

ADAMS COUNTY, COLORADO
SERVICE AGREEMENT WITH HAVEN CORPORATION

THIS AGREEMENT ("Agreement") is made this 29th day of July 2013, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Haven Corporation, located at 1155 Kelly Johnson Blvd Suite 111, Colorado Springs, Colorado 80920, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

All work shall be in accordance with the attached RFP 2013.073 Request for Application and the Contractor's response to the RFP 2013.073 RFA attached hereto as Exhibit A and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail. Contractor shall provide Home Based Intervention and Life Skills Services for clients referred by Adams County Human Services Department (ACHSD) pursuant to the Colorado Family Preservation Act §§ 26-5-101, et seq., C.R.S. and in compliance with the state rules and County Plan, policies, and procedures and CDHS Volume VII 7.303.

1.1. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of Contractor) to be performed by Contractor. If County requests such additional services, Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, Contractor shall bill for such services at the rates provided for in this Agreement.

2. **RESPONSIBILITIES OF THE COUNTY:** The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

3.1. Term of Agreement: The Term of this Agreement shall be from June 1, 2013 through May 31, 2014.

3.2. Extension Option: The County, at its sole option, may offer to extend this Agreement as necessary for up to two, one year extensions providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such extensions must be mutually agreed upon in writing by the County and the Contractor, and approved by the Adams County Board of County Commissioners.

4. **PAYMENT AND FEE SCHEDULE:** The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of the not to exceed amount of twenty five thousand dollars (\$25,000.00).
 - 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts, and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. **NONDISCRIMINATION:**
 - 6.1. The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.
 - 6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:
 - 8.1. Commercial General Liability Insurance: to include products liability, completed

operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

8.3. Workers' Compensation Insurance: Per Colorado Statutes

8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.

8.4.1. Each Occurrence: \$1,000,000

8.4.2. This insurance requirement applies only to Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, comprehensive automobile liability, and professional liability insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:

8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverages or policies required under this Agreement.

9. TERMINATION:

- 9.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.
- 9.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

10. MUTUAL UNDERSTANDINGS:

- 10.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.
- 10.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, and that no violation of such provisions are present. Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 10.3. OSHA: Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
- 10.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 10.5. Assign ability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written

consent of the County.

10.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

10.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

10.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: (1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; (2) Immediately upon hand delivery; or (3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Children and Family Services
Contact: Chris Kline, Director of Human Services
Address: 7190 Colorado Blvd.
City, State, Zip: Commerce City, Colorado 80022
Phone: 303.287.8831
E-mail: CKline@adcogov.org

Department: Adams County Purchasing
Contact: Liz Estrada, Contract Administrator
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6052
E-mail: LEstrada@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Haven Corporation
Contact: Daunte Davis
Address: 1155 Kelly Johnson Blvd. Suite 111
City, State, Zip: Colorado Springs, Colorado 80920
Phone: 719-590-4124
E-mail: ddavis@havencorp.org

10.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

- 10.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 10.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

11. CHANGE ORDERS OR EXTENSIONS:

- 11.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.
- 11.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

12. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 12.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 12.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 12.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 12.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 12.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.

- 12.6. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 12.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 12.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

ADAMS COUNTY, COLORADO
HUMAN SERVICES DEPARTMENT

Chris Kline
Chris Kline, Director

7-17-13
Date

Haven Corporation

[Signature]
Signature

7/18/2013
Date

Printed Name

Title

Attest:

Karen Long, Clerk and Recorder
Deputy Clerk

[Signature]



Approved as to Form:

[Signature]

Adams County Attorney's Office

NOTARIZATION:

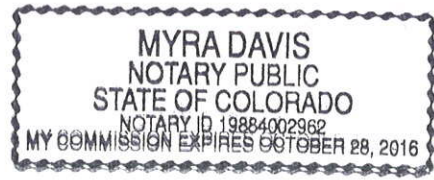
COUNTY OF EL PASO)

STATE OF Colorado)SS.

