

**ADAMS COUNTY, COLORADO
PURCHASE OF SERVICE AGREEMENT**

THIS AGREEMENT ("Agreement") is made this April 25 2012, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and **Solomon Services, LLC** located at 5075 South Syracuse Way, Suite 800, Denver, Colorado 80237 hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached **IFB 2012.077** and the Contractor's response to IFB 2012.077 attached hereto as **Exhibit C**, and incorporated herein by reference. Should there be any discrepancy between **Exhibit C** and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of Contractor) to be performed by Contractor. If County requests such additional services, Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, Contractor shall bill for such services at the prices provided for in this Agreement.

RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement, as referenced in **Exhibit C**.

2. TERM:

- 2.1. Term of Agreement: The initial term of this Agreement shall be for two hundred and fifty-one (251) calendar days from the date of this Agreement effective date or issuance of the notice to proceed (NTP).

3. **PAYMENT AND PRICE SCHEDULE:** The County shall pay the Contractor for services furnished under this Agreement as outlined in **Exhibit A** and the Contractor shall accept as full payment for those services, not to exceed amount of **Twenty-seven thousand- eight hundred dollars, fourteen dollars and no cents (\$27,814.00)** for the term of the Agreement.

A. Invoices

Invoices will be submitted to the County by the Contractor for services performed under this Agreement monthly. Payment of the invoices by the County will be made within twenty-five (25) days of the receipt thereof.

B. Fund Availability

The County has appropriated sufficient funds for this Agreement for the current fiscal year. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

4. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts, and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

5. **NONDISCRIMINATION:** The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause.

6. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

7. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:
 - 7.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.

- 7.1.1. Each Occurrence \$1,000,000
- 7.1.2. General Aggregate \$2,000,000

7.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

- 7.2.1. Bodily Injury/Property Damage \$1,000,000 (each accident)
- 7.2.2. Personal Injury Protection Per Colorado Statutes

7.3. Workers' Compensation Insurance: Per Colorado Statutes

7.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services.

- 7.4.1. Each Occurrence \$1,000,000
- 7.4.2. This insurance requirement applies only to Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

7.5. Adams County as "Additional Insured": The Contractor's commercial general liability and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured," and shall include the following provisions:

- 7.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
- 7.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.
- 7.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

7.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

7.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

7.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

8. TERMINATION:

8.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

8.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

9. MUTUAL UNDERSTANDINGS:

9.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County.

9.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, and that no violation of such provisions are present. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) when exposed to or provided with any data or records under this Agreement that are considered to be "Protected Health Information."

9.3. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized federal, state, or County personnel.

- 9.4. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 9.5. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 9.6. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 9.7. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: (1) three (3) days after the same shall have been mailed by certified mail, return receipt requested; (2) immediately upon hand delivery; or (3) immediately upon receipt of confirmation that a facsimile was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

County:

Waine L. Risley, Project Manager
 Facilities Operations Department
 1st Floor, Suite C1700
 4430 South Adams County Pkwy
 Brighton, Colorado 80601
 Office: 720.523.6004
wrisley@adccogov.org

and Purchasing Department, Manager
 4430 South Adams County Pkwy
 4th Floor
 4430 South Adams County Pkwy
 Brighton, Colorado 80601

and Adams County Attorney's Office
 4430 South Adams County Pkwy
 Brighton, Colorado 80601

Contractor:

William Hill, Vice President Operations
 Solomon Services, LLC
 5075 South Syracuse Way, Suite 800
 Denver, Colorado 80237
 Phone: 303.995.5847
 Fax: 303.785.8071
bill.hill@solomonservices.com

- 9.8. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

- 9.9. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 9.10. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

10. CHANGE ORDERS OR EXTENSIONS:

- 10.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.
- 10.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

11. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 11.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 11.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 11.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 11.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

- 11.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 11.6. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 11.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 11.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.
12. All signature pages that were required for IFB 2012.001 are reference under **Exhibit B** as items 1 through 4.

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CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

SOLOMON SERVICES, LLC

Tom Teehan

Authorized Name (Print or Type)

4-23-2012

Date

TJ

Signature

EVP

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.

Signature Page

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto.

CONTRACTOR
SOLOMON SERVICES, LLC

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, COLORADO

By: Tom Teehan
Name (Print or Type)

By: [Signature]
Chair Signature

[Signature]
Authorized Signature

Date: 4-25-12

EVP
Title

Date: 4-23-2012

ATTEST:
Karen Long
Clerk and Recorder



[Signature]
Deputy Clerk Signature

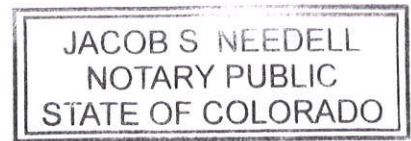
APPROVED AS TO FORM:
Adams County Attorney's Office

By: [Signature]
Attorney Signature

Signed and sworn to before me on this 23 day of April, 2012

by Tom Teehan

[Signature]
Notary Public



My Commission Expires 04/21/2013

My commission expires on: 4/21/2013

**EXHIBIT A
PRICE SCHEDULE**

The Contractor is responsible for supplying all labor, equipment and materials to perform the services as identified in the specifications/statement of work. Contractor's price as detailed below shall be firm through the entire term of the Agreement. The estimated quantities shown below are for evaluation purposes only.

