

Workshop Calendar



March
2025

Notice to Applicant - Equal Employment is the law

Workshop	Day	Date	Start	Location	Contact
Career Exploration	Mon	3/3/2025	1:00pm	VIRTUAL	bmcodyre@adcogov.org
Cover Letter	Tue	3/4/2025	9:00am	VIRTUAL	acoulter@adcogov.org
Colorado Job Club	Tue	3/4/2025	1:00pm	VIRTUAL	bmcodyre@adcogov.org
Selling Your Soft Skills to Employers	Thu	3/6/2025	11:00am	VIRTUAL	bmcodyre@adcogov.org
Linkedin Part 1: Getting Started	Fri	3/7/2025	9:00am	VIRTUAL	acoulter@adcogov.org
Resume Writing with Technology Tools	Mon	3/10/2025	9:00am	VIRTUAL	acoulter@adcogov.org
Computer Basics	Wed	3/12/2025	1:30pm	IN-PERSON	bmcodyre@adcogov.org
Interview Intensive: Responding to Questions	Thu	3/13/2025	11:00am	VIRTUAL	bmcodyre@adcogov.org
Conflict Resolution Part 1	Fri	3/14/2025	9:00am	VIRTUAL	acoulter@adcogov.org
Up & Adams: Introduction to Budgeting	Fri	3/14/2025	1:00pm	VIRTUAL	emily.gardner@myfw.com
Marketing Yourself Successfully	Mon	3/17/2025	1:00pm	VIRTUAL	bmcodyre@adcogov.org
Colorado Job Club	Tue	3/18/2025	1:00pm	VIRTUAL	bmcodyre@adcogov.org
Interview Intensive: Success Stories	Thu	3/20/2025	11:00am	VIRTUAL	bmcodyre@adcogov.org
Elements of Networking	Fri	3/21/2025	1:00pm	VIRTUAL	acoulter@adcogov.org
Resume Writing with Technology Tools	Mon	3/24/2025	9:00am	VIRTUAL	acoulter@adcogov.org
Adams County Job Club	Tue	3/25/2025	1:00pm	VIRTUAL	bmcodyre@adcogov.org
Interview Intensive: Types of Interviews	Thu	3/27/2025	9:00am	VIRTUAL	bmcodyre@adcogov.org
Up & Adams: Eating Healthy on a Budget	Fri	3/28/2025	12:00pm	VIRTUAL	emily.gardner@myfw.com
Conflict Resolution Part 2	Fri	3/28/2025	9:00am	VIRTUAL	acoulter@adcogov.org

Register for and access workshops by visiting Connecting Colorado @ www.ConnectingColorado.com

For In-Person Workshops:

Please check in at the WBC front desk 10 minutes before start time.

For Virtual Workshops:

Virtual workshops are held via zoom. You can join by downloading the Zoom app or pasting the link into your browser.

If your computer lacks audio or video, you can access Zoom via the app on any smart phone

The Zoom link will be available on your EVENT CALENDAR in Connecting Colorado on the day of the workshop.

Workshops schedules are subject to change, please ensure your email address is up to date in Connecting Colorado to receive notifications.

GED assistance is available through the Adams County WBC!

Contact: WBCCEP@adcogov.org or speak with your case manager for more information.

Notice to Applicant - Equal Employment is the law

Workshop Descriptions

- Colorado Job Club:** Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills. Each person introduces themselves with an Elevator Speech.
- Career Exploration Part 1 & 2:** Conduct a thorough self-analysis and learn about identifying a career path that will be a great fit for YOU! In Part 1 you will learn the theory of career exploration and Part 2 focuses on creating a career plan using an online platform.
- Computer Basics (IN PERSON):** Computer Basics- for beginning computer users.
- Conflict Resolution Part 1 & 2:** Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict. TWO SESSION WORKSHOP.
- Cover Letter:** Learn strategies for a targeted cover letter that gives you an edge in your job search.
- Elements of Networking:** Understand the basics of networking and how to leverage yours for successful job search.
- Interview Workshops:** The *overview* provides a high-level view of interview strategies and intensives offer an opportunity for in-depth exploration of specific interview concepts with hands-on exercises built in to practice skills.
- In-Person Lab:** Come in for resume, cover letter writing lab and get staff feedback on your professional documents. You must have a job focus and taken a resume and cover letter workshop as a pre-requisite to registering.
- LinkedIn:** A hands-on lab to create your profile in Part 1 and improving your profile in Part 2. Learn basic networking features of LinkedIn.
- Marketing Yourself Successfully:** Learn strategies to effectively showcase your skills, experience, and personal brand to stand out in the job market.
- Resume Writing with Technology:** Learn how to create a professional resume using online tools and technology.
- Selling Your Soft-Skills to Employers:** Employers are making hiring decisions based on the soft-skills. Learn what soft-skills look like on the job and how to communicate them to employers.
- Up & Adams: Eating Healthy on a Budget:** Learn practical tips for meal planning, smart shopping, and making nutritious choices while staying within your budget.
- Up & Adams: Intro to Budgeting:** Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress.

If you have any questions about Adams County Workshops, contact the training team at WBCtrainers@adcogov.org.