

**2008-09 Community Services Block Grant (CSBG) Application and Plan
DUE – JANUARY 8, 2008**

PROGRAM PERIOD: March 1, 2008 To February 28, 2009

GRANTEE: Adams County, Colorado

FEDERAL OBJECTIVE	Identify Objective(s) with an X
1. Employment	
2. Education	X
3. Income Management	
4. Housing	X
5. Emergency Services	X
6. Nutrition	X
7. Linkages with Other Programs	X
8. Self-Sufficiency	X
9. Health	

TOTAL CSBG ALLOCATION REQUESTED \$ 384,972

LIST OF SUBGRANTEES AND AMOUNT AWARDED:

Use additional sheets if necessary.

ACCESS Housing, Inc.	\$8,000
SUBGRANTEE NAME	AMOUNT AWARDED
Adams County Aging Network	\$1,000
SUBGRANTEE NAME	AMOUNT AWARDED
Adams County Housing Authority	\$10,000
SUBGRANTEE NAME	AMOUNT AWARDED
Almost Home (Case Management)	\$15,000
SUBGRANTEE NAME	AMOUNT AWARDED
Almost Home (Motel Vouchers)	\$5,000
SUBGRANTEE NAME	AMOUNT AWARDED

Alternatives to Family Violence	\$18,000
SUBGRANTEE NAME	AMOUNT AWARDED
Aurora Interchurch Task Force	\$10,000
SUBGRANTEE NAME	AMOUNT AWARDED
Children's Outreach Project	\$10,351
SUBGRANTEE NAME	AMOUNT AWARDED
The Senior Hub	\$15,000
SUBGRANTEE NAME	AMOUNT AWARDED

**2008-09 Community Services Block Grant (CSBG) Application and Plan
DUE – JANUARY 8, 2008**

NAME OF ELIGIBLE ENTITY: Adams County, Colorado

ADDRESS OF ELIGIBLE ENTITY: 12200 Pecos St., 2nd Floor
Street address and mailing address if different from street address

<u>Westminster</u>	<u>CO</u>	<u>80234</u>
City/Town	State	Zip Code

CONTACT PERSONS INFORMATION:

PRIMARY Contact Person for Eligible Entity: Keith Frausto

Phone Number for Primary Contact Person: 303.453.8520
Use direct line number and/or extension

Fax Number for Primary Contact Person: 303.453.8505

Email Address for Primary Contact Person: kfrausto@co.adams.co.us

PROGRAM Contact Person: Sara Guillaume

Phone Number for Program Contract Person: 303.453.8516
Use direct line number and/or extension

Fax Number for Program Contact Person: 303.453.8505

Email Address for Program Contact Person: sguillaume@co.adams.co.us

FINANCIAL Contact Person: Claire Mannato

Phone Number for Financial Contract Person: 303.654.6054
Use direct line number and/or extension

Fax Number for Financial Contact Person: 303.654.6056

Email Address for Financial Contact Person: cmannato@co.adams.co.us

Names, Phone Numbers, and Emails of County Commissioners for Eligible Entity:

If a multi county entity list the names and phone numbers of all county commissioners in each of the counties for the multi county area. Use additional sheet if necessary

W.R. "Skip" Fisher District 1	303-654-6100	WFisher@co.adams.co.us
Commissioner Name	Phone Number	Email
Alice J. Nichole	303-654-6100	ANichole@co.adams.co.us
Commissioner Name	Phone Number	Email
Larry W. Pace District 3	303-654-6100	LPace@co.adams.co.us
Commissioner Name	Phone Number	Email
Commissioner Name	Phone Number	Email
Commissioner Name	Phone Number	Email
Commissioner Name	Phone Number	Email
Commissioner Name	Phone Number	Email
Commissioner Name	Phone Number	Email

CERTIFICATIONS:

The grantee assures that activities implemented with CSBG funds will be:

- used to accomplish the State CSBG Goal and Objective stated in the State Plan; and
- within the requirements set forth in the Community Services Block Grant Act, Title IV of the Civil Rights Act, the Age Discrimination Act of 1975, the Rehabilitation Act of 1973, Public Law 103-227, Part C, Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), Certification Regarding Drug-Free Workplace Requirements, Certification Regarding Lobbying, Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions, Office of Management and Budget (OMB Circular A110 and A122), and the current State of Colorado CSBG Plan.

The grantee also assures that it will:

- specifically consider, in a public meeting the designation of any local public or private entity to carry out the county community service activities under contract with the county, any local community action agency (CAA) which received federal fiscal 1981-82 funding;
- consider, on the same basis as other non-governmental organizations, religious organizations to provide the CSBG services, so long as the program is implemented in a manner consistent with the Establishment Clause of the first amendment to the Constitution. Grantees shall not discriminate against an organization that provides assistance under, or applies to provide assistance, on the basis that the organization has a religious character. (Please review Sec.679 Operational Rule in the CSBG Act);
- provide for coordination between community anti-poverty programs and ensure, where appropriate, that emergency energy crisis intervention programs under Title XXVI (relating to low-income home energy assistance) are conducted in such community;
- provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals;
- coordinate, to the extent possible, programs with and form partnerships with other organizations serving low-income residents of the community and members of groups served, including religious organizations, charitable groups, and community organizations;
- establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the CSBG board (or other mechanism) to petition for adequate representation;
- in the case of public organizations, have a tripartite advisory board which shall have members selected by the organization and shall be composed so as to assure that not fewer than 1/3 of the members are persons chosen in accordance with democratic selection procedures adequate to assure that these members (a) are representative of low-income individuals and families in the neighborhood served, (b) reside in the neighborhood, and (c) are able to participate actively in the development, planning, implementation, and evaluation of program funded.
- in the case of private non-profit entities, have a tripartite board that participates in the development, planning, implementation, and evaluation of the program to serve low-income communities. The board shall be composed so as to assure that (a) 1/3 of the members are

elected officials, holding office on the date of selection, or their representatives, except that if the number of such elected officials reasonably available and willing to serve on the board is less than 1/3 of the membership of the board, membership on the board of appointive public officials or their representatives may be counted in meeting such 1/3 requirement; (b) not fewer than 1/3 of the members are person chosen in accordance with democratic selection procedures adequate to assure that these members are representative of low-income individuals and families in the neighborhood served, and each representative of low-income individuals and families selected to represent a specific neighborhood within a community resides in the neighborhood represented; and (c) the remainder of the members are officials or members of business, industry, labor, religious, law enforcement, education, or other major groups and interest in the community served;

- prohibit the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or facility with CSBG funds;
- prohibit, including subcontractors, (a) any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office, (b) any activity to provide voters or prospective voters with transportation to the polls or similar assistance in connection with any such election, or (c) any voter registration activity.
- prohibit that persons shall, on the basis of race, color, national origin or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with CSBG. Any prohibition against discrimination on the basis of age under the Age Discrimination Act or 1975 (42 U.S.C 6101 et seq.) or with respect to an otherwise qualified individual with a disability as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 12131 et seq.) shall also apply to any such program or activity.
- participate in the Results-Oriented Management and Accountability (ROMA) System, and describe outcome measure to be used to measure performance in promoting self-sufficiency, family stability, and/or community revitalization;
- make available for public inspection each plan prepared as part of the program planning process. The grantee may, at its initiative, revise any plan prepared for CSBG funding and shall furnish the revised plan to the Director of the Community Services Block Grant under the Department of Local Affairs. Each plan prepared for submission shall be made available for public inspection within the county and/or service area in such a manner as will facilitate review of, and comments on, the plan;
- cooperate with the State, to determine whether grantee performance goals, administrative standards, financial management requirements, and other requirements of the State, in conducting monitoring reviews including (1) a full on-site review for each grantee at least once during each 3-year period, (2) on-site review for each newly designated grantee immediately after the completion of the first year in which funds were received, (3) follow-up reviews with grantees that fail to meet the goals, standards, and requirement established by the State, and (4) other reviews as appropriate, including reviews of grantees with other programs that have had other federal, State, or local grants terminated for cause.
- make available appropriate books, documents, papers, and records for inspection, examination, copying, or mechanical reproduction on or off the premises upon reasonable request by the U.S. Controller General, the State, or their authorized representatives should an investigation of the uses of CSBG funds be undertaken;

- o in the case of county governments or subgrantees which receive a CSBG award in excess of \$100,000, comply with the following three certifications related to the "Limitation on use of appropriated funds to influence certain Federal Contracting and financial transactions (P.L. 101-121, Section 319 and USC Title 31 Section 1352)":
 1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instruction.
 3. The undersigned shall require that the language of this certification be included in the award document for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The grantee certifies to the best of its knowledge and belief, that it and its principals:

- a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b) have not within a three-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- d) have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default.

(If you are unable to certify to any of the statements in this certification, please attach an explanation to this application.)

CONTRACTOR: W.R. Fisher

If County Grantee: Chairman of the Board of County Commissioners must sign
If Multi-County Service Agency: Chairman of the Board of Directors with delegated contracting authority must sign.

POSITION TITLE: Chairman **DATE:** 1-7-08

TRIPARTITE BOARD

For each eligible entity that receives Community Services Block Grant dollars there must be a tripartite board in place. The responsibilities of the tripartite board are very clear in the CSBG Act of 1998, Section 676B: "The eligible entity shall administer the community services block grant program through a tripartite board that fully participates in the development, planning, implementation, and evaluation of the program to serve low-income communities."

The CSBG Act includes the **Composition of the board** which is to be determined using a democratic process:

- ⇒ 1/3 elected public officials or their representatives
- ⇒ 1/3 low-income individuals or their representative
- ⇒ 1/3 members business, industry, labor, religious, law enforcement, education or other major group of interest in the community served.

The following page(s) must be filled out completely and returned with the application and plan.

Include the date of most current by-laws: February 26, 2007

TRIPARTITE BOARD MINUTES:

Attach a copy of the CSBG Tripartite Board minutes of the meeting when the CSBG application was reviewed and approved by your CSBG Tripartite board.

These minutes are not the minutes from the Board of County Commissioners.

A QUORUM MUST BE PRESENT FOR THE APPROVAL OF THE APPLICATION AND PLAN BY THE TRIPARTITE BOARD.

See next pages.



**ADAMS COUNTY
COMMUNITY DEVELOPMENT ADVISORY BOARD
MEETING MINUTES**

December 13, 2007

ATTENDEES: Community Development Advisory Board (CDAB)

Jan Bach, Chair – Public Sector Representative
Gerald Arguello, Vice Chair – Community Representative
Sharon Whitehair – Community Representative
Randy McCall – Private Sector Representative

Adams County Community Development (ACCD)

Keith Frausto – Community Development Administrator
Sara Guillaume – Community Development Grants Program Manager
Michael Wisth – Community Development Grants Coordinator
Josiah Masingale – Community Development Outreach Coordinator

Guests

Larry Quintana – Monaco Neighborhood Association

The Community Development Advisory Board met on Thursday December 13, 2007, at Community Development located at 12200 Pecos Street, Westminster, CO 80234

Chair Jan Bach opened the meeting at 9:00 a.m. and confirmed that Sharon Whitehair, Gerald Arguello were present. Tam Intermill and Scott Flores were not present and Randy McCall will arrive at 10:00 a.m., at which time a quorum will be established. There were brief introductions of the CDAB members to the new Outreach Coordinator with Community Development, Josiah Masingale.