Signed and sworn to before me this 17th day of July, 2013,

by [Signature],

[Signature]
Notary Public



My commission expires on: 10/28/2016

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et.seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

4/8/2013

Date

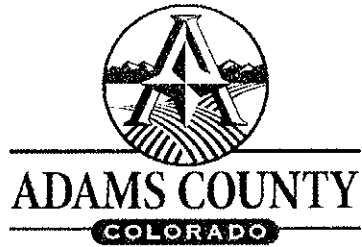


Signature

Name (Print or Type)

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



APPLICATION FORM
ADAMS COUNTY HUMAN SERVICES
2013.073 REQUEST FOR APPLICATION FOR
CORE SERVICES

Page 1 of 2

WE THE UNDERSIGNED HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # 2 Addenda # _____

If None, Please write NONE.

| | |
|--|--------------------------------|
| <u>Haven Corporation</u> | <u>4/10/2013</u> |
| Company Name | Date |
| <u>1155 Kelly Johnson Blvd Suite 111</u> | <u>Jacqui Davis</u> |
| Address | Signature |
| <u>Colorado Springs, CO 80920</u> | <u>DAVIDE DAVIS</u> |
| City, State, Zip Code | Printed Name |
| <u>El Paso</u> | <u>Chief Executive Officer</u> |
| County | Title |
| <u>(719) 590-4124</u> | <u>ddavis@HAVENCORP.ORG</u> |
| Telephone | Fax or Email address |

Chris Kline
DIRECTOR
Darwin J. Cox, MSW
DIVISION DIRECTOR



Human Services Department
Children and Family Services Division
7401 North Broadway
Denver, Colorado 80221
PHONE 303.412.8121
FAX 303.412.5335
www.adcogov.org

Core Service Application Form
page 2 of 2

(Please Print or Type)

Agency Name: Haven Corporation

Type (LLC/Sole Prop/etc.): Corporation

Address: 1155 Kelly Johnson Boulevard Suite 111

City: Colorado Springs State: Colorado Zip: 80920

Telephone Number: (719) 590-4124 Fax Number: (719) 633-3238

Website: www.havencorporation.com Email Address: ddavis@havencorp.org

Contact Person for the Application: Tatiana Davis

Title: Office Manager Phone: (719) 633-3290 Email : tdavis@havencorp.org

Executive Director, CEO, or Owner: Daunte Davis

Title: Chief Executive Officer Phone: (719) 472-4295 Email : ddavis@havencorp.org

A. Agency Information

1. Provide a brief description of your agency, and / or organization including total staff size, number of years in operations, mission and history.

Haven Corporation is a mental health company. Its headquarters is located in Colorado Springs, Colorado and operates a site office in the Denver metro area located at 494 Sheridan Blvd in Lakewood, Colorado. Haven Corporation was established in 2006 and has become a provider for numerous Colorado Counties along the Front Range area. Haven Corporation's mission is to provide comprehensive mental health services to underserved communities throughout the state of Colorado. Haven Corporation services hope to empower children and their families to acquire the needed skills to live quality lives. We at Haven Corporation envision a society in which all people have optimal physical and mental health; where stigma and other barriers to recovery are eliminated and resources are provided to increase long term sustainability and success.



In the quest to accomplish its mission Haven Corporation has employed various therapeutic designs to address issues of behavioral defiance, dysfunctional family units, thinking errors and distorted thoughts, intervention into gang activities and provide the skills to increase personal success and navigate through difficult situations in today's world. Haven Corporation, in its seven year history has been awarded, maintained and increased client referrals with many of the state of Colorado's largest Counties' Department of Human Services, Division of Youth Corrections and Judicial Probation Offices. Haven Corporation believes that a client's basic needs are needed to be met before a client can concentrate on therapy and also that therapy must be done with a level of compassion for the issues that individual client has experienced. Haven Corporation also believes that consistent and effective communication must be established between the provider and contract state entity.

2. Detail previous contracts with Adams County Human Services Department and / or other government agencies and describe your ability to effectively manage these programs.

