ASPEN HILLS METROPOLITAN DISTRICT ANNUAL REPORT TO THE CITY OF COMMERCE CITY

FISCAL YEAR ENDING DECEMBER 31, 2023

Pursuant to the Aspen Hills Metropolitan District Service Plan, and requirements of § 32-1-207(3)(c), C.R.S., the District is required to provide an annual report to the City of Commerce City within one hundred twenty (120) days after conclusion of the District's fiscal year beginning December 31, 2005. Such annual report shall include information concerning the following matters:

- A. Boundary changes made or proposed.
- B. Intergovernmental Agreement entered into or proposed.
- C. Changes or proposed changes in the District's policies.
- D. Changes or proposed changes in the District's operations.
- E. Any significant changes in the financial status of the District, including revenue projection, or operating costs.
- F. A summary of any litigation which involves the District.
- G. Proposed plans for the year immediately following the year summarized in the annual report.
- H. Status of construction of public improvements.
- I. Submission of current assessed valuation in the District.
- J. Submission of audited financial statements or application for exemption from audit.
- K. Uncured defaults of the District.
- L. Inability of District to pay obligations.

For the year ending December 31, 2023, the District makes the following report:

A. Boundary changes made or proposed.

No boundary changes were made during 2023.

B. <u>Intergovernmental Agreements entered into or proposed.</u>

The District did not enter into any intergovernmental agreements during 2023.

C. Changes or proposed changes in the District's policies.

There have been no changes in the District's policies.

D. <u>Changes or proposed changes in the District's operations.</u>

There have been no changes in the District's operations.

E. <u>Any changes in the financial status of the District including revenue projections or operating costs.</u>

The current financial status of the District is reflected in the 2024 budget attached as Exhibit A.

F. Summary of any litigation which involves the District.

There is no litigation of which we are aware currently pending involving the District.

G. Proposed plans for the year 2024.

The District does not have plans to construct or acquire any public improvements in 2024.

H. Status of District's public improvement construction schedule.

The District did not construct or acquire any new public improvements in 2023.

I. Summary of the current assessed valuation in the District.

The District has received a certification of valuation from the Adams County Assessor that reports a taxable assessed valuation for the District for 2023 of \$3,874,780, for collection in 2024. The District has certified a mill levy of 87.619 mills to be assessed against the properties within the District.

J. A copy of the audited financial statements, if required by the "Colorado Local Government Audit Law", part 6 of article 1 of title 29, or the application for exemption from audit, as applicable.

The copy of the District's 2023 application from exemption from audit is attached as Exhibit B.

K.	Notice of	any	uncured	defaults	existing	for	more	than	ninety	days	under	any	debt
instrui	ment of the	e dis	trict.										

None.

L. <u>Any inability of the special district to pay its obligations as they come due under any obligation which continues beyond a ninety-day period.</u>

The District is able to pay its obligations as they come due.

EXHIBIT A 2024 BUDGET ATTACHED

ASPEN HILLS METROPOLITAN DISTRICT

ANNUAL BUDGET

FOR THE YEAR ENDING DECEMBER 31, 2024

ASPEN HILLS METROPOLITAN DISTRICT SUMMARY 2024 BUDGET

WITH 2022 ACTUAL AND 2023 ESTIMATED For the Years Ended and Ending December 31,

	ACTUAL 2022		ESTIMATED 2023		E	BUDGET 2024
BEGINNING FUND BALANCES	\$	25,003	\$	114,021	\$	249,867
REVENUES Property taxes Specific ownership taxes		251,917 19,832		285,922 19,400		339,504 23,765
Interest income		3,650		12,500		12,570
Total revenues		275,399		317,822		375,839
TRANSFERS IN		344		-		-
Total funds available	_	300,746		431,843		625,706
EXPENDITURES						
General Fund		46,714		42,168		53,000
Debt Service Fund		139,667		139,808		144,000
Total expenditures		186,381		181,976		197,000
TRANSFERS OUT		344				
1.0 1.10. 2.10 00 1		0.11				
Total expenditures and transfers out						
requiring appropriation		186,725		181,976		197,000
ENDING FUND BALANCES	\$	114,021	\$	249,867	\$	428,706
EMERGENCY RESERVE AVAILABLE FOR OPERATIONS	\$	1,500 (11,522)	\$	1,700 9	\$	1,800 3,658
TOTAL RESERVE	\$	(10,022)	\$	1,709	\$	5,458

