

**City of Brighton
District Plan Commission
April 12, 2017**

AGENDA ITEM	DISCUSSION	ACTION
1. Swearing in Brighton & Presentation of signed appointment resolutions (ADCO)	Swearing in of Members: To be completed at the May meeting.	No Action
2. Call to order	<p>Members Present: Adam Kniss, Wayne Scott, Alan Hale, Christy Dowling, Tim Ferrell, Wayne Walvoord, Thaddeus Gourd</p> <p>Members Absent:</p> <p>Brighton Staff Present:</p> <p>Adams County Staff Present: Rachel Bacon, Shannon McDowell, Lori Wisner & Abel Montoya</p> <p>Guest: Thomson Stansfield, Amanda Griffin & Dave Swanson</p>	Adam Hale called the meeting to order at 3:10pm
3. Pledge of Allegiance		No Action
3A. Approval of Agenda/Changes to Agenda	Revision to the March 8, 2017 minutes. Adding Thaddeus Gourd present at the March 8 th meeting.	<p>Motion was made by Alan Hale to approve the March 8, 2017 minutes. Motion was seconded by Christy Dowling.</p> <p>Vote: 7 – 0</p> <p>Motion Carried</p>
4. Guest Report: Parliamentary Procedures, Effective Meetings and Dos and Don'ts for Commissions: Tammy Tanoue, Colorado Intergovernmental Risk Sharing Agency (CIRSA)	Topic to be revisited on a future agenda item.	No Action

<p>5. Review of By-Laws</p>	<p>Rachel Bacon with Adams County reviewed the Commission By-Laws. Revised some bold language and number of terms. Updated verbiage under purpose, duties and guidelines of Commission, vacancies and how they are filled and member responsibilities.</p> <p>Abel and Rachel also answered questions on what is expected of the members and how to respond to scenarios with the public. Supporting business, agritourism and land preservation.</p> <p>Further discussion of By-Laws will be tabled until the next meeting.</p>	<p>No Action</p>
<p>6. Update on the hiring process for the Ag. Innovation Specialist</p>	<p>Ag. Innovation position will be open until Friday, April 14th. Thirteen applicants have applied for the position. City and County have scheduled a meeting on the 18th of April to review the applications. Once the applicants have been narrowed down, two or three candidates will be asked to perform a presentation to the Commission to help determine the future Ag. Innovation Specialist.</p>	<p>No Action</p>
<p>7. Other Business</p>	<ul style="list-style-type: none"> • Due to conflicts in schedules and commitments next meeting could possibly be rescheduled to Thursday, May 11, 2017. • Wayne Walvoord asked if he could post the minutes, agenda and informational material on his blog to reach out to the public. Discussion with members on how to respond to social media and responses to public. How would one person's point of view affect others and the Commission? Being an ambassador of the Commission and increasing the public participation. Creating a Facebook page would be controlled by PIO office within the City or County. 	<p>No Action</p>

8. Public Comment	<ul style="list-style-type: none"> • Guest Thomson Stansfield touched base on Wayne's blog and thinks it is great idea. However, Thompson disagrees on independent spins and material should be distributed through staff. • Amanda Griffin elaborated on Wayne's blog. The act of sharing and engaging people is one thing. When it's presented like he's the official voice of the commission she does see a problem with that. • Abel Montoya announced the District Plan Commission won a DRCOG award. One seat is open and the chair of the committee would be invited Wednesday, April 26th. 	No Action
9. Future Agenda Items		No Action
10. Adjournment		Meeting was adjourned at 4:31