

Purchase Order Number 10062

# ADAMS COUNTY PURCHASE ORDER

Page 1 of 1  
 Order Date: 03/26/12  
 Requested Date: 03/26/12  
 Cost Center: 5041

This Number Must Appear on all  
 Invoices, Packing Lists, and Packages

Vendor Address	Vendor and Shipping Information	Ship To Information
PARTY TIME RENTAL INC 3175 SOUTH PLATTE RIVER DRIVE ENGLEWOOD CO 80110	Phone: FAX: e-mail: Delivery: FOB DESTINATION	ADAMS COUNTY PARKS & COMMUNITY RESOURCES 9755 HENDERSON ROAD BRIGHTON CO 80601

ALL SERVICES AND EQUIPMENT TO BE PROVIDED IN ACCORDANCE WITH THE 2011 INVITATION TO BID AND THE BIDDERS RESPONSE ATTACHED HERETO AS REFERENCE - DELIVERY DATES TO BE PROVIDED BY MARY WILLIS, FAIR MANAGER.


Ln	R	Description / Supplier Item	QTY	UOM	Unit Price	Extended Price	Account Number	Req No.
1	1	TENTS, STAGING, PIPE & DRAPE 2012 ADAMS COUNTY FAIR AND RODEO		EA	0.0000	9,924.28	5041.7920	00002080
2	1	TENT, STAGING PIPE & DRAPE 2012 ADAMS COUNTY FAIR AND RODEO		EA	0.0000	6,656.40	5041.8676.102	00002080

Original

Emailed 3/26/12

<b>Term</b> Net 30 Days	<b>Tax Rate</b> *NA*	<b>Sales Tax</b> 0.00	<b>Total Order</b> 16,580.68
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ACCEPTANCE OF THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS ABOVE AND ON THE REVERSE SIDE OF THIS DOCUMENT  
 COLORADO TAX EXEMPT #98-03569

Invoice to: Adams County A/P 4430 S. Adams County Pkwy. Suite C4000A Brighton, CO 80601-8212 720-523-6050	Inquiries to: Adams County Purchasing Department 4430 S. Adams County Parkway, Suite C4000A Brighton, CO 80601-8212 720-523-6050	 28206 ESTRADA, ELIZABETH J <b>ADAMS COUNTY AUTHORIZED SIGNATURE</b>
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ADAMS COUNTY, COLORADO  
BID FORM - PIPE & DRAPE, STAGING AND TENTS  
2011 ADAMS COUNTY FAIR  
PAGE 2 OF 2

WE THE UNDERSIGNED HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # \_\_\_\_\_ Addenda # \_\_\_\_\_ Addenda # \_\_\_\_\_

If None, Please write NONE.

Party Time Rental  
COMPANY NAME

3/15/11  
DATE

Corp.  
TYPE OF ENTITY (CORPORATION,  
GENERAL PARTNERSHIP, ETC.)

84-0920290  
TAX IDENTIFICATION NUMBER

Colo.  
STATE OF INCORPORATION,  
IF APPLICABLE

3175 S. Platte River  
ADDRESS DR.

[Signature]  
SIGNATURE

Englewood, Co. 80110  
CITY, STATE, ZIP CODE

JASON EATKINS  
PRINTED SIGNATURE

(303) 935-4545  
TELEPHONE NUMBER

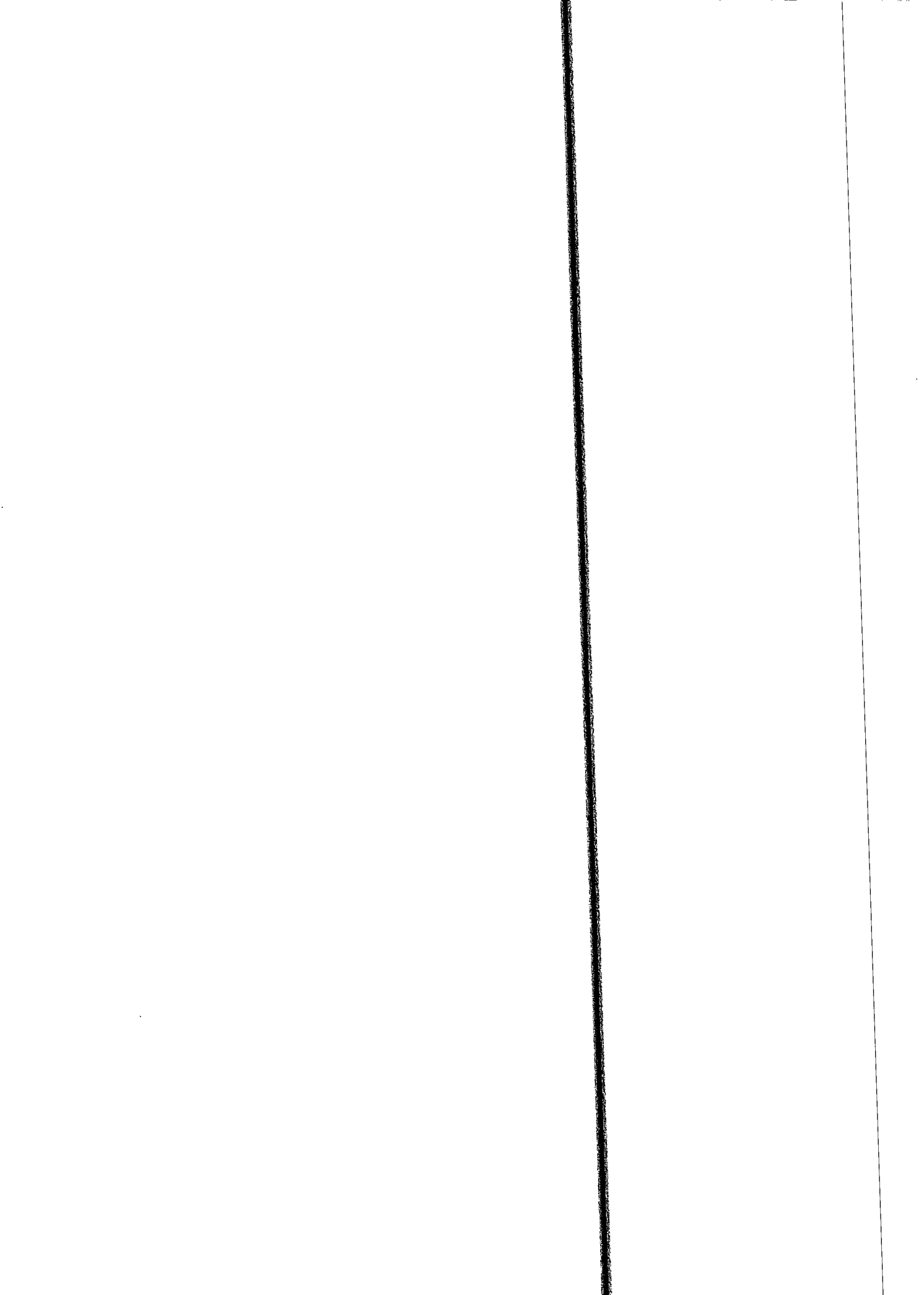
(303) 935-6731  
FAX NUMBER

Arapahoe  
COUNTY

TITLE (Corporate Officer/ Manager / General  
or Registered Agent, or General or  
Managing Partner)

(Seal - If Proposal is by a Corporation)

jaep@kecs.com



*Party Time*  
RENTAL Inc.