Haven Corporation provides an array of home-based services through numerous governmental contracts. Haven Corporation has established the following contracts/Memorandum of Understanding (MOU)s: Elbert County Department of Social Services (Awarded February 2007), Colorado Springs School District 11 (Awarded March 2007), Division of Youth Corrections (DYC) Central Region (Awarded March 2007), 4th Judicial District Probation (Awarded August 2007), DYC Northeast Region (Awarded January 2008), 1st Judicial District Probation (Awarded February 2009), Senate Bill 94 (SB 94) Jefferson County (Awarded May 2009), Jefferson County Department of Social Services (Awarded June 2009), DYC Southern Region (Awarded October 2009), and 10th Judicial Probation (Awarded October 2009), Boulder County Department of Housing and Human Services (Awarded November 2011), 11th Judicial Probation/Senate Bill 94 (Awarded May 2012), Denver County Department of Human Services (Awarded August 2012), Colorado Department of Corrections (Awarded April 2013).

Haven Corporation has effectively managed all current and past contracts as evidenced by the growth of recent contract awards. Haven Corporation has developed a professional and reliable reputation through effective agency management, agency accountability and high staff quality.

Haven Corporation's experience implementing evidenced based intervention with treating young adults and juvenile population has derived from its service contracts through various agencies such as: Colorado Division of Youth Corrections (Central, Northeast and Southern Regions), 1st Judicial Probation, 4th Judicial Probation, 10th Judicial Probation, 11th Judicial Probation, Jefferson County Department of Social Service, Denver County Department of Human Service, El Paso County Department of Human Service and Boulder County Department of Human Service.

B. Programs / Services to be provided, in the context of this RFA

1. In the specific service area your agency is proposing, what are the key concepts and strategies for program/services to be provided?

Haven Corporation's experience of reunification, preventing out of home placement, and community safety is implemented through various evidence-based clinical techniques, such as Solution-Focused Brief Therapy (SFBT), HOMEBUILDERS© Family Therapy Model, and Family Coaching model.

Home-based interventions form the core of Haven Corporation's services. Haven Corporation home-based services are grounded on proven models such as HOMEBUILDERS®. The key conceptual foundation home based services are grounded in family empowerment, family reunification, and prioritization of safety. These services are provided within a multi-systemic framework that emphasizes the role and contribution of multiple systems (school, legal institutions, DHS, extended family, etc.).



Individualized, family-driven goals are defined early with the use of the Child and Adolescent Service Intensity Instrument (CASII). The information gathered from this assessment provides the client's clinical status, taking into consideration the child's development and importance of the parents and community in supporting the child. Levels of care are defined using the results of this inventory in combination with the clinical impressions developed by Haven Corporation's experienced staff.

Family home-based services strategies include a range of therapeutic treatment modalities based on the family's individual needs. Haven Corporation offers individual and family therapy targeting the specific needs identified by the family. In addition Haven Corporation offers collateral services such as teaching families the skills to work with community agencies such as health care, mental health treatment services, and substance abuse treatment services.

Haven Corporation also offers concrete home-based services targeted at life and parenting skill development. This strategy concentrates on assisting families in the establishment and enhancement of parenting skills, stress reduction, problem solving, communication skills, consistency, budget and household management and recreational activities.

Haven Corporation's strategies focus on flexible, 24 hour access to crisis intervention services. Office hours are flexible and families have 24 hour a day access to a clinician for stabilization. In addition Haven Corp integrates prior crisis experiences into the therapeutic strategies to predict and prevent crisis. Crisis is utilized as an opportunity for change. The goal is to teach families how to overcome the immediate crisis and then continue building family competencies through linkages with natural and community resources.

HOMEBUILDERS® has been evaluated both formally and informally since it began in 1974. Results from studies using single group and quasi-experimental designs have shown repeated positive findings favoring HOMEBUILDERS® on a variety of measures focusing on placement prevention as well as child and family functioning.

Family home-based services strategies include a range of therapeutic treatment modalities based on the family's individual needs. Haven Corporation offers individual, group and family therapy targeting the specific needs identified by the family. In addition Haven Corporation offers collateral services such as teaching families the skills to work with community agencies such as health care, mental health treatment services, and substance abuse treatment services. Haven Corporation's strategies focus on flexible, 24 hour access to crisis intervention services. Office hours are flexible and families have 24 hour a day access to a clinician for stabilization. In addition, Haven Corporation integrates prior crisis experiences into the therapeutic strategies to predict and prevent crisis. Crisis is utilized as an opportunity for change. The goal is to teach families how to overcome the immediate crisis and then continue building family competencies through linkages with natural and community resources.

