CCA), Aurora, CO

INSTRUCTOR - "Violence Against Children"

Course included in-depth study of physical, sexual, and emotional abuse of children, as well as the effects of neglect and parental domestic violence. Focusing on the identification and treatment of abusive families and victims of abuse and on the response of the legal system, the community, and human service agencies.

INSTRUCTOR - " Recognizing and Counseling Adult Survivors of
Childhood Molestation"

Course designed to help students recognize behaviors common to adult survivors of childhood trauma and learn about the process of healing - including human responses to traumatic events and understanding childhood molestation within the context of societal, institutional, and cultural forms.

INSTRUCTOR - "General Psychology"

Scientific study of behavior including motivation, emotion, sexuality, physiological psychology, stress and coping, research methods, consciousness, sensation, perception, learning, and memory.

8/90 - 7/91 Aurora Community Mental Health Center (AuCMHC), Aurora, CO

CHILD AND FAMILY THERAPIST

Psychotherapy and case management services to diverse out-patient population in a comprehensive community mental health center. Individual, couples, family and group counseling provided for clients experiencing a full range of life problems. Liaison to therapeutic group home run by Arapahoe County Department of Social Services; extensive work with children in out-of-home placements. Rural service provider in Bennett and Strasburg area. Community and professional education around child and family issues. Expert witness testimony.

4/86 - 8/90 Alternatives To Family Violence, Commerce City, CO

(12/88-8/90) CHILDREN'S PROGRAM COORDINATOR

Coordinated and supervised all aspects of Children's Program in domestic violence agency. Intake interviewing, assessment, and individual and group counseling services to residential and out-client children, ages 0-18. Parent, parent-child, and family counseling as appropriate. Hired and supervised staff and interns. Developed training and resource materials for agency; trained staff around child-related issues. Designed and implemented new program components and services. Community and professional education programs regarding the effects of domestic violence on children and their families and date violence issues. Quality assurance monitoring. Social service liaison. Court testimony as necessary. Back-up and beeper coverage for all agency programs.

(3/87-12/88) PROGRAM SUPERVISOR/LEAD COUNSELOR

Recruited, trained, scheduled, and evaluated clinical staff and interns. Provided crisis back up (beeper). Evaluated all shelter programs and implemented appropriate changes in program structure and procedures. Grantwriting to secure funds for shelter programs. Hired and maintained contact with clinical consultant. Served as community contact person with other human service agencies. Educational presentations to public, private and professional groups. Community organization and coalition work related to domestic violence issues.

Facilitated out-client counseling groups. Initiated domestic violence groups at county detention facility (jail). Provided crisis and ongoing individual, couples, and family counseling to out-client population. Expert witness testimony.

(4/86-3/87) PRIMARY COUNSELOR/CO-DIRECTOR OF OUTREACH

Staffed 24 hour crisis line. Interviewed clients by phone and in person. Completed phone assessments, intakes, and psychosocial histories of in-house women and children. Information and resource referral services. Individually counseled and provided case management for client caseload. Facilitated residential and out-client counseling groups. Assisted in relief counselor training. Shift supervision of college students and volunteers. Provided public speaking and educational presentations. Directed outreach campaign.

11/89 - 5/90 Arapahoe House, Denver, CO

MENTAL HEALTH COUNSELOR

Provided mental health services and substance abuse counseling to 28 women at a minimum security Department of Corrections facility. Issues included substance abuse, abusive relationships, stress management, parenting, and relapse prevention.

6/88 - 5/89 Human Services, Inc. (HSI), Denver, CO

MSW INTERN PSYCHOTHERAPIST

Provided psychotherapy on an out-patient basis to individuals (adults and children), couples, and families. Carried out case management, including intake, assessment, and treatment planning and implementation. Coordinated treatment and services with collateral agencies as appropriate.

8/85 - 4/86 Arthritis Foundation, Rocky Mountain Chapter, Denver, CO

PROGRAM COORDINATOR (Colorado-Wyoming region)

Initiated, supervised, and maintained patient service, public awareness, and professional education programs throughout the Colorado-Wyoming chapter area. Supervised patient support groups in the metro Denver area and consulted with similar groups in rural Colorado and Wyoming. Initiated and implemented training programs for the Arthritis Self-Help Course, and the Arthritis Exercise Program. Coordinated public education forums for communities throughout the two states. Provided education on the psychosocial aspects of chronic illness. Coordinated the work of Foundation volunteers.

