

PURCHASE OF SERVICE AGREEMENT

THIS AGREEMENT ("Agreement") is made this 15th day of December 2016, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," acting in its capacity as the Adams County Board of Human Services, and Excelsior, located at 15001 E. Oxford Avenue, Aurora, CO 80014 hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

1.1 All work shall be in accordance with the attached RFA 2016.414 Core Services Program Services and the Contractor's response to the RFP 2016.414 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail. Contractor will provide Home-Based Intervention Services for clients referred by Adams County Human Services Department (ACHSD) pursuant to the Colorado Family Preservation Act §§ 26-5-101, et seq., C.R.S. and in compliance with the state rules and County Plan, policies, and procedures and CDHS Volume VII 7.303.

1.2 Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

3.1. Term of Agreement: The Term of this Agreement is July 1, 2016 through June 30, 2017.

3.2. Extension Option: The County, at its sole option, may offer to extend this Agreement as necessary for up to two, one year extensions providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such extensions must be mutually agreed upon in writing by the County and the Contractor.

4. **PAYMENT AND FEE SCHEDULE:** The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of forty-eight thousand dollars (\$48,000.00).

4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. **NONDISCRIMINATION:**

6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's negligent performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or negligent failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

8.1. **Commercial General Liability Insurance:** to include products liability, completed

operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

8.3. Workers' Compensation Insurance: Per Colorado Statutes

8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.

8.4.1. Each Occurrence: \$1,000,000

8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:

8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. WARRANTY:

9.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

10. TERMINATION:

10.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

10.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

11. MUTUAL UNDERSTANDINGS:

11.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

11.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

11.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety
2016.414 Core Services/Excelsior/Home-Based Intervention Services

and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

- 11.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 11.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 11.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 11.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 11.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Human Services Department, Children and Family Services
Contact: Jan James, Division Director
Address: 7401 North Broadway
City, State, Zip: Denver, CO 80221
Phone: 303.412.8121
E-mail: jjames@adcogov.org

Department: Adams County Purchasing
Contact: Liz Estrada, Contract Administrator
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6052
E-mail: lestrada@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Excelsior
Contact: Martin Zaffaron
Address: 15001 E. Oxford Avenue
City, State, Zip: Aurora, CO 80014
Phone: 303-693-8309
E-mail: martyz@excelsiorcares.org

- 11.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.
- 11.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 11.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.
- 11.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

12. CHANGE ORDERS OR EXTENSIONS:

- 12.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.
- 12.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

13. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 13.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

- 13.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 13.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 13.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 13.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 13.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 13.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 13.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

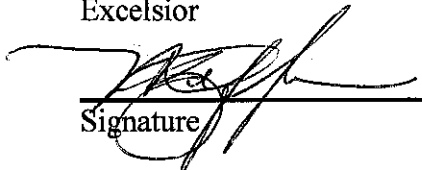
The remainder of this page is left blank intentionally.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

County Manager's Office

 15 Dec 2016
Raymond Gonzales, Deputy County Manager Date

Excelsior

 11/23/16
Signature Date

MARTIN ZAPPARONI D.I.A. Business Development
Printed Name Title

Attest:

Stan Martin, Clerk and Recorder 
Deputy Clerk

Approved as to Form: 
Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF _____)

STATE OF _____)SS.

Signed and sworn to before me this ____ day of _____, 2016,

by _____,

Notary Public

My commission expires on: _____

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

EXCELSIOR
Company Name

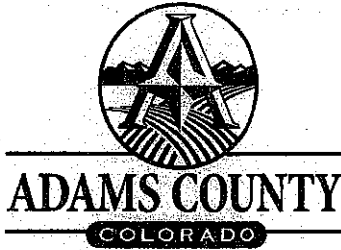
11/23/10
Date


Signature

MARTIN ZAFFARONI
Name (Print or Type)

DIR. Business Development
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



**REQUEST FOR APPLICATION FORM
2016.414 CORE SERVICES PROGRAM**

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # _____ Addenda # _____
If None, Please write NONE.