Intervention Strategies include treatment goals to be mutually agreed upon by the family, clinician, and other professionals (i.e, caseworker, client manager, probation officer). Interventions may be aimed at the individual, entire family, or appropriate community members. Therapists incorporate clinical techniques such as: Cognitive Behavioral Therapy, Solution Focus Therapy, and Dialectic Behavioral Therapy to maximize the family's ability to function. Other skills areas include anger management, problem solving, home management, and accessing community resources.

2. Service area applying for: (Select all that apply)

- Home-Based Interventions
- Intensive Family Therapy
- Sexual Abuse Treatment

Requested Amount per Service

| |
|-----------------------|
| \$ 1,000.00 per month |
| \$ 980.00 per month |
| \$ |



| | | |
|-------------------------------------|--------------------------|---------------------|
| <input type="checkbox"/> | Day Treatment | \$ |
| <input checked="" type="checkbox"/> | Life Skills | \$ 777.00 per month |
| <input type="checkbox"/> | Mental Health Services | \$ |
| <input type="checkbox"/> | Substance Abuse Services | \$ |
| <input type="checkbox"/> | Family Team Meetings | \$ |
| Total Application Request | | \$ |

Pricing must be submitted based on an hourly or monthly rate for each service.

Haven Corporation is applying to provide services for home-based interventions, intensive family therapy and life skills. The Life Skills package will receive 8 to 10 face to face visits per month at a rate of \$777.00 which includes incidentals of drive-time, phone calls, case management and crisis management. The Intensive Family Therapy package will receive 8 to 10 face to face visits per month at a rate of \$980 which includes incidentals of drive-time, phone calls, case management and crisis management. The Home Based Intervention package will also receive 8 to 10 face to face visits per month at a rate of \$1,000.00 which also includes incidentals of drive-time, phone calls, case management and crisis management.

Haven Corporation specializes in home-based services that assist families in finding safe methods by which to remain intact. The agency has focused its population to work with families who are at imminent risk of having a child placed outside the home, or whose child would be unable to return home without intensive home-based services by employing researched, proven and evidence-based therapeutic philosophies such as Cognitive-Behavioral Therapy (CBT), Dialectical Behavioral Therapy (DBT), and Solution-Focused Brief Therapy (SFBT).

3. In the specific service area, provide a detailed narrative on how this service will address the five Core Services goals of:
 - a) Focus on the family strengths by directing intensive services that support and strengthen the family and protect the child:

Goals using the HOMEBUILDERS® Model include enhancing the client's ability to create a safe, stable and nurturing environment that promotes healthy development. Prevent out-of-home offenses or re-offenses, when safety can be acquired for all family members. Provide, refer to, and coordinate services needed to achieve or maintain family safety, stability, independence and unity. This service is flexible and individualized to each client and his/her family. The home-based model of service delivery is utilized to overcome barriers to service access and to provide treatment where problems actually occur in home, school, and community settings. Availability 24 hrs/7 days a week. 3-10 hours/week in the home, intensity can be increased in response to the need. Appointment times are flexible and based on the client's needs, including evenings and weekends.

- b) Prevent out-of-home placement:

Removal from the home is traumatic, even when in the best interest of the child. Out-of-home placements focus on the youth's diagnosis, behaviors and needs. Home based services are grounded in systems theory focusing on the interactions between family members as well as larger community systems. Haven Corporation promotes keeping children safely in their homes, giving the child a sense of permanency in their living situation and improving the overall family's well-being. In home-based services the family is the ecological, natural solution which prevents the need for a child to leave their home. The Haven Corporation core interventions disrupt immediate, maladaptive patterns of behavior and help the family develop alternative coping skills which work better for all members, keeping the child in the home. The clinicians approach the family in their natural setting to respond to the child's needs, but also to teach the family to competently respond to their family's strengths and needs.



c) Return children in placement to their own home:

