



Adams County Cultural Council
Retreat Minutes Thursday,
September 15, 2022, 5:00 P.M.
9755 Henderson Road
Brighton, CO 80601

- I. Call meeting to order – Joyce Downing called the meeting to order at 5:40 P.M.
- II. Roll call – Melvin Wardlow
Present: Joyce Downing, Ed Hanson, Emily Burr, Jesse Martinez, Megan Hartline, Ericka Hernandez
Absent: Jeff Lapin, excused
Participants in attendance: SCFD Program Manager, Dana Manyothane; Adams County staff, Zoe Ocampo, Melvin Wardlow
- III. Motion to approve the agenda
 - a. Motion made to approve the agenda by Joyce Downing, moved by Megan Hartline, seconded by Emily Burr; No opposed – motion passed
- IV. Motion to approve May 19, 2022 & June 16, 2022 minutes
 - a. Motion made to approve the minutes by Joyce Downing, moved by Megan Hartline, seconded by Ed Hanson; No opposed – motion passed
- V. New Business Items
 - a. Release of Funds – TASHCO, 2020-21 Outside the Box: Traffic Box Mural Project. (Total cost of the project was less than the original projected budget of \$55,042.34. The total cost was \$44,787.62. The original award from SCFD was \$27,521.17. \$22,393.81 was spent, \$5,127.36 under budget.) Final payment request is \$1,752.89.
 - I. Motion to release funds by Joyce Downing, moved by Megan Hartline, seconded by Ed Hanson; No opposed – motion passed

- VI. SCFD Task Force
 - a. Explore creating one evaluation document for all counties
 - b. On representative cultural council member from each county
 - c. Subcommittee meetings begin this fall
 - d. Complete recommendations by the end of summer 2023, integrate into 2024 grant application
 - I. Motion to appoint Emily Burr to Task Force by Joyce Downing, seconded by Megan Hartline; No opposed-motion passed

- VII. 2023 Cultural Council Priorities
 - a. Discussion of Adams County Cultural Council Priorities.
 - b. Grounded in Adams County's Vision, Mission; Parks, Open Space & Cultural Arts Purpose Statement; Artfully Adams Master Plan Goals; Board of County Commissioners Goals.
 - c. To continue at next meeting, December 1, 2022.

- VIII. 2023 Documents
 - a. Guidelines – approved with discussed changes.
Motion to approve Guidelines changes by Megan Hartline seconded by Emily Burr no opposed – motion passed
 - b. Bylaws – no changes
Motion to keep Bylaws as is with no changes by Megan Hartline, seconded by Jesse Martinez; No opposed – motion passed.
 - c. Rubrics - no changes
Motion to approve Rubrics by Megan Hartline seconded by Emily Burr; No opposed – motion passed

- IX. Board member terms
 - a. Member terms ending January 2023; need to fully reply per BOCC process. Joyce Downing; Jesse Martinez; Megan Hartline; Ed Hanson
 - b. Two current vacancies on Council. Staff to send email solicitation to networks to encourage diverse applicants.

- X. Officer Elections
 - I. Motion made to approve the slate of Joyce Downing for Chair, Jesse Martinez, Vice-chair and Megan Hartline for Secretary by Joyce Downing Seconded by Ed Hanson; No opposed – motion passed

XI. SCFD Updates -Dana Manyothane

- SCFD Next Board meeting Thursday, September 22, 2022 Tier III CCC presentations
- SCFD Revenue Report: July 2022 SCFD sales and use tax revenue was \$7,292,834.38. The 2022 year to date (YTD) sales and use tax revenue is \$48,007,623.05. This compares to YTD 2021 sales and use tax revenue of \$42,061,699.40. The variance is \$5,945,923.65 an increase 14.14% increase in YTD 2022 over YTD 2021
- SCDF Office Hours: Physical office by appt. Staff is working a hybrid schedule (in office/at home) until further notice: Mon-Thurs, 8:00am-6:00pm

XII. Adams County Update – Zoe Ocampo

- New Adams County Manager- Noel Bernal
- Welby Days Saturday, September 17, 2022 10 A.M. -2 P.M.
- Community Paint Days for Love Your Trails Ground Mural Series, Saturday and Sunday, September 24 and 25 at Twin Lakes Park
- Save The Date: Mast Stepping and Ceremony for the Adams County Veterans Memorial Wednesday, December 7, 2022, 1:00 P.M.; Grand Opening Ceremony Adams County Veterans Memorial, Monday, May 29, 2023, 10:00 A.M.

XIII. Public Comment – None

XIV. Adjourn – Joyce Downing 8:09 P.M.