<u>EXCELSIOR</u>	<u>3/28/16</u>
Company Name	Date
<u>15001 E. OXFORD AVE</u>	<u>[Signature]</u>
Address	Signature
<u>AURORA, Co 80014</u>	<u>MARTIN ZAFFARONI</u>
City, State, Zip Code	Printed Name
<u>ARAPAHOE</u>	<u>DIRECTOR Business Development</u>
County	Title
<u>303-693-1550 EXT 239</u>	<u>303-693-8309</u>
Telephone	Fax
<u>martyz@excelsiorcares.org</u>	
Email Address	

Liz Estrada

From: Marty Zaffaroni [MartyZ@excelsiorcares.org]
Sent: Friday, May 13, 2016 3:57 PM
To: Liz Estrada
Subject: RE: 2016.414 Core Services RFA

Hi Liz. My apologies for the omission. Hopefully this will help.
Marty

2016.414 CORE SERVICES REQUEST FOR APPLICATION
COST FOR SERVICES

Service area applying for: (Select all that apply)	Requested Amount per Service
<input checked="" type="checkbox"/> Home-Based Interventions (High Fidelity Wraparound)	\$ 1000mo 10hrs \$1250/mo 10 to 16 hrs
<input checked="" type="checkbox"/> Intensive Family Therapy	\$ 110 /hr
<input checked="" type="checkbox"/> Sexual Abuse Treatment	\$ 110 /(individual) hr
<input type="checkbox"/> Peer/family support specialist	\$50/ hr
<input checked="" type="checkbox"/> Life Skills	\$ 60/ hr
<input type="checkbox"/> Mental Health Services(individual therapy)	\$110/hr
<input type="checkbox"/> Substance Abuse Services	\$
<input checked="" type="checkbox"/> Family Team Meetings (case coordination)	\$ 60 /hr
Total Application Request	\$

Pricing must be submitted based on an hourly or monthly rate for each service

Marty Zaffaroni
Director of Business Development
303 693 1550 Ext. 239
MartyZ@excelsiorcares.org

From: Liz Estrada [mailto:LEstrada@adcogov.org]
Sent: Friday, May 13, 2016 3:14 PM
To: Marty Zaffaroni <MartyZ@excelsiorcares.org>
Subject: 2016.414 Core Services RFA
Importance: High

Mr. Zaffaroni,

Thank you for responding to the Core Services RFA. After reviewing your proposal we could not located your cost for services. I have attached your response and a pricing form. Please provide your hourly rates for service areas you applied for.

Email the pricing form to my attention by **Wednesday, May, 18, 2016.**

Thank you,

Excelsior Request for Application re: Adams County Dept. of Human Services Core Service Program.

Attachment 1:

A: Agency Information:

1. Excelsior is a not for profit organization with over 42 years of experience working with emotionally disturbed adolescents and their families in both residential and community based programs throughout Colorado. With over 150 trauma informed staff specializing in a wide range of behavioral healthcare services, Excelsior's vision is to transform communities through innovative solutions that empower every young person and family to succeed in life. Excelsior has dedicated its Mission to strengthening and educating youth and families, to achieve lasting success through a continuum of innovative treatments, services and solutions.
2. Excelsior has been certified through the state of Colorado for over 42 years and has provided services for the Colorado Department of Human Services since its founding in 1973. Excelsior is accredited through the Council of Accreditation (COA) and designated to provide Mental Health Services by the Colorado Department of Human Services, Office of Behavioral Health. Excelsior has a Jr/Sr. High School certified AdvanceED North Central Association Commission on Accreditation and School Improvement. In addition, all therapists are required to be Licensed Professional Counselors or Social Workers.
3. Excelsior is designated as an authorized Colorado Medicaid Provider and has maintained strong working relationships with all Behavioral Health Organization in the state of Colorado.

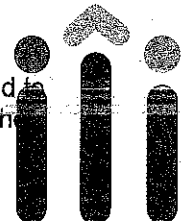
B. Programs and Services

Specific Service Offerings

1. High Fidelity Wraparound Overview

High Fidelity Wraparound is a process where multiple systems come together with the youth and family to create a highly individualized plan to address complex emotional needs. The goals of High Fidelity Wraparound are to meet the needs prioritized by the youth and family, improve their ability to manage their own services and supports, develop or strengthen natural supports, and integrate all systems and supports into one streamlined plan.

Excelsior's certified Wraparound Facilitators, Youth Support Partners and Coaches/Supervisors follow the 10 Guiding Principles of High Fidelity Wraparound to work with families involved in this evidence-based wraparound model, driven by the National Wraparound Initiative (NWI).



