



**TEMPORARY USE PERMIT**  
**PERMISSIBLE FIREWORKS / CHILE STAND**

**All Temporary Use Permit Applications for fireworks stands/tents shall be submitted no later than the last business day in May (4-05-02-05-02).**

Application submittals must include all documents on this checklist as well as this page. Please use the reference guide (pg. 2) included in this packet for more information on each submittal item.

Fireworks/Chile Stand applications are submitted online through the E-permit Center customer portal at <http://epermits.adcogov.org/>. Click “Step Two: Apply for Permits” to sign in/create an account. You will then click “New” and “Land Use Case” to start this application. Include the following checklist and development application form with your application materials.

1. Development Application Form (filled out in entirety)
2. Application Fees (see table below)
3. Ownership Authorization (copy of lease or formal approval letter)
4. Written Explanation (see next page)
5. Local Fire Department Approval
  - Formal Approval Letter/Stamped Site Plan
6. Proof of Water and Sanitation
7. Proof of Utilities (e.g. electric, gas)
8. Water, Sanitation, and Trash Disposal Contracts
9. Proof of Taxes Paid
10. Access Permit (see next page)
11. Site Plan (see next page)
12. State of Colorado Department of Public Safety License
13. Certificate of Insurance with Adams County Government as the Beneficiary
  - In the amount of \$1,000,000 for Permissble Fireworks Stands
  - In the amount of \$400,000 for Chile Stands

Application Fees	Amount	Due
Temporary Use Permit	\$1,000	Paid online with application submittal

# Temporary Use Fireworks/ Chile Stand- Guide to Development Application Submittal

Fireworks/Chile Stand applications are submitted online through the E-permit Center customer portal at <http://epermits.adcogov.org/>. **Application submittals that do not conform to these guidelines shall not be accepted.**

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## 4. Written Explanation of the Project:

- A clear and concise, yet thorough, description of the proposal. Please include, if applicable, timeframe, purpose of project, and improvements that will be made to the site
- Explanation must include the hours of operation, size of the tent, construction material of the tent, any signage that will be proposed with the stand, confirmation the stand is meeting the exit requirements outlined in Sec. 4-05-02-05-12, the start and end date, etc.

## 6. Proof of Water and Sanitation

- If no public water or sewer is available on the site, you must provide an explanation as to how water and sanitation will be provided.

## 7. Proof of Utilities (Gas, Electric, etc):

- A written statement from the appropriate utility provider indicating that they will provide service to the property
- Copy of a current bill from the service provider
- If a generator is being used, please indicate the location on the site plan and include in the written explanation.

## 8. Water, Sanitation, and Trash Disposal Contracts

- Proof of a handwashing station or sanitizer must be providing with the sanitation documentation.

## 9. Proof of Taxes Paid:

- All taxes on the subject property must be paid in full. Please contact the Adams County Treasurer's Office
- Or <https://adcotax.com/treasurer/web/>

## 10. Access Permit

- Documentation from municipality jurisdiction (County, City, or State) that states access is permitted.

## 11. Site Plan Showing Proposed Development:

- A detailed drawing of existing and proposed improvements
- The site plan must include the location of the clear area, location of any banners or pennants, distances from the stand to any property lines and existing buildings, location of any signs, location of exits on the stands, banners, trash, storage containers, parking spaces, propane tanks, and generators, if applicable, etc.
- Including:
  - Streets, roads, and intersections
  - Driveways, access points, and parking areas
  - Existing and proposed structures, wells, and septic systems,
  - Easements, utility lines, and no build or hazardous areas
  - Scale, north arrow, and date of preparation

## 13. Certificate of Insurance:

- In the minimum amount of \$1,000,000.00 and Adams County must be listed as additional insured.



## DEVELOPMENT APPLICATION FORM

### Application Type:

<input type="checkbox"/> Conceptual Review	<input type="checkbox"/> Preliminary PUD	<input type="checkbox"/> Temporary Use
<input type="checkbox"/> Subdivision, Preliminary	<input type="checkbox"/> Final PUD	<input type="checkbox"/> Variance
<input type="checkbox"/> Subdivision, Final	<input type="checkbox"/> Rezone	<input type="checkbox"/> Conditional Use
<input type="checkbox"/> Plat Correction/ Vacation	<input type="checkbox"/> Special Use	<input type="checkbox"/> Other: _____

**PROJECT NAME:**

### APPLICANT

Name(s):  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

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### OWNER

Name(s):  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

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### TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)

Name:  Phone #:

Address:

City, State, Zip:

2nd Phone #:  Email:

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**DESCRIPTION OF SITE**

Address:

City, State, Zip:

Area (acres or square feet):

Tax Assessor Parcel Number

Existing Zoning:

Existing Land Use:

Proposed Land Use:

Have you attended a Conceptual Review? YES  NO

If Yes, please list PRE#:

I hereby certify that I am making this application as owner of the above described property or acting under the authority of the owner (attached authorization, if not owner). I am familiar with all pertinent requirements, procedures, and fees of the County. I understand that the Application Review Fee is non-refundable. All statements made on this form and additional application materials are true to the best of my knowledge and belief.

Name:

Date:

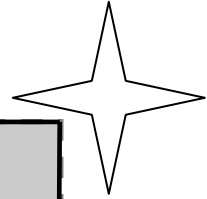
Owner's Printed Name

Name:

Owner's Signature

# FIREWORKS SITE PLAN

Street Name: \_\_\_\_\_



**P  
A  
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G**

**CLEAR AREA IS  
SHADED IN GRAY**

**Front Setback and  
Clear Area:**  
\_\_\_\_\_ ft. (30' min.)

**Rear Setback and  
Clear Area:**  
\_\_\_\_\_ ft. (30' min.)

**Stand or Tent**  
Size: \_\_\_\_\_ ft by \_\_\_\_\_  
ft

**Front Setback and  
Clear Area:**  
\_\_\_\_\_ ft. (30' min.)

**Rear Setback and  
Clear Area:**  
\_\_\_\_\_ ft. (30' min.)

**P A R K I N G**

Street Name (if corner): \_\_\_\_\_

Setbacks and Clear Areas are measured from the anchor point of a tent or the supporting wall of a stand. Please fill in the dimensional measurements/setbacks on the above drawing. Place an "N" on the point of the star which faces north. Draw in any detached storage facilities and indicate their associated setbacks and clear areas (Minimum of 30 feet in any direction). Include the location of banners, flags, propane tanks, and trailers. The minimum separation between the stand or tent and a building, flammable liquids, or fuel dispensing operations is 50 feet.

**Adams County  
Fireworks Stand/Tent Requirements**

I, the owner of a fireworks stand/tent, have received, read and understand all information and handouts regarding requirements by Adams County for a fireworks stand/tent in unincorporated Adams County. I have also contacted the appropriate fire protection district and certify that I have read and understand their regulations.

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Signature of Stand Owner

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Stand Address

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Signature of Stand Owner

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Phone No. of Stand Owner

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Date

## Agency Approval Sheet For Fireworks Stand/Tent

Signatures from the Tri-County Health Department and Local Fire District must be obtained prior to scheduling an inspection with Adams County Community and Economic Development- Building Safety Division. This form must be completed and submitted to the Community and Economic Development Department prior to the issuance of a fireworks stand/tent certificate.

Stand Address:

Stand Owner Name:

Property Owner Name:

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Setback and Clear Area Requirements from Stand/Tent and/or Detached Fireworks Storage:

To the Front: 30 feet minimum

To the Rear: 30 feet minimum

To the Side(s): 30 feet minimum

To a building, flammable liquids, or fuel dispensing operations: 50 feet minimum

Between the Stand/Tent and Detached Fireworks Storage: 30 feet minimum

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Tri-County Health Department: \_\_\_\_\_  
Signature/Date

Comments/Special Conditions: \_\_\_\_\_

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Local Fire District: \_\_\_\_\_  
Signature/Date

Comments/Special Conditions: \_\_\_\_\_

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Adams County Electrical Inspection: \_\_\_\_\_  
Signature/Date

Comments/Special Conditions: \_\_\_\_\_

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Adams County Building Safety Division: \_\_\_\_\_  
Signature/Date

Comments/Special Conditions: \_\_\_\_\_

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