



**WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES  
March 11, 2021**

**WORKFORCE DEVELOPMENT BOARD (WDB) MEMBERS PRESENT:**

Moses Alvarez, Colorado Contractors Assoc	Meagan Gallegos, DVR-Northglenn
Dennis Atencio, Apex Transportation INC.	Patrick Giron, Brighton Economic Dev
Emily Atencio, Centura Health	Tricia Johnson, FRCC
Peter Brissette, DMD Consulting	Mark Miller, Pipefitters Local 208
Larry Caschette,	Janet Renden, Bollman Tech
Amy Clement, United Power	Erika Rodriguez, Colo. Laborers & Contractors
William Dowling, CDLE	Maureen Rudy, Metro State University
Ashley Dunn, Almost Home	

**WDB MEMBERS ABSENT:**

Anita Guevara, ACME Distribution	Londell Jackson, IECRM
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**GUESTS:**

Britta Blodgett, CWDC	Bryn Nelson, Mile High United Way
Jesus Borrego, CDLE	Brad Roller, CDLE

**STAFF MEMBERS:**

Yvonne Castillo, WBC Coordinator	Greg McBoat, Administrative Analyst
Giao Giang, Sr. Fiscal Grants Analyst	Rita McGirr, WBC Manager
Jodie Kammerzell, Local Area Director/WBC Administrator	Joel Parriott, WBC Supervisor
	Sonia Rodriguez, WBC Manager

**INTRODUCTIONS AND QUORUM**

A quorum of members was present, and the meeting having been duly convened, was called to order at 8:02 am, by WDB Chair Amy Clement.

**APPROVAL OF MINUTES**

Board members were asked to review the minutes from the January 14, 2021 meeting.

**MOTION** made to approve the January 14, 2021 meeting minutes and seconded.

**MOTION CARRIED.** The minutes were approved with no corrections.

**GRANTS**

WBC Supervisor, Joel Parriott provided an update to the WDB on the CO Responds, Recover Colorado and Tec-P 2.0 discretionary grants. The staff have been focusing efforts on these grants which are all different in design and intent. He provided an overview of the grant amount, focus of the grant, progress to date, challenges, and their beginning and end dates.

### **WORK BASED LEARNING**

WDB Chair, Amy Clement reported on the status of implementing Work Based Learning (WBL) at her company. She did begin the process and worked with staff to identify pain points as well as opportunities. Unfortunately, her company is now experiencing infrastructure changes and hired a new CEO. During this transition the WBL has been put on hold until the CEO is fully onboarded. She encouraged board members to consider WBL for their company. Any board member interested should contact the WBC.

### **RETURN TO THE BUILDING**

Adams County leadership has developed a re-occupancy plan for all three WBC offices. Jodie Kammerzell, WBC Administrator reported that they expect to fully occupy the offices by June. The Westminster office is still providing in-person assistance by appointment only. There have been challenges for staff due to high number of customers needing assistance with unemployment.

### **COLORADO RECOVERY PLAN LETTER OF SUPPORT**

Jodie announced that she received notice from the Colorado Workforce Development Council encouraging workforce development boards to send letters of support for the Colorado Recovery Plan to their legislators. There were concerns from some board members and after further discussion the board was in favor of this request as long as the letter specified the support of the workforce portion of the legislation.

Board members agreed to a letter of support of the Colorado Recovery Plan related to workforce with prior review of the letter.

**MOTION** made to send a letter of support to legislators for the Colorado Recovery Plan related to workforce with prior review of the letter.

**MOTION CARRIED.** Board members agreed to send a letter of support to legislators for the Colorado Recovery Plan related to workforce with prior review of the letter.

### **HIGH PERFORMING BOARD ACTIVITIES**

Amy reminded board members to send their activities to Yvonne for tracking for the High Performing Board designation. Activities in the following categories can be counted:

1. attend a community event while representing the local workforce development board, increasing confidence in the workforce system.  
(Examples from last year – Future of Work event, Adams County Eco Dev. 8<sup>th</sup> Grade Career Expo)
2. attend or otherwise support one talent development system program activity, aside from a board meeting, in the program year. (could include any event hosted by or supporting DVR, Workforce, Adult Ed programs, etc.)  
(Examples from last year - Sector Partnership meetings, Collaborative Action Network, Apprenticeship Fair, Youth Job fair)

### **FISCAL ANALYSIS (Dashboard)**

Greg and Yvonne provided an overview of the dashboard. Greg reported CDLE is no longer able to provide unemployment data due to the fraudulent claims and the implementation of the new My UI platform. Staff resources are being directed toward these priorities.

### **SUMMATION AND ADJOURNMENT**

The meeting was adjourned at 9:21 AM.