Services include:

- Monthly (or more frequent) Team meetings leading to goal directed plans of care that may include service options as well as community/natural support options.
- Natural Support Team development
- Court Reports/ Court appearances
- Community Resource Connection
- Wellness / Prosocial Programming Development
- Parent education and support
- Life Skill / Independent Living Development
- Crisis/Relapse Prevention Planning (utilizing a positive behavior approach)
- Transition Planning (youth/families have learned to facilitate their own meetings and planning for future needs following formal HFW)
- Fidelity and satisfaction data utilizing the national HFW tool, the WFI-EZ (Wraparound Fidelity Index - EZ)

a. High Fidelity Wraparound Individual Service Offerings

Excelsior's High Fidelity Wraparound Services can be provided on an individual basis as well. The following outlines those services:

▪ **In-Home Family and Peer Support specialists:**

Specifically trained Excelsior staff available to provide direct support to help the youth and family. These specialists can help youth and families identify and connect with natural supports and additional sustainable community based resources such as housing supports, recreation programs, childcare providers, obtaining Medicaid, religious institutions or community organizations.

▪ **Case Management:**

- Trained Case Managers assist youth and their families with:
 - Completing referrals to financial, social, medical, mental health, and other appropriate providers so that they may improve their ability to function in their community.
 - Natural support system development
 - Coordination and monitoring of additional services, to meet the specific needs of the individual and their families
 - transportation
 - Mentoring services.
 - Court reports and appearances as needed

2. Additional Community Based Mental Health Services Overview

Excelsior's Community-Based Mental Health Services focus on helping families in crisis develop the capacity to successfully address challenges at home. By providing resources and strategies aimed at strengthening the family, we are able to preserve family unity and support at-risk youth before more intensive interventions are needed. Our team specializes in working with boys and girls who are high-risk for out-of-home placement, focusing on enhancing safety, improving relationships between family members, and creating sustainable community support. Youth in any of Excelsior's Community-Based Services can utilize all other components of Excelsior's Continuum of Care. In Adams Co. Excelsior has a Licensed Therapist who is the Regional Supervisor for the area. The regional supervisor oversees two additional licensed therapist and a team of behavior coaches and education/transition specialists.

Excelsior's Community Based Services can include a combination of any of the following:

- Intensive In-Home Therapy:
- Parent-Child Behavior Coaching
- Family Therapy
- Individual Therapy
- Life Skills Training/Transition Assistance
- Job Coaching
- Community-Based Resource Connection with Behavior Coach
- Comprehensive Mental Health and Educational Assessments
- Substance Abuse Counseling
- Trauma-Focused Therapies
- Eye Movement Desensitization and Reprocessing (EMDR)
- Expressive Arts/Movement/Play
- Dialectical Behavior Therapy (DBT)
- Sex Offense Specific Programming
- Specialized Group Therapy
- Recreational Therapy Groups & Activities
- Animal-Assisted Therapy
- 24/7 Crisis Intervention/Safety Planning

a. Home Based Individual and Family Therapy

Intensive in home services for clients and families needing primarily therapeutic intervention rather than life skill development.

- Highly trained Licensed Master's Level therapists
- Specializations in trauma and family systems.
- EMDR
- Expressive Art/Art therapy
- Offense specific therapy
- Parent-Child behavior coaching
- Substance Abuse counseling

b. Life Skills/Behavior Coaching:

Bachelor Level Counselors specializing in the provision of Life Skills training and assistance to youth in order for them to develop sustainable supports in the community in areas such as accessing Medicaid services, attending support groups, resume writing, job search/job coaching and prosocial activities.

c. Educational Specialist/Mentor:

Excelsior trained Special Education Specialists provide educational services in the following areas:

- GED Prep –Assistance with studying and mentoring the clients in the areas of weakness based on the Pre GED
- Workforce Readiness – to include research, applications, job site visits, interview preparation
- Career or Vocational Research – to include research, applications, interview preparation.
- Tutoring in Math/English (if the client is looking for higher education)

d. Experiential Group/Specialized Group Therapy:

Group therapy offered to individuals or groups in the community as well as at one of Excelsior's location (Englewood/Aurora/Sterling). Groups can also be facilitated at a community location determined by agency/group.

3. Animal Assisted Group Therapy

Equine Program: Excelsior has trained Masters Level Therapists working with Equine Programming with Rocky Mountain Equine Assisted Psychotherapy to provide clinically based Equine program to high risk youth in the community. This is usually a 10 week course.

Canine therapy program. Excelsior offers Masters Level therapists trained in facilitating both group and individual trauma based therapy using dogs to help in the therapeutic process when working with youth who are struggling with trauma related issues.

4. **Additional Experiential Group Activities:** Excelsior has highly trained Master's Level staff that coordinate programming to provide high risk youth healthy outlets to experience wellness related activities in a safe and secure environment. In addition to the programs listed, through grant funding, Excelsior is able to provide a wide array of wellness related activities to meet each youth's specific interests.

