



**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES**

April 8, 2021

EXECUTIVE COMMITTEE MEMBERS PRESENT

Dennis Atencio – Apex
Peter Brissette - DMD Consulting
Amy Clement – United Power
Londell Jackson – IECRM
Mike Williams – International Union of Painters

Guests

Tami Grant –Employment Services of Weld County

STAFF MEMBERS

Jodie Kammerzell – Local Area Director/WBC Administrator
Yvonne Castillo – WBC Coordinator
Greg McBoat – Administrative Analyst

INTRODUCTIONS AND QUORUM

A quorum of members was present, and the meeting was called to order by WDB Chair Amy Clement. The One Stop Operator Selection was added to the agenda.

ONE STOP OPERATOR SELECTION

Jodie Kammerzell, WBC Administrator and Yvonne Castillo, WBC Coordinator signed out of the meeting for this topic.

Tami Grant from the Employment Services of Weld County reported on the selection of the One-Stop Operator. The committee that was assembled to review the proposals for the One-Stop Operator RFP included Tami, WDB Chair Amy Clement, and Adams County Deputy County Manager for People and Culture Services Chris Kline. The Adams County Workforce and Business Center (WBC) was the only proposal that was submitted in response to the RFP. With no other proposals to consider the committee recommends the selection of the WBC as the One-Stop Operator.

Jodie and Yvonne rejoined the meeting.

Amy called for a motion to recommend the Adams County Workforce and Business Center to serve as the One-Stop Operator.

MOTION made to recommend the Adams County Workforce and Business Center to service as the One-Stop Operator and seconded

MOTION CARRIED. The recommendation of the Adams County Workforce and Business Center to service as the One-Stop Operator was approved.

This recommendation will be sent to the Board of County Commissioners for final approval.

APPROVAL OF MINUTES

Executive Committee members reviewed the minutes from the February 11, 2021 meeting.

MOTION made to approve the February 11, 2021 meeting minutes and was seconded

MOTION CARRIED. The minutes of the February 11, 2021 were approved with no corrections.

REGIONAL AND LOCAL PLAN

Yvonne reported that updates to the Regional and Local Plans are due to CWDC on May 21st. Prior to submitting updates they must be reviewed by the Executive Committee and then posted for public comment for 30 days. Updates on the Regional Plan are expected from CUWA within the next week and will then be sent to the Executive Committee for review.

PERFORMANCE INCENTIVE FUNDS AUDIT

Jodie reported that the CWDC will be conducting an audit of our FY19 PIF grant. This is the first time our PIF grants will be audited.

POST-SECONDARY CREDENTIAL ATTAINMENT COLLABORATIVE ACTION NETWORK (CAN)

The Rocky Mountain Partnership (formerly known as Rocky Mountain Cradle to Career) is serving as a backbone organization providing support of the Post-Secondary Credential Attainment CAN. They are partnering with Front Range Community College (FRCC) and a kickoff event was held on March 31st.

Jodie reported that she has been asked to chair this CAN with the understanding that credentials would include work based learning (WBL). WDB board member Tricia Johnson from FRCC has agreed to co-chair this CAN. Jodie provided an overview to the Executive Committee about the kickoff and noted that the primary focus was on certifications through post-secondary education and did not include as much information on WBL certifications. Londell Jackson also reported that he attended the kickoff event and has been a part of other meetings to discuss credential attainment other than through education. Londell reported that some action teams have been created to focus on high demand jobs that are not centered around education and focus on getting non-school bound job seekers on a track for credential attainment. He also stated the need to have more businesses involved and recommended WDB business representatives consider participating. The Executive Committee supports the WBC being involved in the sub-groups that are in line with the WDB strategies.

STIMULUS FUNDING LETTER OF SUPPORT

Jodie reported that letters of support that were approved at the last WDB meeting were put on hold until the Bill was published. The Stimulus Funding in the Colorado Recovery Plan would provide \$25 million for workforce. The Bill was published, and a draft letter of support was sent to the Executive Committee members for review and approval.

Executive Committee members agreed on the content of the Stimulus Funding letter of support to be sent to legislators.

MOTION made to approve Stimulus Funding letter of support and was seconded

MOTION CARRIED. The Stimulus Funding letter of support was approved with no corrections.

WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Yvonne reported that the membership of WDB is in need of a business representative, due to the resignation of Erika Sidles. Yvonne asked Executive Committee members to refer potential business colleagues to her who might be interested in serving on the WDB. Business representatives must be an owner or CEO of the company or have hiring or policy making authority within the company and their business must be within the Adams County boundaries. The business must also be in one of the demand industries – healthcare, advanced manufacturing, or IT.

Yvonne also reported that the WBC monthly newsletter will now be spotlighting board members each month. Peter Brissette agreed to be the first board member to be highlighted.

FISCAL ANALYSIS (Dashboard)

A copy of the current Dashboard was sent to Executive Committee members prior to the meeting. Yvonne and Greg McBoat reviewed the Dashboard with the Executive Committee.

MISCELLANEOUS

Londell will chair the June 10th Executive Committee meeting in Amy's absence.

SUMMATION AND ADJOURNMENT

The meeting was adjourned at 4:00PM.