



**WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES**

August 11, 2022

**EXECUTIVE COMMITTEE MEMBERS PRESENT**

Dennis Atencio, Apex Transportation, Inc.  
Peter Brissette, DMD Consulting  
Amy Clement, United Power  
Tricia Johnson, FRCC

**ABSENT**

Angela Atkinson, North Metro Denver SBDC

**STAFF MEMBERS**

Yvonne Castillo, WBC Coordinator/OSO  
Jodie Kammerzell, Local Area Director/WBC Administrator  
Greg McBoat, Administrative Analyst

**INTRODUCTIONS AND QUORUM**

A quorum of members was present, and the meeting was called to order by WDB Chair Amy Clement at 3:01 P.M.

**APPROVAL OF MINUTES**

Executive Committee members reviewed the minutes from the June 9, 2022, meeting.

**MOTION** made to approve the June 9, 2022, meeting minutes and was seconded.

**MOTION CARRIED.** The minutes of the June 9, 2022, meeting was approved with no corrections. Peter Brissette abstained from the vote.

**BOARD MEMBERSHIP**

Amy reported that Emily Atencio from Centura Health has accepted a new position and has resigned from the WDB as of August 5<sup>th</sup>. She submitted a recommendation for her replacement, and we are in communication with this person to start the application process.

**PY22 REGIONAL AND LOCAL PLANS**

Amy reported that the Regional and Local Plans have been approved by CWDC and CDLE with no changes. Jodie will present at Public Hearing for final approval by the BoCC.

**HIGH PERFORMING BOARD**

Yvonne reported that application for High Performing Board (HPB) designation has been submitted with the End of Year Report. Several board members attended the Open House event last September which helped us meet one of the Key Performance Indicators which improves the total score of the application.

### **WORKFORCE DEVELOPMENT MONTH**

Amy reported that the BoCC will be issuing a proclamation declaring September as Workforce Development Awareness month. The committee then discussed ideas for potential events. Staff will try to incorporate them in the planning.

### **PUBLIC WORKFORCE SYSTEM LEADERSHIP RETREAT**

Amy and Tricia attended this event on behalf of the WDB and provided an overview of the retreat. The Director and another staff member of NAWB facilitated several of the discussions. They provided a national perspective on the NPRM and the reauthorization of WIOA. Jodie reported that there are over 1000 comments to the NPRM and USDOL is required by law to catalog and respond to all comments. There are three potential outcomes to the NPRM:

1. the rule passes,
2. the rule is passed with modifications,
3. the rule is vacated.

There were also small group discussions about some of the challenges the workforce regions are facing and a brainstorming session the replacement of Connecting Colorado and what the needs are in the new system.

### **RMWDA**

Amy announced the RMWDA conference to be held October 18-22<sup>nd</sup> in Vail and Yvonne has sent out the "Save the Date" email. Jodie reported that there is available funding for up to four board members to attend and there may be more depending on the amount of HPB funding we receive. The committee agreed to give priority to Executive Committee members and then take board members on a first come, first serve basis. Committee members were asked to respond to Jodie by the end of August with their intent to attend.

### **FISCAL ANALYSIS (Dashboard)**

Greg announced that the dashboard has been updated to provide more data on how the work of the WBC impacts the community. It will also include some return-on-investment data. Jodie reported on the final program enrollment numbers. Staff did an outstanding job trying to get people enrolled in the programs to meet the goals. We did fall short in work based learning, but that will be a renewed focus for staff in the upcoming year. The Apprenticeship State Expansion grant is a statewide grant that was extended, and the WBC ended up taking on more enrollments to help other regions so that could meet the goal as a state. The Reskill, Upskill, Next Skill grant had a late start due to hiring people as project designated which are difficult positions to fill. This is one of the easier grants to administer and we expect to see enrollment numbers increase. Jodie also provided an overview on the fiscal report. We have spent the grant funding in the areas we needed to spend. The RESEA grant is a discretionary grant that does not end until September and we are working on spending that funding as well.

### **SUMMATION AND ADJOURNMENT**

The committee agreed to hold the September 8<sup>th</sup> board meeting in person. The meeting was adjourned at 3:59 P.M.