Jan started the meeting with a discussion on the Needs Assessment that is required to be done in 2008 by Adams County Community Development. Gerald Arguello asked that the non-profits that were included in the 2004 Needs Assessment be included in 2008 to see where they are from the last Needs Assessment.

The Balanced Housing Plan was briefly discussed. Scott Temple, from Adams County Planning, will help get the cities and their elected officials involved for their valued input as well as possibly for funding support.

Jan continued with the update on the Study Session held with the Adams County Board of County Commissioners for the CDBG/CSBG funding recommendations. Sharon Whitehair commented that, this being her first experience in the process, found it was educational and was well organized. The flow of information went smoothly and that overall the Commissioners approved everything that the CDAB recommended. Questions were raised if this format with the Public Hearing first in the morning and the Study Session in the afternoon worked well for everyone. Normally the process takes three days from the Public Hearing to the Study Session for final decisions. The Advisory Board all agreed that it ran smoothly

and worked well for decisions from the Commissioners and should be encouraged for next year as well. Jan discussed the problem of having a board member approved for appointment at the same time caused a delay in approval from the Commissioners. The Commissioners will approve Larry Quintana appointment for the vacancy of Low-Moderate income at a January Study Session. Sara will update the board when he is officially appointed.

Jan continued to the Foreclosure Workshop updates. Sara informed the group that the Adams County Housing Authority has two Foreclosure Workshops that still need to be scheduled for the grant money that was allocated to them. Sara asked the Board if they had any requests to make to the Housing Authority on where they need to focus these last two workshops. Gerald Arguello suggests having one in the Perl Mack neighborhood and he is willing to set up a location to have the workshops. The Board agreed that the areas in Adams County that have a high rate of foreclosures should be a focus on the workshops, and that the workshops should be held at a time that working residents can attend them (evenings or weekends). Sara will talk to the Housing Authority and suggest that they look at the timing of these last two workshops as well as focusing on the neighborhoods that need the information. Sara will let the Board know when and where the final two workshops will be. **Note that Randy McCall joined the meeting during this discussion, at which time a quorum was established.**

Jan continued the agenda by looking at the Work Plan for 2008. The group went through the Work Plan, discussed the format, and items that DOLA needs for submission of this document. Sharon Whitehair asked that some of the figures in the document stand out a little more to contrast the difference between numbers served versus the number of citizens that are in need of a particular service. This number would then show the small amount of need that is actually being served and the amount that is still out there not being addressed. Clarification was made on the ROMA summary sheets that are at the end of the Work Plan. The ROMA summary sheets are documents that DOLA requires to illustrate the outlines the goals, activities and outcomes of specific subcontracts.

MOTION: Gerald Arguello moved to Approve the minutes from November 11, 2007 meeting as written, and the Work Plan for 2008. Randy McCall seconded and all Approved.

Sara informed the group that ACCESS Housing is in the final process of hiring a new Executive Director. Sara will e-mail the CDAB once the new Director when it has been hired.

Jan went over the 2008 calendar to schedule the mandatory meetings for the board. May and July will be the only months that there will be no meetings. Sara will send out a drafted 2008 meeting calendar that can be approved at the January meeting.

Jan informed the group that elections will also take place in January and that Scott Flores has already announced his decision not to renew his position. Jan will e-mail those that are due to renew this year and ask if they wish to continue with the board. Elections for Chair and Co-Chair will also take place at the January meeting.

With no other business to discuss Jan Bach adjourned at 11:00 a.m.

Next meeting will be on January 10, 2008

Respectfully submitted,
Coresa Breault, Administrative Assistant

PROOF OF PUBLIC HEARING:

Attach a copy of the public notice, including the listing in the local newspaper for each county served, calling for public review and comment on your CSBG Application and Plan.

See next page.

MINUTES OF PUBLIC HEARING:

Attach a copy of the minutes of the Public Meeting when the CSBG Application was reviewed and approved by the Board of County Commissioners or Agency Executive Board.

See next pages.

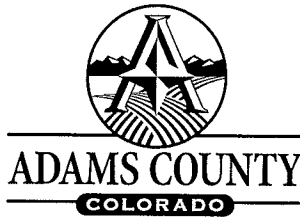
Corporate Legals

Adams County Public Hearing on Community Services Block Grant

Public Notice: Adams County annual receives Community Services Block Grant (CSBG) funds to ameliorate the effects of poverty. The Colorado State Department of Local Affairs requires a public hearing to approve the 2008/2009 Work Plan for the distribution of the County's estimated allocation of \$384,972.

A public hearing regarding the proposed CSBG Work Plan is scheduled for January 7, 2008 at 450 South 4th Avenue, Brighton, CO 80601, 6th Floor, at 9:30 a.m. Persons interested in commenting on the CSBG Work Plan and grant awards should plan to attend. The proposed 2008/2009 CSBG Work Plan and grant awards may also be reviewed at the Adams County Office of Community Development, 12200 N. Pecos, Westminster, CO 80234. Please contact Sara Guillaume at (303) 453-8516 for further information of questions.

Published in the
Northglenn-Thornton Sentinel
December 27, 2007
60529993



www.co.adams.co.us/bocc/pubhear.htm

BOARD OF COUNTY COMMISSIONERS

W.R. "Skip" Fischer - District #1

Alice J. Nichol - District #2

Larry W. Pace - District #3

PUBLIC HEARING AGENDA

NOTICE TO READERS: The Board of County Commissioners' meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Board members to gain a basic understanding, thus eliminating lengthy discussions. Timely action and short discussion on agenda items does not reflect a lack of thought or analysis on the Board's part. An informational packet is available for public inspection in the Board's Office one day prior to the meeting.

THIS AGENDA IS SUBJECT TO CHANGE

MONDAY

JANUARY 7, 2008

9:30 A.M.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. AWARDS AND PRESENTATIONS
4. CONSENT CALENDAR
 - A. Resolution Approving Renewal of Ambulance Service License for Strasburg Volunteer Fire Department and Rescue Squad
 - B. Resolution Approving Application to DOLA for Grant to Remove Tires from State Land Board Property
 - C. Resolution Approving Intergovernmental Agreement with the City of Thornton for Right-of-Way Maintenance of Shared Roads
 - D. Resolution Approving Intergovernmental Agreement with the Town of Bennett for Law Enforcement Services
 - E. Resolution Approving Subordination and Attornment Agreement for 1865 W. 121st Avenue
 - F. Resolution Approving the Colorado Parent and Child Foundation CPIRC HIPPI/PAT Site Contract
 - G. Resolution Approving Head Start's Colorado Preschool & Kindergarten Program Contracts with Adams County School Districts 50 and 14
 - H. Resolution Approving and Designating Public Depositories and Investments for 2008
5. NEW BUSINESS
 - A. County Administrator
 1. Karen Long, Adams County Clerk and Recorder
 - a. Resolution Approving Proposed Precinct Changes
 2. Loren Imhoff, Purchasing Manager
 - a. Resolution Renewing Service Agreement with ThyssenKrupp Elevator Company
 3. Keith Frausto, Community Development Administrator
 - a. Resolution Adopting the 2008 Action Plan
 - b. Resolution Adopting the 2008 Work Plan
 - B. County Attorney
 1. Resolution Adopting the 2006 International Energy Efficiency Code
6. PUBLIC COMMENT
 - A. Elected Officials Communication
 - B. Citizen Communication
7. RECESS UNTIL 10:00 A.M.

10:00 A.M.

8. LAND USE HEARINGS

Cases to be Withdrawn

- A. Case #RCU2007-00040, T-Mobile -- Unrein #2

Cases to be Continued

- A. Case #PRJ2007-00024, Midtown at Clear Creek (Continued to February 25, 2008)
- B. Case #RCU2007-00038, Trunkenbolz (Continued to February 4, 2008)

Cases to be Heard

- A. Case #RCU2007-00039, Verizon Gerke
- B. Case #RCU2007-00036, Wiegert
- C. Case #RCU2007-00035, Colorado Rifle Club

9. ADJOURNMENT

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

**A RESOLUTION CONCERNING THE ADAMS COUNTY
COMMUNITY SERVICES BLOCK GRANT
FOR 2008/2009**

Whereas, the Federal government has established the Community Services Block Grant Program (CSBG) to provide a range of services and activities designed to have an impact on the causes of poverty in local communities; and

Whereas, U.S Department of Health and Human Services (HHS) allocates Community Services Block Grant funds to the State of Colorado, Department of Local Affairs through an annual formula allocation; and

Whereas, Adams County has received Community Services Block Grant funds since 1974; and

Whereas, Adams County is eligible to receive and estimated \$384,972 for the 2008/2009 funds from the State of Colorado, Department of Local Affairs; and

Whereas, the Adams County Community Development Advisory Board has provided direction for the proposed Community Services Block requests for 2008/2009 and has made their funding recommendations to the Board of County Commissioners; and

Whereas, a legal notice will be published December 27, 2007, in the Northglenn-Thornton Sentinel regarding the Public Hearing for CSBG awards; and

Whereas, two Public Hearings were held, the first on November 7, 2007 to present proposals for Commissioner funding consideration and the second on January 7, 2008, for the approval and adoption for the 2008/2009 Work Plan and grant awards.

Whereas, the Director of Community & Economic Opportunity or the Community Development Administrator have been authorized to sign necessary documents to carry out the on-going activities of the program.

Now, therefore, be it resolved by the Adams County Board of County Commissioners, County of Adams, and State of Colorado, that the Adams County Community Services Block Grant 2008/2009 Work Plan and awards be approved.

Be it further resolved, that the Chairman of the Adams County Board of County Commissioners be authorized to sign the Community Service Block Grant Subgrantee Agreements.

MOTION

"I MOVE THAT THE RESOLUTION APPROVING THE 2008/2009 COMMUNITY SERVICES BLOCK GRANT WORK PLAN AND AWARDS BE APPROVED AND ADOPTED."