<u>Item</u>	<u>Description</u>	<u>Estimated Quantity</u>	<u>Lump Sum</u>
1	TURF AREAS:		
	a. Mowing	26 ea	\$ 2,045.00
	b. Edging	12 ea	\$ 756.00
	c. Line Trimming/Blowing	26 ea	\$ 922.00
	d. Fertilization	4 ea	\$ 2,391.00
	e. Post Emergent Weed Application	3 ea	\$ 620.00
	f. Core Cultivation (Aeration)	2 ea	\$ 286.00
2	BED AREAS:		
	a. Hand Weeding	26 ea	\$ 2,047.00
	b. Pre Emergent Weed Application	1 ea	\$ 612.00
	c. Post Emergent Weed Application	26 ea	\$ 2,502.00
3	GENERAL CLEAN-UP:		
	a. Debris in Turf/Walks	30 ea	\$ 394.00
	b. Debris in Beds	30 ea	\$ 984.00
	c. Sweep/Inspect Walks	14 ea	\$ 735.00
	d. Spring Clean-up	1 ea	\$ 1,050.00
	e. Leaf Removal	1 ea	\$ 1,430.00
4	SHRUBS, TREES, & GROUNDCOVERS:		
	a. Tree Ring Spray	2 ea	\$ 150.00
	b. Shrub Pruning	1 ea	\$ 1,050.00
	c. Deciduous Tree Wrap	1 ea	\$ 612.00
	d. Deciduous Tree Wrap Removal	1 ea	\$ 125.00
	e. Fertilize Shrubs	1 ea	\$ 625.00
5	IRRIGATION:		
	a. Irrigation Activation	1 ea	\$ 450.00
	b. Management of System	12 ea	\$ 2,700.00
	c. Irrigation Winterization	1 ea	\$ 630.00
6	NATIVE AREAS:		
	a. Mow Irrigated Native	10 ea	\$ 1,628.00
	b. Mow Non-Irrigated Native	2 ea	\$ 342.00
	c. Mow 6' Beauty Band at the Entrance Roads, Sidewalks & Concrete Paths	6 ea	\$ 300.00
	d. Fertilization	1 ea	\$ 1,423.00
	e. Post Emergent Weed Application (irrigated)	1 ea	\$ 430.00

**EXHIBIT A
PRICE SCHEDULE**

The Contractor is responsible for supplying all labor, equipment and materials to perform the services as identified in the specifications/statement of work. Contractor's price as detailed below shall be firm through the entire term of the Agreement. The estimated quantities shown below are for evaluation purposes only.

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Lump Sum</u>
7	Per man-hour labor rate \$ 35.00 x	5 hours	\$ 175.00
	Percentage mark-up on materials estimated at \$300.00 x 33.33 %		\$ 400.00

MISCELLANEOUS WORK:

Not included in lawn maintenance services:

Tree & shrub corrective, repair pruning, Supplemental & winter watering, Mulch replacement and replenishment, Erosion control & repairs, Plant, sod removal and replacements, Reseeding of native and flower areas Tree staking, guying and removal, Street, parking lot or sidewalk washing/power sweeping, Snow removal, Storm damage cleanup & repairs, Vandalism, accident or vehicle damage cleanup & repairs and other unknown acts of natural.

TOTAL \$ 27,814.00

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EXHIBIT B

1. Addendum One (1), dated April 5, 2012
2. Contractor's Signed Certification of Compliance for IFB 2012.077, dated April 9, 2012
3. Vendor's Statement/Signature Page/Addendums Acknowledgement for IFB 2012.077, dated April 9, 2012

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Exhibit B1
ADDENDUM OF SOLICITATION

SOLICITATION NUMBER: 2012-077
SOLICITATION DATE: Monday, March 26, 2012
DESCRIPTION: Season Lawn Services and Maintenance Services for
Adams County Government Center
ADDENDUM NUMBER: One (1)
ADDENDUM DATE: April 5, 2012

The hour and date specified for receipt of IFB 2012-077 [] is [X] is not extended to the following new hour and date:

The above-numbered solicitation is amended as set forth below. Bidders must acknowledge receipt of this addendum prior to the hour and date specified in the solicitation or as amended by signing this form below or by acknowledging receipt of this addendum on each copy of the bid submitted. **FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF BID PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR BID.** If by virtue of this addendum you desire to change a bid already submitted, such change may be made by letter, provided the letter makes reference to the solicitation and this addendum, and is received prior to the hour and date specified.