PAGE -01- NAME: ADAMS COUNTY FAIR AND RODEO #: 070410  
DELIVER TO: ADAMS COUNTY FAIR GROUNDS

3175 S. Platte River Dr.  
Englewood, CO 80110

PARTY DATE:  
08/04/11

BRIGHTON CO 80601  
FLOORS:

(303) 935-4545

FAX (303) 935-6731

TOLL FREE (800) 513-4545

DEL BIN#

P/U BIN#

BILL TO: ADAMS COUNTY PARKS & COMM DEPT  
9755 HENDERSON ROAD

"Elegant Rentals for your Special Event"

TIME: 5:00

DONE BY: \*

DEL: 07/28/11 08:00 AM - 05:00 PM

BRIGHTON CO 80601

P/U: 08/08/11 08:00 AM - 05:00 PM

ATTN: MARY

DATE WRITTEN: 03/15/11 BY: JE

DATE LAST CHG: 00/00/00 BY:

DL# PO#MARY

REFERRED BY: CLD \*NOT\* CONFIRMED

CREDIT CARD \*NOT\* ON FILE

CONTACT: MARY

PH1/2:637-8002 /

ORDERED BY: MARY WILLIS

PH1/2:637-8002 /

DELIVERY INSTRUCTIONS:

TENTS ON GRASS

EASY ACCESS DLVRY

WARNING: INQUIRY ONLY, NO ITEMS RESERVED!

WARNING: INQUIRY ONLY, NO ITEMS RESERVED!

WARNING: INQUIRY ONLY, NO ITEMS RESERVED!

WARNING: INQUIRY ONLY, NO ITEMS RESERVED!

WARNING: INQUIRY ONLY, NO ITEMS RESERVED!

QUANTITY ORDERED	QUANTITY RETURNED	EQUIPMENT	CRATES	UNIT PRICE	TOTAL PRICE
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\*\*\*\*\*EXHIBIT HALL

DELIVERED JULY 27\*\*\*\*\*

1		PIPE & DRAPE (SETUP/TKDWN)		1.00	1.00
94		TELESCOPING SUPPORT			
52		11 X 11 BASES			
52		UPRIGHT POLES 8'			
52		UPRIGHT POLES 3'			
52		15 X 15 BASES			
200		BLACK 3' DRAPE			
		***NOTE: DRIVER MUST TAKE LAUNDRY CARTS AND			
		***NEATLY FOLD DRAPE INTO THESE AT PICKUP			
170		BLACK 8' DRAPE			
		***NOTE: DRIVER MUST TAKE LAUNDRY CARTS AND			
		***NEATLY FOLD DRAPE INTO THESE AT PICKUP			
51		10' X 10' BOOTH		20.00	1,020.00
460		PIPE & DRAPE (SETUP/TKDWN)		3.00	1,380.00
60		TELESCOPING SUPPORT			

LC

PLEASE READ BEFORE SIGNING:

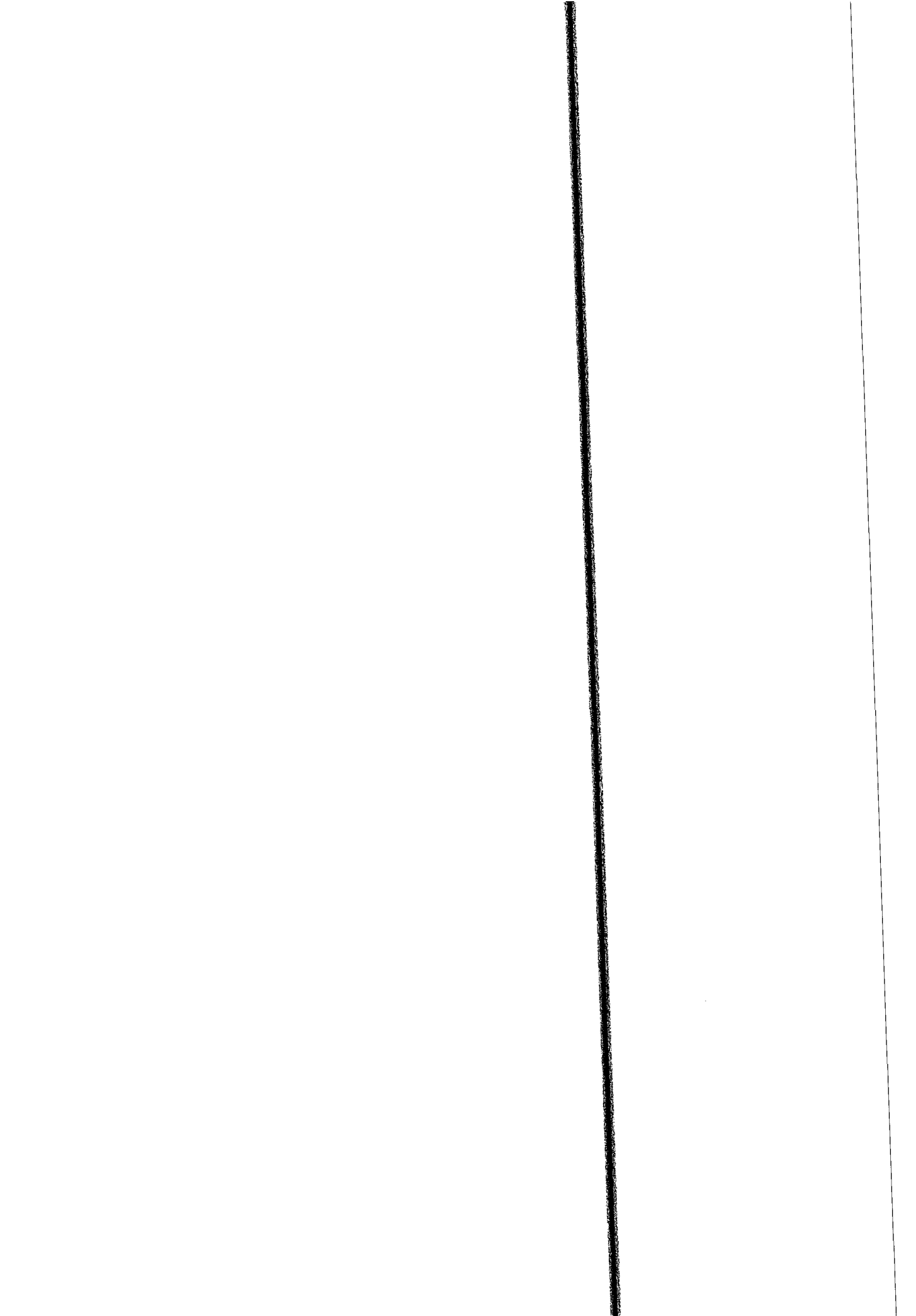
- All merchandise, except linens, must be returned clean and dry or there will be an additional charge for cleaning
- You will be charged for lost or damaged cartons.
- Delivery/Pickup is to the door at street level unless arranged and paid for in advance. The rental fee does NOT include setup or take-down; either must be arranged for in advance of delivery and a charge will be made. ANY extra labor for ANY reason (delays, delivery to other than front door, setup, takedown, etc) will result in a minimum charge of \$25 per man hour.
- Additional service charge will be made if no one is available to accept delivery or pick-up.
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- CUSTOMER IS RESPONSIBLE FOR THEFT OF RENTAL EQUIPMENT WHILE IN HIS CUSTODY.