Community Services Block Grant TRIPARTITE BOARD Membership Roster

Use as many sheet as needed to list board membership information

Eligible Entity Name: Adams County, Colorado Program Year: 2008 - 2009

Board Members	Check Sector AND if currently vacant	Public Sector: Title of public official serving or name and title of public official being represented.				Current Term		Term Limit End Date if Applicable
		Public	Private	Low Income	Vacant Filled	Start Date	End Date	
Jan Bach Home 9595 Pecos St. #182 Denver, CO 80260 (303) 650-9317 Business 9500 Civic Center Dr. Thornton, CO 80229 (303) 538-7534	X					December 2006	December 2009	
Tam Intermill 355 4th Street Bennett, CO 80102-7806 1-303-644-3249	X					December 2004	December 2007	
Randy McCall Home 3516 E. 124 th Ave Thornton, CO 80241 Business 2776 N. Speer Blvd. Denver, CO 80211 (303) 561-4346		X				December 2005	December 2008	
Scott Flores 10943 Leroy Drive Northglenn, CO 80233 (303) 452-4600		X				December 2004	December 2007	
Sharon Whitehair 2901 West 63rd Avenue #47 Denver, CO 80221 (303) 650-4492			X			December 2005	December 2008	

<p>Gerald Arguello 1420 West 71st Place Apt. 102 Denver, CO 80221 (303) 412-6473</p>			X		<p>Community Organizer for Perl Mack</p>	December 2004	December 2007
<p>Larry Quintana 7780 Magnolia St. Commerce City, CO 80022 (303) 246-4531</p>					<p>Waiting for County Commissioner approval. Will fill Low Income vacancy .</p>		

COMMUNITY ACTION PLAN:

As required in the reauthorized CSBG Act, please answer all 5 questions using additional sheets as needed. SUBCONTRACTORS are NOT required to submit an Action Plan.

1. COMMUNITY NEEDS ASSESSMENT:

Our State office must secure from each CSBG eligible entity, as a condition to receipt of funding, a community action plan that includes a community-needs assessment for the community served. This community-needs assessment may be coordinated with community-needs assessments conducted for other programs. The Community Needs Assessment must address the needs of those in the community who are at or below 125% of poverty. A first step for a Community Action Plan is a survey of clients served to determine where the gaps may be in assisting individuals to become self-sufficient and to move out of poverty.

The Community Action Plan includes the results of the community needs assessment, the service delivery system, how coordination occurs with other public and private resources, and information on the innovative community and neighborhood-based initiatives.

Adams County Food Security Assessment 2006 -07

In 2006 Adams County Community Development implemented a Food Security Survey to better understand the demand for food assistance in Adams County. This Assessment was initiated as part of the strategic planning process for the Adams County Food Distribution Center (FDC), a program of Adams County Community Development (ACCD), funded in large part through the Community Services Block Grant program. The purpose of the study was to:

- Gain a better understanding of the food security issues and challenges faced by the low income population of Adams County;
- Uncover trends that may indicate the growth in need for food assistance and/or needs for changes in both how and what is delivered in food assistance;
- Gain a better understanding of the complex food assistance systems working in Adams County;
- Identify resources and gaps in food assistance and other areas that will assist FDC planning;
- Develop an information base that can be used by ACCD, FDC, other players in food assistance and the non-profit community for better coordination of efforts, planning and resource generation.

The entire report is available at ACCD's resource library at the Adams County website at www.co.adams.co.us. This Assessment was conducted between April and September 2006. Support was provided by ACCD, the Adams County Department of Social Services (DSS), and the Colorado State University Cooperative Extension Office for Adams County. The report was presented to the Board of County Commissioners (BoCC) in November 2006. The Colorado Anti-Hunger Network awarded ACCD with "Hunger Champion of the Year" in January of 2007. Subsequently, ACCD made presentations to the Food Research Action Center (FRAC) at its annual conference in Washington D.C. with additional presentations made to the "One Paycheck Away" poverty project in Thornton, the Colorado Anti-Hunger Network Hunger Summit in September of 2007 and the CCAA conference in Steamboat Springs in October of 2007. The assessment continues to be a significant planning tool for ACCD and its Food Distribution Program, and has been cited often in the local press when discussing hunger and poverty issues in the County.

The Assessment was conducted in several inter-linked components. Besides background research and analysis, and, interviews with government officials, voluntary organizations and beneficiaries of food assistance programs, primary research conducted included:

- Focus Groups of beneficiaries of different food and other assistance programs provided by and in Adams County;
- A Mail-In Food Security Survey that mirrors the statewide on-going survey conducted by the US Census Bureau, towards determining the indicative levels of food insecurity and hunger in the county;
- A Market Survey to determine the cost of food in Adams County, as it pertains to purchasing the minimum nutritional requirements of the USDA, and to compare USDA national average prices with realities in the Adams County market;
- An inventory and mapping exercise to identify different sources of food assistance in the county, to determine the level of assistance provided to low-income residents in the county, gaps in service, and potential areas for expansion or improvement;
- An analysis of Food Distribution Center customers (from a database of 9,000 customers between 2002 and 2006 and an in-site mini-survey at the FDC) to build a profile and better understanding of these customers, their food needs and coping strategies.

Important Findings

There are many food resources and food assistance programs available in Adams County, from county administered programs (such as Food Stamps and Food Distribution), to regional programs (Women, Infants & Children and Meals on Wheels), state programs (such as School Lunches) and programs that administer federal funding. However, it was difficult to identify all of these programs and obtain reliable county-specific information. There is not a single place where all of the data comes together for monitoring and analysis.

Food insecurity in Colorado stands at 11.3% of the households, with 3.5% experiencing hunger. Hunger in this instance is actual reduction in food consumed, missing meals, or in the worst instance, losing weight. The Adams County Assessment survey indicates that hunger in Adams County (3.9%) is not significantly higher than statewide, but that general food insecurity (anxiety and worry about having enough to eat, either chronically or episodically) is higher at 14.7% compared to Colorado as a whole at 7.8%. With a total food insecurity of 18.6% this represents at least **25,600 households**. This number is extremely close to the study's estimate for food vulnerability, that is, 25,000 households that have to spend more than 30% of their income on food to meet minimum nutritional requirements of the USDA's Thrifty Food Plan (TFP). This represents most of the households at or below the 185% poverty line.

The Market Survey indicates that it costs **75%** more to meet those nutritional requirements in Adams County than the requirements published by the USDA, though food costs in Adams County are not higher than other areas (in fact, ACED reports that food costs in the Denver area are about the same as New York). While the USDA says an individual can purchase a nutritious diet for \$28 a week per person, the survey indicates that it costs \$47 in Adams County. For a family of four, the "gap" between the two represents almost **\$4,000 a year**.

Current food stamp participation in Adams County stands at about 10,000, which is about 60% of the number of households below 125% poverty. Food stamp qualification goes up to 130% poverty. Food stamp participation in Adams County has grown 34% over the last five years while statewide participation has increased 58.8%.

The Food Distribution Center and its 15 partner pantries provide food to a combined 10,000 households a year who receive USDA food commodities under the federal TEFAP (The Emergency Food Assistance Program). School Lunches serve 29,000 children or 39% of all students in the county, versus statewide participation of 31%. The School Lunch program in Colorado has grown 60% over the last 10 years, but the Summer Lunch program has remained low. Women, Infants and Children (WIC), administered by Tri-County Health serves 24,000 clients in the three-county area (Adams, Arapahoe and Douglas Counties), of which about half (12,000) are in Adams County. Denver Regional Council of Governments (DRCOG) reports that the need for Meals on Wheels in the Metro area is twice the current level of delivery, currently 5,500 per day, with a need of at least 10,600. As Adams County continues to age, the need for provision of homebound services will also increase. There are currently over 30,000 seniors of which over 12,000 are disabled and over 2,000 **live below the poverty line**. Current daily delivery level is about 200 for Meals on Wheels and 200 in the Rural Senior Nutrition program. Congregate meals (less than 100 daily) and home delivery of groceries combined are at about 200. However, the current Meals on Wheels and Congregate Meals contractor to DRCOG, Volunteers of America, already has a waiting list, and funding for the program – and volunteers to staff it - are limited.

Food competes with other household costs. Rising costs for housing, utilities, health care, childcare and gasoline mean that households must balance these fixed costs with food, which has become a variable cost. While no data on consumer debt was considered in the calculations, it is commonly known that credit card debt is up; according to American Consumer Credit Counseling organization, the average American carries \$8,400 in credit card debt, paying an average rate of 18.9%. Even those with salaries approaching the median income may soon have to make these difficult choices. The result of competitive pressures and the cost of food is that many households in Adams County are most probably making their food choices based on economics rather than nutrition. While the county has many programs to help people with food (and other expenses), federal guidelines limit who can be helped.

Food insecurity is increasing, not just in Adams County but throughout Colorado and the U.S. Competitive pressure for other household expenses means that food choices are being made more and more on economics rather than nutrition. This is evident since both obesity and diabetes are on the rise. Fifteen percent (15%) of respondents to the mail-in food security survey and over 28% of FDC customers surveyed said that they could not afford balanced meals.

While Adams County and its partners have done a lot in providing food assistance to residents who need it, there is a need to expand that food assistance. However, dollars spent and poundage of foodstuffs delivered is only half of the equation. It needs to be the right food, and it needs to be to a population with a better understanding of the effects of the choices they make.

While food insecurity affects the poor, food vulnerability reaches higher up the economic ladder. In both cases, the problem is not just enough food, but enough of the right food in order for people to have a “healthy life”. As food decisions are made more and more on economics, renewed mass education on how to get the maximum nutritional value for the food dollar will continue to be a need. This will require a coordinated effort among public, private and voluntary institutions.

Summary of Recommendations

While there are many food assistance programs in the county there continue to be particular service delivery gaps, that is, areas where service could be expanded and/or improved, and/or areas where the county may wish to seek resources to serve underserved populations. In some cases resources

might be secondary to promotion and stimulation of the voluntary sector to do more, meaning that balancing increased supply with increased demand.

1. The level of both food insecurity and vulnerability indicates a need for additional resources in food assistance, not just for federally funded county and regional programs, but also for civil society (food pantries). While the exact demand cannot be calculated (but may be in the range of 7,000-10,000 households either insecure or vulnerable who qualify for assistance), an expansion in food assistance programs must be met with better promotion. Visibility and knowledge about opportunities for those who need assistance is low. Adams County (and municipalities) can do more to steer people in need to assistance, as well as promote local food drives to increase the resources provided through community action. Expansion of assistance can come from several areas: increase in participation in federal programs such as food stamps and TEFAP, participation in programs currently not tapped such as CSFP, allocating more county or municipal resources, and forming partnerships with municipalities to provide supplemental resources to FDC (on a pro-rata basis based on FDC customer residence) and voluntary sector pantries within their municipal limits (such as is done with one pantry with Commerce City).
2. The Food Distribution Center and the partner pantries are serving over 10,000 residents annually with around 4,000 being served each month. Due to limitations on the availability of USDA TEFAP commodities, FDC customers receive the same amount of food regardless of the size of family. Of 300 FDC customers surveyed who were eligible for Food Stamps, only 20 percent were participating in the Food Stamp program. TEFAP expansion is dependent, in part, on increased Food Stamp participation. Referral by both agencies to each other and to other food assistance resources (WIC, SHARE, pantries, etc) can be improved.
3. Another significant service gap appears to be with provision of meals to homebound seniors and the disabled. Adams County explored becoming a participating county in the CSFP and should continue to advocate for inclusion. WIC participation in Adams County is already high so CSFP would be targeted to seniors. CSFP, unlike TEFAP, is based on delivery of a special package of nutritious foods (a "WIC for seniors") that may be more nutritionally consistent with their needs (seniors in focus groups mentioned their dietary restrictions).
4. The geographical location of Food Pantries and other food resources should be reviewed vis-à-vis their proximity to poor or low-income areas. Many of the food pantries run by the voluntary sector are located in more affluent areas, meaning they either serve a small local population or people must travel from low-income areas to them. This may be logical if affluent areas have the resources to support pantries (donations of food or cash, running food drives, etc), and poorer areas do not. Facilitating partnerships between voluntary organizations in affluent areas with those in low-income areas (food is donated in one area and sent to a partner area in a poorer area for distribution) would reduce travel for those least able to afford it.
5. Neighborhood food cooperatives (bulk buying) were not mentioned in any of the focus groups or discovered during any interviews. Promotion and provision of training for such cost-savings programs may allow relief for low-income areas without a long-term outlay of resources by the county. This requires building capacity and expanding partnerships between the county and among the voluntary sector, both at the institutional level and expanding the volunteer base. While promotion of food assistance can be done through brochures and directories, the most effective mechanism is local volunteers and community-based organizations identifying those in need within their local constituencies and steering them to appropriate and local programs. The volunteer base is aging in Adams County and there is an urgent need to develop and support a new generation of community volunteers.