DESCRIPTION OF ADDENDUM:

- A. This Addendum is issued to provide the attached copies of the following for IFB 2012.077.
1. Questions and Answers from Mandatory Site Visit on Friday, March 30, 2012
 2. List of attendees at the Mandatory Site Visit on Friday, March 30, 2012.
 3. List of Plan Holders
- B. Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

Purchasing Services

cc: IFB 2012-077

MANDATORY SITE VISIT
IFB 2012-077
Season Lawn Services and Maintenance Services
for Adams County Government Center
03/30//2012 at 10:00 a.m.

Introduced Adams County Representatives attending:
Waine Risley, Facility Operations Supervisor 720.523.6004
H. Casteel, Purchasing Agent, Purchasing Services 720.523.6053

QUESTIONS AND ANSWERS:

- Q. Are there irrigation as-builds available, if so, may I obtain a copy?
R. **Yes, see attached Map at the end of this document**
- Q. It is my understanding that the point of connection for the irrigation system is tied to onsite pond water, not domestic water, correct?
R. **We have the ability to irrigate both from the irrigation pond, and with domestic water.**
- Q. Are there measurements of areas available (e.g. turf sf, rock bed sf, native grass sf, number of tree's under our care), if so may I obtain a copy?
R. **Yes, see attached Map at the end of this document.**
- Q. Is a landscape aerial plan available for bidding purposes, if so, may I obtain a copy?
R. **Yes, see attached Map at the end of this document.**
- Q. Do you require a bid bond?
R: **No, bonding is not required for this project.**
- Q Page 13, item #7 -- is this amount also included in the total?
R: **Yes, item 7 should be a part of your Total lump sum**
- Q. Should Attachment 3 be included in the required submittals?
R. **Yes, Attachment Three is the signature page that confirms you read and acknowledges the County specifications and terms and conditions of the bid.**
- Q. Is edging to be done monthly or 2x monthly?
R. **Twice monthly.**
- Q. Is irrigated native areas to be mowed only 4x per year? Or as the specs indicate -- 10 x year?
R. **Once per month starting in May 1012.**
- Q. Are sub-contractors allowed?
R. **If the Bidder will be using subcontractors, the bidder is responsible for ensuring that the subcontractors adhere to all the terms and conditions of the solicitation and submit references with the bid packet also.**

- Q. Is there a map available that shows property lines?
R. Yes, see attached Map at the end of this document.
- Q. Numbers of edgings required?
R. Twelve (12) - April through September.
- Q. Number of Irrigation checks required?
R. Twelve (12) - April through September.
- Q. Also could we be provided with a boundaries map?
R. Yes, see attached Map at the end of this document.
- Q. Page 2 in the scope of work states "Edging of walks & curbs, shall be done monthly or as needed" the scope of services schedule page 5 indicated bi weekly edging (12). Which is correct?
R. Every other week or twelve times for this contract year.
- Q. Page 3 under tree and shrub care states that "due to the variable and unpredictable nature of insect and disease problems, trees and shrubs can be sprayed with approved insecticides on an as needed basis." Are insecticide treatments for tree and shrubs to be included in the scope of work or completed on Time and Material?
R. To be done on a time and material basis.
- Q. Page 4 2.a. states that "checking the system on a weekly basis is recommended to insure proper operation." On the scope of work schedule it indicates bi-weekly irrigation checks. Do you want weekly or bi-weekly irrigation checks?
R. Irrigation checks to be done bi-weekly.
- Q. In regards to the beauty band could you please indicate which pathways this includes? Does it include the sidewalks along Sable, and the pathway that goes throughout the native on the west side by E-470?
R. See attached Map at the end of this document
- Q. In regards to the non-irrigated native can you indicate on a site map which areas are included?
R. Yes, see attached Map at the end of this document See attached file.
- Q. The landscaping maintenance, for the facility. Is Adams County wanting the maintenance to be done in one day, or can it be spread out to 2 days. Also, just wanted to know about the irrigation, for the biweekly inspections for repairs, i.e. control valves, quick connect, backflows.
R. Two or three days to complete the weekly maintenance schedule is fine. Biweekly inspections of the irrigation system does not include repairs to any of the system but rather a check to insure all zones and heads are functioning properly. All needed repairs will be dealt with on a time and material basis.

**Exhibit B1 continued
ATTENDEE LIST**

Dan Moulton
Coloco, Inc.