1/85 - 8/85 The Women's Center/Loveland Resource Center, Ft. Collins/Loveland, CO

ASSOCIATE STAFF MANAGER/INTERN COUNSELOR

Designed, implemented, and administered Associate Staff Program (Volunteer Program). Recruited, trained and supervised volunteers. Instituted monthly in-services and newsletter. Wrote training book. Co-wrote revised Personnel and Counseling Program Policies. Provided employment and transitional counseling to individual clients. Designed and facilitated training and support groups.

8/84 - 8/85 Colorado State University (CSU) Office of Women's Programs/Women's Resource Center, Ft. Collins, CO

PARAPROFESSIONAL

Organized, publicized, and supervised CSU Women's Resource Center and assisted in programming and community education for the Office of Women's Programs. Provided counseling to students, both individually and in groups.

9/84 - 8/85 Larimer County Crisis and Information Helpline, Ft. Collins, CO

CRISIS INTERVENER

Provided crisis intervention and information referral services by phone and in person.

8/82 - 8/85 CSU Victim Assistance Team, Ft. Collins, CO

VICTIM ADVOCATE

Provided support, advocacy, and information and referral services to sexual assault victims. Assisted in planning and running Sexual Assault Awareness Week activities. Provided education to community and law enforcement groups. Participated in training new advocates



Dora
Department of Regulatory Agencies

Barbara J. Kelley
Executive Director



Lookup Detail View

Licensee Information

This serves as primary source verification of the license.*

**Primary source verification: License information provided by the Colorado Division of Professions and Occupations, established by 24-34-102 C.R.S.*

Name	Public Address
Darla Romp	P.o. Box 36266 Denver, CO 80236

License Information

License Number	License Method	License Type	License Status	Original Issue Date	Effective Date	Expiration Date	Nurse Compact Designation
RN.0188446	Examination	Registered Nurse	Active	10/17/2008	10/01/2014	09/30/2016	Multi-State

Board/Program Actions

Discipline
There is no Discipline or Board Actions on file for this credential.

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Dora
Department of Regulatory Agencies

Barbara J. Kelley
Executive Director



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Name	Public Address
Darla Romp	P.o. Box 36266 Denver, CO 80236

Credential Information

License Number	License Method	License Type	License Status	Original Issue Date	Effective Date	Expiration Date
CSW.00992048	Examination	Licensed Clinical Social Worker	Active	06/30/1998	09/01/2013	08/31/2015

Board/Program Actions

Discipline
There is no Discipline or Board Actions on file for this credential.

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Dora
Department of Regulatory Agencies

Barbara J. Kelley
Executive Director



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Name	Public Address
Darla Romp	P.o. Box 36266 Denver, CO 80236

Credential Information

License Number	License Method	License Type	License Status	Original Issue Date	Effective Date	Expiration Date
CSW.00992048	Examination	Licensed Clinical Social Worker	Active	06/30/1998	09/01/2015	08/31/2017

Board/Program Actions

Discipline
There is no Discipline or Board Actions on file for this credential.

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OFFICIAL WHEN PRINTED ON BLUE BACKGROUND - TRANSCRIPT KEY ON REVERSE