6. Planning, coordination and information-sharing at the county level is necessary to maximize service delivery, make sure that the right services are provided to the right people, and, ensure that resources are efficiently used. An Adams County Food Security Task Force or Food Security Advisory Group is indicated that could include county agencies (FDC, Food Stamps/DSS and the County Extension Service), the other major players (WIC, School Lunches, etc), the voluntary sector (Meals on Wheels, COMPA Food Ministries, Food Bank of the Rockies and SHARE Colorado) and the private sector, especially the large donors to food programs (9CARES/COLORADO SHARES, Rainbow Foods, Suncor Energy and the supermarkets and merchants who provide a large amount of bakery goods and other donated foods every day to FDC and other pantries).

7. There should be a central monitoring system for food assistance in Adams County. Food stamps and FDC keep records of their customers at the county level. Other information is kept at regional or state level, and sometimes extracting county-specific data is difficult. Through the Food Security Advisory Group recommended above, a mechanism for depositing information on how many people are receiving services, where services are being provided, and on-going levels of unmet demand can be processed and analyzed, providing a picture of needs, trends and whether food assistance programs are effective.

Both of the above would be part of a county-level policy on food security and food programming. Such a policy would define goals, priorities, a coordinated strategy, and measures for accountability that the policy is implemented and targets met.

8. Participation in the federal school breakfast program (probably on the order of 7000-8000) is but a small proportion than that of school lunches (29,000), though eligibility is the same. Funds to support this program go unused in Washington. Participation in school breakfast can improve child nutrition, save money for vulnerable households (up to \$280 per child per year), and has been shown to improve student performance.

Adams County government does not have an active role in school breakfast and lunches; that is a direct negotiation between school districts and the state authorities (Colorado Department of Human Services). However, ACCD and other county agencies can do promotional and awareness raising activities with school authorities to facilitate a discussion on how to increase participation in this important program.

Some Suggested Targets and Resource Requirements

Food Stamps currently run at an average caseload of 10,000 households, about 60% of the total households that meet the initial income qualification. A 30% increase (to 13,000), would ensure coverage of 75% of those who currently qualify (remember that the number who qualify will continue to increase). There is no cap on food stamp benefits.

TEFAP, the food commodities provided by USDA and distributed through FDC and pantries, is linked, in part, to food stamp levels. An increase in food stamps is necessary to request an increase in TEFAP. A 30% increase in TEFAP (from 4,000/month to 5,200/month) would ensure at least the capacity to provide these resources to the estimated 5,000 households that experience hunger. Meals on Wheels, currently serving about 200 homebound seniors and the disabled, is extremely below the level of need. There are 30,500 seniors, of which over 12,000 are also disabled, and 200 of which live below the poverty line. An intermediate and immediately needed target is to increase this to at least 1,000 seniors and disabled served.

School lunches (free and reduced) currently stand at 39% of the children in county schools, against a suggested statewide target of 40% according to the Food Research and Action Center (FRAC). Where additional resources are needed is in the Summer Lunch program that serves at most 1,500 children (and mostly in June). Towards a capacity to feed one child in every household experiencing hunger, this program needs to be expanded to 5,000 children, especially in the densely populated urban areas where children can walk to “open centers” to get lunch.

All of the above programs tap into federal funds. Funding internal to Adams County might include: (1) school operational costs to stay open for feeding in the summer; (2) a pilot program for Meals on Wheels to demonstrate demand; (3) operational supplements to partners in expanded Meals on Wheels, Congregate Meals or TEFAP programs (that could be provided by challenge county grants); (4) additional resources to DSS and FDC to cover higher operational costs, and; (5) additional resources to ACCD/FDC for volunteer development and promotion.

As a result of the Food Security Assessment, Adams County Community Development initiated improvements in coordination and service delivery of food aid. With the support of the Board of County Commissioners, ACCD/FDC formed the Adams County Food Aid Coalition, bringing agencies such as Tri-County Health, Operation Frontline, Senior Hub, Food Bank of the Rockies, Food Pantry partners, Social Services etc., on a bi-monthly basis. Through this coalition three new activities took place:

- Distribution of surplus produce directly at the neighborhood level through “Food Fairs”. Ten Food Fairs were conducted in 2007 and served over 200 individuals each, for a total of 3,000 residents receiving fresh fruits and vegetables in low-income neighborhoods. FDC and its partners will conduct no less than 10 Food Fairs in 2008;
- Senior Hub established three community gardens to increase the quantity and quality of food distributed through pantries and FDC. In 2008, Senior Hub plans to further increase the number of community gardens in Adams County;
- As a result of increased collaboration with Food Bank of the Rockies, 200 of FDC’s customers qualified for the Commodity Supplemental Food Program (CSFP), thereby increasing their nutritional intake.

Finally, as a result of the Food Security Assessment, ACCD has a better understanding of the impact of its food assistance activities. Through customer surveys, for example, ACCD learned of the perceived value of the food provided on a monthly basis to each customer (\$90) compared to the real value (\$60), which indicates that ACCD provides \$720 per year per customer towards closing the “food gap”, as well as what customers are able to do with the money saved (pay utilities, rent/mortgage, and transportation in descending order).

In 2004, Adams County, through a coalition of County departments and community partners completed the task of a community needs assessment. The needs assessment was not only needed for planning the use of resources administered by the Adams County Community Development (ACCD) but also by Adams County Head Start, Adams County One-Stop Career Center, Adams County Department of Social Services, and various community agencies. In 2003 and 2004 there was also a Housing Needs Analysis and Gap Analysis. These items along with census and other data have been used in the analysis and use of the information. The information in 2006 continues to be relevant and the priorities remain the same. There were two efforts in identifying community needs in 2005, one in Commerce City, and the second one, currently under way by Adams County Head Start. When results are released we will review and incorporate any needed changes in future work plans. Community Development staff, continues to work with community members on an ongoing basis, and will seek to accommodate any new needs or trends via our services.

Community Development (Non-Housing) Needs

The community needs that are prioritized for Adams County were identified primarily through the Community Needs Assessment of 2003. In 2008 ACCD will again implement the county-wide Community Needs Assessment with a grant of \$50,000 from CDBG, as well as funds from other resources. Additionally, in 2008 ACCD and Adams County Planning will launch the “Balanced Housing Plan” with will seek to identify housing needs in conjunction with economic development and job creation needs. A component of this plan will be an assessment of affordable housing needs. This project will be implemented with \$100,000 of county funds. As ACCD is currently operating from the existing Needs Assessment, the results of this assessment are provided below.

Overall Results of the Community Needs Assessment

As part of the Community Needs Assessment, over 1200 phone and door to door surveys were conducted to determine what the top community needs of Adams County residents. While the phone surveys were conducted randomly to households county-wide, the door to door surveys were targeted to low income neighborhoods. The figure below provides a summary of the results from the survey completed as part of the Community Needs Assessment:

Rank	Need	% of Households
1	Education	33%
2	Economic Development	21%
3	Housing	13%
4	Public Safety	8%
5	Public Services	6%
6	Infrastructure	6%
7	Recreation	5%
8	Government Communication	5%
9	Bilingual Communication	2%

As noted, the four top priorities as identified by residents through survey were education, economic development, housing and public safety. From the survey results, the subsequent focus groups that were conducted and the providers survey, some policy recommendations were compiled by the consultant Corona Research that they believed would address many of the needs from the survey. Recommendations included making improvements to or increasing access to:

1. Quality educational opportunities for residents of all ages.
2. Job and skills development for youth and adults.
3. Community policing programs or activities to address residents feelings of safety.
4. Quality public services.
5. County infrastructure, particularly in unincorporated Adams County.
6. More recreation opportunities for residents.

Key findings from the Providers Survey and Gaps Analysis

As part of the Community Need Assessment project, a separate survey was conducted of Adams County service providers to determine the level of services they provided to residents in the County. The level of these services was gauged against the level of need that was derived from the phone and door to door surveys. The following are highlights collected from the Provider Survey:

- When comparing among six major categories of need, service providers allocate most of their resources to education and public/social services.
- When comparing among 17 specific services, mental health services and senior services are provided most often and to the largest number of unduplicated residents.
- The majority of agencies provide services to residents of all major municipal and unincorporated areas in Adams County (except Arvada, Bennett and Watkins).
- Referral and word-of-mouth are the most common means by which residents become aware of services.
- An overwhelming majority of service providers are interested in expanding their operations.
- When asked to identify the greatest current and future needs from six major categories, service providers selected public/social services and housing as the “greatest” need.
- When choosing from among 17 specific services, child care, including subsidized child care, and utility assistance were indicated as the highest priority current needs.
- When choosing from among 17 specific services, child care and subsidized child care, along with mental health services, were indicated as the highest priority future needs five years from now.

Community Development Needs

This section contains the community development priorities for Adams County during the next five years (through 2008). The Community Needs Assessment used the Public Service category as a “catch all” which included all public and human service activity.

As a general guideline, the following are objectives that ACCD will be striving to achieve as part of the process of meeting community priorities:

- Improving low-income, underserved neighborhoods in unincorporated Adams County.
- Increase the number of neighborhood leaders in low income neighborhoods and increase the level of participation of low income residents in issues and projects that will improve or revitalize their communities.
- Provide on-going and effect outreach, communication and marketing of existing assets and other resources to low income neighborhoods.
- Build the capacity of effective non-profit service providers in the community so that they may better serve residents and that they may be able to sustain themselves in the long term without reliance on County funding.

