

## VETERANS MEMORIAL SIGN PROGRAM INFORMATION AND APPLICATION

### Program Description

Adams County is highly invested in showing support for residents who are currently serving or are veterans of the United States military services. As part of this commitment, the Public Works Department has implemented the Veterans Memorial Sign Program. This program is intended to allow residents of Adams County who are family or friends of military veterans killed in the line of duty to request dedication of a street in Adams County to the memory of their departed veterans.

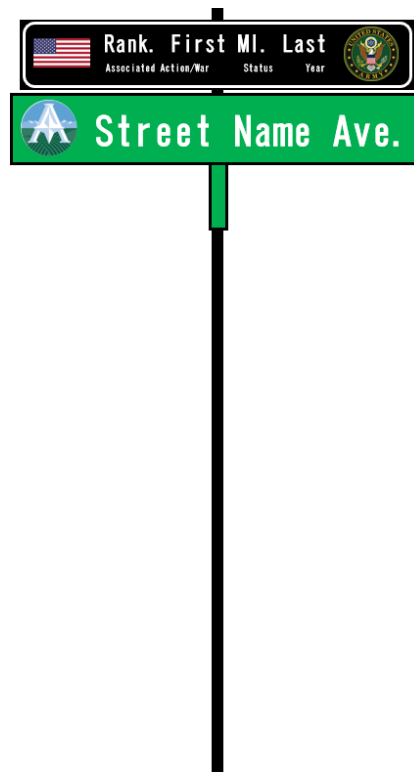
### Sign Design

A sample of the street name sign design is shown in **Figure 1**.



**Figure 1 - Street Name Sign Sample Design**

The memorial signs will be placed at intersections above existing street name signs as shown in **Figure 2**.



**Figure 2 - Street Name Sign Placement**

Additional placement considerations are as follows:

- Memorial signs will be placed above the existing street name signs.
- Memorial signs will be set in alignment with the street name sign associated with the requested memorial.
- Location requests in the application will be considered. However, final location assignments will be made by Adams County staff in collaboration with the Adams County Veterans Advisory Commission.
- If a memorial sign is requested to be placed outside of Adams County's jurisdiction, the following will apply in succession:
  - Should it be available, the original requestor will be invited to apply for the neighboring jurisdiction's memorial sign dedication program in lieu of that of Adams County.
  - If no such program is available, Adams County staff will attempt to collaborate with neighboring jurisdictions to place the memorial sign in their jurisdiction.
  - If an agreement cannot be reached with the neighboring jurisdiction, Adams County staff will place the memorial sign in Adams County's jurisdiction in a location near the original requestor's intent.
- Signs will be placed in pairs, one on each side of the block requested for dedication.
- Signs will be placed for a period of 5 years.
  - Prior to 5 years, the original requestor of the memorial sign may request to retire the sign, at which point it will be offered to the original requestor as a keepsake.
  - After 5 years, Adams County staff will have sole discretion to keep the memorial sign in place or have it retired. Should Adams County staff choose to retire the sign, it will be offered to the original requestor as a keepsake.
- If more than one request is received on the same street block, Adams County Staff will work with the requesting parties, the Veteran Service Officer, and the Veterans Advisory Commission, on a case-by-case basis. Options would include honoring multiple veterans, concurrently, introducing a placard sign at a separate location on the block, or honoring the veterans successively once the first requested sign has been placed for a period of 5 years.

## Sign Content

The standard elements on each sign include:

- Uniform Black Background with White Sign Trim and Text
- United States Flag
- Service Member Rank Abbreviation and Name
- Branch of Service Seal

The optional elements on each sign include:

- Associated Military Action or War
- Status Indication (KIA, MIA, SRI)
  - KIA – Killed in Action
  - MIA – Missing in Action
  - SRI – Died from Service-Related Injury or Illness
- Year of Death

**Figure 3** shows the placement of each element on a fully populated street name sign as well as the respective armed forces branch authorized images.



**Figure 3 - Sign layout and armed forces branch authorized images**

## Verification of Service

The applicant will be responsible for submitting verification of service documentation as part of their request. In addition, for the optional sign elements, associated action/war, status indication of the deceased veteran, and year of death, the applicant will be responsible for submitting appropriate documentation for each detail. Adams County staff will assume positive intent of all applicants. They will rely on the Veteran Service Officer to review application documents to raise any concerns about falsified documents or needs for additional vetting of applications through the Veteran Service Officer and/or the Veterans Advisory Commission.



ADAMS COUNTY  
PUBLIC WORKS OPERATIONS  
4955 EAST 74<sup>TH</sup> AVE.  
COMMERCE CITY, CO 80022

**Instructions:**

- Complete Section 1 and Section 2
- Include a copy of verification of service documentation (Form DD-214 or related separation documents)
- Return the application by one of the following methods:
  - Mail: Adams County Public Works, 4955 E 74<sup>th</sup> Ave, Commerce City, CO 80022
  - Email: [publicworks@adcogov.org](mailto:publicworks@adcogov.org)
- Alternatively, this application and required documents can all be submitted electronically at this website: <https://adcogov.org/traffic-safety>

**SECTION 1 – Applicant Information**

<b>Applicant Name:</b>		
<b>Applicant Street Address:</b>		<b>Applicant Phone:</b>
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Applicant Email Address:</b>		

**SECTION 2 – Deceased Veteran Information**

<b>Veteran Name:</b>	
<b>Branch (Mark One):</b>	
Army <input type="checkbox"/>	Navy <input type="checkbox"/>
Marines <input type="checkbox"/>	Coast Guard <input type="checkbox"/>
Air Force <input type="checkbox"/>	Space Force <input type="checkbox"/>
<b>Rank:</b>	
<b>Honors or Awards:</b>	
<b>Associated Military Action or War:</b>	<b>Check to include on sign <input type="checkbox"/></b>
<b>Status (Mark One):</b>	
KIA – Killed in Action <input type="checkbox"/>	MIA – Missing in Action <input type="checkbox"/>
SRI – Died from Service-Related Injury or Illness <input type="checkbox"/>	
<b>Date of Death:</b>	<b>Check to include on sign <input type="checkbox"/></b>