ASPEN HILLS METROPOLITAN DISTRICT PROPERTY TAX SUMMARY INFORMATION 2024 BUDGET

WITH 2022 ACTUAL AND 2023 ESTIMATED For the Years Ended and Ending December 31,

		ACTUAL	E	STIMATED		BUDGET
		2022		2023		2024
ASSESSED VALUATION						
Residential	\$	3,336,900	\$	3,525,540	\$	3,815,080
State assessed		2,550		1,510		1,320
Vacant land		153,130		10		280
Personal property		85,550		58,620		58,100
Certified Assessed Value	\$	3,578,130	\$	3,585,680	\$	3,874,780
MILL LEVY						
General		13.973		13.944		12.903
Debt Service		63.986		65.796		69.796
Refund and abatements		0.000		0.000		4.920
Total mill levy		77.959		79.740		87.619
PROPERTY TAXES						
General	\$	50,500	\$	49,999	\$	49,996
Debt Service		228,950		235,923		270,444
Refund and abatements		-		-		19,064
Levied property taxes		279,450		285,922		339,504
Adjustments to actual/rounding		(30,338)		-		-
Refunds and abatements		2,805		-		-
Budgeted property taxes	\$	251,917	\$	285,922	\$	339,504
BUDGETED PROPERTY TAXES General Debt Service	\$	45,152 206,765	\$	49,999 235,923	\$	52,971 286,533
Debt Del vice	_		_		_	
	\$	251,917	\$	285,922	\$	339,504

ASPEN HILLS METROPOLITAN DISTRICT GENERAL FUND 2024 BUDGET

WITH 2022 ACTUAL AND 2023 ESTIMATED For the Years Ended and Ending December 31,

	ACTUAL		ESTIMATED		Bl	JDGET
		2022		23		2024
BEGINNING FUND BALANCES	\$	(11,914)	\$ (10,022)	\$	1,709
REVENUES						
Property taxes		45,152		49,999		52,971
Specific ownership taxes		3,555		3,400		3,708
Interest income		243		500		70
Total revenues						
rotal revenues		48,950		53,899		56,749
Total funds available		37,036		43,877		58,458
EXPENDITURES						
General and administrative						
Accounting		19,681		15,000		18,000
Auditing		5,500		-		-
County Treasurer's fee		679		750		795
Directors' fees		1,500		1,000		1,000
Dues and membership		304		391		450
Insurance		2,475		5,042		5,500
Legal		9,370		12,000		12,000
Miscellaneous		25		-		-
Payroll taxes		229		76		76
Election		1,951		1,109		-
Repay developer advance		5,000		6,800		15,000
Contingency		-		-		179
Total expenditures		46,714		42,168		53,000
TRANSFERS OUT						
Transfers to other fund		344		-		
Total expenditures and transfers out						
requiring appropriation		47,058		42,168		53,000
rodaning appropriation		17,000		.2, 100		33,000
ENDING FUND BALANCES	\$	(10,022)	\$	1,709	\$	5,458
EMERGENCY RESERVE	\$	1,500	\$	1,700	\$	1,800
AVAILABLE FOR OPERATIONS	Ψ	(11,522)	Ψ	1,700	Ψ	3,658
TOTAL RESERVE	\$	(10,022)	\$	1,709	\$	5,458
	$\stackrel{\cdot}{=}$, , ,	-	•	-	

ASPEN HILLS METROPOLITAN DISTRICT DEBT SERVICE FUND 2024 BUDGET

WITH 2022 ACTUAL AND 2023 ESTIMATED For the Years Ended and Ending December 31,

	ACTUAL		ESTIMATED		В	BUDGET
		2022		2023		2024
BEGINNING FUND BALANCES	\$	37,261	\$	124,043	\$	248,158
REVENUES						
Property taxes		206,765		235,923		286,533
Specific ownership taxes		16,277		16,000		20,057
Interest income		3,407		12,000		12,500
Total revenues		226,449		263,923		319,090
Total funds available		263,710		387,966		567,248
EXPENDITURES						
General and administrative						
County Treasurer's fee		3,107		3,539		4,298
Paying agent fees		575		575		575
Contingency		-		-		2,782
Debt Service						
Bond interest		56,985		54,694		52,345
Bond principal		79,000		81,000		84,000
Total expenditures		139,667		139,808		144,000
Total expenditures and transfers out						
requiring appropriation		139,667		139,808		144,000
ENDING FUND BALANCES	\$	124,043	\$	248,158	\$	423,248

ASPEN HILLS METROPOLITAN DISTRICT CAPITAL PROJECTS FUND 2024 BUDGET

WITH 2022 ACTUAL AND 2023 ESTIMATED For the Years Ended and Ending December 31,

		ACTUAL 2022	ESTIMATE 2023	D	BUDGET 2024
BEGINNING FUND BALANCES	\$	(344)	\$	-	\$ -
REVENUES					
Total revenues		-		-	-
TRANSFERS IN Transfers from other funds		344		-	-
Total funds available		_		-	-
EXPENDITURES					
Total expenditures	_	-		-	-
Total expenditures and transfers out requiring appropriation		-		-	-
ENDING FUND BALANCES	\$	-	\$	-	\$ -

Services Provided

The District was organized to provide financing for design, acquisition, construction and installation of streets, traffic and safety controls, water facilities, sanitary sewer, storm drainage, parks and recreation, transportation, television relay and translator, and mosquito control and the operation and maintenance of the District. The District's service area is located entirely within the boundaries of the City of Commerce City in Adams County, Colorado.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

The district has no employees, and all administrative functions are contracted.