When determining level of priority (High, Medium, Low) a need determined as low in this Plan should not be construed as a non-priority. These levels are determined with the limited resources that are governed by this plan and the applicability of those funding sources to address that area of need. For example, public safety was ranked as the number four top priority (out of nine) from the needs assessment survey, but because a

majority of programs and resources included under this Plan do not directly address public safety issues, this need area was prioritized as a low need in relation to other priority areas.

Priority Area: Youth (and Children) Programs (High Need)

The priority area includes programming for very young children and for older youths. This Input from the Consolidated Plan Oversight Committee had activities under this area of need ranked the highest of all public services.

Area of Need	Respondents Indicating "More Needed"
Child abuse prevention	86,000 (67 percent)
Youth job training	85,000 (66 percent)
Youth programs	81,000 (63 percent)
Child care beyond the work day	69,500 (54 percent)
Subsidized child care	68,000 (53 percent)

The figure below provides a gaps analysis for some specific programs that provide services to youth and families with children. As shown, there is a tremendous need for additional youth and childhood service in the County.

Potential Gaps in Programs Related to Youth and Children

COMMUNITY NEEDS/POTENTIAL NEEDS	AVAILABLE RELATED SERVICES
83,728 Adams County youth (5-19 years of age)16	6,892 youth served by Youth Programs, including after school
10,994 Adams County related children live in poverty	
53,352 youth aged 15-24 in Adams County18	290 youth served in job training programs
1,311 eligible Head Start children	716 children served through Head Start

Priority Area: Senior Programs (Medium Need)

While not factoring heavily on respondents minds in the Community Needs Assessment, most projects show the Senior population in Adams County will grow. With that growth will be an increase in the need for supportive service for Seniors and the frail elderly.

Approximately 45,000 Adams County households (35 percent) from the phone survey would like to see additional senior centers.

Priority Area: Public Services (Medium Need)

While this category was not ranked as highly from the phone survey, public services were identified as a Top 3 need in 8 of the 13 focus groups, which were predominantly, conducted in low and moderate income neighborhoods. The following list is from the results of the phone survey wherein respondents indicated a need for more of these types of services in the community:

Respondents Indicating

Area of Need	“More Needed”
Food assistance	78,000 (61 percent)
Victim services	74,500 (58 percent)
Mental health services	52,500 (41 percent)
Homeless services	73,000 (57 percent)
Victim assistance	69,500 (54 percent)
Substance services	61,500 (48 percent)
Disabled services	73,000 (57 percent)

An obstacle in meeting community service needs is the large demand for public service funding and the limited funding like the 15% cap on the annual CDBG allocations for community service activities. CSBG allocation amounts are also smaller than the demand for public service funding. In an effort to address this situation more comprehensively, Adams County Community Development has endeavored to integrate the administration of the Community Service Block Grant and Human Service Grants (County General Fund) with the CDBG program. The coordination of these funding sources will result in streamlining the application process for community agencies and identifying and avoiding duplication of services, providing for a comprehensive view of community agencies budgets, needs and funding requests.

Priority Area: Public Facilities (Medium Need)

Although this area is not eligible for funding under the CSBG program, it was a citizen identified need. The Needs Assessment results that residents see a high need for public facilities, as they are seen as serving specific needs (i.e. Senior Centers) or are a public benefit for all (e.g. Recreation Centers or Parks). With growth and the increased cost to develop and maintain many kinds of public facilities, the role of federal resources may diminish over time. The need to identify other sources and mechanism to fund these improvements is greatly increasing. Some of the survey results that pertain to public facilities from the needs assessment include:

- 59,000 Adams County households (46 percent) said that more free/low-cost recreation is needed.
- 59,000 Adams County households (46 percent) said that more youth centers are needed.
- 52,500 Adams County households (41 percent) would like to see additional cultural/arts opportunities.
- 45,000 Adams County households (35 percent) would like to see additional senior centers.
- 42,500 Adams County households (33 percent) rated the opportunities for recreation and cultural activities as “very bad” to “fair”.

Priority Area: Infrastructure (Medium Need)

Again, CSBG funds cannot address infrastructure needs. There are a number of neighborhoods in the unincorporated area of Adams County that has not received infrastructure improvements from the County in years. Infrastructure is very expensive, to construct and to maintain over time. The County currently budgets a portion of the General Fund to pay for infrastructure improvements. While the County has extended many improvements to unincorporated neighborhoods, at current funding levels and capacity, it will be many years

until all areas are completely updated. The community needs survey asked residents to rate the current infrastructure and related services in their neighborhood. The following list shows the some of the results of that survey and the number of responses that said those areas were either “bad” or “very bad”.

Service or Infrastructure Category	Respondents
Water quality	25,500 (20 percent)
Roadway maintenance	20,500 (16 percent)
Roadway design and layout	20,500 (16 percent)
Traffic signals and signage	18,000 (14 percent)
Drainage and storm runoff	13,000 (10 percent)
Street lighting	13,000 (10 percent)
Sidewalks	10,500 (8 percent)

Priority Area: Anti-Crime Programs (Low Need)

Public safety was the number four top priority from the community needs assessment. From the focus group discussions, there were comments relating to a larger need for increased community policing in low-income areas and those neighborhoods that house seniors. Some of the focus groups also indicated a need for better street lighting and an increased presence in police or sheriff officers.

Each participating city and unincorporated Adams County have resources addressing anti-crime needs. For example, the Adams County Sheriff’s Department serves unincorporated Adams County and works to enhance the lives of Adams County citizens through community policing partnerships within the County. The Office of Community Development, through on-going community outreach efforts in low income neighborhoods, will work with the Sheriff’s Department and other local law enforcement agencies in the arena of community policing.

Priority Area: Economic Development (Medium Need)

Ranked as the number two top need in the County through the Needs Assessment, economic development activities can include activities that create or retain jobs for low and moderate income residents and providing training or placement services.

With regard to the Community Needs Assessment, this category was rated highly by residents of various income levels. According to recommendations from needs assessment: “Given that the majority of businesses in Adams County are small (with 82.5 percent employing 19 or fewer people), the County may need to consider increased support for this backbone of the county’s economy.”

Priority Area: Planning (Low Need)

With regard to HUD programs, funding for planning activities is limited by the Planning and Administration gap. Adams County Community Development will pursue the following planning related activities over the next five years as opportunities are identified:

- Developing neighborhood plans with the participation of community groups and other County agencies as needed.
- Developing the capacity of neighborhood groups on low income neighborhoods.

- Updating the community needs assessment data.
- Surveying existing conditions in low income unincorporated neighborhoods.
- Updating affordable housing related strategies.

Anti-Poverty Strategy

The poverty level in Adams County was 8.9% in 2000. This constituted a drop from the 1990 level of 10.4% in 1990. One contributing aspect of the drop in share of poverty level households was the expanding economy in Colorado during the 1990's. Since 2000 however, the local economy has experienced a decline with an increase in unemployment.

The Adams County Community Development, along with other Adams County agencies, will implement and coordinate programs and resources in the effort to prevent, reduce and end poverty in the County. The following activities will be pursued and expanded in this endeavor:

1. Identify gaps in services and lack of coordination of service providers and to further identify the needs of those families in poverty.
2. Promote the provision of affordable housing options for families in the lowest income brackets so that they can keep a roof over their heads.
3. Provide economic opportunities (Adams County Community Development's "Small Business Initiative") to help individuals and families to transform from dependency on government assistance programs to self-sufficiency by increasing personal income.
4. Support the provision of supportive resources such as food and nutrition assistance and access to transportation options for employment purposes.
5. Improve the quality of life in low-income areas by intensifying housing rehabilitation projects, community-based fix-up projects and other community-based activities.

2. SERVICE DELIVERY SYSTEM:

Describe the service delivery system for services provided or coordinated with CSBG funds that target low-income individuals and families within your service area.

The Adams County Community Development is a division under the Community & Economic Opportunity Department (CEO). The CEO includes Head Start, and the Workforce and Business Center (WBC) (formerly the One Stop Career Center) who administers the Workforce Investment Act Programs and Office of Community Development. This unique combination of human services is a solid platform for networking, addressing causes of poverty and providing services to low to moderate-income residents.

The County, through Adams County Community Development, receives local and Federal funds and administers programs or funds programs that address community service and community development needs. Grants administered by the Adams County Community Development include: Community Development Block Grant (CDBG), HOME Investment Partnership funds, American Dream Downpayment Assistance (ADDI), Community Services Block Grant (CSBG), Human Services Grant (County general funds), DRCOG Title III Older American Funds, community transit funds and other smaller grants. The grants management operations have been in place since the middle 1980s and have a respectable history in funding awards to community organizations, housing authorities, 501c(3) non-profits, County departments and local municipalities.

In most cases the service delivery is handled by subcontracting funds to local experienced agencies and non-profit organizations because of their expertise. Food distribution, special transit, housing rehabilitation, minor home repair, housing acquisition, and the HOME Program are administered and delivered to eligible Adams County residents by staff. ACCD staff work closely with the subcontractors to assure quality service delivery and performance meets specified contract requirements.

Other coordination entities supported by ACCD include the Adams County Housing Task Force, the Adams County Food Aid Coalition, the Small Business Initiative and its Steering Committee, the Community Transit "A-Lift" Policy Council and Balanced Housing Plan Steering Committee. ACCD also participates in the Resource Provider meeting chaired by Social Services as well as the Denver Regional Mobility Action Committee (DRMAC).

Through ACCD's Housing Rehabilitation Program, ACCD concentrates HUD and HOME funds to improve housing conditions in the same low-income neighborhoods targeted under CSBG through our Linkages Program. ACCD repairs 45 homes each year, mostly in the target neighborhoods of unincorporated Adams County. Additionally, ACCD is contracted to implement CDBG and Home funded rehabilitation activities in the low-income neighborhoods of Westminster and Thornton.

3. LINKAGES:

- A. Describe how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management, and follow up consultations.
- B. Describe how linkages will be established between government and other social service programs to assure effective delivery of service to low-income individuals and to avoid duplication of such services

Adams County Community Development staff participate on a number of boards and committees mentioned above and others such as the EFSP Board, Adams County Aging Network, Adams County Community Transit Board, and the Colorado Community Action Association.

Staff also facilitates focus groups, task forces and citizen participation meetings to identify community issues and participates in the process of addressing issues that have been identified. Adams County Community Development provides direct services to agencies that serve low-income by assisting them in identifying potential funding sources, capacity building, networking and program development.

Linkages continue to be made and strengthened, as a result of the community needs assessment. Adams County begun this process by including the community, issuing press releases to keep the public informed, nurturing community involvement, outreach to neighborhood groups and community agencies, identifying local leaders and building the neighborhood based infrastructure for continued involvement in addressing community needs. This involvement and awareness by the community has kept the focus on identified gaps and encourages development of needed service. Community need information was shared with local non-profits, municipalities, county departments, educational institutions, etc., especially those working in low-income areas of the County. ACCD staff will continue their involvement in the non-profit networking efforts, providing technical assistance and case management services to non-profits. Through these various federal grants programs, approximately 25 community organizations, various County departments and 6 municipalities receive funding.