Haven Corporation's home-based services are critical when a youth is transitioning from any out of home placement. The core services focus to support families in caring effectively for the child upon return, on helping the family prepare for and reuniting the family, and addressing any needs that would hinder a youth's safety or return to an out of home placement.

d) Unite children with their permanent families:

The overarching goal for Haven Corporation's home based services are to enhance the developmental, problem- solving, and coping capacities of its client family members. The ultimate goal is for families to feel confident and empowered in their competency to keep the family stable. Essential to establishing family capacity and stability is incorporating external but natural supports which often include extended family, neighbors, church communities, sponsors, or mentors. The family's plan is for long-term self-sufficiency, thus maintaining a permanent stable nurturing home for youth to live. Haven Corporation uses the core home-based services to support, educate, train, and overcome barriers in order to enable the family to achieve self-sufficiency and to fulfill each caregiver's personal and family responsibilities.

e) Provide services that protect the child:

Safety of the child is maintained as the team is available 24 hours per day. Long-term safety is achieved by teaching families skills and competencies to safely predict and prevent crisis that may have endangered children in the past. Haven Corporation uses assessment and treatment planning to ascertain the readiness and effectiveness of the core "home based" service model. If one strategy is not working, Haven Corporation works with the family to view alternative, yet necessary steps towards safety.

4. Do you have experience working in the Child Welfare System, particularly with traumatized children and families? Please describe your agency's approach to trauma informed care within your practice.

Haven Corporation at present is a provider for Denver County Department of Human Service for trauma based services. Haven Corporation has two trained clinicians with AF-CBT and is currently collaborating with Kempe Center, Denver DHS and AF-CBT to provide treatment for traumatized children and families.

Haven Corporation's approach and philosophy to trauma informed care reflects AF-CBT's perspectives and model:

Despite substantial progress in the development of efficacious treatments for posttraumatic reactions in children, the challenge of implementing and sustaining these treatments in community practice settings remains. Efforts to adopt empirically-supported psychotherapies are often initiated under the assumption that these interventions can be transferred to community settings without modification and that clinical training is sufficient to change clinical practice. However, there are many differences between the contexts and conditions under which such treatments are developed and those in which most psychological services are delivered. Barriers to implementing evidence based treatments in community practice settings include inadequate training and supervision, limited resources, wariness of change, and the challenges inherent in transforming organizational policies, procedures, and complex systems.

Alternatives for Families: A Cognitive Behavioral Therapy (AF-CBT) is an intervention that targets the continuum of coercion and force in the family. AF-CBT was designed to address both the key risks for exposure to family conflict, coercion, and aggression (e.g., negative child perceptions, heightened anger or hostility, punitive/ineffective parenting practices) and the clinical consequences observed in children after exposure to such risks (e.g., externalizing behavior problems/aggression, emotional problems, and



difficulties with relationships). Thus, AF-CBT attempts to address both clinical (wellbeing) and safety (child welfare) concerns by integrating training on both general psychological skills (e.g., emotion regulation, problem-solving, communication) and, if relevant, skills that are more specific to exposure to abusive or traumatic experiences (e.g., safety planning, psychoeducation about physical force).

5. Describe how you will be multi-culturally responsive and how you plan to provide services that meet the social, cultural and language needs of clients involved in the Child Welfare System.

Haven Corporation hires a diverse staff to work with clients within all three regions of DYC as well as in Denver County, Elbert County and El Paso County. Sensitivity towards culturally diverse populations is emphasized. The composition of staff who will be dedicated to working on this contract is approximately 25% African American, 50% Caucasian and 25% Latino. Within these ethnicities, individuals reflect a wide array of cultural backgrounds. Haven Corporation also offers both male and female clinicians with age spans from 28 – 45.

Haven Corporation staff must complete eight hours of mandatory cultural competency training each year. This training can be completed through approved continuing education seminars, classes or programs but must be approved by the Clinical Coordinator. Course content focuses on knowledge acquisition on functioning in a multicultural environment, awareness of learned prejudices and fears about differences and how these impact families, community resources, and personal and professional relationships. Employees should also expect to gain skills on cross-cultural conflict resolution and creative problem solving. Feedback from families is obtained monthly to ensure Haven Corporation services and service modality aligns with client needs and cultural standards.

