

# Workshop Calendar



April  
2025

*Notice to Applicant - Equal Employment is the law*

Workshop	Day	Date	Start	Location	Contact
Cover Letter	Tue	4/1/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Colorado Job Club	Tue	4/1/2025	1:00pm	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Selling Your Soft Skills to Employers	Thu	4/3/2025	11:00am	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Linkedin for Networking and Job Search	Fri	4/4/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Resume Writing with Technology Tools	Mon	4/7/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Career Exploration Part 1	Tues	4/8/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Computer Basics	Wed	4/9/2025	1:30pm	<b>IN-PERSON</b>	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Interview Intensive: Responding to Questions	Thu	4/10/2025	11:00am	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Conflict Resolution Part 1	Fri	4/11/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Up & Adams: Introduction to Budgeting	Fri	4/11/2025	11:00am	VIRTUAL	<a href="mailto:emily.gardner@myfw.com">emily.gardner@myfw.com</a>
Leadership Part 1	Mon	4/14/2025	1:00pm	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Career Exploration Part 2	Tues	4/15/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Interview Intensive: Success Stories	Thu	4/17/2025	11:00am	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Elements of Networking	Fri	4/18/2025	1:00pm	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Interview Intensive: Types of Interviews	Thu	4/24/2025	9:00am	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Conflict Resolution Part 2	Fri	4/25/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Up & Adams: Eating Healthy on a Budget	Fri	4/25/2025	11:00am	VIRTUAL	<a href="mailto:emily.gardner@myfw.com">emily.gardner@myfw.com</a>
Resume Writing with Technology Tools	Mon	4/28/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Marketing Yourself Successfully	Mon	4/28/2025	1:00pm	VIRTUAL	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Leadership Part 2	Tue	4/29/2025	9:00am	VIRTUAL	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Navegando la Búsqueda de Empleo ( <b>español</b> )	Tue	4/29/2025	9:00am	<b>IN-PERSON</b>	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>
Cómo Crear un Currículum Exitoso ( <b>español</b> )	Wed	4/30/2025	9:00am	<b>IN-PERSON</b>	<a href="mailto:bmcdyre@adcogov.org">bmcdyre@adcogov.org</a>

**Register for and access workshops by visiting Connecting Colorado @  
[www.ConnectingColorado.com](http://www.ConnectingColorado.com)**

**For In-Person Workshops:**

Please check in at the WBC front desk 10 minutes before start time.

**For Virtual Workshops:**

Virtual workshops are held via zoom. You can join by downloading the Zoom app or pasting the link into your browser.

If your computer lacks audio or video, you can access Zoom via the app on any smart phone

**The Zoom link will be available on your [EVENT CALENDAR](#) in Connecting Colorado on the day of the workshop.**

*Workshops schedules are subject to change, please ensure your email address is up to date in Connecting Colorado to receive notifications.*

**GED assistance is available through the Adams County WBC!**

Contact: [WBCCEP@adcogov.org](mailto:WBCCEP@adcogov.org) or speak with your case manager for more information.

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**Workshop Description**

**Colorado Job Club:** Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills. Each person introduces themselves with an Elevator Speech.

**Career Exploration Part 1 & 2:** Conduct a thorough self-analysis and learn about identifying a career path that will be a great fit for YOU! In Part 1 you will learn the theory of career exploration and Part 2 focuses on creating a career plan using an online platform.

**Computer Basics (IN PERSON):** Computer Basics- for beginning computer users.

**Conflict Resolution Part 1 & 2:** Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict. TWO SESSION WORKSHOP.

**Cover Letter:** Learn strategies for a targeted cover letter that gives you an edge in your job search.

**Elements of Networking:** Understand the basics of networking and how to leverage yours for successful job search.

**Interview Workshops:** The *overview* provides a high-level view of interview strategies and intensives offer an opportunity for in-depth exploration of specific interview concepts with hands-on exercises built in to practice skills.

**In-Person Lab:** Come in for resume, cover letter writing lab and get staff feedback on your professional documents. You must have a job focus and taken a resume and cover letter workshop as a pre-requisite to registering.

**LinkedIn:** A hands-on lab to create your profile in Part 1 and improving your profile in Part 2. Learn basic networking features of LinkedIn.

**Marketing Yourself Successfully:** Learn strategies to effectively showcase your skills, experience, and personal brand to stand out in the job market.

**Resume Writing with Technology:** Learn how to create a professional resume using online tools and technology.

**Selling Your Soft-Skills to Employers:** Employers are making hiring decisions based on the soft-skills. Learn what soft-skills look like on the job and how to communicate them to employers.

**Up & Adams: Eating Healthy on a Budget:** Learn practical tips for meal planning, smart shopping, and making nutritious choices while staying within your budget.

**Up & Adams: Intro to Budgeting:** Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress.

**Navegando la Búsqueda de Empleo (español):** Aprende a navegar el proceso de búsqueda de empleo, desde cómo elegir el trabajo que deseas, hasta qué sitios web usar, cómo postularte y cómo responder a las invitaciones para entrevistas.

**Cómo Crear un Currículum Exitoso (español):** Aprende cómo escribir un currículum que cumpla con las expectativas de los empleadores. Incluye estrategias para enfocar tu currículum, escribir de manera más clara y concisa, y utilizar un formato adecuado.

If you have any questions about Adams County Workshops,  
contact the training team at [WBCtrainers@adcogov.org](mailto:WBCtrainers@adcogov.org).