YOUR PROMPT RETURN WILL SAVE YOU MONEY



CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES



*Party Time*  
RENTAL Inc.

PAGE -02-

NAME: ADAMS COUNTY FAIR AND RODEO #: 070410

DELIVER TO: ADAMS COUNTY FAIR GROUNDS

PARTY DATE:  
08/04/11

BRIGHTON

CO 80601



3175 S. Platte River Dr.  
Englewood, CO 80110  
(303) 935-4545  
FAX (303) 935-6731  
TOLL FREE (800) 513-4545

PARTY DATE: 08/04/11

TIME: 5:00

STAFF: \*

DEL: 07/28/11 08:00 AM - 05:00 PM

P/U: 08/08/11 08:00 AM - 05:00 PM

DATE WRITTEN: 03/15/11 BY: JE  
Elegant Rentals for your Special Event  
CONTACT: MARY  
ORDERED BY: MARY WILLIS

PH1/2:637-8002 /

PH1/2:637-8002 /

QUANTITY ORDERED	QUANTITY RETURNED	EQUIPMENT	CRATES	UNIT PRICE	TOTAL PRICE
60		UPRIGHT POLES 8'			
60		15 X 15 BASES			
200		BLACK 8' DRAPE			
		***NOTE: DRIVER MUST TAKE LAUNDRY CARTS AND ***NEATLY FOLD DRAPE INTO THESE AT PICKUP ***** *****FLOWER SHOW***** ***DELIVERED JULY 27*****SETUP/TKDN* *P/UP ON ? (GOODLUCK BUILDING)			
36		PIPE & DRAPE		3.00	108.00
4		TELESCOPING SUPPORT		0.00	0.00
5		UPRIGHT POLES 8'		0.00	0.00
5		15 X 15 BASES		0.00	0.00
20		OFF WHITE 8' DRAPE		0.00	0.00
		***NOTE: DRIVER MUST TAKE LAUNDRY CARTS AND ***NEATLY FOLD DRAPE INTO THESE AT PICKUP ***** *****4H FASHION***** ***DELIVERED JULY 26*****SETUP/TKDN* *****DOME*****			
120		MISC. PIPE & DRAPE 9 - 16'		3.00	360.00
16		UPRIGHT POLES 9'-16'			
70		BLACK 12' DRAPE			
		***NOTE: DRIVER MUST TAKE LAUNDRY CARTS AND ***NEATLY FOLD DRAPE INTO THESE AT PICKUP			
16		BASE CONVERTER			
15		TELESCOPING SUPPORT			

**PLEASE READ BEFORE SIGNING:**

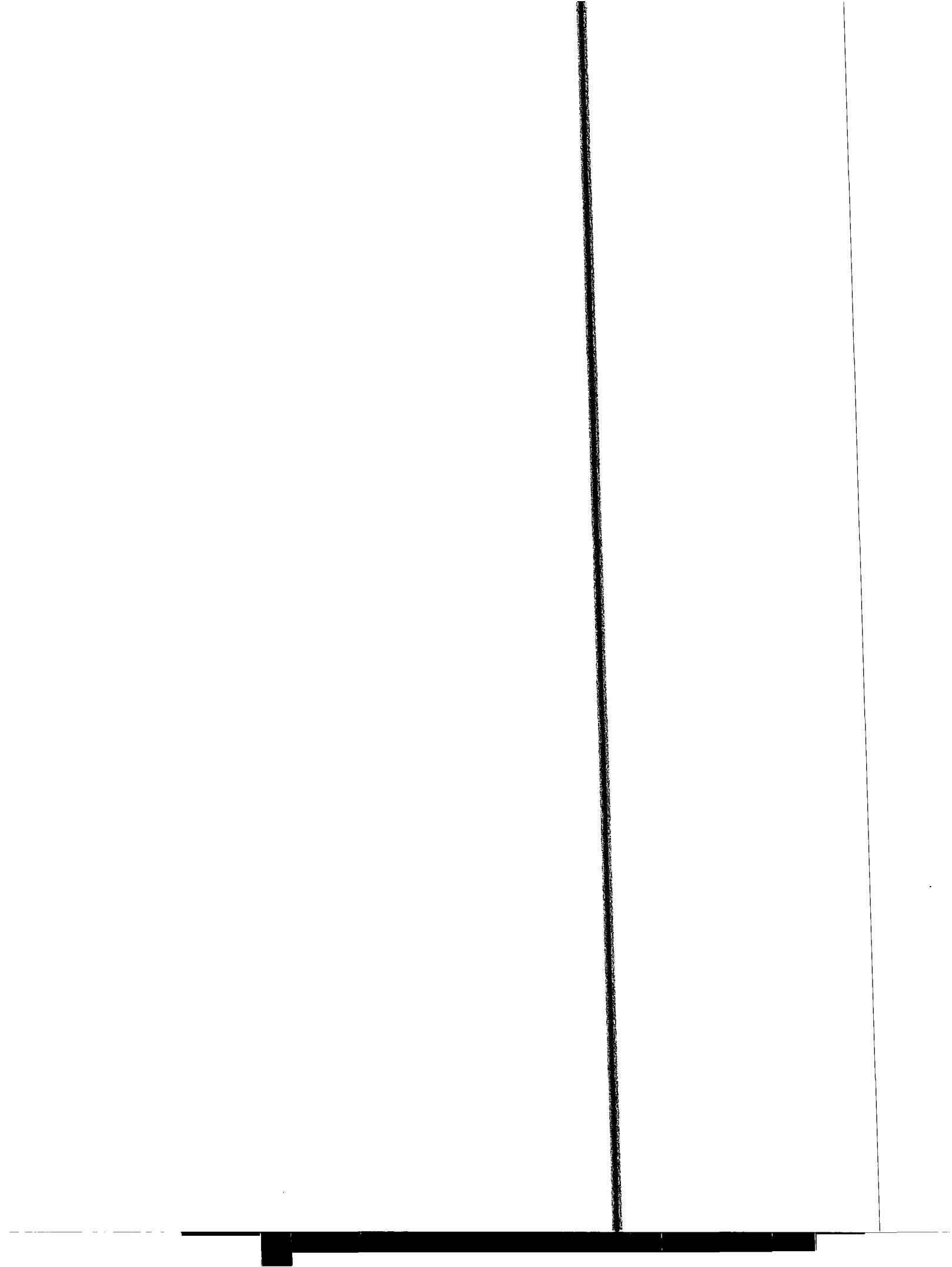
- All merchandise, except linens, must be returned clean and dry or there will be an additional charge for cleaning
- You will be charged for lost or damaged cartons.
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YOUR PROMPT RETURN WILL SAVE YOU MONEY



CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES







PAGE -03- NAME: ADAMS COUNTY FAIR AND RODEO #: 070410  
 DELIVER TO: ADAMS COUNTY FAIR GROUNDS  
 PARTY DATE: 08/04/11 BRIGHTON CO 80601



3175 S. Platte River Dr.  
 Englewood, CO 80110  
 (303) 935-4545  
 FAX (303) 935-6731  
 TOLL FREE (800) 513-4545

PARTY DATE: 08/04/11  
 TIME: 5:00 STAFF: \*  
 DEL: 07/28/11 08:00 AM - 05:00 PM  
 P/U: 08/08/11 08:00 AM - 05:00 PM

DATE WRITTEN: 03/15/11 BY: JE  
 CONTACT: MARY  
 ORDERED BY: MARY WILLIS

PH1/2:637-8002 /  
 PH1/2:637-8002 /

QUANTITY ORDERED	QUANTITY RETURNED	EQUIPMENT	CRATES	UNIT PRICE	TOTAL PRICE
16		18 X 18 BASES			
8		21' SKIRTING - BLACK		27.30	218.40
		***** ***** *****FREE STAGE***** ****DELIVERED JULY ? **** *STAGE IS 28'X32'*			
28		4' X 8' STAGING SECTION *SETUP/TKDN*		50.00	1,400.00
		***W/STAGE TOOL (LOCKING KEYS AT DELIVERY)			
130		32" STAGE LEG *SETUP/TKDN*		0.00	0.00
38		24-40" ADJ. STAGE LEG *SETUP/TKDN*		0.00	0.00
2		4 STEP STAGE STEP W/RAIL *SETUP/TKDN*		0.00	0.00
6		21' SKIRTING - BLACK *SETUP/TKDN*		27.30	163.80
		8'X8' DRUM RISER			
4		4' X 8' STAGING SECTION *SETUP/TKDN*		50.00	200.00
		***W/STAGE TOOL (LOCKING KEYS AT DELIVERY)			
24		8" STAGE LEG *SETUP/TKDN*		0.00	0.00
2		8' SKIRTING - BLACK *SETUP/TKDN*		10.40	20.80
2		21' SKIRTING - BLACK *SETUP/TKDN*		27.30	54.60
		(2) 8X8 STAGE EXTENSION			
4		4' X 8' STAGING SECTION *SETUP/TKDN*		50.00	200.00
		***W/STAGE TOOL (LOCKING KEYS AT DELIVERY)			
24		24-40" ADJ. STAGE LEG *SETUP/TKDN*		0.00	0.00
2		21' SKIRTING - BLACK *SETUP/TKDN*		27.30	54.60
2		14' SKIRTING - BLACK *SETUP/TKDN*		18.20	36.40
72		BLACK ASTRO-TURF *SETUP/TKDN*		0.35	25.20
		***PTR NOTE: VACUUM WITH DELIVERY AND PICKUP			
		***SEAMS ARE DUCT TAPED ON TOP W/ COLORED TAPE.			

**PLEASE READ BEFORE SIGNING:**

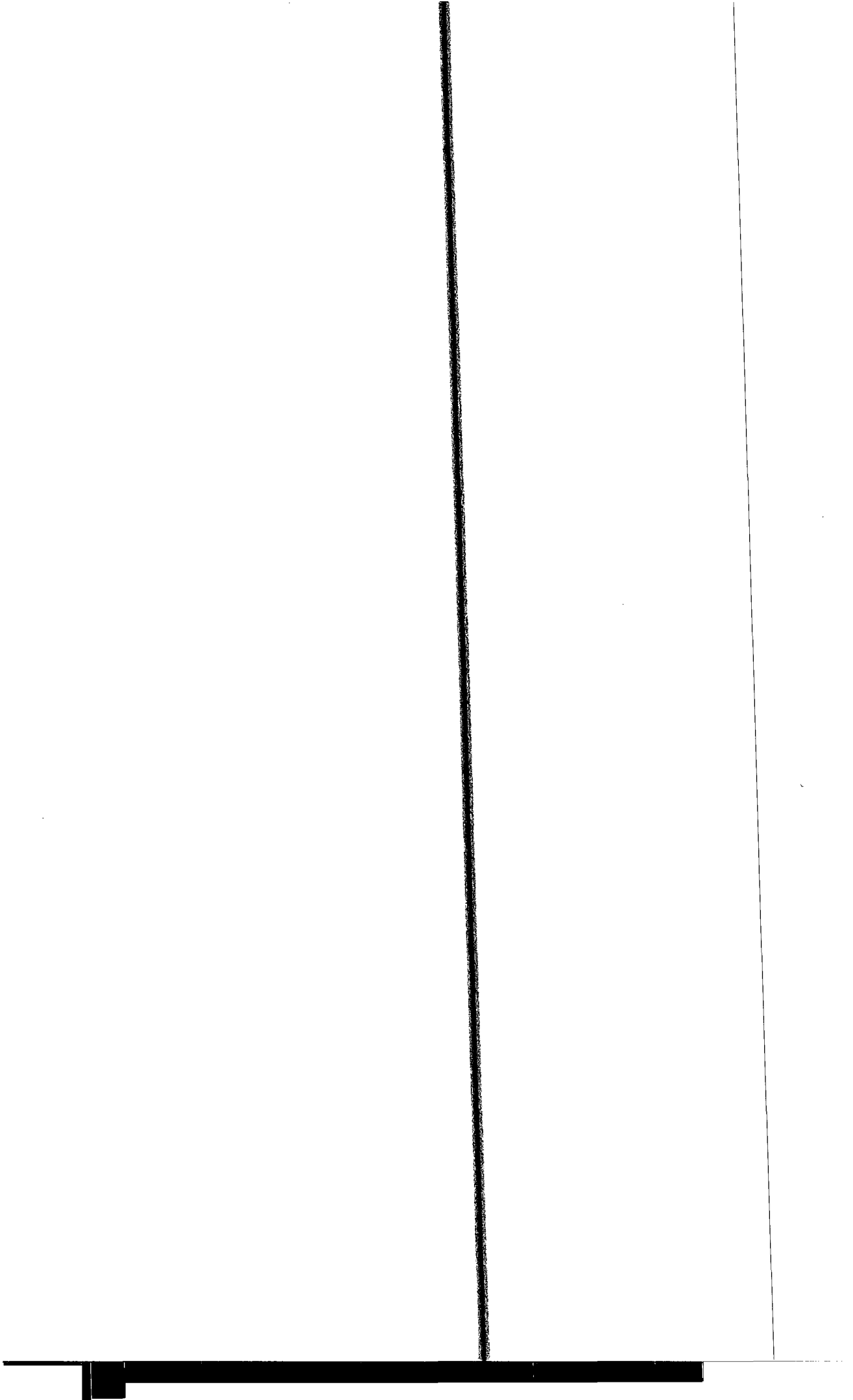
- All merchandise, except linens, must be returned clean and dry or there will be an additional charge for cleaning
- You will be charged for lost or damaged cartons.
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*Party Time*  
RENTAL, Inc.

