



# FOOD SECURITY

## ARPA Funding Opportunity

### DEAR COMMUNITY PARTNERS,

Adams County Human Services Department (ACHS) has made available American Rescue Plan Act (ARPA) grant funding for projects and programs that provide services and support to increase food security and access for Adams County residents.

### KEY DATES AND INFORMATION

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- Funding available: \$1 million.
- Individual request range per grant: \$2,500 - \$50,000.
- This funding opportunity will not include funding for staff salaries.
- Grant applications open: Thursday, Feb. 15, 2024. [Click here to apply for the Food Security grant opportunity.](#)
- **Application submission deadline: Monday, April 15, 2024 at 11:59 p.m. MST.**
- Agencies that applied for the first round of food security funding in the fall of 2023 are welcome to reapply.
- Award decision notification: Week of May 6, 2024.

### REVIEW PROCESS

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When considering funding thresholds, allocated funds will be determined based on priority areas, populations served, and geographic areas served to accommodate various program sizes and project goals. Projects or programs that demonstrate an ability for self-sustainability once funding has ended will be prioritized in the application process. Funding through this grant is intended to serve the community's needs directly; therefore, projects looking to use this grant to fund staffing will not be approved.

All submitted proposals will undergo a thorough review process by a selection committee composed of representatives from relevant sectors. Evaluation criteria will include project feasibility, impact, and alignment with the priority areas.

Please contact the ARPA Recovery Team at [ARPAgrant@adcogov.org](mailto:ARPAgrant@adcogov.org) for inquiries and additional information.

## PRIORITY AREAS

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Funding is intended to increase food security in Adams County by targeting efforts in three priority areas. Applicants must identify one or more of the following priority areas they plan to address.

**1. Priority Area 1: Direct access to food**

- A. Distribution of food items
- B. Distribution of meal kits
- C. Distribution of prepared meals

**2. Priority Area 2: Education on food access**

- A. Assistance with technology to access food resources
- B. Education around SNAP benefits and how to maximize the use of SNAP benefits
- C. Education around the utilization of ingredients purchased with SNAP benefits and/or obtained from food banks and pantries

**3. Priority Area 3: Improving the ability to access and store food**

- A. Providing transportation to those who need it
- B. Delivering meals or groceries
- C. Improving food storage for residents without access to refrigeration

## APPLICATION SUBMISSION GUIDELINES

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Applicants should identify the populations served by the proposed project. Populations served should include but are not limited to: SNAP recipients, people experiencing homelessness, families, older adults, veterans, those who are undocumented, families with younger children, WIC recipients, and the refugee population.

Funding through this grant is intended to directly serve community needs. Examples of allowable expenses include, but are not limited to, purchasing and distributing food, supplemental funding for existing SNAP-education programs, and transportation expenses.

## APPLICATION CRITERIA

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1. Content and completeness of the application
2. Impact on Adams County residents
3. Cost
4. Experience, references, and past performance, if applicable
5. Self-sustaining – Preference will be given to projects that are self-sustaining beyond the initial funding period.

Apply for the Adams County Food Security Grant after February 15th by [clicking here](#).

Please contact the ARPA Recovery Team at [ARPAgrant@adcogov.org](mailto:ARPAgrant@adcogov.org) for inquiries and additional information.

## MONITORING AND COMPLIANCE

Performance Management Monitoring will be performed by Adams County and other designated staff throughout the term of the grant through the grant management platform. The subrecipient may be reviewed for:

- Program or Managerial Monitoring: The quality of the services being provided and the effectiveness of those services in addressing the needs of the community.
- Grant Monitoring: Review and analysis of current program information to determine the extent to which subrecipients are achieving established goals. Financial Services, in conjunction with Adams County and other designated staff, will provide performance monitoring and reporting reviews. Adams County will manage any performance issues and will develop interventions to resolve concerns.
- Compliance Monitoring: Will ensure the terms of the grant are met, as well as federal, state, and city legal requirements, standards, and policies. The application must meet the requirements of ARPA.
- Financial Monitoring: Will ensure grants are allocated and expended in accordance with the terms of the agreement. The subrecipient is required to provide all invoicing documents for the satisfaction of Adams County. Adams County will review the submitted invoice monthly.

## REPORTING

The following reports shall be developed and delivered to Adams County as stated in this section through the grant management platform.

Report Name	Description	Frequency	Reports Reviewed By
1. Monthly expense report	Monthly financial reports to be submitted along with payment documentation.	Due monthly, submitted on or before the 10th of each month following the month services were rendered.	ARPA Grants Compliance Team
2. Quarterly programmatic	Quarterly project and demographic report to include outputs and outcomes.	Due quarterly, submitted on or before the 15th of the month following the quarter end date.	ARPA Grants Compliance Team
3. Grant summary report	Report shall demonstrate all functions performed and how services provided met the overall goals of this agreement. Other data will include the total budget per line item, the amount spent, and an explanation as to unspent funds, etc.	Grant end, within 45 days after term end.	ARPA Grants Compliance Team