Abram Bebo
L & M Enterprises

Kris Howland
Schultz Industries

Ryan W. Neville
Colorado Green Grass
303.596.3236

Nick Holladay
Emerald Isle Landscaping
6849 S. Dawson Cir
Centennial, CO 80112
303.693.3072

Mario Mendez
Maintenance Manager
Premier Industries
970.224.3900

Tom Teehan
Executive Vice President
Solomon Services, LLC
5075 S. Syracuse Street, Suite 800
Denver, CO 80237
303.995.5847 x302

Drew Stevens
Business Developer
ValleyCrest Landscape Maintenance
7905 West 120th Avenue
Broomfield, CO 80020
303.410.1693

Ashley Stiles
Landscape Designer, Business Development
TerraCare Associates
9742 Titan Park Circle
Littleton, Colorado 80125
720.587.2552

Matt Bulter
Grounds Services Co.
1101 West 30th Avenue
Denver, Colorado 80211
303.455.5566

Exhibit B1 continued
ATTENDEE LIST continued

Carlos Hernandez
Field Operations Manager
Carnation Building Services, Inc,
631 Salida Way A3
Aurora, Colorado 80011
303.340.4828

Lyn Verretta
Account Manager
BRICKMAN
645 Compton Street
Broomfield, Colorado 80020
303.938.8230

Adrian Cole
Business Development
CoCal Landscape
1823 Sunset Place, Suite B
Longmont, Colorado 80501
303.591.7901

Troy Friar, CLT
GreenLand Landscape Services, Inc.
760 Nile Street
Golden, Colorado 80401
303.278.6325

James Reis
Maintenance Account Manager
LandTech Landscaping Maintenance
525 Laredo Street
Aurora, Colorado 80011
303.344.4465

Chris Stone
Maintenance Division Manager
Urban Farmer
3431 E. 86th Avenue
Thornton, CO 80229
303.852.8585

Bob Dalbotten
Mr. GreenJeans Landscape Services
Denver, Colorado
303.426.4945

**Exhibit B1 continued
PLAN HOLDERS**

Breakdown By State For IFB-2012-077	
State (links show company names)	Number of Companies
Colorado	25
Grand Total:	25

Company Name (links show company information)	City	State
Landtech Contractors, Inc.	Aurora	CO
Carnation Building Services, Inc.	Aurora	CO
Horizon Lawn & Tree Care Inc.	Aurora	CO
All Phase Landscape	Aurora	CO
L & M Enterprises, Inc.	Berthoud	CO
The Brickman Group LTD LLC	Broomfield	CO
ValleyCrest Landscape Maintenance	Broomfield	CO
FacilityLogic Inc.	Broomfield	CO
Norloff Properties LLC	Broomfield	CO
LaFore Commercial Services	Centennial	CO
AAO INC.	COMMERCE CITY	CO
Grounds Service Company, Inc.	Denver	CO
DPX	DENVER	CO
CoCal Landscape Services Inc	Denver	CO
Solomon Services, LLC	Denver	CO
Mr Greenjean's Landscape Services, LLC	Denver	CO
Schultz Industries	Golden	CO
GreenLand Landscape Services	Golden	CO
A & D Snow removal and transport LLC	Lakewood	CO
Dutch Heritage	Larkspur	CO
Terracare Associates	Littleton	CO
Panorama Coordinated Services, Inc.	Longmont	CO
Coloco Incorporated	Louisville	CO
Mountain Lawn Service, LLC	Montrose	CO
Urban Farmer, Inc.	Thornton	CO

Exhibit B2

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

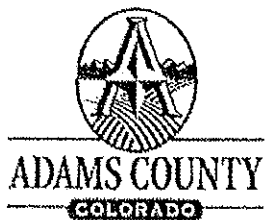
Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Solomon Services, LLC 4/9/12
Company Name Date
William Hye
Name (Print or Type)
Wm Hye
Signature
VP Operations
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

Exhibit B3



2012.077
**Seasonal Lawn Services and Maintenance Services
 for Adams County Government Center**

VENDOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following bid is hereby submitted.

WE THE UNDERSIGNED HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # 1 through Addenda # 1

If None, Please write NONE.

Solomon Services LLC	4/9/12
Company Name	Date
5075 S Syracuse Way Ste 800	<i>William Hill</i>
Address	Signature
Denver CO 80237	William Hill
City, State, Zip Code	Printed Name
Denver	
County	Title
303-995-5847	VP OPERATIONS
Telephone	Fax
bill.hill@solomon-services.com	303-755-8071
E-mail Address	

EXHIBIT C

**INVITATION FOR BID
2012.077**

**Seasonal Lawn Services and Maintenance Services for
Adams County Government Center**

Bid issuance Date: Monday, March 26, 2012

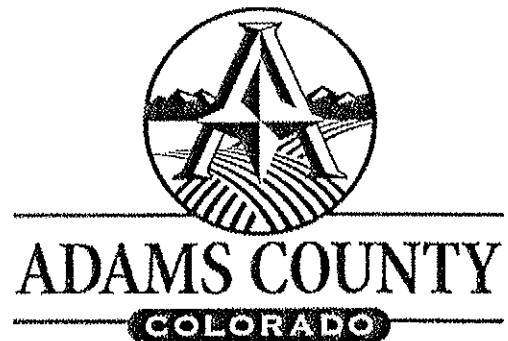
Mandatory Site Visit: Friday, March 30, 2012
at 10:00 a.m.
4430 S. Adams County Parkway
Brighton, Colorado 80601

Questions Due: Monday, April 2, 2012
by 2:00 p.m.