SOS Outreach: Originally known as the Snowboard Outreach Society, this year-round, multi-year mentoring programming for youth, targets underserved and high-risk populations. Through consistent experiential programming, clients have the opportunity to participate in snowboarding lessons provided by professional instructors during the winter and can go rock climbing, kayaking, and hiking during the warmer seasons.

Women's Wilderness Institute: Experienced therapists and outdoor educators facilitate a multitude of outdoor experiences for youth, working to increase participant's confidence by teaching them outdoor skills such as camping, map and compass work, and rock climbing in multi-pitch settings.

5. Day Treatment

Within Excelsior's AdvancED accredited Jr/Sr High School, educational and therapeutic services are available for youth living in the community with special education and mental health needs. This service is offered on Excelsior's Aurora Campus

3. Addressing Core Service Goals:

Over that past 2 years, Excelsior has worked diligently to develop a culture and programming which focuses on early intervention and family preservation. Excelsior has been a member of the Alliance for Strong Families and Communities. It has also been part of a cohort organized by Anne E. Casey dedicated to family preservation and community based services. As noted earlier, Excelsior has dedicated its resources to provide comprehensive in home and community based services. A primary component of Excelsior's programming is its commitment to High Fidelity Wraparound to support the families, prevent out of home placement and developing natural supports for the family system. Excelsior engages the family and kin in all aspects of the treatment planning prior to and/or upon admissions.

4. Child Welfare/Trauma Experience.

Excelsior has been working with Child Welfare for over 42 years in providing trauma focused clinical services for emotionally disturbed and traumatized youth. Excelsior has a highly qualified team of EMDR therapists that are available to work with youth and families in the community. In addition, Excelsior is a provider that has been asked to participate in the 7 County Resiliency Project in Colorado. Excelsior also has a clinical team in training to provide High Level Trauma Assessments to youth in Child Welfare. Excelsior has highly qualified psychiatrists and psychologist that will be involved with this program. Excelsior uses the Trails system. In addition all reports are sent directly to all agency workers. Client records are retained for 7 years or the age of majority- whichever is the latter.

4. Excelsior supports cultural diversity by having a clearly defined diversity and inclusiveness program. All employees are required to complete annual training on Cultural Competencies. Excelsior also has a Cultural Diversity Committee. Excelsior has bilingual clinical staff (therapist and behavior coaches) that are assigned to the Adams County area.

C. Collaboration

In an effort to provide community support to families in crisis, Within its system, Excelsior has established strong working relationships with several child welfare agencies, community based organizations and foundations. This includes A Brighter Day, a child placement agency. This relationship has been instrumental in transitioning youth to less restrictive foster placements in the community when needed and providing mental health services with youth in foster care to keep them in the community. Excelsior has developed partnerships with Kids First Health Care and Healthset to establish a more integrated healthcare system for families in need. Excelsior has also recently entered into a partnership with other nonprofit agencies to be part of the Accountable Healthcare Grant to further behavioral and primary health care services to families. Within the last two years, Excelsior has developed the PEAK project with other organizations dedicated to the awareness and reduction of human trafficking and exploitation. This has included the Department of Economic Development, iEmpathize, Arapahoe/Douglas Works, COVA, the Innocence Lost Task force, Aurora Public Schools and several Community Mental Health Centers.

D. Report and Accounting System

Excelsior utilizes an EHR system to generate daily and monthly reports for the agency. These reports are submitted electronically to the placing agencies. Excelsior uses a Sage financial reporting system for accounting. This system has a dual accounting journal entry program. Financial reports are generate through this system.

E. Target Population/Availability

Excelsior is equipped to work all of Adams County with families with youth ages 6 through 21 years. These services are available seven days per week and can be provided when convenient for the families including evenings and weekend. Emergency on call services also available 24/7.

Services can be provided in home and the family's community.

Excelsior can provide transportation.

F. Service Outcomes

Of the families receiving Excelsior's Community Based services, 81% of clients remained in the home. The average length of stay for those receiving in home services for FY15 through 3/1/16 is 178 Days.

G. Sustainability

Excelsior receives referrals from several county departments of human services. These include: Larimer, Weld, Boulder, Morgan, Logan, Jefferson, Denver, Arapahoe, Douglas and El Paso. Excelsior has contracts with the Department of Youth Corrections, Colorado Access, BHI, Beacon/Value Options and several county probation and diversion programs.


CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

EXCELSIOR
Company Name

3/28/16
Date


Signature

MARTIN ZAFFARONI
Name (Print or Type)

DIRECTOR BUSINESS DEVELOPMENT
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering