

Goals & Objectives

- Provides assistance, service, and resources to all taxpayers and citizens concerning the administration of the property tax.
- Manages all assessment functions and activities pertaining to the office of county assessor.
- Discover, list, classify, and value all taxable real and personal property within the jurisdiction of Adams County.
- Certifies to the department of education, to the clerk of each town and city, to the secretary of each school district, and to the secretary of each special district within the assessor's county the total valuation for assessment of all taxable property located within the territorial limits of each such town, city, school district, or special district.
- Prepares and delivers the annual tax warrant to the county treasurer.
- Completes the assessment of all taxable property within the county, prepares the abstract of assessment, and files it with the property tax administrator.
- Prepare and maintain full, accurate, and complete maps showing the parcels of land in the county.
- Reports the valuation of assessment to the county board of equalization.
- Hears appeals in person or in writing of any person who is of the opinion that their property has been valued too high, or has been twice valued, or is exempt by law from taxation, or that property has been erroneously assessed to him.
- Furnishes annually, to the executive director of the department of revenue, a list of the names and addresses of all nonresidents of the state as shown by the assessor's records as of the previous assessment date to have owned real or personal property within the county.