PAGE -04- NAME: ADAMS COUNTY FAIR AND RODEO #: 070410  
DELIVER TO: ADAMS COUNTY FAIR GROUNDS  
PARTY DATE: 08/04/11 BRIGHTON CO 80601

3175 S. Platte River Dr.  
Englewood, CO 80110  
(303) 935-4545  
FAX (303) 935-6731  
TOLL FREE (800) 513-4545

PARTY DATE: 08/04/11  
TIME: 5:00 STAFF: \*  
DEL: 07/28/11 08:00 AM - 05:00 PM  
P/U: 08/08/11 08:00 AM - 05:00 PM

DATE WRITTEN: 03/15/11 BY: JE  
Elegant Rentals for your Special Event  
CONTACT: MARY  
ORDERED BY: MARY WILLIS

PH1/2:637-8002 /  
PH1/2:637-8002 /

QUANTITY ORDERED	QUANTITY RETURNED	EQUIPMENT	CRATES	UNIT PRICE	TOTAL PRICE
32		32' BLACK P&D BEHIND STAGE		4.00	128.00
5		UPRIGHT POLES 9'-16'			
20		BLACK 16' DRAPE			
		***NOTE: DRIVER MUST TAKE LAUNDRY CARTS AND ***NEATLY FOLD DRAPE INTO THESE AT PICKUP			
5		BASE CONVERTER			
4		TELESCOPING SUPPORT			
5		18 X 18 BASES			
		***** **NORTH PARKING LOT** *****			
1		40' X 32' CONCERT SHELL *SETUP/TKDN*	1,000.00		1,000.00
6		8' X 20' WHITE SIDEWALL *SETUP/TKDN*	20.00		120.00
		*****			
1		60'X120' WHT CENTURY TENT *SETUP/TKDN*	5,060.00		5,060.00
48		2.5" X 10' SIDE POLE *SETUP/TKDN*	0.00		0.00
16		300 WATT QUARTZ FLOOD *SETUP/TKDN*	25.00		400.00
		*****			
		*****4H QUADRANGLE*****			
1		60'X120' WHT CENTURY TENT *SETUP/TKDN*	5,060.00		5,060.00
48		2.5" X 10' SIDE POLE *SETUP/TKDN*	0.00		0.00
18		8' X 20' WHITE SIDEWALL *SETUP/TKDN*	20.00		360.00
16		300 WATT QUARTZ FLOOD *SETUP/TKDN*	25.00		400.00
4		2000 WATT DIMMER-4 OUTLETS*SETUP/TKDN*	0.00		0.00
6		300 WATT QUARTZ FLOOD	25.00		150.00
		*****			
1		20X20 RD/WH FRAME TENT *C**SETUP/TKDN*	250.00		250.00
4		8' X 20' WHITE SIDEWALL *SETUP/TKDN*	20.00		80.00

