



# INERT FILL

Inert fill is uncontaminated earthen material, such as sand, crushed rock, soil, or other types of material intended for grading and/or landfilling. Adams County allows for inert fill upon the approval of a permit. A temporary use permit, special use permit, or conditional use permit may be required dependent upon the volume of inert material, the duration of the import of those materials on to the site, and the overall size of the fill area. The first step to applying for an inert fill is to determine if you need a temporary use permit, special use permit, or conditional use permit. Please answer the following questions:

1. Are you importing MORE or LESS than 500,000 cubic yards? \_\_\_\_\_
2. Is the fill area being spread across an area MORE or LESS than 10 acres? \_\_\_\_\_
3. Will the importation of fill take MORE or LESS than 1 year? \_\_\_\_\_

***If you answered MORE to any of questions 1-3, you need a CONDITIONAL USE PERMIT***

***If you answered LESS to all of questions 1-3, proceed to Question 4***

4. Will the importation of fill take MORE or LESS than 6 months? \_\_\_\_\_

***If you answered MORE to Question 4, you need a SPECIAL USE PERMIT***

***If you answered LESS to all four questions, you need a TEMPORARY USE PERMIT***

## Required Checklist Items

Development Application Form (pg. 4)

Written Explanation of the Project

Site Plan Demonstrating Fill Placement and Drainage/Grading Plan

Route Maps Showing Proposed Truck Routes (from source to destination)

Proof of Clean, Dry, Inert Fill Material

Proof of Ownership

Proof of Water and Sewer Services

Legal Description

Statement of Taxes Paid

Application Fees	Amount	Due
Temporary Use Permit for Inert Fill	\$600	With application submittal
Special Use Permit for Inert Fill	\$800	With application submittal
Conditional Use Permit for Inert Fill	\$1100*	With application submittal

\*((\$400 per additional residential request/ \$600 per additional non-residential)

## **Inert Fill Permit-Guide to Development Application Submittal**

This application shall be submitted electronically to [epermitcenter@adcogov.org](mailto:epermitcenter@adcogov.org). If the submittal is too large to email as an attachment, the application may be sent as an unlocked Microsoft OneDrive link. Alternatively, the application may be delivered on a flash drive to the One-Stop Customer Service Center. All documents should be combined in a single PDF, although you may provide multiple PDFs to ensure no file exceeds 100 MB. Once a complete application has been received, fees will be invoiced and payable online at [www.permits.adcogov.org](http://www.permits.adcogov.org).

### **Written Explanation:**

- A clear and concise, yet thorough, description of the proposal, including volume of fill (in cubic yards), area which the fill will be spread (in square feet or acreage), and duration of the importation of fill material.

### **Site Plan:**

- A detailed drawing of existing and proposed improvements.
- Including:
  - Streets, roads, and intersections
  - Driveways, access points, and parking areas
  - Existing and proposed structures, wells, and septic systems
  - Easements, utility lines, and no build or hazardous areas
  - Scale, north arrow, and date of preparation

### **Route Maps Showing Proposed Truck Routes (from source to destination):**

- A map showing how inert material will get from site of origination to area to be filled.
- An Oversize Load permit may be required if haul route includes weight restricted roads.

### **Proof of Clean, Dry, Inert Fill Material:**

- A signed letter certifying that the material is clean from the source providing the fill material OR
- Phase I ESA or due diligence report for the borrow site demonstrating no Recognized Environmental Concerns OR
- Soils sampling and testing in accordance with the following: for the first 3,000 cubic yards (cy), 2 composite samples each consisting of 3 grab samples collected at 5-ft depth increments, plus 1 composite sample per additional 2,000 cy:
  - VOCs: EPA SW-846 Method 8260D SVOCs: EPA SW-846 Method 8270E
  - RCRA metals (As, Ba, Cd, Cr, Pb, Hg, Se,Ag): EPA SW-846 Method 6010C/7471B
  - TPH: EPA SW-846 Method 8440

### **Proof of Ownership:**

- A deed may be found in the Office of the Clerk and Recorder.
- A title commitment is prepared by a professional title company.
- If not the property owner, a signed letter stating permission to apply for permit.

### **Proof of Water:**

- A written statement from the appropriate water district indicating that they will provide service to the property OR a copy of a current bill from the service provider.
- Well permit(s) information can be obtained from the Colorado State Division of Water Resources at (303) 866-3587.

**Proof of Sewer:**

- A written statement from the appropriate sanitation district indicating that they will provide service to the property OR a copy of a current bill from the service provider.
- A written statement from Adams County Health indicating the viability of obtaining Onsite Wastewater Treatment Systems.

**Legal Description:**

- Geographical description used to locate and identify a property.
- Visit <http://gisapp.adcogov.org/quicksearch/> To find the legal description for your property.

**Statement of Taxes Paid:**

- All taxes on the subject property must be paid in full. Please contact the Adams County Treasurer's Office.
- Or <https://adcogov.org/treasurer-division>



## DEVELOPMENT APPLICATION FORM

### Application Type:

<input type="checkbox"/> Conceptual Review	<input type="checkbox"/> Preliminary PUD	<input type="checkbox"/> Temporary Use
<input type="checkbox"/> Subdivision, Preliminary	<input type="checkbox"/> Final PUD	<input type="checkbox"/> Variance
<input type="checkbox"/> Subdivision, Final	<input type="checkbox"/> Rezone	<input type="checkbox"/> Conditional Use
<input type="checkbox"/> Plat Correction/ Vacation	<input type="checkbox"/> Special Use	<input type="checkbox"/> Other: _____

**PROJECT NAME:**

### APPLICANT

Name(s):  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

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### OWNER

Name(s):  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

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### TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)

Name:  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

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## DESCRIPTION OF SITE

Address:

City, State, Zip:

Area (acres or square feet):

Tax Assessor  
Parcel Number

Existing  
Zoning:

Existing Land  
Use:

Proposed Land  
Use:

Have you attended a Conceptual Review? YES ☐ NO ☐

If Yes, please list PRE#:

I hereby certify that I am making this application as owner of the above described property or acting under the authority of the owner (attached authorization, if not owner). I am familiar with all pertinent requirements, procedures, and fees of the County. I understand that the Application Review Fee is non-refundable. All statements made on this form and additional application materials are true to the best of my knowledge and belief.

Name:

Date:

Owner's Printed Name

Name:

Owner's Signature