Bid Opening Date: Tuesday, April 10, 2012

Bid Opening Time: 2:00 p.m.

Bid Opening Place: Adams County Administration Building,
4430 South Adams County Parkway,
4th Floor, Purchasing Department
Brighton, Colorado, 80601



All submitted Bids will be publicly opened and read aloud at the time and place stated above. All Bids are subject to the Terms and Conditions, Special Instructions and the Specifications attached hereto.

SCOPE OF WORK

1. PURPOSE

Adams County Board of Commissioners (BOCC) by and through its Purchasing Department is seeking the services for seasonal lawn service and maintenance services for Adams County Government Center ("The County") located at 4430 South Adams Parkway, Brighton Colorado 80601. Bidder is responsible for providing all labor and materials to complete the work.

2. SCOPE OF WORK

A. Turf Care

1. Mowing

- a. All turf should be mowed weekly, or as needed during the growing season. Mowing height will be 2 ½" – 3". Frequency of mowing will be once per week.
- b. Grass catchers should be used only if there is a specific need and will be used at the discretion of the County. Excessive clippings shall always be removed from turf.
- c. Care will be taken to insure a clean and debris free turf area prior to mowing so as to not damage and/or injure persons or property with debris discharged by mowing device.

2. Trimming

- a. All turf areas inaccessible to mowing equipment will be trimmed once (1) per week in order to maintain a neat, well-groomed appearance.
- b. After mowing operations are completed, all grass clippings are to be blown and/or removed from walks, drives, etc.
- c. Care will be taken to insure that debris is not thrown or discharged from the trimming device that could cause injure to persons and/or cause property damage.

3. Edging

- a. Edging of walks & curbs, shall be done on a monthly or as needed basis through the use of a steel blade edger.
- b. Edging is limited to concrete areas, in order to avoid damage to irregular asphalt, flagstone, brick, wood walks and decks.
- c. Excessive debris resulting from edging will be collected and removed.

4. Turf Weed Control

- a. All Turf areas shall be sprayed for the control of broadleaf weeds using 3-Way selective herbicide on an as needed basis.
- b. All herbicides and pesticides will only be applied by a qualified and insured commercial applicator.
- c. All use of herbicides and pesticides will be coordinated with the County Facility Operations department prior to any application.

Scope of Work continued

5. Turf Fertilization
 - a. All turf should be fertilized as follows: 4 times a year- including 1 dormant. A quality, balanced fertilizer such as 20-10-5 is recommended.
 - b. In the event iron is used in the fertilizer formulation, care should be taken to clean fertilizer off all sidewalks and patios, to minimize the possibility of iron stains.
6. Spring Cleanup
 - a. Vendor shall be responsible for gathering and removing trash, leafs and other debris in all turf and bed areas.
 - b. Vendor is responsible for removal and disposal of all winter tree wraps during the Spring cleanup process.
7. Fall Cleanup

B. Trees, Shrub, and Bed Care

1. Bed Care
 - a. All bed areas shall be kept substantially free of weeds by means of chemical control, mechanical cultivation, and hand weeding as necessary. Non-selective herbicides, such as Round-Up, with proper care, can be used for chemical control.
2. Tree and Shrub Care
 - a. Plants should be pruned in accordance with regularly accepted industry standard for pruning. Pruning is done to promote healthy growth; to prevent weak or abnormal growth limb structure; to control unwanted leggy growth; and to maintain the natural growth habit of the plants.
 - b. In order to prevent damage by mowers and trimmers to trees and shrubs planted in turf areas, a grass-free area around all trees and shrubs shall be maintained by the County Maintenance staff.
 - c. Due to the variable and unpredictable nature of insect and disease problems, trees and shrubs can be sprayed with approved insecticides on an as needed basis. The Vendor must coordinate with the County Project Manager.

C. Irrigation Control and Maintenance

1. Activation
 - a. Activation occurs usually between March and May, depending on weather conditions. At the time of activation, all necessary repairs should be made to bring the system up to operating conditions. The Vendor must coordinate with the County Project Manager for instructions if repairs are needed.

Scope of Work continued

2. Regular Maintenance
 - a. After system is activated and operating, checking the system on a weekly basis is recommended to insure proper operation.
 - b. During extend cold or rainy periods, irrigation controller can be turned off; however, occasional rainstorms will not constitute adequate reason for turning off controllers.
3. Winterization
 - a. Winterizing the system usually occurs between October 15th and December 1st.
 - b. Proper winterization should include the use of an air compressor of appropriate size to evacuate all systems of water and moisture.

D. Turf Aeration

1. Equipment

- a. Aerations will be performed with a core aerator type machine that will remove a 2½" – 3" turf plug.

2. Precautions

- a. All sprinkler heads will be appropriately identified prior to aeration so as not to damage any head during the aeration process.