The budget is in accordance with the TABOR Amendment limitations that were modified by voters in an election held in November 2002. District voters approved authorization to increase property tax up to \$50,000 annually to pay for the operations and maintenance expenditures of the District. Additionally, the election allows the District to collect, spend, and retain all revenues, other than ad valorem taxes, without regard to the limitations contained in Article X, Section 20 of the Colorado constitution.

Revenues

Property Taxes

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

The calculation of the taxes levied is displayed on the Property Tax Summary page of the budget using the adopted mill levy imposed by the District.

Revenues (continued)

Property Taxes (continued)

For property tax collection year 2024, SB22-238 and SB23B-001 set the assessment rates and actual value reductions as follows:

Category	Rate	Category	Rate	Actual Value Reduction	Amount
Single-Family				Single-Family	\$55,000
Residential	6.70%	Agricultural Land	26.40%	Residential	
Multi-Family		Renewable		Multi-Family	\$55,000
Residential	6.70%	Energy Land	26.40%	Residential	
Commercial	27.90%	Vacant Land	27.90%	Commercial	\$30,000
Industrial	27.90%	Personal Property	27.90%	Industrial	\$30,000
Lodging	27.90%	State Assessed	27.90%	Lodging	\$30,000
		Oil & Gas			
		Production	87.50%		

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The budget assumes that the District's share will be equal to approximately 7% of the property taxes collected.

Net Investment Income

Interest earned on the District's available funds has been estimated based on an average interest rate of 1.50%.

Expenditures

Administrative and Operating Expenditures

Administrative and operating expenditures include the estimated services necessary to maintain the District's administrative viability such as legal, election, accounting, insurance, banking, and meeting costs.

Debt Service

Debt service payments are provided based on the debt amortization schedule of the District's Series 2020 Tax-Free Refunding Loan.

Debt and Leases

Bank Loan

On December 23, 2020, the District issued a tax-free refunding loan (2020 Loan) in the amount of \$2,037,000 from NHB Bank N.A. at a fixed interest rate of 2.90% per annum. Interest is due on June 1 and December 1 beginning on June 1, 2021, and principal is due on December 1, beginning on December 1, 2021. The loan matures on December 1, 2040.

The 2020 Loan is secured by (1) the required mill levy, (2) that portion of the specific ownership taxes collected as the result of the required mill levy, and (3) any other legally available moneys which the Board determines to apply as pledged revenue. The required mill levy is an ad valorem mill levy imposed upon all taxable property of the District each year in an amount sufficient, when combined with moneys held in the loan payment fund, to pay the principal of and interest on the loan when due, but not in excess of 50 mills, subject to adjustment for any changes in the method of calculating assessed valuation since 2002. The adjusted maximum required mill levy for the 2024 budget is 58.739. When the debt to assessed ratio is 50% or less, the required mill levy is an ad valorem mill levy imposed upon all property of the District each year in an amount sufficient to pay the principal of, premium if any, and interest on the loan when due, without limitation of rate and in amounts sufficient to make such payments when due. At December 31, 2023, the debt to assessed ratio was 40.99%.

Proceeds of the 2020 Loan were used to (1) repay the District's Series 2004 General Obligation Bonds, (2) fund future capital improvements of the District, and (3) pay the cost of issue of the 2020 Loan.

Developer Advances

In 2004 the District entered into an Advance and Reimbursement Agreement (Old Agreement) with the Developer. In 2016, the Old Agreement was terminated and all advances under the Old Agreement were assigned to a new Advance and Reimbursement Agreement (New Agreement). Advances under the New Agreement accrue interest at the rate of 6% per annum. Developer advances are not general obligation debt. Payments under the New Agreement are subject to annual appropriate from available funds not needed for operations or debt service. See below of the anticipated activity associated with the developer advances:

Debt and Leases (continued)

Developer Advances (continued)

Balance			Balance
12/31/2022	<u>Additions</u>	<u>Deletions</u>	12/31/2023
\$ 60,700	\$ -	\$ -	\$ 60,700
30,000	-	-	30,000
29,162	6,356	6,800	28,718
\$ 119,862	\$ 6,356	\$ 6,800	\$ 119,418
Balance			Balance
12/31/2023	<u>Addiitions</u>	Deletions	12/31/2024
\$ 60,700	\$ -	\$ -	\$ 60,700
30,000	-	-	30,000
28,718	6,356	15,000	20,074
\$ 119,418	\$ 6,356	\$15,000	\$ 110,774
	\$ 60,700 30,000 29,162 \$ 119,862 Balance 12/31/2023 \$ 60,700 30,000 28,718	12/31/2022 Additions \$ 60,700 \$ - 30,000 - 29,162 6,356 \$ 119,862 \$ 6,356 Balance 12/31/2023 Addiitions \$ 60,700 \$ - 30,000 - 28,718 6,356	12/31/2022 Additions Deletions \$ 60,700 \$ - \$ - 30,000 - - 29,162 6,356 6,800 \$ 119,862 \$ 6,356 \$ 6,800 Balance 12/31/2023 Addiitions Deletions \$ 60,700 \$ - \$ - 30,000 - - 28,718 6,356 15,000

The District has no operating or capital leases.

