



**WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
September 9, 2021**

WORKFORCE DEVELOPMENT BOARD (WDB) MEMBERS PRESENT:

Moses Alvarez, Colorado Contractors Assoc	Meagan Gallegos, DVR-Northglenn
Peter Brissette, DMD Consulting	Patrick Giron, Brighton Economic Dev
Larry Caschette, Metalcraft Industries, Inc.	Tricia Johnson, FRCC
Amy Clement, United Power	Janet Renden, Bollman Tech
William Dowling, CDLE	Maureen Rudy, Metro State University
Ashley Dunn, Almost Home	

WDB MEMBERS ABSENT:

Dennis Atencio, Apex Transportation INC.	Anita Guevara, ACME Distribution
Emily Atencio, Centura Health	Mike Williams, International Union of Painters
Londell Jackson, IECRM	Erika Rodriguez, Colo. Laborers & Contractors
Mark Miller, Pipefitters Local 208	

GUESTS:

Britta Blodgett, CWDC
Brad Roller, CDLE

STAFF MEMBERS:

Yvonne Castillo, WBC Coordinator	Joel Parriott, WBC Supervisor
Jodie Kammerzell, Local Area Director/WBC Administrator	Meg Pickens, Contract Administrator
Greg McBoat, Administrative Analyst	Sonia Rodriguez, WBC Manager

INTRODUCTIONS AND QUORUM

A quorum of members was present, and the meeting having been duly convened, was called to order at 8:03 am, by WDB Chair Amy Clement.

APPROVAL OF MINUTES

Board members were asked to review the minutes from the May 13, 2021 meeting.

MOTION made to approve the May 13, 2021 meeting minutes and seconded.

MOTION CARRIED. The minutes were approved with no corrections.

PY21 WIG

Greg McBoat reported on the organizational WIG that has been created for this year which is developing 88 best practices. This is an increase of 10% of what staff accomplished last year. A progress report will be provided to the WDB in November.

ONE-STOP OPERATOR

Yvonne Castillo reported that Adams County Workforce & Business Center has been selected and approved to serve as the One-Stop Operator. Final approval letter from CWDC is pending.

WORKFORCE DEVELOPMENT MONTH

Jodie Kammerzell announced that as September is considered Workforce Development Month, the Board of County Commissioners will be putting out a formal proclamation on September 14th and there are various events scheduled for the WBC and around the state. The WBC has planned an Open House event on the 15th and all board members received a formal invitation. There will be a display in the main lobby of the building and a virtual Youth Fair on the 23rd.

ADULT ED & WORKFORCE IET PARTNERSHIP

Maureen Rudy from Adult Ed program at Metro State University (MSU) reported on the new grant they received that will provide funding for the following initiatives:

- Expand ESL
- Provide GED prep in Spanish
- Home Health Aid training to transition participants to a CNA program at FRCC
- Parent to Para training in Adams District 12

The WBC will be partnering with MSU to assist with the ESL, GED and Home Health Aid training. The WBC has been able to provide Chromebooks for several MSU Adult Ed participants through other grant funding.

INCUMBENT WORKER

Joel Parriott presented an overview of incumbent worker. The WBC has the Upskill and the Tech-P 2 grants that could provide training to incumbent workers. Staff have developed an incumbent worker training policy and the WDB has approved training for incumbent workers. Staff are working with employers to identify employees to upskill and provide training to be able to increase their pay or promote them. WDB members were encouraged to reach out to staff if they have any incumbent workers who could benefit from further training.

LOCAL APPRENTICESHIP UPDATE

Joel reported that a registered apprenticeship (RA) for CDL drivers has been approved and the WBC does have funding to assist with the training. May 2022 will be designated as Transportation Month and the WBC has met with Excel Transportation and CDOT to work on a marketing strategy to change how this occupation is viewed.

Board member, Tricia Johnson reported the RA work that is happening at FRCC. They are continuing to expand their support to close the gap on the length of time training takes. They have been approved by the state to be a sponsor for RA's. The focus is in the following two areas:

1. Connecting job seekers to RA's
2. Helping employers turn their new employee training into an apprenticeship or pre-apprenticeship program

FISCAL ANALYSIS (Dashboard)

The WDB reviewed the dashboard and Greg provided an overview of the data. The presentation included the final report of the PY20 WIG.

Jodie reported that the financials were not presented due to staff preparing for the upcoming audit and the Fiscal Grants Analyst tendered her resignation yesterday.

MISCELLANEOUS

- The Rocky Mountain Workforce Development Association (RMWDA) conference is scheduled for November 2-4, 2021. Yvonne will send registration information to the WDB once it is available.
- Board member Larry Caschette requested "Open Discussion" time on the agenda to discuss issues board members are facing in their business/organization

SUMMATION AND ADJOURNMENT

The meeting was adjourned at 9:19 AM.