It remains of primary importance from the viewpoint of ACCD staff that residents living in low-income neighborhoods were given every opportunity to have meaningful input into the development of priorities. Towards this end, ACCD's efforts in low-income neighborhoods was named the "United Neighborhoods" initiative by neighborhood residents themselves. The United Neighborhoods includes representatives from each of ACCD's target low-income neighborhoods, who come together on a quarterly basis to distill and discuss topics of mutual concern, for joint action. ACCD staff also attend all monthly neighborhood meetings (so far eight per month). ACCD will continue to coordinate and expand the neighborhood outreach with the hopes of creating more neighborhood associations who are linked together through the United Neighborhoods initiative.

Residents of the target low-income neighborhoods are also now participating on planning and oversight committees including the AC Food Aid Coalition and the Community Development Advisory Board (CDAB) a vital community link. The CDAB members provide community outreach and bring a broader community involvement and perspective. The CDAB's main responsibility is for the guidance of the CSBG programs. Community, private and public sectors are represented on the Board and bridge citizen input on critical issues impacting the CSBG program.

Linkages Among Government and Other Social Service Programs

Adams County continues to look for new and innovative ways to reduce poverty and to maximize the resources and services available to people in need. Programs implemented throughout the County emphasize personal responsibility and provide cooperative services to allow those persons at or below the poverty level to become self-sufficient.

The Adams County Community Development consults on a regular basis with the Urban County municipal jurisdictions, which Brighton, Thornton, Federal Heights, Westminster, Northglenn and Bennett. Each of these cities had representatives participate in the development and oversight of the Community Needs Assessment and the development of funding strategies.

CSBG funds will be use to support innovative community and neighborhood-based initiatives that address the elimination of poverty and promote attainment of program goals and objectives including strengthening families. This is being done through ACCD's efforts in identifying community needs, building the

neighborhood and community infrastructure through focus group meetings in low-income areas, planning efforts and funding services that address the needs of Adams County.

ACCD has established effective working relationships with Adams County Planning, Adams County Public Works, the Sheriff's Department, Social Services, WBC and Head Start. Planning, Public Works and the Sheriff's Department attend many neighborhood meetings geared at problem solving poor infrastructure, crime, vandalism and safety, whereas Social Services and Head Start are now making use of FDC resources to provide food assistance on an immediate basis to customers in need. In the coming year(s), ACCD will seek to strengthen and make more action-oriented these existing linkages rather than creating new ones.

4. COORDINATION WITH OTHER PUBLIC AND PRIVATE RESOURCES:

Describe how CSBG funds will be coordinated with other public and private resources, which would include any resources beyond financial.

Adams County also has experience building successful working relationships with private funding resources that provide funding matches and services that have proven successful. These partnerships will continue to promote the delivery of community services, community development, housing rehabilitation programs, low to moderate new housing construction, acquisition for new construction, and food distribution programs.

- Improving low-income, underserved neighborhoods in unincorporated Adams County.
- Increase the number of neighborhood leaders in low income neighborhoods and increase the level of participation of low income residents in issues and projects that will improve or revitalize their communities.
- Provide on-going and effect outreach, communication and marketing of existing assets and other resources to low income neighborhoods.

Below is a summary of the 2008 CSBG activities that list the CSBG allocation and other funds that will contribute to the activity operations. As this figure illustrates, more than half of CSBG funded activities will be partnered with other resources to accomplish delivery of services.

2008 Funded Activities	CSBG	Other
ACCESS Housing, Inc. <i>Motel Vouchers</i>	\$8,000	\$116,500
Adams County Aging Network <i>Adams County Aging Network</i>	\$1,000	\$11,000
Adams County Community Development <i>Linkages</i>	\$194,621	\$117,500
Adams County Community Development <i>Food Distribution Center</i>	\$98,000	\$282,438
Adams County Housing Authority <i>Homeless Prevention</i>	\$10,000	\$107,400
Almost Home <i>Case Management</i>	\$15,000	\$77,500
Almost Home <i>Motel Vouchers</i>	\$5,000	\$0.00
Alternatives to Family Violence <i>Executive Director Program Support</i>	\$18,000	\$31,500
Aurora Interchurch Task Force <i>Housing and Utility Assistance</i>	\$10,000	\$38,000
Children's Outreach Project <i>Early Childhood Education Programming</i>	\$10,351	\$377,500
The Senior Hub <i>Meal on Wheels</i>	\$15,000	\$147,000
TOTAL	\$384,972	\$1,268,338

For ACCD Food Distribution, additional resources leverage includes the value of volunteer hours, surplus food, TEFAP food, totaling \$3,206,853

5. INNOVATIVE COMMUNITY AND NEIGHBORHOOD-BASED INITIATIVES:

Describe how CSBG funds will be used to support innovative community and neighborhood-based initiatives related to the purposes of CSBG, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting.

As a general guideline, the following are objectives that ACCD will be striving to achieve as part of the process of meeting community development priorities:

- Improving low-income underserved neighborhoods in unincorporated Adams County.
- Increase the number of neighborhood leaders in low-income neighborhoods and increase the level of participation of low-income residents in issues and projects that will improve or revitalize their communities.
- Provide on going and effect outreach, communication and marketing of existing assets and other resources to low-income neighborhoods.
- Build the capacity of effective non-profit service providers in the community so that they may better serve residents and that they may be able to sustain themselves in the long term without reliance on county funding.

Specific objectives and tasks have been developed to achieve these goals, along with expected outcomes to measure success in the activities pursued under this plan.

- Strengthen the delivery and coordination of public services in Adams County.
- Enhance the livability and housing of low and moderate-income neighborhoods in Adams County.
- Develop or increase the capacity and leadership abilities of residents and groups in low and moderate-income neighborhoods in Adams County.
- Increase Economic Opportunities for Low - Income residents that will increase their personal incomes and move them toward self-sufficiency.

With these goals in mind, the following community outcomes will be achieved over the next five years:

Low and moderate income neighborhoods are better served by public services and facilities, which have greatly improved the quality of life in underserved areas.

There are active and inclusive resident-based organizations which are working to improve their neighborhoods, reduce crime and eliminate property neglect.

Homeless families and individuals have better access to housing and supportive services, which assist them in the process of ending their homelessness and create greater self-sufficiency.

There is greater access to capital and training for individuals who wish to start their own businesses and increase their incomes.

Neighborhood residents themselves will initiate projects that have qualitative and quantitative impacts.

BUDGET NARRATIVE FORM

Provide as much detail as possible. This information will be used in the Scope of Work with the CSBG Contract. If you do not find the item in Scope of Work it is not an allowable cost.

COST CATEGORY	Explain each CSBG cost as related to the proposed CSBG plan. Add additional sheets if necessary.
PERSONNEL COSTS	<p>Linkages will pay for 100% of one Coordinator position (salary and benefits), who will be responsible for day to day oversight of the CSBG program and for conducting outreach to low-income neighborhoods and connecting those in need to available resources. This position provides direct service delivery to agencies in Adams County, including support, technical assistance and compliance monitoring. Linkages will also cover 100% of an Administrative Assistant position (salary and benefits) and portions of staff salaries/benefits that support the overall activities of the Linkages program and CSBG oversight.</p> <p>Nutrition will pay for 100% of the one Coordinator position (salary and benefits) for the Adams County Food Distribution Program. This position supervises volunteers, coordinates the pick-up, storage and distribution of commodities, donated and purchased foods to community food banks and residents in need. Nutrition will also pay for portions of staff salaries/benefits that support the overall activities of the Food Distribution Program.</p>
DIRECT OPERATING COSTS	<p>This is the cost incurred for service delivery of the CSBG program and includes expenses for operating supplies (including equipment/fork lift repair), subscriptions/publications, mileage, travel, business meetings, other professional services (e.g. pest control), education and training, equipment rental, other communication (e.g. cell phone), food supplies (for the Food Distribution Center program) and legal notices. Also included are volunteer support expenses, as volunteers are an integral part of the Food Distribution Center program in particular. This includes the cost of uniforms and/or identification for volunteers.</p>

COST CATEGORY	Explain each CSBG cost as related to the proposed CSBG plan. Add additional sheets if necessary.
ADMINISTRATIVE COSTS INDIRECT/OVERHEAD	<p>Administrative costs related to the management of the CSBG program, including budgeting, strategic planning expenditures, telephone, office equipment repair and maintenance, (e.g. copier), membership dues, building rental/usage costs, computer/software, equipment rental, postage and external printing.</p>
SUBCONTRACT COSTS Provide in detail what you agree to pay for with the subgrantees.	<p>Adams County agrees to pay the following expenses for its subgrantees—salaries, benefits, printing expenses, postage, meeting expenses, motel vouchers, housing and utility assistance, and educational materials.</p> <p>Note that all subgrantees will use allocation sheets to demonstrate how their time is spent on CSBG-funded activities. As with its own expenditures related to CSBG, all subgrantee expenses must be aligned with this work plan (once submitted to and accepted by the State), the CSBG Act and the A-87.</p> <p>Emergency Services: This is for subcontracts to five (5) agencies for six (6) programs for providing including: motel vouchers, rent/utility assistance, domestic violence service provision and emergency assistance.</p> <p>Nutrition: This is for a subcontract to one (1) organization that provides meals to homebound seniors.</p> <p>Linkages: This is for a subcontract to one (1) organization to provide services to seniors in Adams County.</p> <p>Education: This is for a subcontract with one (1) organization to provide early childhood education services in Adams County.</p>

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Community Development
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Keith Frausto

Complete Mailing Address, including zip:
12200 Pecos St, Westminster, CO 80234

Phone Number (303) 452-8500 Fax: (303) 453-8505

Email Address: kfrausto@co.adams.co.us

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 3.2B
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|---------------------------------------------|-------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input checked="" type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. **(Family)**
- Goal 2** The conditions in which low-income people live are improved. **(Community)**
- Goal 3** Low-income people own a stake in their community. **(Community)**
- Goal 4** Partnerships among supporters and providers of services to low-income people are achieved. **(Agency)**
- Goal 5** Agencies increase their capacity to achieve results. **(Agency)**
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

SENIORS YOUTH

Program Director Signature: Keith Frausto Date: 12-19-07

Name and Title: Keith Frausto Administrator

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: The Linkages program allows for the continued delivery of the Community Service Block Grant activities, including the coordination of relationships and networking with various municipalities, community service delivery agencies and neighborhood groups all focused on the delivery of services to low-income residents of Adams County. This includes support to the transit program, coordination of the community agencies serving low-income residents of Adams County, and work with the neighborhood groups in unincorporated Adams County to increase their leadership and capacity to address community issues, improve quality of life, and interact with both government and community agencies.