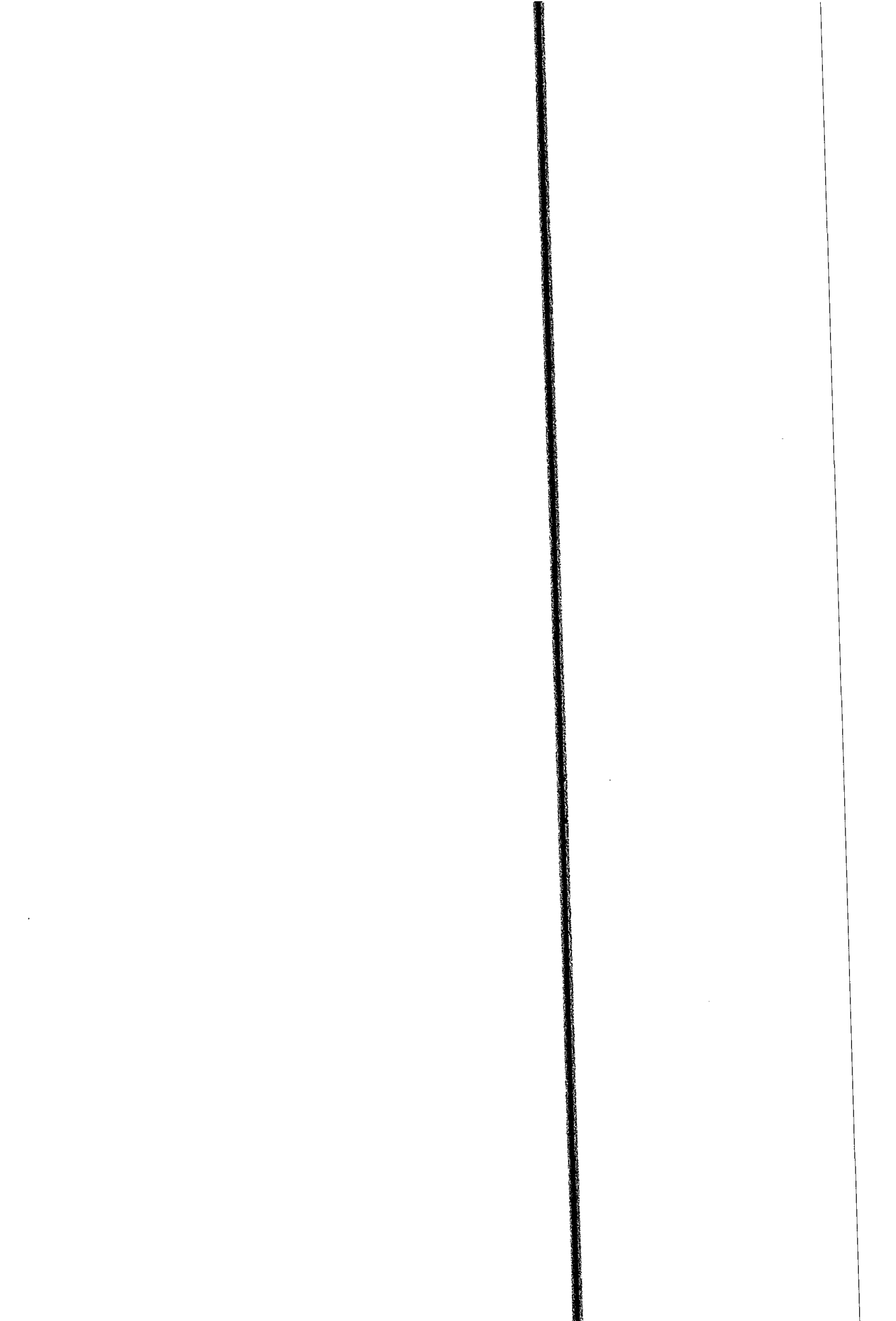
**PLEASE READ BEFORE SIGNING:**

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*Party Time*  
RENTAL Inc.

PAGE -05- NAME: ADAMS COUNTY FAIR AND RODEO #: 070410  
DELIVER TO: ADAMS COUNTY FAIR GROUNDS  
PARTY DATE: 08/04/11 BRIGHTON CO 80601

3175 S. Platte River Dr.  
Englewood, CO 80110  
(303) 935-4545  
FAX (303) 935-6731  
TOLL FREE (800) 513-4545

PARTY DATE: 08/04/11  
TIME: 5:00 STAFF: \*  
DEL: 07/28/11 08:00 AM - 05:00 PM  
P/U: 08/08/11 08:00 AM - 05:00 PM

DATE WRITTEN: 03/15/11 BY: JE  
CONTACT: MARY  
ORDERED BY: MARY WILLIS

PH1/2:637-8002 /  
PH1/2:637-8002 /

QUANTITY ORDERED	QUANTITY RETURNED	EQUIPMENT	CRATES	UNIT PRICE	TOTAL PRICE
*****					
***ENTERTAINMENT TENT***					
1		20'X20' WHT FRAME TENT *SETUP/TKDN*		250.00	250.00
4		8' X 20' WHITE SIDEWALL *SETUP/TKDN*		20.00	80.00
*****					
25		FIRE EXTINGUISHER *SETUP/TKDN*		0.00	0.00
25		EXIT SIGN (NOT LIGHTED) *SETUP/TKDN*		0.00	0.00
15		NO SMOKING SIGN *SETUP/TKDN*		0.00	0.00
1		FIRE PERMITS *SETUP/TKDN*		500.00	500.00
*****					
1		60KW GENERATOR W/GRND RODS*SETUP/TKDN*		500.00	500.00
***INCLUDES \$505 DIESEL FUEL ALLOWANCE					
*****DON'T FORGET TONGUE LOCK KEY***					
*****					
50		8' BANQUET TABLE		5.00	250.00
*****					
1		INVOICE DISCOUNT		-3,855.62	-3,855.62

\*\*\*\*\*  
PLEASE NOTE THAT THE CLIENT IS RESPONSIBLE FOR ALL PERMITS AND LICENSES; FOR PROPERTY AND PEOPLE IN AND AROUND TENTS AS TENTS ARE NOT WEATHERPROOF (WIND, SNOW, HAIL, LIGHTNING, ETC) OR WATER TIGHT; FOR CLEARLY MARKING UNDERGROUND UTILITIES AND/OR SPRINKLERS AND/OR ETC; FOR TENT (OTHER EQUIPMENT) SECURITY; AND FOR ALL SITE PREPARATION. THANK YOU FOR YOUR ATTENTION TO THESE MATTERS.  
\*\*\*\*\*

**PLEASE READ BEFORE SIGNING:**

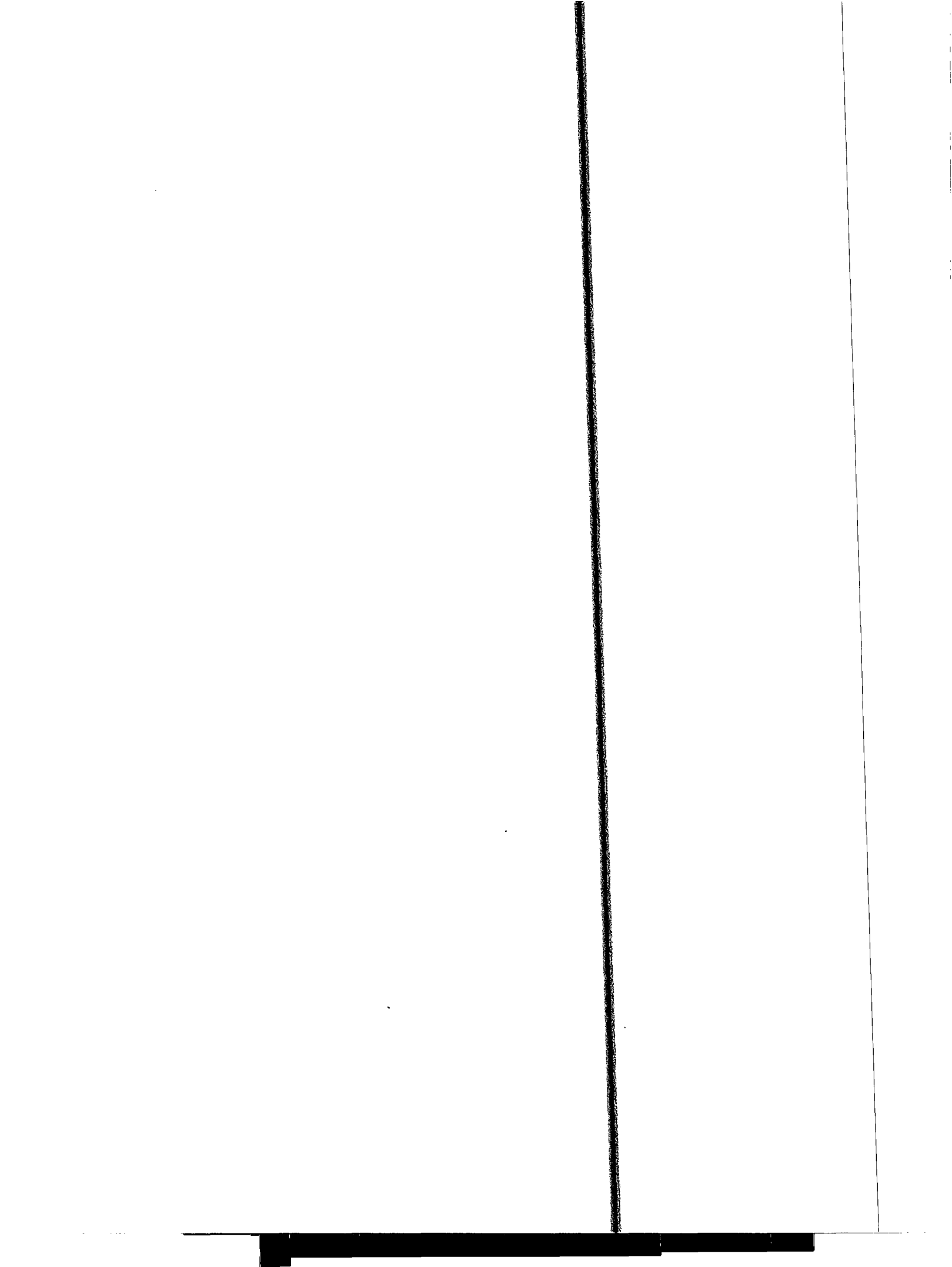
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CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES



