REMOVE A DECEASED OWNER FROM A COLORADO TITLE & REGISTRATION

Be prepared before you visit us:

Step One: Decide if this option is right for your transaction.

☐ You are a current resident of Adams County
☐ You must be the listed owner, personal representative, or successor

Step Two: What do you need?

☐ Secure and Verifiable Identification (SVID) This identification must be provided by the owner of the vehicle For an example of acceptable SVID, visit www.adcogov.org/motor-vehicle

☐ Most Current Title to the vehicle (Copies not acceptable).
  - If a lien is noticed on the face of the title that must be released by the lienholder’s name, agents’ signature, and date. If the lien is not being released it must read “Lien Still Active” in that section of the title. A separate lien release can also be accepted and must include the following:
    - On Company Letterhead (not required if an individual)
    - Vehicle description (Year, Make, and VIN)
    - Titled owner’s name(s)
    - Agent’s signature
    - Signed under penalty of perjury in the second degree or notarized
    - Date lien released

☐ When the title is in the name of one owner, and that person is deceased you will need the Most Current Title (copies not acceptable) and one of the following documents:
  - A copy of Informal Probate/Appointment; or
  - A copy of Letters of Testamentary; or
  - The DR 2712 Affidavit for Collection of Personal Property to Small Estates Proceeding and copy of Colorado Death Certificate, Verification of a Colorado Death Record issued by the state or a copy of an out-of-state death certificate; OR

  *The DR 2712 Affidavit for Collection of Personal Property to Small Estates Proceeding can be used when the deceased owner’s estate was under $70,000 (Affidavit must always specifically describe the vehicle by year, make and VIN). This form MUST be notarized.
  DR 2712 can be found at https://dmv.colorado.gov/sites/dmv/files/documents/DR%202712.pdf

  *Certified letters of testamentary or of administration can be obtained by the courts.

☐ When the title is in the name of two owners, one owner is deceased and “JTWROS” is on the face of the title, you will need the Most Current Title and the following documents:
  - Copy of Colorado Death Certificate of the deceased owner.

☐ DR 2444 Statement of Fact (if applicable)
☐ DR 2421 Statement of One in the Same (listing all variations of the new owner’s name) (if applicable)
☐ Cash, Money Order, Check, Credit Card, or Debit card ($0.75 +2.25% additional fee for credit and debit card transactions)
Adams County Motor Vehicle Locations

For Adams County Motor Vehicle office hours, closures, and shutdowns visit: www.adcogov.org/motor-vehicle or call 720.523.6010.

**Brighton (Main Office)**
Adams County Government Center
4430 S. Adams County Pkwy., Suite E2001
Brighton, CO 80601
Ph: 720.523.6010
Fx: 720.523.6011

**Bennett**
355 S. First Street
Bennett, CO 80102
Fx: 720.523.7651
Closed daily 12-1 p.m.

**Westminster**
8452 Federal Blvd.
Westminster, CO 80031
Fx: 303.428.2294

**Aurora**
3449 Chambers Rd
Aurora, CO 80011
Fx: 720.374.0588

**North Pecos**
12200 Pecos St.
Westminster, CO 80234
Fx: 303.453.8528

**Commerce City**
7190 Colorado Blvd., Suite 100
Commerce City, CO 80022
Fx: 720.322.1616

Adams County Motor Vehicle Office
Mailing: P.O. Box 5011 Brighton, CO 80601-8215
Ph: 720.523.6010
Adcogov.org/motor-vehicle