Reserve Funds

The District has provided for an Emergency Reserve equal to at least 3% of the fiscal year spending for 2024, as defined under TABOR.

This information is an integral part of the accompanying budget.

ASPEN HILLS METROPOLITAN DISTRICT SCHEDULE OF DEBT SERVICE REQUIREMENTS TO MATURITY

\$2,030,000 Tax-Free Refunding Loan Series 2020A, Dated December 23, 2020 Interest Rate of 2.90% Interest Payable June 1 and December 1, Principal Due December 1

Year Ended December 31,	Principal	Interest	Total
2024	\$ 84,000	\$ 52,345	\$ 136,345
2025	86,000	49,909	135,909
2026	89,000	47,415	136,415
2027	91,000	44,834	135,834
2028	94,000	42,195	136,195
2029	97,000	39,469	136,469
2030	99,000	36,656	135,656
2031	102,000	33,785	135,785
2032	105,000	30,827	135,827
2033	108,000	27,782	135,782
2034	111,000	24,650	135,650
2035	115,000	21,431	136,431
2036	118,000	18,096	136,096
2037	121,000	14,674	135,674
2038	125,000	11,165	136,165
2039	128,000	7,540	135,540
2040	132,000	3,828	135,828
Total	\$1,805,000	\$ 506,601	\$ 2,311,601

EXHIBIT B 2023 APPLICATION FOR EXEMPTION FROM AUDIT

DocuSian Envelope ID: 4A1F4	5C5-685F-4AF4-907E-6D88E8923E70	
	APPLICATION FOR EXEMPTION FROM AUDIT	
	LONG FORM	
NAME OF GOVERNMENT	Aspen Hills Metropolitan District	For the Year Ended
ADDRESS	8390 East Crescent Parkway	12/31/2023
	Suite 300	or fiscal year ended:
CONTACT PERSON	Greenwood Village, CO 80111-2814	
PHONE	Margaret Henderson 303-779-5710	
EMAIL	margaret.henderson@claconnect.com	
	CERTIFICATION OF PREPARER	
	ountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my known e application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate	
NAME:	Margaret Henderson	o nom the chary.
TITLE	Accountant for the District	
FIRM NAME (if applicable)	CliftonLarsonAllen LLP	
ADDRESS	8390 East Crescent Parkway, Suite 300 , Greenwood Village, CO 80111-2814	
PHONE PHONE TO ENTITY	303-779-5710	
RELATIONSHIP TO ENTITY	CPA Firm providing accounting services to the District	
	PREPARER (SIGNATURE REQUIRED)	DATE PREPARED
	See Attached Accountant's Compilation Report	3/20/2024

See Attached Accountant's Compilation Report

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES NO

If Yes, date filed:

