

Adams County Community Services Block Grant Advisory Council Meeting Minutes

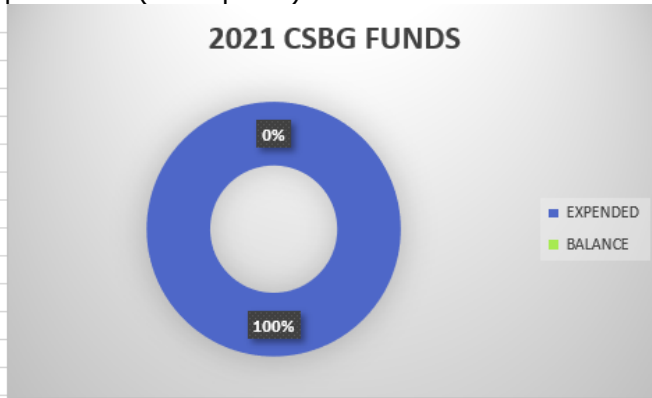
Meeting Name	CSBGAC Regular Meeting	Date	December 9 th , 2022
Location	Via Zoom	Time	8:30 am- 10:00 am
	Lily Caruso, Chair	Present	
	Bob Nemmers	Present	
	Leslie Carrico	Present	
	Aaron Valtakis	Absent	
	Jessica Hulse	Absent	
	Lisle Reed	Present	
	Tasha VanMarter	Present	

TOPIC	COMMENTS:																																																																								
<p>I. Welcome</p> <p>a. Meeting called to order at 8:32 a.m.</p> <p>b. Introductions</p> <p>c. Quorum was present.</p>																																																																									
<p>II. Business</p> <p>a. Approval of Minutes for the September 9th, 2022 Motion to approve minutes with the name change on council member; seconded and unanimously approved</p> <p>b. Board training by the Colorado Community Action Agency (CCA): CSBG history. CCAA staff, Josiah Masingale and Liz Espinoza, went over Community Action history, what the CSBG Act is about, its goals and intent. They also went over what tripartite boards/advisory councils are and how it ties to the Results Oriented Management and Accountability Cycle (ROMA).</p> <p>c. Board training: Board Roles and Responsibilities. CSBG Specialist went over advisory council members roles and responsibilities. Organizational Standards that apply to the council were reviewed as well. CSBG Specialist went over the next grant cycle mentioning how the ROMA cycle is completed. CSBG Specialist shared that the Community Needs Assessment will be completed by a consulting agency, the request for proposal has been posted. Members talked about completing that first, before the notice of funding and sub-grantees are selected. Will continue to update the council.</p> <p>d. Reviewed Financial Report and discussed plans to implement for sub-grantees who are behind in their spenddown.</p>																																																																									
<p>Adams County sub grantee status As of: 12/08/2022</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: yellow;"> <th>2021</th> <th>Amount</th> <th>amendment</th> <th>Total</th> <th>Expended</th> <th>Remaining</th> <th>% Spent</th> <th>Notes:</th> </tr> </thead> <tbody> <tr> <td>Project Angel Heart</td> <td>\$120,000.00</td> <td>\$0.00</td> <td>\$120,000.00</td> <td>\$120,000.00</td> <td>\$0.00</td> <td>100%</td> <td></td> </tr> <tr> <td>Access Housing</td> <td>\$100,000.00</td> <td>\$0.00</td> <td>\$100,000.00</td> <td>\$100,000.00</td> <td>\$0.00</td> <td>100%</td> <td></td> </tr> <tr> <td>Growing Home</td> <td>\$86,000.00</td> <td>\$0.00</td> <td>\$86,000.00</td> <td>\$62,359.78</td> <td>\$23,640.22</td> <td>73%</td> <td></td> </tr> <tr style="background-color: #90EE90;"> <td>TOTAL</td> <td>\$306,000.00</td> <td>\$0.00</td> <td>\$306,000.00</td> <td>\$282,359.78</td> <td>\$23,640.22</td> <td>92%</td> <td></td> </tr> <tr style="background-color: yellow;"> <th>2022</th> <th>Amount</th> <th>amendment</th> <th>Total</th> <th>Expended</th> <th>Remaining</th> <th>% Spent</th> <th>Notes:</th> </tr> <tr> <td>Project Angel Heart</td> <td>\$120,000.00</td> <td></td> <td>\$120,000.00</td> <td>\$113,597.40</td> <td>\$6,402.60</td> <td>95%</td> <td></td> </tr> <tr> <td>Access Housing</td> <td>\$100,000.00</td> <td></td> <td>\$100,000.00</td> <td>\$50,303.14</td> <td>\$49,696.86</td> <td>50%</td> <td></td> </tr> <tr> <td>Growing Home</td> <td>\$86,000.00</td> <td></td> <td></td> <td></td> <td>\$0.00</td> <td>#DIV/0!</td> <td></td> </tr> </tbody> </table>		2021	Amount	amendment	Total	Expended	Remaining	% Spent	Notes:	Project Angel Heart	\$120,000.00	\$0.00	\$120,000.00	\$120,000.00	\$0.00	100%		Access Housing	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	100%		Growing Home	\$86,000.00	\$0.00	\$86,000.00	\$62,359.78	\$23,640.22	73%		TOTAL	\$306,000.00	\$0.00	\$306,000.00	\$282,359.78	\$23,640.22	92%		2022	Amount	amendment	Total	Expended	Remaining	% Spent	Notes:	Project Angel Heart	\$120,000.00		\$120,000.00	\$113,597.40	\$6,402.60	95%		Access Housing	\$100,000.00		\$100,000.00	\$50,303.14	\$49,696.86	50%		Growing Home	\$86,000.00				\$0.00	#DIV/0!	
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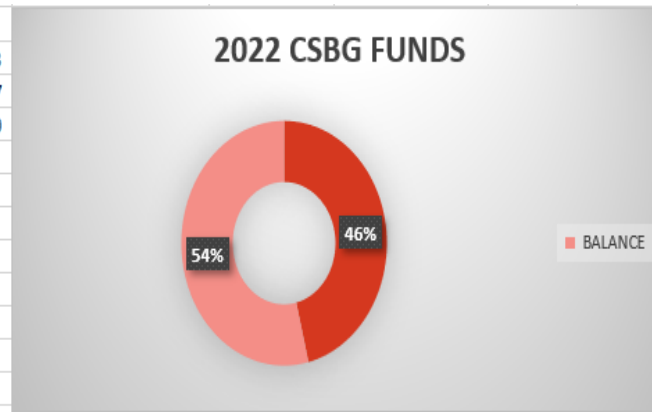
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Overall, 2021 funds have been spent down (DOLA portal).