*Party Time*

PAGE -06-

NAME: ADAMS COUNTY FAIR AND RODEO #: 070410

DELIVER TO: ADAMS COUNTY FAIR GROUNDS

RENTAL, Inc.

PARTY DATE:  
08/04/11

BRIGHTON

CO 80601



3175 S. Platte River Dr.  
Englewood, CO 80110  
(303) 935-4545  
FAX (303) 935-6731  
TOLL FREE (800) 513-4545

PARTY DATE: 08/04/11

TIME: 5:00

STAFF: \*

DEL: 07/28/11 08:00 AM - 05:00 PM

P/U: 08/08/11 08:00 AM - 05:00 PM

BY: JE

DATE WRITTEN: 03/15/11  
*Elegant Rentals for your Special Event*

CONTACT: MARY

ORDERED BY: MARY WILLIS

PH1/2:637-8002 /

PH1/2:637-8002 /

QUANTITY ORDERED	QUANTITY RETURNED	EQUIPMENT	CRATES	UNIT PRICE	TOTAL PRICE
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\*\*\*\*\*  
PLEASE BE AWARE THAT YOU ARE RESPONSIBLE FOR ANY DAMAGE OR LOSS OF EQUIPMENT. BURNED, CUT, STAINED LINENS; BROKEN OR LOST DISHES AND FLATWARE; AND STOLEN ITEMS ARE VERY COMMON, ESPECIALLY AT LARGER FUNCTIONS. PLEASE EXPECT A SECOND OR ADDITIONAL BILLING TO COVER ANY OF THESE POSSIBLE AND/OR INEVITABLE OCCURRENCES. THANK YOU FOR HELPING US KEEP TRACK AND TAKE CARE OF THIS EQUIPMENT.  
\*\*\*\*\*

RENTAL	15,475.18
RESALE	500.00
DELIVERY	605.50
MISC TAX	
DEPOSIT	
EST LABOR	
TOTAL	16,580.68
PAYMENT	0.00
BALANCE	16,580.68

**PLEASE READ BEFORE SIGNING:**

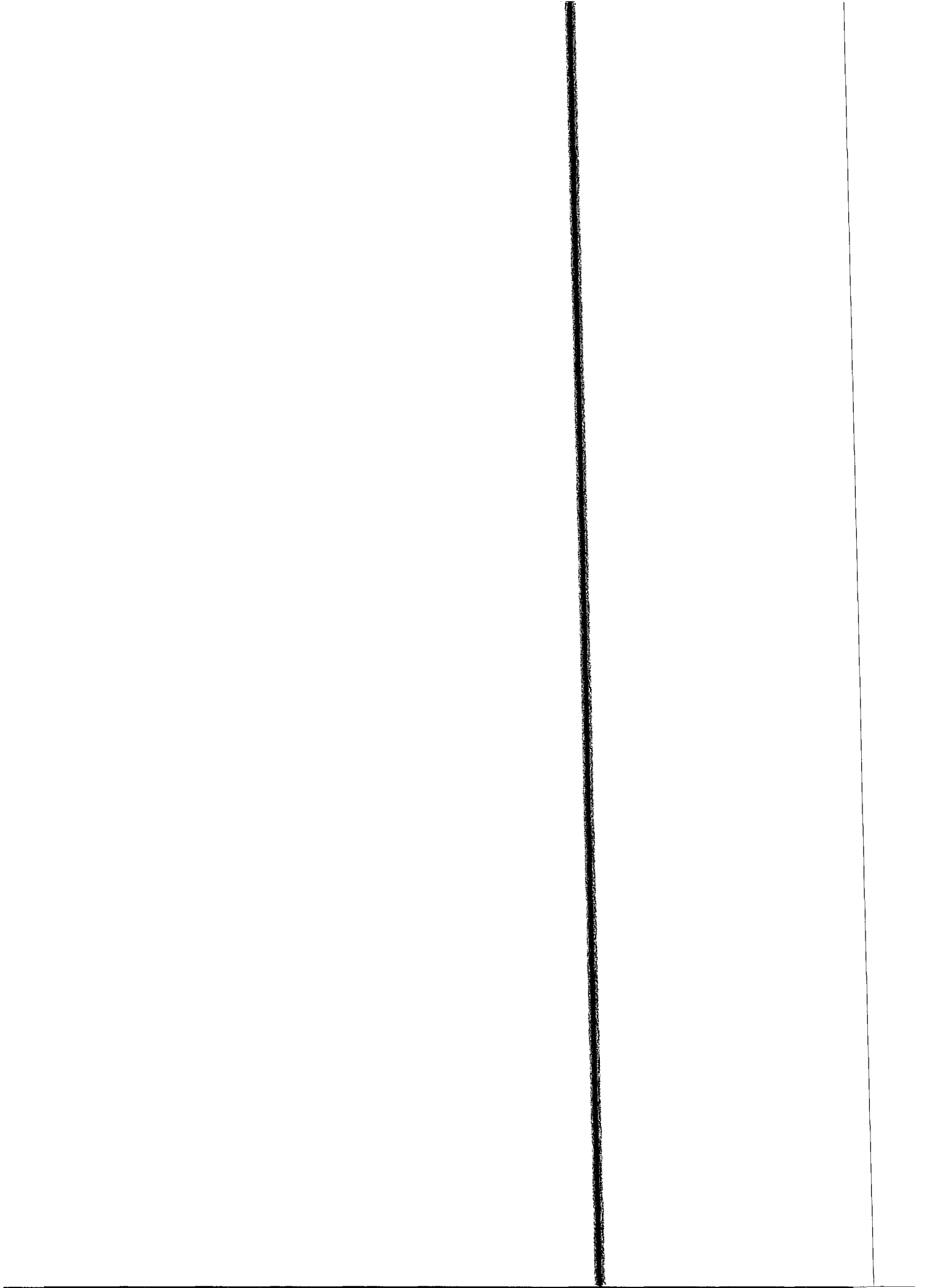
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98-03569 DN