BALANCE \$

65.771 \$

537.820

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

NOTE: Attach additional sheets as necessary. Governmental Funds Proprietary/Fiduciary Funds Please use this space to Line # Description Description General Fund Debt Service Fund Fund³ Fund* provide explanation of any items on this page Assets Assets Cash & Cash Equivalents 293 | \$ Cash & Cash Equivalents 1-1 \$ Investments \$ 9,521 \$ 249,962 Investments - \$ 1-2 \$ 466 1,326 - \$ 1-3 Receivables Receivables \$ Due from Other Entities or Funds 1-4 Due from Other Entities or Funds \$ **Property Tax Receivable** \$ 52,971 \$ 286,533 Other Current Assets [specify...] 1-5 All Other Assets [specify...] Lease Receivable (as Lessor) \$ \$ **Total Current Assets** \$ - \$ 1-6 \$ 1-7 Prepaid Insurance 2.521 \$ Capital & Right to Use Assets, net (from Part 6-4) \$ Other Long Term Assets [specify...] \$ 1-8 \$ \$ \$ \$ \$ - \$ 1-9 \$ 1-10 \$ - \$ \$ TOTAL ASSETS \$ (add lines 1-1 through 1-10) (add lines 1-1 through 1-10) TOTAL ASSETS \$ 65,771 \$ 537.820 - \$ 1-11 **Deferred Outflows of Resources: Deferred Outflows of Resources** 1-12 [specify...] \$ - \$ - \$ [specify...] \$ \$ - \$ 1-13 [specify...] - | \$ [specify...] (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS \$ (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS \$ - \$ - \$ 1-14 TOTAL ASSETS AND DEFERRED OUTFLOWS \$ TOTAL ASSETS AND DEFERRED OUTFLOWS \$ 1-15 65,771 \$ 537,820 - \$ Liabilities Liabilities Accounts Payable 6,028 | \$ 1-16 **Accounts Payable Accrued Payroll and Related Liabilities** \$ - \$ Accrued Payroll and Related Liabilities \$ - \$ 1-17 \$ Unearned Revenue \$ \$ - \$ 1-18 **Accrued Interest Payable** Due to Other Entities or Funds \$ Due to Other Entities or Funds \$ - \$ 1-19 | \$ \$ 1-20 All Other Current Liabilities \$ All Other Current Liabilities - \$ (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES \$ (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES \$ 6,028 \$ 1-21 - \$ 1-22 All Other Liabilities [specify...] \$ \$ **Proprietary Debt Outstanding** (from Part 4-4) - \$ \$ 1-23 \$ Other Liabilities [specify...]: - \$ 1-24 \$ \$ \$ - | \$ \$ - \$ 1-25 \$ \$ \$ \$ 1-26 \$ (add lines 1-21 through 1-26) **TOTAL LIABILITIES \$** 6,028 \$ (add lines 1-21 through 1-26) **TOTAL LIABILITIES \$** - \$ 1-27 Deferred Inflows of Resources: Deferred Inflows of Resources **Deferred Property Taxes** \$ 52,971 \$ 286,533 Pension/OPEB Related 1-28 Lease related (as lessor) \$ Other [specify...] - \$ 1-29 \$ (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS \$ 52,971 \$ (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS \$ 1-30 286,533 - \$ **Fund Balance** Net Position 1-31 Nonspendable Prepaid 2.521 | \$ Net Investment in Capital and Right-to Use Assets \$ - \$ \$ \$ 1-32 Nonspendable Inventory \$ \$ 251,287 Restricted [Emergency Reserve/Debt Service] 1,624 \$ **Emergency Reserves** 1-33 \$ \$ Committed [specify...] Other Designations/Reserves \$ 1-34 \$ Restricted \$ \$ 1-35 Assigned [specify...] 1-36 Unassigned: 2,627 Undesignated/Unreserved/Unrestricted \$ 1-37 Add lines 1-31 through 1-36 Add lines 1-31 through 1-36 This total should be the same as line 3-33 This total should be the same as line 3-33 TOTAL FUND BALANCE \$ TOTAL NET POSITION & 6.772 \$ 251,287 \$ 1-38 Add lines 1-27, 1-30 and 1-37 Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET

POSITION \$

\$

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governme	ntal Funds		Proprietary/Fi	duciary Funds	Please use this space to
Line #	Description	General Fund*	Debt Service Fund*	Description	Fund*	Fund*	provide explanation of any
	Tax Revenue			Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ 49,999	\$ 235,923	Property [include mills levied in Question 10-6]	\$ -	\$ -	
2-2	Specific Ownership	\$ 3,420	\$ 16,136	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue [specify]:	\$ -	\$ -	Other Tax Revenue [specify]:	\$ -	\$ -	
2-5		\$ -	\$ -		\$ -	\$ -	
2-6		\$ -	\$ -		\$ -	\$ -	
2-7		\$ -	\$ -		\$ -	-	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 53,419	\$ 252,059	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	-	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 701	\$ 13,847	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets			
2-22	All Other [specify]:	\$ -	\$ 575	All Other [specify]:	\$ -	\$ -	
2-23		\$ -	\$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 54,119	\$ 266,481	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
_	Other Financing Sources			Other Financing Sources			'
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	-	
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$ -	\$ -	
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	
2-28	Other [specify]:	\$ -	\$ -	Other [specify]:	\$ -	\$ -	
2-29	Add lines 2-25 through 2-28	·	•	Add lines 2-25 through 2-28	·		
	TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	GRAND TOTALS
2-30	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 54,119	\$ 266,481	Add lines 2-24 and 2-29 Total revenues and other financing sources	\$ -	\$ -	\$ 320,600

