



**WORKFORCE DEVELOPMENT BOARD (WDB)  
MEETING MINUTES  
March 10, 2022**

**WDB MEMBERS PRESENT:**

Moses Alvarez, Colorado Contractors Association  
Emily Atencio, Centura Health  
Peter Brissette, DMD Consulting  
Larry Caschette, Metalcraft Industries, Inc.  
Amy Clement, United Power  
Patrick Giron, Brighton Economic Development Corporation  
Rachel Hoard, Division of Vocational Rehabilitation  
Londell Jackson, Independent Electrical Contractors – Rocky Mountain  
Tricia Johnson, Front Range Community College  
James Newby, CDLE  
Janet Renden, FutureForward at Bollman  
Erika Rodriguez, Colorado Laborers and Contractors Education & Training Fund  
Maureen Rudy, MSU, Adult Education

**WDB MEMBERS ABSENT:**

Angela Atkinson, North Metro Denver Small Business Development Center  
Mark Miller, Pipefitters Local 208

**GUESTS:**

Britta Blodgett, CWDC  
Judy Emery, CUWA  
Logann Grasteit, Denver Economic Development & Opportunity  
Johnathan Tillman, CDLE

**STAFF MEMBERS:**

Yvonne Castillo, WBC Coordinator  
Jodie Kammerzell, Local Area Director/WBC Administrator  
Greg McBoat, Administrative Analyst  
Rita McGirr, WBC Manager  
Meg Pickens, Contract Administrator  
Sonia Rodriguez, WBC Manager

**INTRODUCTIONS AND QUORUM**

A quorum of members was present, and the meeting was called to order by WDB Chair, Amy Clement at 8:04am.

## **APPROVAL OF MINUTES**

Board members reviewed the minutes from January 13, 2022 meeting.

**MOTION** made to approve the meeting minutes and was seconded by Mark.

**MOTION CARRIED.** The minutes of the January 13, 2022 were approved with no corrections.

## **FISCAL UPDATE**

Jodie Kammerzell provided a fiscal update. There have been challenges to get customers into the workforce center so enrollments into the WIOA programs have been lower, but the WBC is in line with other workforce centers in the region. Staff have been working hard on recruiting and partnering with businesses and other agencies. It is expected that the 70% Wagner-Peyser funds will be expended as well as the MSFW, ESF supplemental, CoResponds, and Recover Colorado. RESEA does not end until September. There is a need for more referrals to the WBC programs.

Tricia Johnson reported that FRCC continues to see a decrease in enrollments.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Amy reported that Patrick Giron has expressed interest in serving on the Executive Committee.

**MOTION** made to appoint Patrick to the Executive Committee

**MOTION CARRIED.** Patrick Giron was appointed to serve on the Executive Committee.

## **IT CAPITAL REQUEST LETTER OF SUPPORT**

Amy Clement reported that during the February Executive Committee Meeting members approved a letter of support for CDLE. The Executive Director, Joseph Barela was to appear before the Joint Technology committee for a \$7 million IT Capital request to replace Connecting Colorado.

## **CHAIR AND VICE CHAIR ELECTIONS**

Amy Clement reported that the Chair and Vice Chair terms are for 2 years and the board must vote on these positions in May. These positions must be held by a business representative from the board. Amy and Londell have expressed interest in serving another term. Any board member who is interested, please contact Yvonne to schedule a meeting with Jodie to discuss their interest. Anyone interested must be nominated by another board member at the May meeting.

## **LOCAL PLAN**

Yvonne Castillo provided an overview of the process of updating the Local Plan. It requires the WDB to review and approve all changes and then the plan must be posted for 30 days for public comment. Any comments received must be included in the plan and be submitted to the three State Regional Liaisons by May 20<sup>th</sup> for review. Once it is approved and finalized by CDLE it must be sent to Public Hearing for review, approval and signed by the BoCC. Amy explained that all changes were highlighted in yellow. She noted that the goals have been updated and are in alignment with the state goals. The goals are our commitments as the WDB.

Is there anything you would add or delete? Any changes must be in alignment with the state plan and changes must be approved by WDB during the meeting. Following a brief discussion, a motion was made.

**MOTION** made to approve the 2022 revisions to the Local Plan

**MOTION CARRIED.** The 2022 revisions to the Local plan were approved.  
James Newby abstained from voting due to CDLE's role in the review of the Local Plan

### **INNOVATIONS RFP UPDATE**

Meg Pickens reported the revised RFP was posted on February 15<sup>th</sup> and closes on March 14<sup>th</sup>. Staff are in the process of awarding two agencies from the previous RFP which are Right on Learning and Soul Dogs Inc.

### **WAGNER-PEYSER UPDATE**

Jodie Kammerzell reported that we are still waiting on the regulations to be posted. Board members were sent a draft letter that could be adapted and put on their letterhead to talk about our partnerships and benefits of our business services. Board members will be kept informed once the regulations are posted. It will be critical for the WDB to respond and make comments. Letters from board members are very impactful.

### **DASHBOARD**

Yvonne Castillo reported on the status of program enrollments. Greg reported that the WBC is ahead of schedule to implement the Widely Important Goal (WIG) for 2022. Staff have developed three lead measures for next year. He then reported on the current unemployment rate for Adams County at 4.9% in December which is the same rate prior to 2008. It is higher than other areas due to the large amount of retail and transportation industries in Adams County which have experienced a slower recovery.

### **OPEN DISCUSSION**

Board members discussed some of the continued struggles of businesses being able to find qualified applicants to fill their positions. This is particularly true for the healthcare industry as they are seeing a lot of burn out of nurses and turnover of people moving into traveling positions. With the limited applicants in all industries the state is focused on encouraging more skills-based hiring and not as great a focus on higher education requirements.

Amy reminded everyone of the next meeting on May 12, 2022. A meeting room will be reserved for those who would like to attend in person.

### **SUMMATION AND ADJOURNMENT**

The meeting was adjourned at 9:14am.