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Scope of Work continued
LAND SCAPE MAINTENANCE SCHEDULE

Services	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
TURF AREAS:													
Mowing				2	4	5	4	5	4	2			26
Edging				1	2	2	2	2	2	1			12
Line Trimming/Blowing				2	4	5	4	5	4	2			26
Fertilization				1		1		1		1			4
Post Emergent Weed App.				1		1		1					3
Core Cultivation (Aeration)				1					1				2
BED AREAS:													
Hand Weeding				2	4	5	4	5	4	2			26
Pre Emergent Weed App.			1										1
Post Emergent Weed App.				2	4	5	4	5	4	2			26
GENERAL CLEAN-UP:													
Debris in Turf/Walks				4	4	5	4	5	4	4			30
Debris in Beds				4	4	5	4	5	4	4			30
Sweep/Inspect Walks				2	2	2	2	2	2	2			14
Spring Clean-up				1									1
Leaf Removal											1		1
SHRUBS, TREES, & GROUNDCOVERS:													
Tree Ring Spray					1			1					2
Shrub Pruning			1										1
Deciduous Tree Wrap											1		1
Deciduous Tree Wrap Removal				1									1
Fertilize Shrubs					1								1
IRRIGATION:													
Irrigation Activation				1									1
Management of System				1	2	2	2	2	2	1			12
Irrigation Winterization										1			1
NATIVE AREAS:													
Mow Irrigated Native				1	2	1	2	1	2	1			10
Mow Non-Irrigated Native						1					1		2
Mow 6" Beauty Band @ Entrance Roads, Sidewalks & Concrete Paths				1	1	1	1	1	1	1			6
Fertilization				1									1
Post Emergent weed App. (Irrigated)					1								1

Qualifications:

Items not included in maintenance services:

- Tree & shrub corrective, repair pruning
- Supplemental & winter watering
- Mulch replacement and replenishment
- Erosion control & repairs
- Plant, sod removal & replacements
- Reseeding of native and flower areas
- Tree staking, guying and removal
- Street, parking lot or sidewalk washing/power sweeping
- Snow removal
- Storm damage cleanup & repairs
- Vandalism, accident or vehicle damage cleanup & repairs
- Acts of God

Scope of Work continued

E. Project Site Conditions

1. Verify all existing conditions by walking site with the County Project Manager.
 - a. SITE VISIT: Bidders should visit the site and take such other steps as may be reasonably necessary to ascertain the nature and location of the work, and the general and local conditions which can affect the work or cost thereof. Failure to do so will not relieve the bidder from the responsibility for estimating properly the difficulty or cost of successfully performing the work. Adams County will assume no responsibility for any understanding or representations concerning conditions made by any of its officers or agents prior to the execution of the contract, unless included in the invitation for bids, the specifications, or related documents.
 - b. Verify all dimensions and conditions by taking field measurements.
 - c. Examine areas and conditions under which the work will be performed. Commencement of the work implies acceptance of all areas and conditions.
 - d. Cleaning and Repair
The bidder shall remove and properly dispose of all excess materials, equipment, tools and debris as the work progresses and upon completion.

3. Mandatory Site Visit

- a. **Friday March 30, 2012 at 10:00 a.m.** Meet at the 4430 S. Adams County, Brighton, Co 80601.
- b. All questions must be in writing and directed to the issuing office, addressed to the Purchasing Agent. The interest party must confirm all telephone conversation in writing. **Questions are due on Monday, April 2, 2012 by 2:00 p.m.;** attention Heidi Casteel via fax 303.523.6058 or email hcasteel@adcogov.org.

4. Inspection and Acceptance

Inspection and acceptance will be at destination. Facilities Management is designated as the office responsible for inspecting the work while the Purchasing Manager is responsible for final acceptance of the work.

F. INVOICE BILLING

Bidder must submit detailed invoice billing statements to the Project Manager within thirty (30) days of project completion.

G. SAFETY

The bidder shall be solely and completely responsible for conditions of the job site, including safety of all persons and property during performance of the work. The requirement will apply continuously and not be limited to normal working hours.

Scope of Work continued

H. HOURS OF WORK

The normal work hours at the site are from 8:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays. Access to the work site may be restricted to these hours and days. Request for work during other than normal hours must be coordinated and approved in advance by the Purchasing Department Manager.

I. TERM OF CONTRACT

The term of the contract is two hundred and forty-five (245) calendar days from date of issuance of the notice to proceed (NTP).

J. BASIS OF AWARD

Award will be made to the responsive, responsible bidder who submits the lowest reasonably price bid. Adams County Board of Commissioners reserves the right not to award bids to the lowest and most responsive and responsible bidder and may require new bids.

K. PLACE OF PERFORMANCE

The services required under this contract shall be provided at the locations outlined in the Scope of Work.