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

		_	Governmental Funds General Fund* Debt Service Fund*		nds		Proprietary	//Fiduciary Funds	Please use this space to
Line #	Description	G			ervice Fund*	Description	Fund* Fund*		provide explanation of any
	Expenditures					Expenses			items on this page
3-1	General Government	\$	33,575		3,542	General Operating & Administrative	\$	- \$	-
3-2	Judicial	\$	-	\$	=	Salaries	\$	- \$	<u>-</u>
3-3	Law Enforcement	\$	-	\$	=	Payroll Taxes	\$	- \$	<u>-</u>
3-4	Fire	\$	-	\$	-	Contract Services	\$	- \$	<u>-</u>
3-5	Highways & Streets	\$	-	\$	=	Employee Benefits	\$	- \$	<u>-</u>
3-6	Solid Waste	\$	-	\$	=	Insurance	\$	- \$	<u>-</u>
3-7	Contributions to Fire & Police Pension Assoc.	\$	-	\$	-	Accounting and Legal Fees	\$	- \$	-
3-8	Health	\$	-	\$	-	Repair and Maintenance	\$	- \$	-
3-9	Culture and Recreation	\$	-	\$	-	Supplies	\$	- \$	-
3-10	Transfers to other districts	\$	-	\$	-	Utilities	\$	- \$	-
3-11	Other [specify]:	\$	-	\$	-	Contributions to Fire & Police Pension Assoc.	\$	- \$	-
3-12		\$	-	\$	-	Other [specify]	\$	- \$	-
3-13		\$	-	\$	-		\$	- \$	-
3-14	Capital Outlay	\$	-	\$	-	Capital Outlay	\$	- \$	-
	Debt Service					Debt Service		· ·	<u> </u>
3-15	Principal (should match amount in 4-4)	\$	-	\$	81,000	Principal (should match amount in 4-4)	\$	- \$	-
3-16	Interest	\$	-	\$	-	Interest	\$	- \$	-
3-17	Bond Issuance Costs	\$	-	\$	54,694	Bond Issuance Costs	\$	- \$	-
3-18	Developer Principal Repayments	\$	-	\$	-	Developer Principal Repayments	\$	- \$	-
3-19	Developer Interest Repayments	\$	3,750	\$	-	Developer Interest Repayments	\$	- \$	-
3-20	All Other [specify]:	\$	-	\$	-	All Other [specify]:	\$	- \$	-
3-21	(\$	-	\$	-	The same february.	\$	- \$	- GRAND TOTAL
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$	37,325	\$	139,236	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$	- \$	- \$ 176,5
3-23	Interfund Transfers (In)	\$	-	\$	-	Net Interfund Transfers (In) Out	\$	- \$	-
3-24	Interfund Transfers Out	\$	-	\$	-	Other [specify][enter negative for expense]	\$	- \$	-
3-25	Other Expenditures (Revenues):	\$	-	\$	-	Depreciation/Amortization	\$	- \$	-
3-26		\$	-	\$	-	Other Financing Sources (Uses) (from line 2-28)	\$	- \$	-
3-27		\$	-	\$	-	Capital Outlay (from line 3-14)	\$	- \$	-
3-28		\$	-	\$	-	Debt Principal (from line 3-15, 3-18)	\$	- \$	-
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES		-	\$	_	(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS	\$	- \$	_
3-30	Excess (Deficiency) of Revenues and Other Financing	_					*	•	
2 00	Sources Over (Under) Expenditures					Net Increase (Decrease) in Net Position			
	Line 2-29, less line 3-22, less line 3-29	\$	16,794	\$	127,245	Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$	- \$	-
		Ψ	10,704	Ψ	121,270		•	Ψ	
3-31	Fund Balance, January 1 from December 31 prior year report					Net Position, January 1 from December 31 prior year			
	, , , , , , , , , , , , , , , , , , ,	\$	(10,022)	\$	124.043	report	\$	- \$	-
3-32	Prior Period Adjustment (MUST explain)	\$	(,)	\$,	Prior Period Adjustment (MUST explain)	\$	- S	
	Fund Balance, December 31	Φ	-	φ		Net Position, December 31	Ψ	- Þ	<u>-</u>
J-33	Sum of Lines 3-30, 3-31, and 3-32					Sum of Lines 3-30, 3-31, and 3-32			
	This total should be the same as line 1-37.	\$	6,772	\$	251 287	This total should be the same as line 1-37.	\$	- \$	-
	Street as the control of this i di	Ψ ED 4bo	,	TOP V	<u> </u>	to this form. An audit may be required. See Section 20.4.60		~	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?

10.5-101, et seq. C.R.S.)? If no, MUST explain:

Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-

V

ocuS	Sign Envelope ID: 4A1F45C5-685F-4AF4-907E-6D88E8923E70							
	PART	6 - CAPI	TAL	AND RIGH		JSE .		
	Please answer the following question by marking in the appropriate box				YES		NO	Please use this space to provide any explanations or comments
6-1 6-2	Does the entity have capitalized assets? Has the entity performed an annual inventory of capital assets in accordance with MUST explain:	Section 29-1-5	06, C.R	R.S.? If no,	□ □		□	
	N/A - no inventory							
6-3	Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of year*		Additions*	Deletion	ıs	Year-End Balance	
	Land	\$	-		\$	- \$		
	Buildings	\$			\$	- 9		
	Machinery and equipment Furniture and fixtures	\$			\$ \$	- 9		_
	Infrastructure		,812		\$	- 9		-
	Construction In Progress (CIP)	\$			\$	- 9		-
	Leased & SBITA Right-to-Use Assets	\$	-	\$ -	\$	- \$	-	
	Intangible Assets	\$			\$	- \$		
	Other (explain):mailboxes		,740	·	\$	- \$	<u> </u>	
	Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ (72	- 070)		\$	- \$		
	Accumulated Depreciation (Enter a negative, or credit, balance)	,	2,870)				. , ,	
	TOTAL		,682	\$ (48,580)	\$	- \$	822,102	
6-4	Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:	Balance - beginning of year*		Additions*	Deletion	ıs	Year-End Balance	
	Land	\$	-		\$	- \$		
	Buildings	\$	-		\$	- 9		
	Machinery and equipment	\$	-		\$	- \$		
	Furniture and fixtures Infrastructure	\$			\$	- 9		-
	Construction In Progress (CIP)	\$		·	\$	- 9		-
	Leased & SBITA Right-to-Use Assets	\$		\$ -	\$	- \$		-
	Intangible Assets	\$			\$	- \$		
	Other (explain):	\$		\$ -	\$	- \$		
	Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$			\$	- 9		
	Accumulated Depreciation (Enter a negative, or credit, balance)	\$	_	•	\$	- \$		
	TOTAL			•	\$	- \$	-	
			ıl asset a				on line 3-14 and capitalized ain any discrepancy	
		PART 7	- PE	NSION IN	ORMA	TIOI	N	
	*				YES		NO	Please use this space to provide any explanations or comments
7-1	Does the entity have an "old hire" firefighters' pension plan?						✓	
1-2	Does the entity have a volunteer firefighters, pension plan?						✓	
If yes:	Who administers the plan?							
	Indicate the contributions from:							
	Tax (property, SO, sales, etc.):		Γ	\$ -]			
	State contribution amount:		<u> </u>	\$ -	1			
			-	•	-			
	Other (gifts, donations, etc.):			\$ -	-			
		T	OTAL	*	-			
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?			\$ -				

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		PART 8 - BU	IDGET INFO	<u> JRMATION</u>		
	Please answer the following question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in acc Section 29-1-113 C.R.S.? If no, MUST explain:		✓			
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-1	08 C.R.S.?	☑			
	If no, MUST explain: Please indicate the amount appropriated for each fund separately for the year rep	o who d				
ii yes.						
	Governmental/Proprietary Fund Name	Total Appropriation				
	General Fund Debt Service Fund	\$ \$	54,000 142,000			
	Debt Service Fund	\$	142,000			
		\$	-			
	PART	9 - TAX PAYE	R'S BILL C	F RIGHTS	(TABOR)	
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, A			☑		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the requirement. All governments should determine if they meet this requirement of TABOR.	government from the 3 percen	nt emergency reserve			
	requirement. All governments should determine it mey meet this requirement of PADOR.	PART 10 - GE	NERAL INI	ORMATIO	N	
		TAILT 10 - OL				
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?				✓	The District was organized to provide financing for design, acquisition,
If yes:						construction and installation ofstreets, traffic and safety controls, water
	Date of formation:					facilities, sanitary sewer, storm drainage, parks and recreation, transportation, television relay and translator, and mosquito
					☑	control and the operation and maintenanceof the District.
10-2	Has the entity changed its name in the past or current year?			_	•	control and the operation and maintenanceof the bistilet.
If Yes:	NEW name					
	PRIOR name					
10-3	Is the entity a metropolitan district?			Ø		
	Please indicate what services the entity provides:			_	_	
	See comments					
10-5	Does the entity have an agreement with another government to provide services?				✓	
If yes:				_	<u> </u>	
11 y 00.	List the name of the other governmental entity and the services provided:					
	Does the entity have a certified mill levy?			✓		
It yes:	Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amo Bond Redemption mill		6			
	General/Other mill					
	Total mill					
			YES	NO	N/A	
	NEW 2023! If the entity is a Title 32 Special District formed on or after 7/1/2000, ha		✓			
10-7	preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.					
	C.R.S.J? II NO, piease explain.					
		.,				
	Please use this space to	provide any addition	onal explanati	ons or comme	nts not previou	sly included:

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	✓	

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safequards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either.
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting: completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

MUST Print t	he names of ALL members of the governing body below.	A MAJORITY of the members of the governing body must sign below.		
1	Full Name James W. Harmon	I, James W. Harmon, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed James W. Harmon. My term Expires: May 2025		
	Full Name	I, Lawrence P. Jacobson, attest that I am a duly elected or appointed board member, and that I have personally reviewed and		
2	Lawrence P. Jacobson	approve this application for exemption from audit. Signed		
	Full Name	I, Lauren Morley, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve		
3	Lauren Morley	this application for exemption from audit. Signed Date: My term Expires: May 2025		
	Full Name	I, Geneva Cruz-La Santa, attest that I am a duly elected or appointed board member, and that I have personally reviewed and		
4	Geneva Cruz-La Santa	approve this application for exemption from audit. Signed Description from audit. Signed Date: Date:		
	Full Name	I, Scott Koceski, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve		
5	Scott Koceski	this application from audit. Signed Date: My term Expires: May 2025		
	Full Name	I, , attest that I am a duly elected or appointed board member, and that I have		
6		personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:		
	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have		
7		personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:		



CliftonLarsonAllen LLP 8390 East Crescent Parkway, Suite 300 Greenwood Village, CO 80111 phone 303-779-5710 fax 303-779-0348 claconnect.com

Accountant's Compilation Report

Board of Directors Aspen Hills Metropolitan District Adams County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Aspen Hills Metropolitan District as of and for the year ended December 31, 2023, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Aspen Hills Metropolitan District.

