Food Security ARPA Funding Opportunity

Adams County Human Services Department (ACHSD) has made available American Rescue Plan Act (ARPA) grant funding for projects and programs that provide services and support to increase food security and access for Adams County residents.

Funding available: $1 million

Individual request range per grant cycle: $2,500- $50,000

Grant application submission deadline is December 1, 2023.

A second grant cycle will be made available in the Spring of 2024, from February 1st, through April 1st. Agencies are welcome to reapply.

Budget Guideline: funding for staffing will not be approved through this grant. Funding through this grant is intended to directly serve community needs. Examples of allowable expenses include, but are not limited to purchasing and distributing food, supplemental funding for existing SNAP-education programs, and transportation expenses.

This funding is intended to increase food security in Adams County by targeting efforts in three priority areas. In their application, the subrecipient must identify which of the following priority areas they plan to address. The subrecipient may choose to identify one or more of the following priority areas.

1. Priority Area 1: Direct access to food
   a. Distribution of food items
   b. Distribution of meal kits
   c. Distribution of prepared meals

2. Priority Area 2: Education on food access
   a. Assistance with technology to access food resources
   b. Education around SNAP benefits and how to maximize use of SNAP benefits.
   c. Education around the utilization of ingredients purchased with SNAP benefits and/or obtained from Food Banks & Pantries

3. Priority Area 3: Improving ability to access and store food
   a. Providing transportation to those that need it

b. Delivering meals or groceries
c. Improving food storage for residents without access to refrigeration

Applicants need to identify the populations they will serve in their programs. Populations served should include but are not limited to: SNAP recipients, people experiencing homelessness (PEH), families, older adults, Veterans, those that are undocumented, families with younger children, WIC recipients, and the refugee population.

When considering funding thresholds, allocated funds will be determined based on priority areas, populations served, and geographic area served to accommodate various program sizes and project goals. Projects or programs that demonstrate an ability for self-sustainability once funding has ended will be prioritized in the application process. Funding through this grant is intended to serve the community's needs directly, therefore projects looking to use this grant to fund staffing will not be approved.

Applicants will be evaluated on the following criteria:

1. Content and completeness of the application
2. Impact on Adams County residents
3. Cost
4. Experience, references, and past performance if applicable
5. Self-sustaining—Preference will be given to those projects that are self-sustaining beyond the initial funding period.

After you apply: A panel of Adams County team members will review applications as they are received and notify organizations of final decisions throughout the grant cycle.

Final decisions will be made in December 2023. The organization will be informed immediately and be given 7-10 days to decide on acceptance.

Access the Adams County Food Security Application through the Neighborly portal here:

https://portal.neighborlysoftware.com/adamscountyco/participant

Additional Information

Performance Management Monitoring will be performed by Adams County and other designated staff throughout the term of the grant through Neighborly. The subrecipient may be reviewed for:

- Program or Managerial Monitoring: The quality of the services being provided and the effectiveness of those services in addressing the needs of the community.

- Grant Monitoring: Review and analysis of current program information to determine the extent to which subrecipients are achieving established goals. Financial Services, in conjunction with Adams County and other designated staff, will provide performance monitoring and reporting reviews. Adams County will manage any performance issues and will develop interventions to resolve concerns.

- Compliance Monitoring: Will ensure that the terms of the grant are met, as well as Federal, State and City legal requirements, standards, and policies. The application must meet the requirements of ARPA.

- Financial Monitoring: Will ensure that grants are allocated and expended in accordance with the terms of the agreement. The subrecipient is required to provide all invoicing documents for the satisfaction of Adams County. Adams County will review the quality of the submitted invoice monthly.

Reporting

The following reports shall be developed and delivered to Adams County as stated in this section through Neighborly.

Report Name	Description	Frequency	Reports to be sent to:
1. Monthly Expense Report	Monthly financial reports to be submitted on Neighborly.com along with payment documentation.	Due Monthly submitted on or before the 10th of each month following the month services were rendered.	ARPA Grants Compliance Team
2. Quarterly Programmatic Report	Quarterly project and demographic report to include outputs and outcomes. Submitted on Neighborly.com.	Due Quarterly submitted on or before the 15th of the month following the quarter end date.	ARPA Grants Compliance Team

3. Grant Summary Report	Report shall demonstrate all functions performed, and how services provided met the overall goals of this agreement. Other data will include total budget per line item, amount spent, and an explanation as to unspent funds, etc.	Grant End, within 45 days after Term End.	ARPA Grants Compliance Team

Budget

Subrecipients should request a Draw and attach an invoice via the Neighborly Platform. 75% of previous funds must be spent before a continuation of funds is dispersed.

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For questions please contact:

Karla Estrada
720.523.6858 | KEstrada@adcogov.org

Karla Ojeda
720.523.2114 | KOjeda@adcogov.org

Samantha Garduno
720.523.2253 | SGarduno@adcogov.org