



How does your IOG utilize your family representative or organizations voice?	The family representative was invited to and attended the Come to School Treasury Council where she had a table to both share community resources and share her own story about the difficulty she faced in supporting her own teenage sons school attendance and what resources helped her.
How do you onboard your family representative or organization to the IOG and CMP?	The family representative has been a member of the IOG for many years prior to when current CMP staff were hired and so it is unknown how the family representative was onboarded.
Are family representative/advocacy organizations utilized in service delivery? (Families who receive CMP services are partnered with family representative for service planning and delivery).	no
Does your CMP have a process in place to provide support to the family representative in their role?	no
- What does this look like?	N/A
Please indicate if you have a youth representative or youth advocacy organization on your IOG	no
How does your IOG ensure that your youth representative or youth advocacy organization represents the voices of families in your community?	N/A
How does your IOG ensure that your youth representative or youth advocacy organization is not being tokenized?	N/A
How does your IOG utilize your youth representative or youth advocacy organization's voice?	N/A
How do you onboard your youth representative or youth advocacy organization to the IOG and CMP?	N/A
Are youth representative or youth advocacy organizations utilized in service delivery? (Families who receive CMP services are partnered with family representative for service planning and delivery).	N/A
What steps has your CMP/IOG taken to include fathers in your representation, voice, or process?	Adams County DHS agreed to pay for an Internal Facilitator to attend the Caring Dads training which supports the FTM.
<b>EXPENDITURES/FUNDING/BUDGET</b>	
How much of CMP incentives funds are remaining in reserve from this fiscal year?	750,000
Please report your CMP's total expenditures during the fiscal year.	61,139
Total personnel costs (include staff/coordinator salary, benefits, family rep stipend):	\$58,533
Were in-kind resources used for this expenditure?	yes
- What in-kind resources were used?	Staff time of Adams County Human Services Professional Standards Manager to coordinate CMP in the absence of a CMP coordinator for 8 months. This is valued to be \$18,720
Total funds for services provided to families	\$1,100
Were in-kind resources from partners used for services to families?	yes
- What were the in-kind resources used?	Meal and care coordinator provided by Colorado Access, Mental Health services provided by Community Reach Center, School Counseling provided by 27 and Adams 12 School Districts, Facilitation of Family Team Meetings provided by Adams County Human Services, CDM provided by CTRC, Screening and Assessment provided by The Link.
Total funds for hard goods	\$0
Were in-kind resources from partners used for hard goods for families?	yes
- What were the in-kind resources used?	27 provide microchips to boys and girls club and soccer club equipment.
Total funding used for programs	\$50
Were in-kind resources from partners used to support programs?	yes
- What in-kind resources were used?	Staff time from 27 School District and Judicial Courts to develop plans and processes for School and Family Engagement Meetings.
Total funds used for administration of the program (office/facility fee, equipment, software, training, overhead, travel, etc.)	\$600
Were in-kind resources from partners used for administration of the program	yes
- What in-kind resources were used?	5 partners participated in the hiring and onboarding process for the new CMP Supervisor position. Each partner contributed a total of 20 hours valued at a total of \$4007. Adams County Human Services provided meeting space for the IOG, hiring logistics for new coordinator, computer and software for coordinator, training for coordinator, office space for coordinator valued at \$100,000.
Did your CMP utilize or obtain external funding/grants (for example SOC, JAG, or private/focal funders) to support CMP activities in SFY 2021-22?	no
If yes please list funding/grant sources and the total they provided to your CMP	N/A
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Does your CMP have documented savings?	no
What is the total amount of documented savings and where is the savings occurring?	no
Does your IOG use a percentage based budget?	no
How is your budget determined each fiscal year?	Adams County HRM provides a budget report to CMP detailing the remaining balance and how funds were spent. This information is presented and discussed with the IOG Executive Team which drafts a budget based on needs identified in IOG meetings throughout the year. The budget is then presented to the IOG for discussion, feedback, and ultimately a vote.
How do you ensure that CMP funds are only spent on CMP served children, youth, and families or as a mechanism to increase collaboration among partners?	CMP has a team that item in the budget and nothing is allowed to be taken out of the budget unless it is decided upon by IOG or chairs
Does your IOG have a flex fund policy or program implemented?	yes
Does the CMP have a process to ensure that they are the payer of last resort with regard to the use of funds for hard goods? Do they always access Medicaid, non-profits, food banks, community organizations prior to approving hard good funds for families?	yes
- Please explain this process	During ISST meetings, when a need is identified, our process is to always ask which partners can cover the cost. If no other partners can cover the cost, CMP flex funds are utilized.
<b>CMP IMPLEMENTATION</b>	
How does your CMP embed Equity, Diversity, and Inclusion policy and principles in your IOG and programming?	This has not been a focus of the IOG and programming however, one of the new CMP staff has been hired, this will be a focus in 2023 FY.
Describe your efforts in providing education and access to CMP to your community? How do families get connected?	CMP members presented to the teachers of three pilot schools (South Elementary School, Vivian Middle School, and Northern High School) where ISSTs were discussed, benefits communicated, and how teachers could refer their students to an ISST.
How does your IOG ensure that all voices on the IOG are equitable?	This year the IOG changed the bylaws to grant voting rights to both mandatory and non-mandatory partners. The executive team alerted by the broader IOG members and the body plans IOG meeting agendas. Meeting agendas are sent out to the entire IOG at least 72 hours in advance of the meeting with the option for members request that items be added to the agenda. During meetings, the co-chairs facilitate discussion before any and all matters are taken to a vote ensuring that all members have a chance to share their concerns, suggest, questions, etc.
Does your IOG have a CMP data sharing agreement or policy among partners?	DHS has a data sharing agreement with The Link and 17th JD Probation. We are working to strengthen these agreements over the 22-23 FY.
Does your IOG have an agreement or contract between the IOG and Employer of Record and/or Fiscal Agent?	no
Who is the CMP Employer of Record?	Adams County Department of Human Services
Who is the CMP Fiscal Agent?	Adams County Department of Human Services
Describe your employment status (full time, part time, in-kind, contractor, etc.)	Full time
Does your IOG combine with other collaborative workgroups in an effort to reduce duplication?	no
- If so, what groups are combined?	N/A
<b>CMP SYSTEMS IMPROVEMENT</b>	
What help do you need from CDHS/the State to make your local CMP better?	A leader of the shared through Drive that includes best practice examples of the following (ISST Handbook, Flex Fund Process, Review, Referral Process), ROI form that meets the needs of all partners (state form does not work for CTRC), as well as Innovative and Effective Prevention Programs.
Is there anything else you would like CDHS to know about your CMP for this fiscal year?	Please note that our CMP was without a full-time staff person for the first eight months of this fiscal year. As a new coordinator, I am still very much in learning mode and having someone at the state who is experienced in the local level of CMP implementation has been invaluable. Please keep this in mind as you begin your search for a new CMP administrator.
What are the values of CMP?	Service duplication and fragmentation elimination, quality services, transparency, and collaboration. Our CMP is successful when the following happens: 1) Every IOG partner can articulate the mission, goals and their role in the CMP. 2) CMP has clear goals, objectives, and strategies in place to achieve its stated mission. 3) At least 90% children/families are served in a fiscal year and 4) Outcome measures are met.
How do you know when your CMP is successful?	