Greenwood Village, Colorado

Clifton Larson Allen LLP

March 20, 2024

Certificate Of Completion

Envelope Id: 4A1F45C5685F4AF4907E6D88E8923E70

Subject: Complete with DocuSign: Aspen Hills MD - 2023 Audit Exemption.pdf

Client Name: Aspen Hills Metropolitan District

Client Number: A513125 Source Envelope:

Document Pages: 9

Certificate Pages: 5 AutoNav: Enabled

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Status: Completed

Envelope Originator:

Porter Tirrill

220 S 6th St Ste 300

Minneapolis, MN 55402-1418

Porter.Tirrill@claconnect.com IP Address: 98.50.80.160

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Location: DocuSign

Signer Events

Geneva Cruz-La Santa geneva@cpandm.net

Security Level: Email, Account Authentication

(None)

Signature

Signatures: 4

Initials: 0

Geneva (ruz-la Santa BBB36D1554C746F

Signature Adoption: Pre-selected Style Using IP Address: 73.243.48.20

Timestamp

Sent: 3/22/2024 2:53:36 PM Viewed: 3/25/2024 11:20:04 AM Signed: 3/25/2024 11:20:53 AM

Electronic Record and Signature Disclosure:

Accepted: 3/25/2024 11:20:04 AM ID: f4b6b0bb-34f9-4f9b-bff8-45d0e7a39aad

James W. Harmon jharmon@cpandm.net

CEO Antero Homes

Security Level: Email, Account Authentication

(None)

(None)

James W. Harmon C9828EC6E0DD493...

Signature Adoption: Pre-selected Style Using IP Address: 174.240.17.212

Signed using mobile

Electronic Record and Signature Disclosure: Accepted: 3/22/2024 3:09:28 PM

ID: ef9a39af-78bc-4eaa-8f54-721a0c73c6d7

Lawrence P. Jacobson

lpjake@msn.com Security Level: Email, Account Authentication

(None)

Lawrence P. Jacobson D1C8C463C7F8468

Signature Adoption: Pre-selected Style Using IP Address: 96.93.223.173

Sent: 3/22/2024 2:53:36 PM Viewed: 3/22/2024 3:09:28 PM Signed: 3/22/2024 3:09:42 PM

Sent: 3/22/2024 2:53:37 PM Viewed: 3/22/2024 3:10:34 PM Signed: 3/22/2024 3:10:43 PM

Electronic Record and Signature Disclosure:

Accepted: 3/11/2022 5:41:45 PM ID: 91da7de9-a699-4d7d-8f3f-1b631698c3fd

Scott Koceski scott@cpandm.net Security Level: Email, Account Authentication B65CBAAA26D846D

Signature Adoption: Drawn on Device Using IP Address: 73.3.141.79

Signed using mobile

Sent: 3/22/2024 2:53:38 PM Viewed: 3/24/2024 10:38:11 AM Signed: 3/24/2024 10:39:25 AM

Electronic Record and Signature Disclosure:

Signer Events Accepted: 3/24/2024 10:38:11 AM ID: fd86e986-41a4-4614-af3d-a919cd11504d	Signature	Timestamp				
In Person Signer Events	Signature	Timestamp				
Editor Delivery Events	Status	Timestamp				
Agent Delivery Events	Status	Timestamp				
Intermediary Delivery Events	Status	Timestamp				
Certified Delivery Events	Status	Timestamp				
Carbon Copy Events	Status	Timestamp				
Witness Events	Signature	Timestamp				
Notary Events	Signature	Timestamp				
Envelope Summary Events	Status	Timestamps				
Envelope Sent Envelope Updated Certified Delivered Signing Complete Completed	Hashed/Encrypted Security Checked Security Checked Security Checked Security Checked	3/22/2024 2:53:38 PM 3/26/2024 12:13:05 PM 3/24/2024 10:38:11 AM 3/24/2024 10:39:25 AM 3/26/2024 12:13:05 PM				
Payment Events	Status	Timestamps				
Electronic Record and Signature Disclosure						

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to
 receive exclusively through electronic means all notices, disclosures, authorizations,
 acknowledgements, and other documents that are required to be provided or made
 available to you by CliftonLarsonAllen LLP during the course of your relationship with
 CliftonLarsonAllen LLP.