



**WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES**

August 13, 2020

**EXECUTIVE COMMITTEE MEMBERS PRESENT**

Amy Clement – United Power

Londell Jackson - IECRM

**ABSENT**

Dennis Atencio – Apex

Cathy Pellish – Front Range Community College

Mike Williams – International Union of Painters

**STAFF MEMBERS**

Jodie Kammerzell – Local Area Director/WBC Administrator

Yvonne Castillo – WBC Coordinator

The meeting was called to order by Chair, Amy Clement. There were not enough board members in attendance to meet the minimum requirement for a quorum.

**WORKFORCE DEVELOPMENT MONTH**

WBC Director, Jodie Kammerzell announced that September is Workforce Development Month.

Some of the events being planned include:

- Zoom Open House with videos of each of our programs
- Proclamation by the Board of County Commissioners (BoCC) declaring September Workforce Development Month
- Virtual hiring events

Londell invited the WBC to join the IECRM who is partnering with the City of Northglenn, and a local food bank for an outdoor event where they will be providing free COVID testing. He suggested that the WBC staff could attend and provide handouts about the services. Jodie stated that she will have to check with the county to see if this would be allowable and will let him know when he gets back to her with the details.

**STATE OF THE WORKFORCE**

This presentation was postponed to the next full board meeting in September

**CARES Extension Request**

Amy reported that the Adams County BoCC reached out to community leaders to join them in requesting an extension to the CARES Act funds. Currently funding goes through December 2020. The letter to local Representatives asked for them to support an extension of those funds to March 31, 2021. Amy signed the letter on behalf of the Workforce Development Board.

### **ONE-STOP CERTIFICATION**

The One-Stop Certification packet will be submitted to CWDC for review at their September board meeting.

### **FINANCIAL UPDATE (Dashboard)**

Yvonne provided an overview of the Dashboard. We have overspent in two of our program categories which means that we will have less carry over into the next program year. All other programs are on track. All WIOA programs (Adult, Dislocated Workers, and Youth) successfully met their enrollment goals for the year.

### **WEBSITE AND LOGO**

Jodie reported that during the November 2019 the board discussed updating the website to be more friendly and informative. The WBC has been working with the Adams County Communications department to bring the website into ADA compliance and to design a new logo. The information in the WDB portion of the website has been updated with a current list of board members and meeting information.

### **Adjournment**

The meeting was adjourned by Amy Clement.

**Next meeting:** September 10, 2020 – 8:00am to 9:30am