



**WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
March 9, 2023**

BOARD MEMBERS PRESENT

Dennis Atencio, Apex Transportation
Peter Brissette, DMD Consulting
Amy Clement, United Power
Lisa Hough, AC-REP
Erika Manuel, Centura Health
Mark Miller, Pipefitters Local 208
James Newby, CDLE
Janet Renden, FutureForward at Bollman
Erika Rodriguez, Colorado Laborers and Contractors Education & Training Fund

BOARD MEMBERS ABSENT

Moses Alvarez, Colorado Contractors Association
Angela Atkinson, North Metro Denver Small Business Development Center
Larry Caschette, Metal Craft Industries
Tricia Johnson, Front Range Community College

GUESTS

Britta Blodgett, CWDC
Melissa Jaquez CDLE
Robert Gallegos, MSU Adult Education
Todd Nielsen, CUWA

STAFF MEMBERS

Yvonne Castillo, WBC Coordinator/OSO
Jodie Kammerzell, Local Area Director/WBC Administrator
Rita McGirr, Manager
Joel Parriott, Supervisor
Sonia Rodriguez, Manager
Monica Sailas, Administrative Assistant

INTRODUCTIONS AND QUORUM

A quorum of members was present, and the meeting was called to order at 8:07 A.M. by WDB Chair, Amy Clement. All attendees were welcomed, and introductions were made.

APPROVAL OF MINUTES

Board members reviewed the minutes from January 12, 2023, meeting.

MOTION made to approve the January 12, 2023, meeting minutes and was seconded.

MOTION CARRIED. The minutes of the January 12, 2023, meeting was approved with no corrections.

EXECUTIVE COMMITTEE UPDATES

Amy reported that Lisa Hough has expressed interest in serving on the Executive Committee. A nomination to appoint Lisa Hough to the Executive Committee was made.

MOTION made to appoint Lisa Hough to the Executive Committee and was seconded.

MOTION CARRIED. Lisa was appointed to serve on the Executive Committee.

GRID RESILIENCY GRANT LETTER OF SUPPORT

Vice Chair, Peter Brissette, reported that United Power has asked for a letter of support from the Workforce Development Board to help secure grant funding under the Department of Energy Bipartisan Infrastructure Law Grid Resilience and Innovation Partnerships Funding Opportunity Announcement for its application “Mountain District Conductor Replacement and Undergrounding for Resiliency and Fire Mitigation” project. Through this project United Power will connect a quality workforce through the services provided at the Adams County Workforce and Business Center, which will positively impact the community and provide new and developing opportunities for the skilled workforce necessary to accomplish the project.

MOTION made to approve the Grid Resiliency Grant letter of support to United Power and was seconded.

MOTION CARRIED. The Grid Resiliency Grant letter of support to United Power was approved.

BOARD MEMBER PROFESSIONAL DEVELOPMENT OPPORTUNITY

Board Liaison, Yvonne Castillo, reported that the Denver Workforce Services, the Colorado Office of New Americans and Colorado Refugee Services Program are participating in the Skilled Immigrant Integration Program technical grant and are extending an invitation for a professional development opportunity to our board members. This presentation will offer workforce relative data, will recognize common barriers faced by refugees and immigrants, and will recommend best practices that should increase awareness with an intention to improve services and outreach to refugees and immigrants in Colorado communities.

Goals of the Presentation

- Gain an understanding of the impact that immigrants and refugees make in our community.
- Gain an understanding of the barriers that many immigrants and refugees face when coming to Colorado.
- Gain an understanding of best practices and techniques that can be used to improve services and outreach and help immigrants and refugees be successful.

The presentation will be held on Monday, May 1st 9am to 10am via MS Teams. Information and registration link will be emailed to all board members. This event will count towards the High Performing Board application and board members who participate are asked to notify Yvonne.

2022 TALENT PIPELINE REPORT

Britta Blodgett from CWDC provided an overview of the 2022 Talent Pipeline report.

DASHBOARD

Jodie provided an overview of the fiscal data. Management is currently in communication with the state about our challenges in the Youth program as we are behind in our spending, and we are looking for creative solutions. Wagner-Peyser is on track to be spent at the required level. ESF and ESF supplemental are slightly behind, but this funding is more flexible, and we are working with our IT department to upgrade our computer system which will increase efficiencies for staff. The MSFW program spending is low, but we are moving into the growing season and expect to spend this down. Overall, we are in good standing except for the Youth program. All positions in the Youth program have now been filled and the team recently held a retreat to set goals and develop creative ideas for outreach and working with schools. Yvonne provided an overview of the program updates and Greg presented on the ROI data.

SUMMATION AND ADJOURNMENT

The meeting was adjourned at 9:30AM