



**Adams County Cultural Council Retreat Minutes
Thursday, September 12, 2024
Parks, Open Space & Cultural Arts Administration Building
Riverdale Regional Park
9755 Henderson Road, Brighton, CO 80601**

5:00 – Dinner | 5:30 - Meeting

- I. Call meeting to order – Megan Hartline called the meeting to order at 5:40 p.m.
- II. Roll call – Zoe Ocampo
Present: Megan Hartline, Joyce Downing, Emily Burr, Jesse Martinez, Aaron Vega
Absent: Ericka Hernandez, Lawrence Dunn, James Towle,
Participants in Attendance: SCFD Program Officer, Dana Manyothane; Adams County Staff, Zoe Ocampo
- I. Approval of the Agenda - Motion to approve the agenda by Emily Burr, seconded by Joyce Downing; No opposed – motion passed.
- II. Approval of Allocation Meeting Minutes 5/23/24 - Motion to approve minutes by Joyce Downing, seconded by Emily Burr; No opposed – motion passed.
- III. Subcommittee Presentation & Recommendations for 2025- Megan Hartline
 - i. 2025 Study Session Process Proposed Changes
 1. Proposal 1 – Council will assign each application first and second readers to present during Study Session. The first reader will present an overview of the application, and the second reader will provide additional information. Council to discuss each application.
 - a. Motion to approve Study Session Process Proposal 1 made by Emily Burr, seconded by Joyce Downing; No opposed – motion passed.

2. Proposal 2a - Council will review organizations applying for GOS and/or Visual Arts first.
Proposal 2b – Council will review all applications by organizations’ size (operating budget), small to large.
 - a. Motion to approve Study Session Process Proposal 2a and 2b made by Aaron Vega, seconded by Jesse Martinez; No opposed – motion passed.
 - ii. 2025 Funding Model Proposed Changes
 1. Visual Arts - Visual Arts Survey presentation and discussion. Visual Arts Guidelines to remain as-is.
 2. General Operating Support – Proposal to change Adams County GOS qualifications from the sole requirement “that the organization’s primary office be in Adams County”, to include **or** “that 51% of the organizations’ activities take place in Adams County.”
 - a. Motion made to approve change to GOS Requirements beginning in 2025 made by Megan Hartline, seconded by Aaron Vega; No opposed – motion passed.
 2. 2025 Calendar Review – Council to approve calendar at final meeting.
 3. 2024 SCFD Celebration Updates – Zoe Ocampo
 - i. Planning for the October 9 event is underway.
 4. 2025 Members & Elections
 - i. The Cultural Council will have three available seats in 2025. BOCC’s office will be accepting applications in Q4.
 - ii. Elections will be held at the Kickoff Meeting in March.
- IV. Other Business – none.
- V. SCFD Update – Dana Manyothane
1. The next SCFD Board Meeting is Thursday, September 26 at 1:00 pm. The meeting will be in-person at the Parson’s Theatre in Northglenn. Each Council Chair will give a 5-minute presentation. The board will pass a resolution to release the Tier III funds for the current grant cycle.
 2. The July 2024 SCFD sales and use tax revenue was \$7,436,861.68. The 2024 year-to-date (YTD) sales and use tax revenue is \$48,893,063.97. This compares to the YTD 2023 sales and use

tax revenue of \$48,940,202.03. The variance is (\$47,138.06), a 0.1% decrease in YTD 2024 over YTD 2023.

3. Tier III: Important Dates:
 - i. Today: Eligibility deadline
 - ii. Monday, September 16: Engage, Empower, Connect at DBG. Waitlist available if interested.
 - iii. Thursday, September 26: SCFD board approves Tier III funding awards. Each cultural council chair presents to the SCFD board.
 - iv. Wednesday, October 9: earliest date for award checks to be distributed.
 - v. Wednesday, November 13: CCC mixer @ SCFD office, 4:30- 6:00 pm.
 - vi. Friday, October 11: Approved 2024 County Guidelines, Scoring Evaluation, and Calendars are due to SCFD.

VI. Adams County Update – Zoe Ocampo

1. Cultural Arts Projects:
 - i. Poet Laureate Program (workshops, unstudied, CAFÉ, publication)
 - ii. Adams County Arena Approval – Project going in front of the BOCC September 17
 - iii. Staff to attend CodaWorx Conference
 - iv. Upcoming 2025/2026 Planning Meeting
2. Upcoming Events
 - i. Festival Latino – Sunday, September 15
 - ii. DragonBoat Regatta – Sunday, September 22
 - iii. Welby Days – Saturday, September 28

VII. Public Comment – none

VIII. Adjourn – Megan Hartline adjourned the meeting at 7:34 p.m.