Fall 2024 Grant Cycle Timeline

(Timelines are subject to change)

- Friday, June 14th- Deadline to request sponsorship from Adams County

- Monday, July 1st - Grant application(s) become available on the Adams County website

- July and August – Applicant Appointments. If you would like to apply for a grant and want to review your projects eligibility with Open Space staff, we are more than happy to meet with you.

- **Friday, August 30th – Deadline to submit grant(s) online by 4:30 p.m.** For questions, please email Rae-Anne Reichow at rareichow@adcogov.org or call 303.637.8102

- Monday, September 2nd through Friday, September 13th – Staff reviews applications

- Friday, September 6th - Deadline for the following:
    a) For full grant requests: Applicants submit a five-minute video presentation from the project site. Video is shared with OSAB to view prior to the presentation meeting.
    b) For full grant requests: Project presentation(s) in PowerPoint format for the OSAB Grant Presentation Meeting. Applicants will present a five-minute presentation at the Presentation meeting. ***Do not include dollar amounts in Power Points or videos! ***

    <u>**NEW**</u> for Mini Grant Applications*:*
    c) *MINI GRANTS APPLICATIONS NOW REQUIRE A SITE VIDEO OR A POWERPOINT. Applicants can choose to submit either a PowerPoint or video. Submissions will be shared with the OSAB prior to the presentation meeting. Presentations for Mini grants are still not required. If time allows, presentations may be permitted.*
        - *Funding for Mini Grants is limited to 2 percent of the total available funds.*
        - Please email your video presentation and PowerPoint presentation to Rae-Anne Reichow at rareichow@adcogov.org
        *Do not include dollar amounts in Power Points or videos!

    <u>Helpful information to include in Videos and Power Points:</u>
    - Project location, project timeline, community need and project support, the use of sustainable materials, energy and water efficiency, conservation of open space, inclusivity of projects for people of all abilities.
    - More can be found in the Policies and Procedures: https://adcogov.org/sites/default/files/2023-09/Open_Space_Policies_Procedures_v2023.06.27.pdf (See Application Criteria and Scoring)

- Monday, September 16th - Staff provides applications and score sheets to OSAB.

- Wednesday, September 25th – **OSAB Presentation Meeting (TBD: In-person, via Zoom or Hybrid)**
  Full Grant requests: Grant applicants present projects to the OSAB. Presentations are limited to five minutes per application and are for informational purposes only; presentations are not scored. The OSAB is given three minutes per application to ask questions of the applicant. Public Comment period follows presentations. Presentations are not required for mini grants.

- Thursday, September 26th – Wednesday, October 2nd
  OSAB submits questions regarding projects to Open Space staff. Open Space staff forwards the questions to applicants.

- Friday, October 4th:
  Applicants send responses to Open Space staff. Open Space staff forwards responses to OSAB.

- Monday, October 4th – OSAB score sheets due.

- Wednesday, October 9th - **OSAB Recommendation Meeting (TBD: In-person, via Zoom or Hybrid)**
  Applicants are given time to address any questions posed by the OSAB. OSAB makes final recommendations for funding.

- Tentatively: November 5th - A study session is scheduled with the BoCC. The BoCC reviews OSAB recommendations and makes final decision for funding. (Pending availability of the BOCC)

- Tentatively: November 19 - Public acknowledgement and the distribution of a Grant Agreement between the Adams County Open Space Program and successful grant applicants who will be receiving reimbursements. (Pending availability of the BOCC- Subject to Change)