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SPECIAL INSTRUCTIONS

K. INSURANCE

The bidder shall not commence work under this solicitation until they have submitted to the County and received approval thereof, certificates of insurance showing that they have complied with the foregoing insurance.

The bidder will be required to procure and maintain, at his own expense and without cost to the County, the kinds and minimum amounts of insurance as follows:

- a. Comprehensive General Liability, in the amount of not less than \$1,000,000 per person and \$2,000,000 general aggregate. Coverage to include:
 - Premises
 - Products/Completed Operations
 - Broad Form Comprehensive, General Liability
 - Adams County shall be named as Additional Insured
- b. Comprehensive Automobile Liability, in the amount not less than \$1,000,000 dollars minimum combined coverage.
- c. Employers Liability and Workers' Compensation. The bidder shall secure and maintain employer's liability and Workers' Compensation Insurance in compliance with the laws of the State of Colorado to protect them against any and all claims resulting from injuries to and death of workers engaged in work.
- d. Professional Liability, bidder shall maintain Professional Liability (sometimes referred to as errors and omissions insurance) in amounts not less than \$500,000 dollars.
- e. All referenced insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured." The name of the bid or project must appear on the certificate of insurance.
- f. Underwriters shall have no right of recovery or subrogation against Adams County; it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the described insurance.
- g. The clause entitled "Other Insurance Provisions" contained in any policy including Adams County as an additional insured shall not apply to Adams County.
- h. The insurance companies issuing the policy or policies shall have no response against Adams County for payment of any premiums due or for any assessments under any form of any policy. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

SPECIAL INSTRUCTIONS continued

- i. If any of the said policies shall be or at any time become unsatisfactory to the County as to form or substance, or if a company issuing any such policy shall be or at any time become unsatisfactory to the County, the bidder shall promptly obtain a new policy, submit the same to the Purchasing Department of Adams County for approval and thereafter submit a certificate of insurance as herein above provided. Upon failure of the bidder to furnish, deliver and maintain such insurance as provided herein, this contract, at the election of the County, may be immediately declared suspended, discontinued or terminated. Failure of the bidder in obtaining and/or maintaining any required insurance shall not relieve the bidder from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligations of the bidder concerning indemnification.

L. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED

5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

The bidder shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.

If the bidder obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the bidder shall: notify the subcontractor and the County within three days that the bidder has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice

required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

The bidder shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

If bidder violates this Section, of this Agreement, the County may terminate this agreement for breach of contract. If the agreement is so terminated, the bidder shall be liable for actual and consequential damages to the County.

M. All bids shall be enclosed in an envelope, sealed, and clearly labeled as follows:

BID DOCUMENTS

Name of Contractor

IFB Number and Name of Project

IFB Date and Time Due

N. Bidder should submit sealed bid in **one (1) original** and **NO** copies for consideration at the office of the Purchasing Agent, Adams County Administration Building, 4430 South Adams County Parkway, 1st Floor Reception desk, Brighton, Colorado, 80601, up to **2:00 p.m., April 10, 2012**. The bid opening time shall be according to our clock at the Receptionist desk. Bids will be publicly opened and read aloud at this time. Bids may be mailed or delivered in person, but must be in a sealed envelope, labeled with Company name, IFB number with name of project and time of bid opening. No bids will be accepted after the time and date established for the solicitation, except by written addendum.

O. Issuance of this solicitation does not commit Adams County to award any contract or to procure or contract for any equipment, materials or services.

P. Bidder shall submit pricing for this project on the **Attachment One: Bid Form-Price Schedule** following this section.

Q. Complete materials list of all items proposed to be furnished or installed under the contract. Specifically outline those materials not supplied by the membrane supplier.

R. Signed **CONTRACTOR'S CERTIFICATION OF COMPLIANCE (Attachment Two)** following this section.

S. Review the sample contract for all the terms and conditions that will become a part of the awarded contract. Any questions regarding the contract terms and conditions, please contact the Purchasing Agent at 720.523.6053.

