



SMM Worksheet

Fleet # _____ if applicable

Unit # _____

Year _____ Make _____ Model _____ Body Type _____ VIN or Serial # _____

Weight _____ MSRP _____ Purchase Price _____ Purchase Date _____

Buyers Name _____

Sellers Name _____

Address _____

Address _____

City, State, Zip _____

City, State, Zip _____

Phone# _____

Phone# _____

PTO equipment is mounted equipment that only operates when the engine of the vehicle is running. PTO equipment is not registered or titled. The weight and value of the equipment is added to the vehicle on which is mounted.

Mounted equipment is equipment that was manufactured separate from the Truck or Trailer. It is permanently welded or bolted to a Truck or Trailer.

Mounted equipment that is the same year as the vehicle it is mounted to may be registered as a single piece of equipment or registered separately. Mounted equipment that is a different year **must** be registered separately.

Is this permanently mounted equipment?	Yes	No
If yes, is the equipment the same year as the vehicle?	Yes	No
If yes, do you want to title and register it as a single piece of equipment?	Yes	No

Do you need plates and/or SMM decal/sticker?	Plates	Decal
How does the equipment get to the worksite? Is the equipment hauled on a trailer or truck?	Yes	No
Is it self-propelled?	Yes	No
If yes, does it have Tracks or Tires?	Tracks	Tires
If it has Tires, is it driven on a road?	Yes	No
Driven on its own tires?	Yes	No
If yes, is it driven without an oversize/weight permit?	Yes	No
Is it DOT approved for highway use?	Yes	No
** Is it driven more than 2,500 miles per year?	Yes	No
Pulled on its own tires?	Yes	No
If yes, is it pulled without an oversize/weight permit?	Yes	No
Does this vehicle need an On Highway Plate?	Yes	No
Does this vehicle need an Off Highway Sticker?	Yes	No

If the equipment is being **Registered** only, you will need a bill of sale or invoice along with this form. Sales Tax is due if it has not been collected. If the equipment is being **Titled and Registered**, you will need an MSO, Title, invoice, Bill of Sale, or Registration if the equipment was previously registered; or a DR 2444 Statement of Fact. As well as a Vin Verification and this form. Sales Tax is due if it has not been collected.

I declare under penalty of perjury in the second degree that the above statements/information are true and correct to the best of my knowledge.

Name _____ Signature _____ Date _____