PROGRAM MISSION STATEMENT: Actively support and build capacity of citizen groups and community organizations in Adams County so they may enhance the economic, social, environmental and cultural well being of their communities

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
<p>The Linkages Activity allows for the continued delivery of the CSBG activities, including United Neighborhoods and a community transit program.</p>	<p>Increased outreach from ACCD staff and contracted non-profit in target areas to:</p> <ul style="list-style-type: none"> • Identify existing leaders • Provide leadership training • Provide resources <p>At least one new neighborhood group will be organized.</p>	<p>Support for the community transit program.</p> <p>Continued work with the neighborhood groups in unincorporated Adams County.</p> <ul style="list-style-type: none"> • Outreach to low-income neighborhoods which ACCD does not currently interact with. • Expanded capacity of neighborhood groups which ACCD has helped established or already has a working relationship with. • Quality of life in community will be improved through direct involvement in volunteer hours and resources of neighborhood residents 	<p>500 low- to moderate-income seniors and disabled individuals will have access to medical rides, maintain nutrition levels and health standards</p> <p>5,000 low- and moderate-income unduplicated persons</p>	<p>Number of:</p> <ul style="list-style-type: none"> • Participants • Trainings • Activities conducted or initiatives created by • Plans created • Projects funded • Volunteer hours <p>To be collected and reported on a monthly basis.</p>

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Adams County Food Distribution
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Lily Rhoades

Complete Mailing Address, including zip:
71111 East 56th Ave, Commerce City, CO 80022

Phone Number (303) 286-4193 Fax: (303) 286-4166

Email Address: lrhoades@co.adams.co.us

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.2
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|---------------------------------------------|-----------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input checked="" type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. **(Family)**
- Goal 2** The conditions in which low-income people live are improved. **(Community)**
- Goal 3** Low-income people own a stake in their community. **(Community)**
- Goal 4** Partnerships among supporters and providers of services to low-income people are achieved. **(Agency)**
- Goal 5** Agencies increase their capacity to achieve results. **(Agency)**
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

 SENIORS YOUTH

Program Director Signature:  Date: 12/19/07

Name and Title: Keith Frausto Administrator

PROGRAM DESCRIPTION: The Adams County Food Distribution Center (FDC) program functions as a direct service food bank to 5,000 households annually, servicing an average of 1,700 families monthly. The FDC distributes USDA Food Commodities to its consumers as well as to 25 partner Adams County food pantries.

PROGRAM MISSION STATEMENT: To support and strengthen activities through the Food Distribution Program that improves the quality of life for Adams County low- and very low-income citizens who are in need and food insecure by providing nutritional foods that encourage healthy lifestyles, increase the number of healthy residents to provide short-term means of helping them cope with emergencies and poverty and decrease the number of families dependent on emergency food.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
<p>Low- and very low-income persons in need of supplemental and emergency food assistance.</p>	<p>Emergency and supplemental food and nutrition education will be provided both at the Food Distribution Center and in collaboration with the 25-plus food pantries and community partners.</p> <p>Coordination of County wide Food Aid Coalition with projects from 2007 going forward in 2008 including:</p> <ul style="list-style-type: none"> • Community Gardens • Food & Health Fairs • Donated Surplus Food Program • Grants including ESFP/FEMA Food Municipal Grant TEFAP/USDA 	<p>12,000 low- and very low-income persons in 5,000 households in Adams County will have direct access to emergency and supplemental food, thereby maintaining or improving their nutritional status.</p> <p>150 persons will participate in English & Spanish language nutrition and Cooking with TEFAP classes.</p> <p>Emergency food packages will be distributed directly at the Food Distribution center as well as with community agencies to provide immediate access to emergency food for unto 1500 families or 3500 individuals.</p>	<p>12,000 low- and very-low income unduplicated persons served.</p>	<p>The measurement tool includes at least one annual customer service survey. Data source is self declaration data from customers.</p> <p>Data is collected on each household in writing and entered into an ACCESS database maintained since 2002.</p> <p>Each head of household at FDC is registered annually and restates need monthly.</p> <p>Monthly and annual reporting is provided to the FDC.</p>

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency ACCESS Housing, Inc.
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Chris Wenzholz

Complete Mailing Address, including zip:
6978 Colorado Blvd, Commerce City, CO 80022

Phone Number (303) 289-7078 Fax: (303) 289-7841

Email Address: chris@acchouse.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.2
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|--------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

- The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)
- Goal 1** Low-income people become more self-sufficient. **(Family)**
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 - Goal 3** Low-income people own a stake in their community. **(Community)**
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 - Goal 5** Agencies increase their capacity to achieve results. **(Agency)**
 - Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:
ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

 SENIORS YOUTH

Program Director Signature: Christopher Wenzholz Date: 12/10/07

Name and Title: Christopher Wenzholz / Interim Executive Director

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: To provide comprehensive support to homeless families to become stabilized, obtain housing, and make progression towards self-sufficiency

PROGRAM MISSION STATEMENT: To provide assistance to our program participants in navigating the maze of housing, childcare and employment. Our families create a realistic plan to regain control of their lives and futures, which results in restored hope and purpose

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
Lack of shelter space for needy families and individuals.	Motel Vouchering to provide emergency access to shelter for needy families and individuals.	Number of households in crisis whose emergency needs are ameliorated.	264 low- and moderate-income unduplicated persons.	Measurement tool: <ul style="list-style-type: none"> • Number of motel nights provided Data Source <ul style="list-style-type: none"> • Documented statistics Frequency of data collection <ul style="list-style-type: none"> • Monthly

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Adams County Aging Network
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Shawn Morrison

Complete Mailing Address, including zip:
The Senior Hub, 2360 W. 90th Ave. Federal Heights, CO 80260

Phone Number (720) 933-5126 Fax: (303)761-8081

Email Address: acancoordinator@yahoo.com

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.1A
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|---------------------------------------------|------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input checked="" type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. (Family)
- Goal 2** The conditions in which low-income people live are improved. (Community)
- Goal 3** Low-income people own a stake in their community. (Community)
- Goal 4** Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- Goal 5** Agencies increase their capacity to achieve results. (Agency)
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

X SENIORS _____ YOUTH

Program Director Signature: [Signature] Date: 12/12/07

Name and Title: SHAWN MORRISON, ACAN PROGRAM MANAGER

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: ACAN is a nonprofit organization that works to provide information and education to Adams County senior citizens to help them maintain their quality of life through public forums, meetings and an annual conference

PROGRAM MISSION STATEMENT: The mission of ACAN is to serve as a beacon, lighting the way of the aging experience through the discovery and expression of every person's possibilities and to endeavor to heighten the experience for those who make the journey.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURE FREQUENCY OF DATA COLLECTION AND REPORTING:
<p>The number of seniors in Adams County is growing and their needs change throughout the aging process. ACAN addresses the ongoing task of meeting the needs of the ever-increasing aging population by providing direction, information and support to the seniors of Adams County.</p>	<ol style="list-style-type: none"> 1. Annual Conference with exhibits and speakers. 2. Monthly Newsletter with information of importance to seniors and senior service providers. 	<ol style="list-style-type: none"> 1. Adams County seniors receive needed information to help them remain safe and well at home through exhibits and speakers at the Annual Conference. 2. Seniors receive information in a monthly newsletter that will help them remain safe and well at home and service providers receive information that will help them serve their senior clients. 	<p>500 low- and moderate-income unduplicated persons.</p>	<ol style="list-style-type: none"> 1. Pre-registration and door registrations. ACAN also tracks the number of lunches eaten by event participants. 2. Mailing labels printed monthly.

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Adams County Housing Authority
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Jennifer Petty

Complete Mailing Address, including zip:
7190 Colorado Blvd, Commerce City, CO 80022

Phone Number (303) 227-2087 Fax: (303) 227-2098

Email Address: jpetty@achaco.com

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.2
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|---------------------------------------------|-------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input checked="" type="checkbox"/> Housing |
| <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. **(Family)**
- Goal 2** The conditions in which low-income people live are improved. **(Community)**
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- Goal 4** Partnerships among supporters and providers of services to low-income people are achieved. **(Agency)**
- Goal 5** Agencies increase their capacity to achieve results. **(Agency)**
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

 SENIORS YOUTH

Program Director Signature:  Date: December 12, 2007

Name and Title: Lori Strange – Director Planning and Resource Development

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: To provide financial assistance through grants, mediation assistance to avert eviction or foreclosure. Money/debt management, counseling to prevent circumstances leading to homelessness, offer linkages to supportive services, and provide ongoing case management to our clients to stabilize their living conditions.

PROGRAM MISSION STATEMENT: To work in partnership with diverse communities, to promote economic self-sufficiency, to preserve and expand affordable housing opportunities and to enhance the livability of neighborhoods in Adams County.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
<p>A growing need for safe, decent affordable housing to needy families and individuals.</p>	<p>Families/Individuals will meet one-on-one with a housing counselor and complete the assistance application. The application, budget, credit and money management skills will be reviewed during the interview.</p> <p>Families/Individuals must show the current problem has been resolved. Should the participant(s) meet the qualifications for financial assistance the counselor will then contact the landlord or lender direct and review the participants' payment history and balances due. Once the entire process is complete, the landlord/lender is paid direct by ACHA.</p>	<p>This project is designed to prevent and preclude homelessness in Adams County by:</p> <ul style="list-style-type: none"> • Reducing the number of evictions and foreclosures in Adams County by determining the eligibility of participants. • Preservation of affordable housing by identifying and outreaching to the community for program participation. • Supporting community continuity while preventing blight/slum conditions from taking hold of neighborhoods through vacant and abandoned homes by providing ongoing housing counseling services beyond financial assistance as needed. • Family stabilization. 	<p>With an average assistance for participants of \$500.00 we anticipate being able to assist 60 individuals which is 66% of the calls requesting assistance for this program.</p>	<p>Centralized Data Base is used for collection of individual families, regardless of size, for demographics, program activity and financial accounting.</p> <p>Progress Reports, grant management reports, expenditures and accountability will also be used to measure the programs' success factors.</p> <p>Both sources will be used on a continual as needed basis established from program applicants.</p>

**COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR**

RECEIVED
DEC 11 2007

County/Multi County: Adams County

Implementing Agency Almost Home, Inc – Case Management
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Terry Moore

Complete Mailing Address, including zip:
231 North Main St, Brighton, CO 80601

Phone Number (303) 659-6199 Fax: (303) 659-8859

Email Address: terry@almosthome.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.2
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|--------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. (Family)
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- Goal 5** Agencies increase their capacity to achieve results. (Agency)
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

SENIORS YOUTH

Program Director Signature:  Date: Dec 10, 2007

Name and Title: Terry M. Moore, Executive Dir.