T. Bid must be signed and dated.

- U. Whenever addenda(s) are required, they must be acknowledged on the bid form in the appropriate space so designated and returned with the bid.
- V. Bids may not be withdrawn after date and hour set for closing. Failure to enter contract or honor the purchase order will be cause for removal of bidder's name from the Vendor's List for a period of twelve (12) months from the date of this bid opening.
- W. In submitting the bid, the bidder agrees that acceptance of any or all bids by the Purchasing Manager within a reasonable time or period constitutes an agreement. No delivery shall become due or be accepted unless a purchase order shall first have been issued by the Purchasing Department.
- The County assumes no responsibility for late deliveries of mail on behalf of the United States Post Office.
 - The County assumes no responsibility for failure of any telephone equipment, either within its facilities or from outside causes.
 - The County assumes no responsibility for bids being either opened early or improperly routed if the envelope is not clearly marked on the outside with the Company name, IFB number with the name of project and time of bid opening.
 - In the event of a situation severe enough to cause the Adams County Board of Commissioners to close Adams County Offices for any reason, the Purchasing Manager has the prerogative of rescheduling the bid opening time and date. No bidder will be considered above all other bidders by having met the bid opening time and date requirements to the exclusion of those who were unable to present their bid due to a situation severe enough to cause the Commissioners to close the Adams County Offices.
 - Bid pricings must be furnished on the bid form as supplied by Adams County (**Attachment One Bid Form**). Failure to bid on the bid form provided may be cause for rejection of the bid. Bids must be furnished exclusive of taxes. No award will be made to any person, firm or corporation that is in arrears upon any obligation to the County.
 - If submitting a joint venture bid or a bid involving a partnership arrangement, articles of partnership stating each partner's responsibilities shall be furnished and submitted with the bid.
 - The County reserves the right to waive any irregularities or informalities, and the right to accept or reject any and all bids, including but not limited to any bid which does not meet bonding requirements, or bids which do not furnish the quality, or offer the availability of materials, equipment or services as required by the specifications, description or scope of services, or bids from bidders who lack experience or financial responsibility, or bids which are not made to form. The County reserves the right not to award bids to the lowest and most responsive and responsible bidder, and may require new bids.
 - The Board of County Commissioners may rescind the award of any bid within one week thereof or at its next regularly scheduled meeting; whichever is later, when the public interest will be served thereby.
 - Only sealed bids received by the Purchasing Department will be accepted ; bids submitted by telephone, telegram or facsimile machines are not acceptable.
 - Adams County is an Equal Opportunity Employer. Questions about this solicitation shall be referred to Heidi Casteel, Adams County Purchasing Agent, who may be reached by email at hcasteel@adcogov.org.

**ATTACHMENT ONE
 BID FORM
 PRICE SCHEDULE**

Bidder shall furnish all facilities, labor, materials, equipment, and perform all work as specified on the bid Schedule and Specifications. The estimated quantities shown below are for evaluation purposes only.

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Lump Sum</u>
1	TURF AREAS:		
	a. Mowing	26 ea	\$ _____
	b. Edging	12 ea	\$ _____
	c. Line Trimming/Blowing	26 ea	\$ _____
	d. Fertilization	4 ea	\$ _____
	e. Post Emergent Weed Application	3 ea	\$ _____
	f. Core Cultivation (Aeration)	2 ea	\$ _____
2	BED AREAS:		
	d. Hand Weeding	26 ea	\$ _____
	e. Pre Emergent Weed Application	1 ea	\$ _____
	f. Post Emergent Weed Application	26 ea	\$ _____
3	GENERAL CLEAN-UP:		
	f. Debris in Turf/Walks	30 ea	\$ _____
	g. Debris in Beds	30 ea	\$ _____
	h. Sweep/Inspect Walks	14 ea	\$ _____
	i. Spring Clean-up	1 ea	\$ _____
	j. Leaf Removal	1 ea	\$ _____
4	SHRUBS, TREES, & GROUNDCOVERS:		
	f. Tree Ring Spray	2 ea	\$ _____
	g. Shrub Pruning	1 ea	\$ _____
	h. Deciduous Tree Wrap	1 ea	\$ _____
	i. Deciduous Tree Wrap Removal	1 ea	\$ _____
	j. Fertilize Shrubs	1 ea	\$ _____
5	IRRIGATION:		
	d. Irrigation Activation	1 ea	\$ _____
	e. Management of System	12 ea	\$ _____
	f. Irrigation Winterization	1 ea	\$ _____
6	NATIVE AREAS:		
	c. Mow Irrigated Native	10 ea	\$ _____
	d. Mow Non-Irrigated Native	2 ea	\$ _____
	c. Mow 6' Beauty Band at the Entrance Roads, Sidewalks & Concrete Paths	6 ea	\$ _____
	d. Fertilization	1 ea	\$ _____
	e. Post Emergent Weed Application (irrigated)	1 ea	\$ _____

ATTACHMENT ONE continued
BID FORM
PRICE SCHEDULE

Bidder shall furnish all facilities, labor, materials, equipment, and perform all work as specified on the bid Schedule and Specifications. The estimated quantities shown below are for evaluation purposes only.

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Lump Sum</u>
7	Per man-hour labor rate \$ _____ x 5 hours		\$ _____
	Percentage mark-up on materials estimated at \$300.00 x % _____		\$ _____

MISCELLANEOUS WORK:

Not included in lawn maintenance services:
 Tree & shrub corrective, repair pruning, Supplemental
 & winter watering, Mulch replacement and replenishment,
 Erosion control & repairs, Plant, sod removal and replacements,
 Reseeding of native and flower areas Tree staking, guying and
 removal, Street, parking lot or sidewalk washing/power sweeping,
 Snow removal, Storm damage cleanup & repairs, Vandalism,
 accident or vehicle damage cleanup & repairs and other unknown
 acts of natural.

TOTAL \$ _____

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