2021 CSBG FUNDS	
EXPENDED	\$ 499,005.00
BALANCE	\$ -
TOTAL BUDGET (as of 6/10/21)	\$ 499,005.00
<i>EXP. 9/30/22</i>	



2022 CSBG FUNDS	
EXPENDED	\$ 230,491.63
BALANCE	\$ 268,513.37
TOTAL BUDGET (as of 6/10/21)	\$ 499,005.00
<i>EXP. 9/30/23</i>	
<i>As of 10/31/2022</i>	



e. Reviewed Program Report.

CSBG Specific:

- DOLA Monitoring completed 11/10/2022 (fiscal) & 12/05/2022 (programmatic/client files)

2024 – 2026 PLAN:

- 2023 Community Needs Assessment – Request for Proposal out
 - If interested in participating in proposal review, let me know
- What do we spend the funds on?
 - Historically, Adams County grants it out
 - Notice of Funding tentative timeframe April 10th – May 5th
- Submit Community Needs Assessment, Community Action Plan and 2024 Budget to BOCC and submit to DOLA by Sept. 30th, 2023

Adams County:

- Adams County has completed a Strategic Plan, will be shared soon
- Building will open on Mondays starting 2023

f. Misc.

- CSBG Specialist will send the full 2023-year meeting invites

III. Next meeting - Scheduled for March 10th, 2023 at 8:30 a.m.

IV. Adjourned at 10:00 a.m.