Two staff members are bilingual; one fluent in English-Spanish and the other fluent in English-Korean. These clinicians/staff are available for translation of documents, forms and other needed communication. Translation services can sometimes be arranged using family members or religious professionals. However, this option is not used without the full consent of all family members and signed confidentiality statements.

C. Collaboration

Providing services for Child Welfare clients involves the ability to advocate and collaborate on behalf of the clients you serve and yourself. This includes collaboration with ACHSD, community-based organizations and other government entities.

1. How do you plan to coordinate services and reporting with Child Welfare Social Case Workers?

Haven Corporation's success within a family or individual is not unilateral, but through the partnerships established with other stakeholders (i.e, GAL, caseworker, parole officer, community service center, educational institution, etc.) that reinforce the tools given to the individual or family by Haven staff that ensure sustainability with that person or family. The services that Haven Corporation offers include: In-Home Family Therapy, Individual Counseling, Life Coach/Mentor, and Drug and Alcohol treatment to juveniles, young adults, and their families. Our vision is to serve and advocate for at risk youth to promote positive behaviors which will improve the youth's overall quality of life.

Haven clinicians are required to maintain a working cellular phone and have access to a work provided email address to ensure proper flow of communication to all parties. Clinicians offer 24 hour on call service availability for all service categories and service types involving crisis intervention and de-escalation. Clinicians inform and update case workers or client managers on a weekly or bi weekly basis depending on the intensity of the case assigned. These updates take place via phone or in person, during



staffings, emails, or simply leaving a voice mail recording to the appropriate supervisor or stakeholder managing the case. In events that are crucial and are in need of immediate attention, Haven clinicians inform case workers, client managers and their immediate supervisors of the incident by phone and later document the occurrence. The clinical supervisors also communicate with caseworkers and client managers on a bi-weekly or monthly basis to obtain feedback from stakeholders regarding progress of treatment, client's attitude, and of the clinician's work performance.

2. Will you provide other supportive services through collaborative agreements with other programs/providers? If so, define these services:

Collaboration is necessary to cater to all needs of the client; therefore, Haven Corporation has worked closely with Court Appointed Special Advocates (CASA) in order to provide the highest level of service to families. Referrals are also received from Juvenile Offender Services (JOS) which is provided through the DA's office to address issues with at-risk youth. Staffings are held with these providers, among others, as necessary to meet the needs of the client and ensure a quality partnership.

3. It is likely that you or your staff will be expected to testify on the witness stand during Court Hearings. Briefly describe your (their) experience and the qualifications that would qualify you as experts in child welfare or other fields.

Staff at Haven Corporation are hired due to their qualifications of knowledge, skill, experience, training, and/or education. Therefore, the family clinicians will be adequately qualified and prepared to testify as experts based upon sufficient facts or data in each given case. Additionally, due to Haven Corporation's adherence to evidence-based practices, any expert opinions or evaluations offered will have been developed by accepted interventions in the field.

D. Report and Accounting Systems

1. ACHSD requires monthly reports with specific information. Briefly describe your methodology and ability to track data and provide these reports on client progress.

Haven Corporation works closely with referral sources to offer monthly reports addressing client progress. Currently, clinicians provide a monthly report on client's progress towards outlined treatment goals. Each area of concern is described and outlined with concrete steps towards goal completion. Progress and recommendations are provided to address the need to continue, modify, or eliminate any goals. Safety is a top priority and therefore, will be addressed accordingly.

2. Describe the accounting system you utilize to provide fiduciary accountability.

Haven Corporation utilizes three major components to our accounting system. The foundation for our financial reporting is the use of Quickbooks© Pro software to track all of our financial transactions among our bank accounts. Haven Corporation also employs the services of ADP to process payroll and file quarterly Federal and State payroll tax returns. We also employ the services of Riordan, Linderer & Associates, a Certified Public Accounting firm, to file our annual tax returns and ensure that we are following generally accepted accounting principles, or GAAP.