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**CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES**







2012.074

Parks & Community Resources Department  
Adams County Regional Park

9755 Henderson Road, Brighton, CO 80601  
PHONE 303.637.8000 FAX 303.637.8015

MEMORANDUM  
P.O. 10062

To: Liz Estrada, Purchasing Agent  
From: Mary Willis, Co-Fair Manager  
Date: December 6, 2011  
Re: Tents, Pipe & Drape, Generators at the County Fair

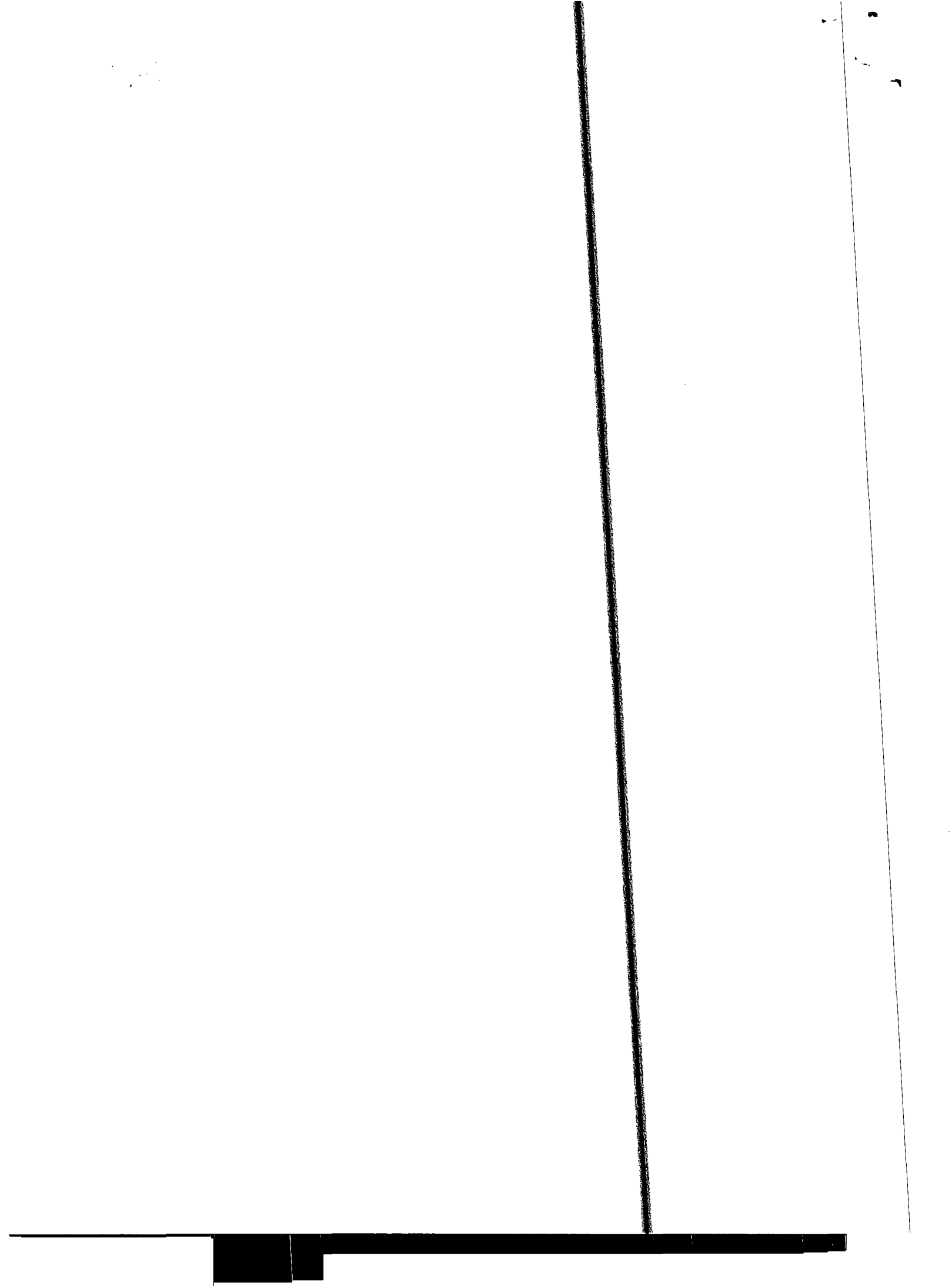
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The Adams County Fair was provided excellence service from Party Time Rental at the 2011 event. Party Time Rental has agreed to keep in place the 2011 rates for the 2012 event.

Attached is a letter from Party Time Rental stating their intentions.

OK

P.O. 4660 - 2011



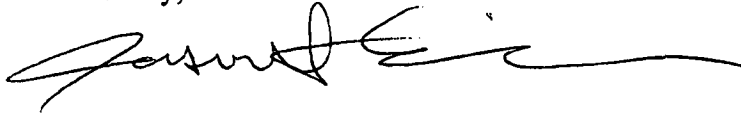
*Party Time*  
RENTAL, INC.

11/01/11

Dear Mary,

Party Time Rental would be willing to extend our 2011 prices through 2012 for the Adams County Fair. We appreciate your business and look forward to working with you in 2012. Please let me know if you need anything else and once again we thank you for your continued business.

Sincerely,



Jason Eakins  
Sales Manager  
Party Time Rental

*"Elegant Rentals  
For Your  
Special Event"*

(303) 935-4545  
FAX: (303) 935-6731  
3175 So. Platte River Drive  
Englewood, Colorado 80110

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**Liz Estrada**

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**From:** Mary Willis  
**Sent:** Wednesday, March 21, 2012 10:01 AM  
**To:** Liz Estrada  
**Cc:** Melanie Snodell  
**Subject:** RE: PO NUMBER 4660\_OP FOR PARTY TIME RENTAL INC

We are ordering the same thing as in 2011.

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**From:** Liz Estrada  
**Sent:** Friday, March 16, 2012 3:39 PM  
**To:** Mary Willis  
**Subject:** PO NUMBER 4660\_OP FOR PARTY TIME RENTAL INC

Mary,

Attached is last year's order with Party Time. Are you ordering the same quantities and same tents, pipe and drape? If there is no changes I will just duplicate for 2012.

Thanks,  
Liz