Darla Romp
1682 S. Vrain St
Denver CO 80219

SOC. SEC. NUMBER: ###-##-9481

COURSE ID/LEVEL	COURSE TITLE	CREDIT	GRADE	POINTS	DATE	PAGE
GRADE DATE: 09/02/2008						
POINTS PAGE: 1 of 3						
----- TRANSFER CREDIT -----						
COLORADO STATE UNIVERSITY						
GEL LD	BA: Social Work	28.00				
MT 270	Introduction to Statistics	3.00				
PL 250	Introduction to Philosophy	3.00				
PY 250	General Psychology	3.00				
PY DEV	Life Span Development	3.00				
SO 203	Social Problems	3.00				
SEM	Cred Att	43.00	Cred Cpt	43.00		
CUM	Cred Att	43.00	Cred Cpt	43.00		
COMMUNITY COLLEGE DENVER						
BL 244	Hmn Antmy/Phys: Mvmt/Integratn	3.00				
BL 245	Hm Antmy/Phys: Mvmt/Intgrt Lab	1.00				
BL 246	Anat/Phys: Regulatory Systems	3.00				
BL 247	Regulatory Systems Lab	1.00				
BL 254	Intro to Medical Microbiology	3.00				
BL 255	Intro to Med Microbiology Lab	1.00				
CH 206A	Chem for Hlth Related Sci I	3.00				
CH 207A	Chem Hlth Related Sci Lab I	1.00				
NR 350	Normal & Therapeutic Nutrition	3.00				
RC 220A	World Religious Traditions I	3.00				
RC 220B	World Religious Traditions II	3.00				
SEM	Cred Att	25.00	Cred Cpt	25.00		
CUM	Cred Att	68.00	Cred Cpt	68.00		
----- INSTITUTIONAL CREDIT -----						
Fall 2006/Undergraduate						
HCE 430	Health Care Ethics	3.00	A	12.00		
NR 407	Prof. Nursing Seminar I	3.00	A	12.00		
NR 439	Pharmacology	3.00	A	12.00		
SEM	Cred Att	9.00	Cred Cpt	9.00	Grade Pts	36.00 GPA 4.000
CUM	Cred Att	9.00	Cred Cpt	9.00	Grade Pts	36.00 CUM 4.000
----- END OF PAGE -----						

In accordance with the Family Education Rights and Privacy Act of 1974, as amended, this information is released on the condition that you will not permit any unauthorized use or any other party to have access to this information without the written consent of the individual to whom the information applies.

Terry M. Gaumer
Terry M. Gaumer, Director of Academic Records

Odyssey Training Center
CERTIFICATE of COMPLETION

presented to:

Darla Kemp



for the successful completion of 14 hours of training in:

Pharmacology I

December 9 - 30, 2013

Tested & Passed

DBH Approved - **Online**

NAADAC # 344

Wendy Lee

Wendy Lee, LCSW, LAC

DBH Approved Trainer

Notice:

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that such document is such individual's act and deed, or that such individual in good faith believes such document is the act and deed of the person on whose behalf such individual is causing such document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S. and, if applicable, the constituent documents and the organic statutes, and that such individual in good faith believes the facts stated in such document are true and such document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is identified in this document as one who has caused it to be delivered.

7. The true name and mailing address of the individual causing this document to be delivered for filing are

<u>Romp</u>	<u>Darla</u>	<u>K</u>	
<small>(Last)</small>	<small>(First)</small>	<small>(Middle)</small>	<small>(Suffix)</small>
<u>P.O. Box 36266</u>			
<small>(Street number and name or Post Office Box information)</small>			
<hr/>			
<u>Denver</u>	<u>CO</u>	<u>80236</u>	
<small>(City)</small>	<small>(State)</small>	<small>(Postal/Zip Code)</small>	
<u>United States</u>			
<small>(Province – if applicable)</small>		<small>(Country – if not US)</small>	

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

Disclaimer:

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

CONTRACTOR'S CERTIFICATION OF COMPLIANCE


Pursuant to Colorado Revised Statute, § 8-17.5-101, *et.seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Pearl Counseling Associates
Company Name

8/1/15
Date

Darla Romp, RN, LCSW
Name (Print or Type)


Signature

Sole Proprietor
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



**PROPOSAL FORM
TITLE123**

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

Seventy eight thousand and 00/100 \$ 78,000.00
 Written Amount Amount

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # NONE Addenda # NONE
 If None, Please write NONE.

Pearl Counseling Associates	08/01/2015
Company Name	Date
P.O. Box 36266	<i>[Signature]</i>
Address	Signature
Denver, CO 80236	Darla Romp, RN, LCSW
City, State, Zip Code	Printed Name
Denver	Sole Proprietor
County	Title
303-252-1451	303-561-0059
Telephone	Fax
darlanow@comcast.net	
Email Address	