E. Target Population

1. Which, if any, Adams County area/neighborhoods do you see as your targeted clientele?

Haven Corporation is open and flexible to provide services in the following areas/neighborhoods within Adams County: Bennett, Brighton, Commerce City, Derby, Federal Heights, Northglenn, Thornton, Westminster, Arvada, Aurora, and Strasburg.



F. Availability

Please indicate the hours your services can be provided:

Haven Corporation's offers flexible, 24 hour access for in-home treatment and crisis intervention services. Office hours are flexible and families have 24 hour a day access to a clinician for stabilization. The purpose of implementing in-home service/therapy is to reduce or eliminate any scheduling conflicts or transportation issues that may arise in preventing the individual client or family from fulfilling their obligation through the Human Services treatment plan mandated by the courts. Secondly, providing in-home services helps the clinician to develop an individualized treatment plan through observation of the client's or family's natural environment and the factors that influence the reasons of the client's referred behaviors.

In addition, Haven Corporation integrates prior crisis experiences into the therapeutic strategies to predict and prevent crisis. Crisis is utilized as an opportunity for change. The goal is to teach families how to overcome the immediate crisis and then continue building family competencies through linkages with natural and community resources.

Monday - Friday 12:00am a.m. to 12:00pm p.m.

Evenings days 7 Hours 12 am to 12 pm

Weekends days 2 Hours 12 am to 12 pm

Other:

Can services be provided in the client's home? YES NO

Can you transport a client for services? YES NO

Clinicians are required to be maintain valid driver's licenses and up-to-date car insurance in order to be available for transportation. According to the principles of the HOMEBUILDERS® Model, availability, transportation, and flexibility of the continuum of care are expected and deemed necessary for the success of the client. All of our current contracts/MOUs require that Haven Corporation clinicians be accessible to provide transportation to clients as needed, while we work on long-term self-sufficiency and autonomy with each individual client.

G. Services Outcomes

Please provide the following data for clients who have received your services:

1. Average length of stay in treatment: ranges anywhere from 3 to 8 months.

The average length of stay depends on the type of service provided: in-home intensive family therapy averages 5 to 8 months, home-based services averages 3 to 5 months and life skills averages 3 to 4 months.

2. How do you define "successful" treatment in your program?

Success is defined when the primary caregiver has developed the necessary skills to maintain a safe, nurturing home for the family without the need for professional services. Cases are terminated based on the following criteria: (1) Primary caregiver has developed the necessary skills for handling subsequent



problems, (2) Improved family relations specific to influential and emotional domains in their subsystem that were root causes of the client’s referral behavior; (3) Family has improved their network of social supports in the community and demonstrated skill at successfully assessing a range of supports as needed; (4) Youth is successful in an educational or vocational setting; (5) Youth is involved with positive, pro-social activities and peer groups; (6) Parents are aware of the activities in which their child is involved and know their child’s circle of friends; and (7) Changes in youth and family’s behavior(s), and in the system contributing to the problematic referral behaviors have been positively sustained for at least 4 consecutive weeks.

What percentage of clients successfully discharged within the last 12 months from your program?

In the past twelve months Haven Corporation has successfully discharged 70% of the clients serviced from our program(s).

H. Sustainability

1. ACHSD does not guarantee a specific number of case referrals and contracts may be terminated at any time. ACHSD values continuity and sustainability of care for clients involved in the child welfare system and desires providers who adopt sustainable business practices to promote fiscal and programmatic efficiencies. Do you receive referrals from other County Department of Human Services Agencies, Court, etc.? If so, please list:

| | |
|--|--|
| Elbert County Department of Social Service (DSS) | Division of Youth Corrections (DYC) Central, Northeast and Southern regions |
| El Paso County Department of Human Service | 10 th Judicial District Probation Office |
| Denver County Department of Human Service | Boulder County Department of Housing and Human Services |

2. Are you a Medicaid provider? Yes No

Haven Corporation is a Medicaid provider. Haven Corporation’s Medicaid ID Number is: 33051569. Haven Corporation can provide services to Medicaid clients in Adams County that are part of the Behavioral Healthcare Inc. (BHI) network.