



**WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE  
MEETING MINUTES  
December 12, 2024**

**COMMITTEE MEMBERS PRESENT**

Dennis Atencio, Apex Transportation  
Peter Brissette, DMD Consulting  
Amy Clement, United Power  
Lisa Hough, AC-REP  
Janet Renden, Future Forward at Bollman

**STAFF MEMBERS**

Yvonne Castillo, WBC Coordinator/One-Stop Operator  
Jodie Kammerzell, Local Area Director/WBC Administrator  
Manuel Perez, WBC Manager  
Monica Sailas, WBC Grant Administrator

**QUORUM**

A quorum of members was present, and the meeting was called to order at 3:10 P.M. by ACWDB Chair, Peter Brissette.

**APPROVAL OF MINUTES**

Board members reviewed the minutes from the previous meeting.

**MOTION** was made to approve the October 10, 2024, meeting minutes and was seconded. **MOTION CARRIED.** The minutes of the October 10, 2024, meeting was approved with no corrections.

**BOARD MEMBERSHIP**

Peter reported that Dennis' term will end on December 31<sup>st</sup> and recognized him for his service to the board and the Executive Committee as well as all his contributions to the transportation industry.

Upcoming changes to board membership:

- Maury Hennard from Fiore and Sons will replace Dennis
- Bryan Cook will replace Moses Alvarez from the Colorado Contractors Association

- Sarah Blanzky from Amazon and Wesly Mathews from Sysco will be considered as new business representatives

### **2025 MEETINGS DISCUSSION**

Peter proposed inviting additional guests, such as city council members, economic development representatives, and state legislators, to board meetings. The committee supported the idea but suggested that meetings have a specific purpose or topic to encourage interest. It was also recommended that a sub-committee be formed to assist the board liaison in identifying suitable guests and presenters.

Topic ideas included:

- RMWDA
- Chambers of Commerce

### **DASHBOARD**

Monica presented the Dashboard and announced that she is working on obtaining access to SMART Sheets for committee members.

The November budget is still being finalized. The WIOA budget is slightly underspent, with enrollments for the Adult program on track. The Dislocated Workers and Youth teams are focused on increasing enrollments. While the Workforce Enterprise Funding is currently underspent, management is actively working to increase spending. The Wagner-Peyser budget is on track, and discretionary spending is exceeding the targeted goal, with enrollments progressing as planned.

Jodie reported that the exit interview with the auditors has been completed, and the initial report is satisfactory. There were a couple findings, and she will provide a more information at the January board meeting.

The meeting was adjourned at 3:40 P.M.