

# Adams County Criminal Justice Coordinating Committee

November 15, 2012  
2 - 4 p.m.

Adams County Justice Center  
1100 Judicial Center Dr, Brighton  
1<sup>st</sup> Floor Jury Assembly Room

## Meeting Minutes

### Meeting Attendees

#### **Members Present**

Vincent Phelps (Chair), Charlie Long, Dave Young (for Don Quick), Kurt Ester (for Doug Darr), Richard Weinberg, Ruth Kedzior, Scott Evans, Sharon Dunlap

#### **Members Absent**

Don Quick, Doug Darr, Lee Birk, Randy Nelson

#### **Others Present**

Beth Daniel, CJCC Planner/Analyst

### Meeting Goals

- ✓ Update on CJCC resolution, bylaws, and logo
- ✓ Discuss expectations and performance review for planner/analyst position
- ✓ Update on state mental health case policies and procedures
- ✓ Update from the Court Appearance Subcommittee
- ✓ Update from the Sanctions & Services Subcommittee
- ✓ Updates from all agencies regarding any changes that may affect others
- ✓ Determine next CJCC meeting date and time

### Agenda Items

#### **Call meeting to order and approve minutes:**

- ✓ Judge Phelps called the meeting to order.
- ✓ The minutes from the last meeting were approved.

#### **Update regarding the CJCC resolution, bylaws, and logo:**

Beth Daniel has drafted a resolution and bylaws for the Committee. The resolution is currently in the hands of the BOCC for their review in December. She emailed a copy of the drafted bylaws to the CJCC members in November. Don Quick emailed Beth and the Committee members suggesting the bylaws of the Colorado Commission on Criminal and Juvenile Justice (CCJJ) be reviewed and included in the CJCC draft bylaws. Beth will review the CCJJ bylaws, edit the CJCC bylaws, and email an updated draft to the Committee members by January 4<sup>th</sup>. The bylaws will be reviewed and discussed at the next CJCC meeting. Beth also drafted and emailed a logo to the Committee members in November. Charlie Long has forwarded the logo to Thornton's graphic designer for ideas. He will let the Committee know when he learns of the graphic designer's feedback.

#### **Discuss expectations and performance review for planner/analyst position:**

Charlie Long, Randy Nelson, and Sharon Dunlap have drafted performance objectives and an updated job description for the planner/analyst position. They emailed those drafts to Committee members in November. Both will be discussed further at the next CJCC meeting and final versions will be submitted to Adams County Human Resources Department for approval and inclusion. It was suggested that the Committee also have performance objectives that would allow for the clear measurement of the Adams County CJCC success.

### Our Purpose

To provide an ongoing forum for leaders from the criminal justice agencies, general governments, and communities in Adams County to discuss and prioritize public safety and criminal justice issues and coordinate resources to address issues in the most evidence-based, cost-effective, and equitable ways possible.

Beth will draft performance objectives for the Committee and present them at the next meeting.

#### **Update on state mental health care policies and procedures:**

Judge Phelps recently met with the 17<sup>th</sup> Judicial District Drug Court Coordinator (Tasha), Family Court Facilitator (Jennifer Mendoza), and Dr. Abigail Tucker to discuss the possibilities of implementing a Mental Health/Veterans Court. They discussed the need as well as the costs and potential funding sources. Judge Phelps has been in contact with Judge Ron Crowder of the 4<sup>th</sup> JD regarding their Veterans Court and may look at the 4<sup>th</sup> JD's as a model for one in the 17<sup>th</sup> JD. The Committee would like Beth to look into the funding sources for the 4<sup>th</sup> JD's Veterans Court. Ruth Kedzior suggested the 17<sup>th</sup> JD may want to align the Mental Health/Veterans Court with current county veterans' services. Ruth will gather more information on the current available services. Judge Phelps, Ruth, and Beth hope to present their findings to the Committee at the next meeting.

Beth is still working on obtaining written policies and procedures for mental health cases from the Community Reach Center. These include written policies indicating an M1 evaluation is unnecessary for an individual who already has a certification, as well as the written procedures for obtaining copies of existing certifications 24 hours a day. As soon as she has this information she will email it to the Committee members.

#### **Update from the Court Appearance Subcommittee:**

Sharon Dunlap updated the Committee on the status of the Court Appearance Subcommittee. The first meeting will be held on November 27<sup>th</sup> at the Thornton Municipal Court. Beth is hoping to be able to present countywide FTA data and recommend a uniform FTA calculation method at the meeting, as well as research on local and nationwide call reminder programs. It was suggested that the findings also be presented in a way that would demonstrate the actual number of FTA cases that could be reduced by a reduction in FTA percentage. For example, the Adams County Sheriff's Office has mentioned that there are currently 17,000 outstanding FTA warrants. Just a five percent reduction in FTAs would eliminate 850 warrants.

#### **Update from the Sanctions & Services Subcommittee:**

Dave Young and Scott Evans updated the Committee on the status of the Sanctions & Services Subcommittee. The subcommittee met for the first time yesterday (November 14<sup>th</sup>) where they discussed ideas including reducing the length of sentences by a uniform percentage, creating a uniform bond schedule, increasing the use of alternative sentences (e.g., in-home detention, day reporting), alternatively sentencing repeat DUI offenders to CommCorr instead of jail, expediting disposition cases, improving the pre-trial services recommendation program, and additional options for FTPF&C offenders. Judge Weinberg also suggested the subcommittee may want to look into recommending judges reduce the use of suspended sentences. The subcommittee will meet again on January 14, 2013.

#### **Update from all agencies regarding any changes that may affect others:**

Judge Weinberg mentioned that Aurora will be implementing a Prostituted Women's Court in January 2013. It is modeled after the 18<sup>th</sup> JD's Mental Health/Drug Court and will be the first in the nation of its type designed for treatment and recovery. Approximately 75% of prostituted women in Aurora have a dual diagnosis of mental health and drug-related issues. The program will house 10 women and include education and treatment programs. It will be grant funded.

#### **Determine next CJCC meeting date and time:**

The next CJCC meeting will be held on January 24, 2013 from 2-4pm at the Adams County Justice Center.

#### **Adjourn**

✓ Judge Phelps adjourned the meeting.

**Tasks**

- Beth will review the CCJJ bylaws, edit the CJCC bylaws, and email an updated draft to the committee members by January 4<sup>th</sup>.
- Charlie Long will let the committee know when he learns of the Thornton city graphic designer's ideas regarding the CJCC logo.
- Beth will draft performance objectives for the Committee and present them at the next meeting.
- Judge Phelps will gather more information on the needs of the 17<sup>th</sup> JD and details of the 4<sup>th</sup> JD Veterans Court and present his findings at the next meeting.
- Ruth Kedzior will gather information on the county services currently being offered to veterans and share that information at the next meeting.
- Beth will obtain details on the 4<sup>th</sup> JD's Veterans Court funding and share the details at the next meeting.
- Beth will continue working on obtaining written policies and procedures regarding mental health cases and email those to Committee members upon receipt.

**Next CJCC Meeting**

January 24, 2012; 2-4pm; Adams County Justice Center

**Upcoming Court Appearance Subcommittee Meeting**

November 27, 2012; 2-4pm; Thornton Municipal Court

**Upcoming Sanctions & Services Subcommittee Meeting**

January 14, 2012; 2-4pm; Adams County DA's Office

**Ongoing List of Potential Topics for Future Discussion and Research**

- Mental health topics
- Information sharing between jurisdictions and agencies
- Juvenile prevention/intervention