



**WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES**

February 11, 2021

**EXECUTIVE COMMITTEE MEMBERS PRESENT**

Dennis Atencio – Apex  
Peter Brissette - DMD Consulting  
Amy Clement – United Power  
Londell Jackson - IECRM

**ABSENT**

Mike Williams – International Union of Painters

**STAFF MEMBERS**

Jodie Kammerzell – Local Area Director/WBC Administrator  
Yvonne Castillo – WBC Coordinator  
Greg McBoat – Administrative Analyst

**INTRODUCTIONS AND QUORUM**

A quorum of members was present, and the meeting was called to order by WDB Chair Amy Clement.

Amy began the meeting by welcoming new Executive Committee member, Peter Brissette.

**APPROVAL OF MINUTES**

Executive Committee members reviewed the minutes from the December 10, 2020 meeting. A correction of Peter's last name was requested.

**MOTION** made to approve the December 10, 2020 meeting minutes with the spelling correction of Peter Brissette's last name and seconded.

**MOTION CARRIED.** The minutes of the December 10, 2020 were approved with one correction.

**WORK BASE LEARNING UPDATE**

Amy reported that she has met with the leadership from her company and the Work Based Learning (WBL) model could easily be assimilated into their culture and there are some potential openings. However, her company is going through a change in CEO and everything has been put on hold for the time being. She also encouraged board members to get involved with the piloting of the WBL model.

**TecP2 GRANT**

Jodie announced that Adams County WBC has received the TecP2 grant which is a little over half a million dollars. The grant is for four years and will augment our current funding. The WDB will be kept informed of the progress of this grant. Jodie thanked Londell and Dennis for the letters of support for this grant.

## **STIMULUS FUNDING FOR WORKFORCE**

Jodie reported that the stimulus funding for the workforce is still unknown at this time. Once we have final notice of what is being proposed, the WBC will look to the WDB for letters of support from the Executive Committee.

## **BOARD MEMBERSHIP UPDATE**

Yvonne provided an update on the WDB membership which included renewals, replacements, and new members. The following board members were appointed and/or reappointed by the BoCC in January:

### **Renewals**

Amy Clement, United Power  
Moses Alvarez, Colorado Contractors Association, Inc.  
Peter Brissette, DMD Consulting  
Janet Renden, Bollman Technical Education Center  
Maureen Rudy, Front Range Community College, Adult Ed. Center  
Michael Williams, International Union of Painters and Allied Trades

### **Replacements**

Meagan Gallegos for Meghan Green – DVR  
Patrick Giron for Michael Martinez – Brighton Economic Development  
Tricia Johnson for Cathy Pelish – Front Range Community College

### **New Members**

Larry Caschette, Metalcraft Industries, Inc.  
Ashley Dunn, Almost Home, Inc.

## **PROXY UPDATE**

Yvonne also reported that BoCC has approved proxies to count towards attendance to meet the requirement defined in the bylaws; however, the CWDC board did not approve proxies to count toward the High Performing Board (HPB) designation. This means that 80% of WDB members must meet the attendance requirement to apply for the HPB designation for this program year.

## **BOARD UPDATES**

Amy asked members for updates on any events they have attended on behalf of the WBC that would count toward the HPB. She explained the two categories that must be met:

For High Performing Board designation 50% of board members must:

1. Attend or support one talent development system program activity, aside from a board meeting (could include any event hosted by or supporting DVR, Workforce, Adult Ed, etc.
2. Attend a community event while representing the local WDB

Amy, Londell, and Peter reported on the events they have attended.

### **FISCAL ANALYSIS (Dashboard)**

The Executive Committee reviewed the Dashboard. Greg reported that it has been more difficult to obtain unemployment data due to the Division of Unemployment focusing on the fraudulent claims and them implementing a new system for claimants.

### **MISCELLANEOUS**

Dennis reported that the transportation industry has experienced a big reduction in work due to the gas and oil companies closing their businesses. There will be an increase in layoffs and terminations coming and Weld County will feel a bigger impact due to the large gas and oil industry in that county.

Greg reminded board members that the WBC can help with lay off aversion and members should contact Joel Parriott for assistance.

### **SUMMATION AND ADJOURNMENT**

The meeting was adjourned at 3:42PM.