

# Adams County Community Services Block Grant Advisory Council Meeting Minutes

<b>Meeting Name</b>	<b>CSBGAC Regular Meeting</b>	<b>Date</b>	September 8 <sup>th</sup> , 2023
<b>Location</b>	Via Zoom	<b>Time</b>	8:30 am- 10:00 am
	Bob Nemmers	<b>Present</b>	
	Leslie Carrico	<b>Present</b>	
	Aaron Valtakis	<b>Present</b>	
	Jessica Hulse	<b>Present</b>	
	Lisle Reed	<b>Present</b>	
	Tasha VanMarter	<b>Absent</b>	

TOPIC	COMMENTS:
<p><b>Welcome</b></p> <p>a) Meeting called to order at 8:34 a.m.</p> <p>b) Quorum was present.</p>	
<p><b>Business</b></p> <p>a) Approval of Minutes for the June 8th, 2023 Motioned to approve minutes with the name change on council member; seconded and unanimously approved.</p> <p>b) Approval of Strategic Plan/Community Action Plan 2024-2028 Strategic Plan/Community Action Plan reviewed during meeting; discussed the move of CSBG from Human Services to Community and Economic Development. All departments, however, align with County Strategic Plan and goals, which align with CSBG Community Action Plan. Motioned to approve Strategic Plan/Community Action Plan; seconded and unanimously approved.</p> <p>c) Review of Financial and Program Reports Council reviewed financial report and noted that while we are in September and have spent 54% of 2023 funds, we do have until September of 2024 to spend down remaining balance. The council continues to have the conversation on an agency who is behind on spending down 2022 funds, which they have until July 2024 to spend both 2022 and 2023 funds. CSBG Specialist will invite agency to our next meeting. Program report was also reviewed; Bob presented on CAPLAW conference he attended and shared docs. via email.</p> <p>d) CSBG Specialist will be emailing the Conflict of Interest form for those that have not submitted it. The website on where to find Adams County audits was also shared (see below link) as well as the CSBG monitoring letter from DOLA. <a href="https://adcogov.org/finance-reports">https://adcogov.org/finance-reports</a></p> <p>e) Approval of Community Needs Assessment Crescendo presented on the Community Needs Assessment to council members. Various points were discussed to be considered when decision-making around funding takes place. Motioned to approve minutes with the name change on council member; seconded and unanimously approved.</p>	

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f) Next steps – CSBG Specialist shared that our next regular meeting will be December 8 <sup>th</sup> , however, we will need to meet when we begin the sub-grantee application process. We will also be reviewing other County grants and any additional information that will benefit the decision-making for BOCC recommendations on who to fund.	
<b>Next regular meeting - Scheduled for December 8<sup>th</sup>, 2023 at 8:30 a.m.</b>	
<b>Adjourned</b>	