



Adams County  
Cultural Council Minutes  
Thursday, October 05, 2023  
Virtual – 5:00 P.M.

- I. Call meeting to order – Joyce Downing called the meeting to order at 5:00 P.M.
- II. Roll call – Melvin Wardlow  
Present: Joyce Downing, James Towle, Emily Burr, Jesse Martinez, Megan Hartline, Aaron Vega, Roberta Ayala  
Absent: Erika Hernandez (excused), Lawrence Dunn (excused)  
Participants in attendance: SCFD Program Officer, Dana Manyothane; Adams County staff, Zoe Ocampo, Melvin Wardlow
- III. Motion to approve the agenda
  - a. Motion made to approve the agenda by Joyce Downing, moved by Megan Hartline, seconded by Emily Burr; No opposed – motion passed
- IV. Motion to approve September 14, 2023 minutes
  - a. Motion made to approve with the amended change, “from” to “at home” re: SCFD’s Executive Director by Joyce Downing, moved by Megan Hartline, seconded by Jesse Martinez; No opposed – motion passed
- V. New Business
  - a. SCFD Thank You Celebration update. Event is September 12, 2023, 6:00 P.M. to 8:00 P.M. at Waymire Dome in Riverdale Regional Park. 150 RSVPs.
  - b. Final 2024 Documents Approval
    - I. By-Laws – no changes
    - II. Guidelines – changes noted including:
      - 2024 Dates
      - Timeline for use of Funds
      - Unused Funds

- General Operating Support (GOS) Formula / Cap / Spending Guidelines, per SCFD

III. 2024 Calendar – changes included adding a fifth virtual Study session

- a. Motion to approve all three documents with changes made by Joyce Downing, moved by Megan Hartline, seconded by Jesse Martinez; No opposed – motion passed

VI. Other Business – None

VII. SCFD Updates -Dana Manyothane

- SCFD Last Board meeting Thursday, September 28 Zoom. All Cultural Councils presented on the grant cycle and the board passed Resolution 23-07 Pertaining to the Distribution of 2023 Tier III funds.
- Next Meeting: Thursday, October 26 at 1:00 P.M. The meeting will be virtual. Eva Henry, the new Adams County appointee will be sworn in. The Board will vote to approve the SCFD budget for FY 2024.
- SCFD Revenue Report: July 2023 SCFD sales and use tax revenue was \$7,406,422.56. The 2023 year to date (YTD) sales and use tax revenue is \$48,940,202.03. This is compared to YTD 2022 sales and use tax revenue of \$48,007,623.03. The variance is \$932,578.98, an increase 1.94% increase in YTD 2023 over YTD 2022.
- SCDF Office Hours: Physical office by appt. Staff is working a hybrid schedule (in office/at home) Mon-Thurs, 8:00 A.M. - 6:00 P.M.
- SCFD Staff update - Executive Director, Deborah Jordy is back to work part-time.

VIII. Adams County Update – Zoe Ocampo

- Latino Festival Sunday, October 1, 2023 was a huge success with over 7,000 thousand people in attendance
- Riverdale Dragon Boat Regatta Sunday, October 8, 2023.
- Study Session with BOCC to approve Percentage for the Arts Funding Eligibility and Program Procedures, October 10.

IX. Public Comment – None

X. Adjourn – Joyce Downing 6:05 P.M.