RECEIVED
DEC 11 2007

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: Case Management – Housing Crisis Prevention

PROGRAM MISSION STATEMENT: To provide necessary case management services that will help very low- and low-income Adams County families avoid a housing crisis through assistance with emergency and long-term housing needs such as rent, utilities, shelter, transitional and affordable workforce housing

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
<p>Low-income families have insufficient funds to cover housing related costs which eventually can lead to eviction and homelessness</p>	<p>The case manager determines the families' needs and upon meeting qualifications, will provide needed financial assistance and/or services and will make appropriate referrals to other programs.</p>	<p>Families will avoid evictions so that they will remain in their units 90-days after our assistance. They will avoid utility shut-offs. They will have the opportunity to live in safe, as well as affordable, housing</p>	<p>2500 low-and moderate-income unduplicated persons.</p>	<p>Measurement tools include:</p> <ul style="list-style-type: none"> • 90-rent assistance phone call to landlord • Daily shelter log • Client assistance log <p>All of the above are totaled and tracked on a central database/spreadsheets with both daily and monthly reports</p>

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

RECEIVED
DEC 11 2007

County/Multi County: Adams County

Implementing Agency Almost Home, Inc - Motel Vouchers
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Terry Moore

Complete Mailing Address, including zip:
231 Norht Main St, Brighton, CO 80601

Phone Number (303) 659-6199 Fax: (303) 659-8859

Email Address: terry@almosthome.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.2
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|--------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1 Low-income people become more self-sufficient. (Family)
- Goal 2 The conditions in which low-income people live are improved. (Community)
- Goal 3 Low-income people own a stake in their community. (Community)
- Goal 4 Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- Goal 5 Agencies increase their capacity to achieve results. (Agency)
- Goal 6 Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

 SENIORS YOUTH

Program Director Signature:  Date: Dec 10, 2007

Name and Title: Terry M Moore, Executive Dir.

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

RECEIVED
DEC 11 2007

PROGRAM DESCRIPTION: Almost Home, Inc. – Motel Vouchers

PROGRAM MISSION STATEMENT: To provide motel vouchers for 1-7 days to low-income families who are homeless within Adams County and allow or provide them safe and sanitary housing and allow them critical time to find more stable housing.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
Homeless families in need of emergency shelter and case management at times when all available shelter space is filled.	To provide motel rooms and case management until shelter or other accommodations become available.	By the end of the contract period, Almost Home will have provided a minimum of 260 shelter nights to a minimum of 200 families/Adams County residents.	90 low- and moderate-income unduplicated persons	Measurement is monitored through intakes and motel log. Reports are tabulated on a monthly basis.

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Alternatives to Family Violence
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Yolanda S. Gotier

Complete Mailing Address, including zip:
PO Box 385, Commerce City, CO 80037

Phone Number (303) 428-9611 Fax: (303) 657-4754

Email Address: yolandag@atfv-adamsco.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.2
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|--------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. (Family)
- Goal 2** The conditions in which low-income people live are improved. (Community)
- Goal 3** Low-income people own a stake in their community. (Community)
- Goal 4** Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- Goal 5** Agencies increase their capacity to achieve results. (Agency)
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

SENIORS YOUTH

Program Director Signature: Yolanda Gotier Date: 12/10/07

Name and Title: Yolanda Gotier, Executive Director

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: The Executive Director will provide leadership and supervision over the Safehouse Program to insure that women receive the support, advocacy and counseling necessary to increase the probability that after leaving Safehouse services, they will be able to move into a safe, stable housing situation

PROGRAM MISSION STATEMENT: To provide women and children who have been subjected to violence with a safe environment where they are able to increase their ability to protect themselves and their children through counseling, advocacy and referrals.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
Women and children are homeless because they are abused.	Emergency Shelter, Crisis Intervention and support for 269 low- and moderate-income unduplicated persons.	Safety, housing and crisis counseling for victims of violence. Households access referrals and advocacy for housing, TANF, legal support, financial assistance and any other need identified by short and long-term goals of the clients. Households move out of Safehouse into a safe environment for themselves and their families.	333 low- and moderate-income unduplicated persons.	Safehouse Advocates collect information daily through a client log; monthly through maintenance of women's records and at the end of each household's stay through exit interviews. Information is submitted to Development Director via an electronic database which compiles and reports information.

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Aurora Interchurch Task Force
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Karen Hahn

Complete Mailing Address, including zip:
1553 Clinton St, Aurora, CO 80010

Phone Number (303) 360-0260 Fax: (303) 360-9938

Email Address: office@aurorainterchurch.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: _____
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|--------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. **(Family)**
- Goal 2** The conditions in which low-income people live are improved. **(Community)**
- Goal 3** Low-income people own a stake in their community. **(Community)**
- Goal 4** Partnerships among supporters and providers of services to low-income people are achieved. **(Agency)**
- Goal 5** Agencies increase their capacity to achieve results. **(Agency)**
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

_____ SENIORS _____ YOUTH

Program Director Signature: Karen Hahn Date: 12/12/07

Name and Title: Karen Hahn Executive Director

COLORADO CSEB ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: Aurora Interchurh Task Force is an emergency service center, providing varied assistance to the needy residents of Aurora. We have requested funds to provide rental and utility assistance to residents of Adam County that live in Aurora.

PROGRAM MISSION STATEMENT: The sole purpose of Aurora Interchurh Task Force is to provide substantive emergency assistance to the needy residents of Aurora. We currently provide emergency food, clothing, transportation (including bus tokens and gas vouchers), pharmacy assistance, housing and utility assistance. Aurora Interchurh has never charged a fee or assessment to anyone requesting assistance. Help is given on the basis of need alone, with no regard to race, creed, age, religion, sex or any other criteria.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
Many families are spending more than the preferred 30% of their income on housing, which leaves little money for other needs.	To help Adams County residents that live in the City of Aurora avoid eviction by providing funding for rent. Also to help citizens pay their utility bills and keep services from being disconnected.	Providing emergency assistance to help families be more stable and secure.	43 low-and moderate-income families.	Computer database which keeps case records and provides reports.

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency Children's Outreach Project

(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Stephanie Baer

Complete Mailing Address, including zip:
8000 Pecos St, Denver, CO 80221

Phone Number (303) 429-0653 Fax: (303) 429-7346

Email Address: stephaniebaer@cop-denver.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: _____
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|---------------------------------------------|-----------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Emergency Services | <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Health |

SELECT ONE NATIONAL GOAL/OUTCOME:

The National Goal and National Indicator should match. (i.e. National Indicator 1.2, National Goal 1)

- Goal 1** Low-income people become more self-sufficient. **(Family)**
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- Goal 5** Agencies increase their capacity to achieve results. **(Agency)**
- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

_____ SENIORS X YOUTH

Program Director Signature: Stephanie Baer Date: 12/10/07

Name and Title: Stephanie Baer, Executive Director

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: We provide preschool and kindergarten programs, therapies and before and after school childcare year-round. On-site therapy includes occupational, speech and language, cognitive remediation, and mental/behavioral therapies provided for all students in need at no additional charge.

PROGRAM MISSION STATEMENT: The mission of Children's Outreach Project is to offer an integrated, quality early childhood and kindergarten education to typical, accelerated and developmentally delayed children.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
Adams County lacks sufficient high quality early learning centers that are open year-round and meet the needs of special needs children.	Children's Outreach Project will provide therapeutic services during the summer months to 62 children.	Families become more self-sufficient by allowing parent to return to work knowing their children's needs are being met while not in their care.	119 low- and moderate-income unduplicated persons.	Pre- and post-testing will be done by the special needs director. Reports are kept in individual records and student files. Data is collected twice a year.

COLORADO CSBG ROMA SUMMARY SHEET
CONTRACTOR/SUBCONTRACTOR

County/Multi County: Adams County

Implementing Agency The Senior Hub
(Each agency/subcontractor receiving CSBG dollars must complete this form)

Implementing Agency Contact Person: Marita Hafner

Complete Mailing Address, including zip:
2360 W. 90th Ave, Federal Heights, CO 80260

Phone Number (303) 426-4408 Fax: (303) 426-0014

Email Address: mhafner@seniorhub.org

Program Period: 3/1/2008 to 2/28/2009

Select ONE National Indicator: 6.1a
(see CSBG National Indicators sheet)
(i.e. 1.2, 2.1, 6.2, etc.)

SELECT ONE FEDERAL OBJECTIVE

- | | | |
|---------------------------------------------|-----------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Employment | <input checked="" type="checkbox"/> Nutrition | <input type="checkbox"/> Linkages with Other Programs |
| <input type="checkbox"/> Income Management | <input type="checkbox"/> Self-Sufficiency | <input type="checkbox"/> Housing |
| <input type="checkbox"/> Emergency Services | <input type="checkbox"/> Education | <input type="checkbox"/> Health |

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- Goal 6** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

LOW INCOME TARGET POPULATION:

ONLY CHECK IF YOUR PROGRAM THAT IS FUNDED WITH CSBG DOLLARS SERVES ONLY SENIORS OR YOUTH.

X SENIORS YOUTH

Program Director Signature: Marita Hafner Date: 12/11/07

Name and Title: Marita Hafner Meals on Wheels Program Director

COLORADO CSBG ROMA SUMMARY SHEET

Page Two (2)

PROGRAM DESCRIPTION: The Senior Hub offers the client-centered Meals on Wheels Program to homebound individuals in Adams County. Delivery volunteers provide a daily wellness check. Hot, nutritious meals are available weekdays and frozen meals are available on weekends.

PROGRAM MISSION STATEMENT: Provide a daily, healthy meal to Adams County homebound and disabled or frail older adults who have problems providing nutrition for themselves.

LIST PROBLEM, NEED OR SITUATION:	IDENTIFY SERVICE, ACTIVITY OR INTERVENTION THAT WILL BE PROVIDED TO MEET THE PROBLEM, NEED OR SITUATION:	OUTCOME FOR THE CLIENT OR COMMUNITY BECAUSE OF THE SERVICES PROVIDED TO MEET THE IDENTIFIED NEED OR SITUATION:	INDICATOR (# AND %) OF PROJECTED NUMBER OF CLIENTS AND % OF SUCCESS:	MEASUREMENT TOOL: DATA SOURCE AND COLLECTION PROCEDURES FREQUENCY OF DATA COLLECTION AND REPORTING:
<p>Homebound seniors often cannot provide nutritious food for themselves. They cannot shop for food and they may not be physically able to prepare meals. Additionally, homebound adults may be unable to afford the balanced meals they need.</p>	<p>Meals on Wheels will deliver 35,000 hot, nutritious meals to more than 300 older adults who qualify using Federally-approved assessment tools.</p>	<p>Seniors will receive more nutrition, remain healthier and be more likely to remain in their own homes</p>	<p>189 low- and moderate-income unduplicated persons</p>	<p>1) A detailed intake assessment form is used to qualify potential clients when they are referred to the program. Follow-up assessments are done annually to determine if clients still qualify</p> <p>2) A program database is used to track and record daily meal deliveries to individual clients. Entries are made daily in the department and reports are done quarterly.</p> <p>3) Delivery volunteers see and talk to clients daily. Concerns are reported immediately to program staff, investigated and, if appropriate, reported to family or emergency authorities.</p>